

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 August 11, 2014  
 Dialogue - 6:30 p.m.  
 Regular Meeting - 7:00 p.m.  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson. Absent: Director Barbara Jahnke.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, staff and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, August 25, September 8, September 22, and October 13, 2014. Dialogue with the School Board will be at 6:30 p.m.

Amy Kelly was appointed Clerk Pro Tem.

**Consideration of Visitors**

None

**Agenda**

Motion was made to approve the Agenda by Ms. Hunt, second by Ms. Erkel.  
 Motion carried 6-0.

**Consent Agenda**

Motion was made for the revised consent agenda by Ms. Kelly, second by Ms. Van Denburgh.

- A. THAT the minutes of July 28 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Haferman, Robert	Teacher-Special Ed	Amanda Rasmussen	SFMS	CONT	186	8	T1-BA	\$39,120	9/2/14
Backlin, Jessica	Preschool Instructor	Jackie Strandberg	LLC	TEMP	68	7.5	SBAM	\$21.14	8/27/14
Hallstrom, Christine	Preschool Instructor	Jennifer Dupre	LLC	TEMP	136	7.5	SBAM	\$20.63	8/25/14
Backlin, Jessica	Teacher – ECFE	Jackie Strandberg	LLC	TEMP	68	7.5	TI-BA	\$13,407.90	8/25/14
Stockinger, Kelly	Preschool Instructor	Jeanne Rodrigue	LLC	CONT	128	3.75	SBAM	\$20.88	8/27/14
Brandberg, Chris	Educational Assistant	Judie Miller	CSVC	CONT	174	7.25	B22-4	\$14.06	8/27/14
Stennes, Madalyn	Lead Instructor-Just 4 Kids	New Position	SFE	CONT	193	7.0	N/A	\$13.01	8/28/14
Sivert, Mike	Bus Driver	Art Lawrence	TRAN	CONT	172	6.0	B21-2	\$14.49	9/2/14
Rambow, Greg	Bus Driver	Jeremy Bolles	TRAN	CONT	172	6.0	B21-2	\$14.49	9/2/14
Lundholm, Dennis	Bus Driver	Alfred Nynas	TRAN	CONT	172	6.0	B21-4	\$16.07	9/2/14

Davis, Gary	Bus Driver	Jean Mickle	TRAN	CONT	172	6.0	B21-2	\$14.49	9/2/14
Kohn, Kathleen	Teacher-Special Ed	Linda Tangren	SFHS	CONT	186	8.0	T1-BA	\$39,120	8/26/14
Kriesel, Andrea	Educational Assistant	Sharon Hohn	CSVC	CONT	174	7.25	B22-1	\$12.41	9/2/14
Bonde-Lorenzen, Cynthia	Educational Assistant	NEW	SFE	CONT	172	6.75	B22-1	\$12.41	8/27/14

**INTERNAL TRANSFERS**

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Bullivant, Loren	Teacher – Art/CSVC	.5 FTE	\$27,710	Teacher – Art/CSVC (adding to current position)	.72 FTE	\$39,902	9/2/14
Littlefield, Mandy	Teacher – Physical Education/SFMS	.72 FTE	\$28,166	Teacher – Physical Education/CSVC (adding to current position)	1.0 FTE	\$39,120	9/2/14
Giles, Melissa	Educational Asst – LLC	Layoff Recall	\$14.81	Educational Asst – CCCS	6.75/172	\$14.81	8/4/14
Schultz, Trina	Teacher – Language Arts – SFMS	8/186	\$64,114	Dean of Students – CCCS	8/194	\$66,870	8/11/14
Arnold, Katherine	Teacher – 3 <sup>rd</sup> Grade-EBCS	8/186	\$71,542	Dean of Students – EBCS	8/194	\$74,618	8/8/14
Bastys, Barbara	Educational Asst – CCCS	6.75/172	\$12.41	Educational Asst – SFE	6.75/172	\$12.41	8/27/14

**LEAVES OF ABSENCE**

Name	Position	Location	Expected Duration		Most recent assignment	
			From	To	Days/ Year	Hrs/ Day
Varela Barraza, Enrique	Custodian	CCCS	6/27/14	7/18/14 Returned	261	8

**RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION**

Name	Position	Site	Reason	Effective
Hagerty, Susan	Assistant Principal	SFHS	Resignation	8/12/14
Terris, Diana	Educational Assistant-Special Education	SFE	Resignation	8/4/14
Rodrigue, Jeanne	Preschool Instructor	LLC	Retirement	6/5/14
Scharber, Steve	Bus Driver	TRANS	Resignation	8/11/14
Holmes, Caroline	ECSE Educational Asst	LLC	Resignation	8/11/14

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,098,328.87

02	Food Service	\$	22,741.94
04	Community Services	\$	38,626.73
06	Construction	\$	
07	Debt Redemption Bond Payments	\$	514,111.88
09	Trust and Agency	\$	
20	Internal Service-Health Self Insured	\$	
47	OPEB Debt Service	\$	
	TOTAL DISTRICT	\$	1,673,809.42

D. THAT Revised Policy 415 – Protection and Privacy of Pupil Records be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that School Board Policy 415 – Protection and Privacy of Pupil Records be approved as presented.

Motion carried 6-0.

## Reports

### *Acting Superintendent Report and Communications*

- Attended area superintendent’s meeting in Milaca.
- Worked with St. Francis Lions and Community Ed in the park.
- Worked at the Lions booth at Acorn Days in Oak Grove.
- Kudos to the maintenance department for the many projects being completed over the summer.
- Took Principal Austin on a tour of the District.
- St. Francis Community for Drug Awareness (SFCDA) held a fundraiser at The Ponds.
- DLT’s first meeting is August 13.
- St. Francis Area Chamber of Commerce is hosting annual golf tournament August 19.
- Mr. Nelson and Mr. Ferguson will meet with representative to talk about cooperative purchasing.

### *Dialogue*

No one attended.

### *School Board Member Reports*

Ms. Van Denburgh encouraged others to consider the primary election August 12.

Ms. Kelly attended Oak Land Board meeting. She will participate in interviews for Assistant Principal at SFHS.

Mr. Roberts attended SFCDA golf tournament, Cabinet plus 3 meeting, Oak Land Board meeting, and Acorn Days.

Had conversation with City Council member Steve Kane about robotics.

### *Administrative Report*

#### Strategic Plan Update

Mr. Neubauer spoke with TSL in a conference call about the strategic plan process. Discussion included: teams, membership and how to establish. Three teams are: core planning, action planning team, and measurement. In the next couple weeks, the district will work on establishing teams. The application process and form will be on the district website. Applications will be submitted to Cabinet plus 3 to assign and determine teams, and eventually brought to School Board for action. September 24 the public will be invited to a world café event. Data is brought to TSL and then to Core team. In late April, early May, the strategic plan will be brought to School Board for action.

## Other Matters

### *Resolution Rescinding and Authorizing Referendum Authority*

Motion was made by Ms. Van Denburgh, second Ms. Hunt. Mr. Nelson provided explanation. Discussion followed. There is no change in tax impact.

BE IT RESOLVED by the School Board of Independent School District No. 15, State of Minnesota, as follows:

1. Current Authority. The District has no current voter approved referendum authority and after the local optional revenue subtraction for fiscal year 2016, and after preliminary adjustment by the Minnesota Department of Education in compliance with Minnesota Statutes, Section 126C.17, as amended.

2. Rescission of 2013 Board Approved Authority. The Board hereby determines to rescind previously Board approved authority for approximately \$286.23 per adjusted pupil unit and the Converted Board \$13.77 for taxes payable beginning in 2015 through 2018.

3. Approval of New Authority. Pursuant to Minnesota Statutes, Section 126C.17, subdivision 9a, the Board hereby determines to authorize an additional new Board approved referendum authority in the amount of \$300 per adjusted pupil unit. This total new Board approved referendum authority, shall be applicable for five years, beginning with taxes payable in 2015. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.

Motion carried 6-0.

*Approval of Contract – Capernaum Pediatric Therapy, Inc.*

Motion Ms. Hunt, second Ms. Roed. Mr. Finn provided explanation of the annual contract.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the agreement with Capernaum Pediatric Therapy, Inc., be approved as presented.

Motion carried 6-0.

*Approval of Contract – BI Consulting LLC*

Motion was made by Ms. Hunt, second Ms. Erkel. Mr. Roberts would like the School Board to consider this service in house (within the District) in future years. The contract previously approved with PBR and the middle school is null and void. A solution will be looked at. Possibly move the service to Dean of Students, teacher on special assignment, or EA. It is recommended to look at contracts for SFHS and SFMS individually. SFHS could use direction if Board does not approve.

BE IT RESOLVED by the School Board of Independent School District No.15 that the agreement with BI Consulting, LLC for student behavior management services at St. Francis High School for the 2014-2015 school year in an amount not to exceed \$51,450.00 be approved.

Motion failed 6-0.

*Approval of Addition of Director of Curriculum and Instruction to Directors Bargaining Unit*

Motion Ms. Van Denburgh, second Ms. Roed

BE IT RESOLVED by the School Board of Independent School District No.15 to approve the addition of the Director of Curriculum and Instruction to the Directors' bargaining unit recognized by the Bureau of Mediation Services.

Motion carried 6-0.

Recess was taken at 7:42 p.m.

Those in attendance: Directors Suzanne Erkel, Janet Hunt, Amy Kelly, David Roberts, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson. Absent: Director Barbara Jahnke.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, and Human Resources Coordinator Brandon Nelson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03.

Closed Session: Motion by Ms. Van Denburgh, second by Ms. Erkel. Vote: 6-0. Time: 7:50 p.m.

Resume Open Meeting: Motion by: I move that the open meeting be resumed Ms. Kelly, second by Ms. Van

Denburgh. Vote: 6-0. Time: 8:12 p.m.

Board members discussed wages and working conditions of employees (SBAM and SBE groups) not covered by work agreements for the 2013-2014 and 2014-2015 school years.

The regular meeting was adjourned at 8:12 p.m.

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Barbara Jahnke, School Board Clerk