

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 August 25, 2014
 Dialogue - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, September 8, September 22, October 13, and October 27, 2014. Dialogue with the School Board will be at 6:30 p.m.

Consideration of Visitors

Mr. Hall addressed the Board on behalf of Mike Phillips and asked the Board to reconsider his previous position at St. Francis High School. Mr. Stoffel spoke on behalf of Mike Phillips and his positive ways that impact students. Mr. Perkins spoke in support of Mike Phillips and the positive roll he plays in the District. Mr. Phillips, former behavior intervention coordinator, current head wrestling coach and assistant football coach, addressed the Board regarding the previous ten years served in the District.

Agenda

Motion was made to approve the Agenda by Ms. Erkel, second by Ms. Jahnke.
 Motion carried 7-0.

Consent Agenda

Motion was made for the revised consent agenda by Ms. Van Denburgh, second by Ms. Erkel. Mr. Roberts requested item A be considered separately.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Winberg, Amy	Educational Assistant	Diana Terris	SFE	CONT	172	6.75	B22-1	\$12.41	8/27/14
Larson, Jacqueline	Teacher – 1 st Grade	Barb Rockow	EBCS	CONT	186	8	T3-MA	\$55,420	8/27/14
Scheneman, Linda	Teacher-Math Intervention	Melissa Denning & Linda Ericson	EBCS	CONT	186	8	T2-BA	\$45,641	8/27/14
Rassler, Sara	Teacher-Language Arts LTS	Michelle Keenan-LOA	SFHS	TEMP	61	8	T1-BA	\$12,830	8/27/14
Engler, Jeannine	Instructor Asst	Melissa Monserud-Dechaine	LLC	CONT		507 hrs			8/24/14
Danner, Ashley	Teacher-3 rd Grade	Katherine Arnold	EBCS	CONT	186	8	T2-MA	\$47,814	8/27/14
Thayer, Deborah	Comm Coordinator 2	Alicia Loehlien-LOA	CSC	TEMP	40	8	SBE	\$15.22	8/14/14
Baird, Caitlyn	Educational Assistant	NEW	T15	CONT	172	6	B23	\$12.61	8/27/14
Anderson, Kelsey	Educational Assistant	NEW	T15	CONT	172	6	B23	\$12.61	8/27/14

Van Court, Laura	Educational Assistant	NEW	T15	CONT	172	6	B23	\$12.61	8/27/14
Guinn, Danyelle	Teacher-Physical Education	Greta Linton	CSVC	CONT	186	8	T1-MA	\$40,750	8/27/14
Elias, Carrie	Educational Assistant	Kara Gomes	SFHS	CONT	172	7.25	B22	\$12.41	9/2/14
Bauer, Britta	Teacher-Band	Heidi Stodola	SFMS	CONT	186	8	T1-BA	\$39,120	8/27/14
Rodrigue, Amy	Educational Assistant	Kate Hancock	CCCS	CONT	172	6.75	B22-1	\$12.41	9/2/14
Bennett, Susan	Educational Assistant	NEW	CCCS	CONT	172	6.75	B22-1	\$12.41	8/20/14
Salmonson, Noelle	Teacher-Math Intervention	Amy Worden	CCCS	CONT	186	4	T1-BA	\$19,560	8/20/14
Gallagher, Sandy	Educational Assistant	Anne Royal	CCCS	CONT	172	2.5	A12-1	\$11.16	9/2/14
Basara, Amber	Educational Assistant	Robin Parr	CCCS	CONT	172	2.5	A12-1	\$11.16	9/2/14
Engquist, Jill	Assistant Principal	Susan Hagerty	SFHS	CONT	225	8	Step 1	\$84,780	8/18/14
Sanders, Heidi	Educational Assistant	Barbara Bastys	CCCS	CONT	172	6.75	B22-1	\$12.41	9/2/14
Scharber, Steve	Bus Driver	Steve Scharber	TRANS	CONT	172	6	B21-3	\$15.09	9/2/14
Koller, John	Mechanic	Brandon Williams	TRANS	CONT	261	8		\$19.15	9/2/14
Rutz, Tricia	Teacher-LTS	Jennica Fishero	SFE	TEMP	30	8	SUB	\$125/day	9/22/14

INTERNAL TRANSFERS

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Kure, Althea	Art Teacher/EBCS	8/186	\$52,160	Art Teacher/EBCS and CCCS	6.8/186 EBCS 1.2/186 CCCS	\$52,160	8/27/14
Stewart, Michelle	Educational Asst/CCCS			Educational Asst/SFE	6.75/172	\$12.66	8/27/14
Gave, Michelle	Educational Asst/CCCS			Educational Asst/SFE	6.75/172	\$13.86	8/27/14
Monserud-Dechaine, Melissa	Educational Asst/LLC		604 hrs	Educational Asst/LLC	795.5 hrs		8/26/14
Dunlap, Mary Lou	Educational Asst/CCCS			Educational Asst/SFE	6.75/172	\$12.66	8/27/14
Bittner, Julie	Educational Asst/CCCS			Educational Asst/SFE	6.75/172	\$15.66	8/27/14
Bonczek, Holly	Educational Asst/CCCS	6.75/172	\$12.41	Social Worker/CCCS	8/58	T1-BA	\$12,199
Peterson, Patricia	Teacher – Reading Intervention/EBCS	8/186	\$45,641	Teacher-Language Arts/SFMS	8/186	\$45,641	8/27/14

LEAVES OF ABSENCE

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day
Mistelske, Karen	Helper/Server	SFMS	8/20/14	9/30/14	173	3.75
Bonczek, Holly	Educational Assistant	CCCS	9/10/14	12/8/14	172	6.75

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION				
Name	Position	Site	Reason	Effective
Pallow, Cheryl	Educational Assistant	CCCS	Retirement	6/3/14
Hancock, Katherine	Educational Assistant	CCCS	Resignation	8/13/14
Nelson, Michelle	Educational Assistant-Health	SFHS	Resignation	8/14/14
Holm-Anderson, Cindy	Project Coordinator	T15	End of Assignment	6/30/14
Curtis, Cynthia	Preschool Instructor/ECFE Teacher	LLC	Resignation	8/13/14
Engquist, Jill	Counselor	SFHS	Resignation	8/15/14
Immel, Karen	Cook	SFHS	Resignation	8/20/14
Brandberg, Chris	Educational Assistant	CSVC	Resignation	8/19/14
Hiebert, Linda	Helper/Server	SFE	Resignation	8/20/14
Ogden, Bobbi-Jo	FDS Monitor	EBCS	Resignation	8/25/14

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 963,195.05
02	Food Service	\$ 12,858.75
04	Community Services	\$ 31,845.70
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 345.59
20	Internal Service-Health Self Insured	\$ 36,480.43
47	OPEB Debt Service	\$
	TOTAL DISTRICT	\$ 1,044,725.52

D. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$500.00, Linda & Scott Schell, to CCCS at principal's discretion

\$50.00, Wells Fargo Foundation, to CCCS at principal's discretion

\$45.00, Wells Fargo Foundation, to SFMS to purchase supplies

\$75.00, Wells Fargo Home Mortgage, donation to district for Welcome Back continental breakfast

\$100.00, Village Bank, donation to district for Welcome Back continental breakfast

\$100.00, Kraus-Anderson Insurance, donation to district for Welcome Back continental breakfast

\$266.52, Wells Fargo Community Support Campaign-Tammy Kapol, to SFHS at principal's discretion

\$45.00, Wells Fargo Foundation, to SFMS to purchase supplies
\$2,000.00, Linda Schell, to SFHS at principal's discretion
\$266.52, Wells Fargo Community Support Campaign-Tammy Kapol, to SFHS at principals discretion
\$65.00, Wells Fargo Foundation, to SFMS to purchase supplies

Motion carried 7-0.

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke. There is a correction of clerical error to Ms. Hunt.

A. THAT the minutes of August 11 be approved as presented.

Motion carried 7-0.

Reports

Acting Superintendent Report and Communications

- Attended the SFCDA golf fund raiser.
- Met with Cabinet plus 3 to propose three behavior intervention assistant positions.
- Welcome Back for staff is August 27.
- The administrative study group completed with the last day focused on goals.
- DLT meeting was held August 13.
- Participated in the annual Chamber of Commerce charity golf tournament.
- Have been invited to Congresswoman Michele Bachmann's office to meet and discuss the District.
- Kudos to The Courier for the many publications created for the 2014-15 school year.
- Ms. Jahnke was presented an award for completing Phase I, II, & III of Minnesota School Boards Association training.

Dialogue

Ms. Hunt reported that many people discussed the behavior intervention program positions and the main concern was salary.

School Board Member Reports

Ms. Roed golfed in the Chamber of Commerce charity golf tournament.

Ms. Kelly participated in the St. Francis High School assistant principal interviews. Congratulations to Jill Engquist who was selected.

Ms. Jahnke acknowledged the phone calls she received.

Ms. Van Denburgh met with Cabinet plus 3. She expressed appreciation for the phone calls she received.

Mr. Roberts attended Cabinet plus 3 meeting, Leadership Conference, Gridiron Golf tournament, SFCDA golf tournament, Chamber of Commerce charity golf tournament, and acknowledged staff and community members that participated in the Susan G. Komen walk. Mr. Roberts addressed concerns and clarifications to phone calls he has received regarding fund raising for improvements to school properties, involvement of students in discussions over the coaching issue, and concerns over what is posted on the SF Football Twitter feed. Calls have been received regarding concerns of the length of time for bus routes.

Administrative Report

St. Francis High School Principal Doug Austin addressed issues in the student handbook. Most involved the attendance policy. A committee formed a new policy. A major change is no automatic grade reduction; however, will be addressed as a behavioral issue. Tardies are reduced from 25 to 10 minutes. Information will be shared with students the second day of school and a letter sent to parents.

Other Matters

Approval of Employment Agreement-Teachers

Motion was made by Ms. Hunt, second by Ms. Jahnke. Teachers ratified their contract afternoon.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with Education Minnesota St. Francis Local #1977 – Teacher Contract Agreement be approved for the 2013-2015 school years.

Motion carried 7-0.

Approval of Memorandum of Understanding – Bus Riders

Motion was made by Ms. Van Denburgh, second by Ms. Roed.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a Memorandum of Understanding (MOU) be approved for Bus Riders to be added to the 2013–2015 Bus Drivers Employment Agreement.

Motion carried 7-0.

Approval of Extended Day Bus Routes

Motion was made by Ms. Van Denburgh, second by Ms. Hunt. Ms. Van Denburgh reported that this was a recommendation from the Financial Planning Action Committee.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve up to five (5) bus routes, available to transport students home who participate in after school sport activities or extended day academic activities.

Motion carried 7-0.

Approval of Behavior Intervention Assistant Positions

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke. Ms. Kelly acknowledged the phone calls received and explained the Board's decision. Mr. Ferguson explained how the previous contracted service evolved and included what is proposed in the new positions. Discussion followed.

BE IT RESOLVED by the School Board of Independent School District No. 15 that three Behavior Intervention Assistant positions be created.

Motion carried 7-0.

Recess was taken at 8:17 p.m.

Those in attendance: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, David Roberts, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson..

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, and Human Resources Coordinator Brandon Nelson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03.

Closed Session: Motion by Ms. Van Denburgh, second by Ms. Hunt. Vote: 7-0. Time: 8:37 p.m.

Resume Open Meeting: Motion by: I move that the open meeting be resumed Ms. Kelly, second by Ms. Hunt. Vote: 7-0. Time: 9:04 p.m.

Board members discussed wages and working conditions of employees (SBAM and SBE groups) not covered by work agreements for the 2013-2014 and 2014-2015 school years.

The regular meeting was adjourned at 9:04 p.m.

Barbara Jahnke, School Board Clerk