

**SCHOOL BOARD**  
**INDEPENDENT SCHOOL DISTRICT No. 15**  
 St. Francis, Minnesota  
 July 14, 2014  
 Special Meeting - 6:00 p.m.  
 4115 Ambassador Blvd.  
**MINUTES**

The regular meeting was called to order by Chair David Roberts at 6:02 p.m. with the following members present: Directors Janet Glover, Barbara Jahnke, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson. Absent: Directors Erkel and Kelly.

Mr. Roberts acknowledged Scott Manni, the new principal at Crossroads School and Vocational Center.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, staff and community members.

**Agenda**

Motion was made to approve the Agenda by Ms. Van Denburgh, second by Ms. Jahnke.  
 Motion carried 5-0.

**Consent Agenda**

Motion was made for the consent agenda by Ms. Van Denburgh, second by Ms. Roed.

A. THAT the Personnel Items be approved as presented.

<b>NEW EMPLOYMENT</b>									
<b>Name</b>	<b>Position</b>	<b>Replacement for</b>	<b>Site</b>	<b>Position Status</b>	<b>Days/Year</b>	<b>Hrs/Day</b>	<b>Salary Level</b>	<b>Wage</b>	<b>Effective</b>
Johnson, Ryan	Principal	Kathy Kohnen	SFE	CONT	228	8	PrincII Step 1	\$90,128	07/01/14
Manni, Scott	Principal	Keri Neubauer	CSVC	CONT	225	8	Princ1BS step 2	\$85,310	07/01/14
Jones, Jennifer	Assistant Principal	Bobbi Anderson-Hume	SFMS	CONT	225	8	Princ1A Step 2	\$85,310	07/09/14
<b>INTERNAL TRANSFERS</b>									
<b>Name</b>	<b>Current Position/ Location</b>	<b>Current Days/Hrs</b>	<b>Current Salary</b>	<b>New Position/ Location</b>	<b>Days/ Hrs</b>	<b>New Salary</b>	<b>Effective</b>		
Bolles, Jeremy	Bus Driver/ Transportation	172.0/ 6.0	\$14.77	Route Specialist/ Transportation	261/8.0	\$35,000	07/01/14		
Graw, Michael	Custodian/ SHC	261.0/ 4.5	\$14.93	Custodian/ LLC through 12/2/2014	111/8.0 TEMP	\$15.23	07/01/14		
Nynas, Alfred	Bus Driver/ Transportation	172.0/ 6.0	\$15.75	Route Specialist/ Transportation	261/8.0	\$35,000	07/01/14		
Wirz, Cathy	Delivery/ Mail	1,928 hrs	\$15.02	Delivery/ Mail	2,088 hrs	\$15.02	07/01/14		
Nelson, Brandon	Interim Human Resources Coordinator	261.0/8.0	\$85,000	Human Resources Coordinator	261.0/8.0	\$85,000	07/01/14		
<b>LEAVES OF ABSENCE</b>									
				<b>Expected Duration</b>		<b>Most recent assignment</b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>From</b>	<b>To</b>	<b>Days/Year</b>	<b>Hrs/ Day</b>			
Kolodzienski, Douglas	Custodian	LLC	03/25/14	12/2/14	261.0	8.0			
<b>RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION</b>									

Name	Position	Site	Reason	Effective
Neubauer, Keri	Principal	CSVX	Resignation	06/30/14
Rasmussen, Amanda	Teacher-Special Education	SFMS	Resignation	06/04/14
Schneeberger, Nicole	Tchr-Physical Education, Sec	CSVX/ SFHS	Resignation	06/25/14
Toering, Brenda	Instructor Assistant-ECFE	LLC	Resignation	07/01/14
Cornette, Marshall	½ Summer Drumline	SFHS	Termination	07/01/14

- B. THAT the Extended Travel request – National Honor Society be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the National Honor Society extended trip to Sauk Rapids and St. Cloud, MN August 3-4, 2014 to attend the Summer Leadership Academy be approved as requested.

Motion carried 5-0.

### Other Matters

#### *Approval of Professional Organizational Membership*

Motion was made by Ms. Van Denburgh, second by Ms. Glover.

WHEREAS, the School Board has reviewed a request from Superintendent Edward Saxton for reimbursement in the amount of \$1,409 for his 2014-2015 Minnesota Association of School Administrators (“MASA”) dues.

WHEREAS, pursuant to Article IX, Section 3 of Mr. Saxton’s contract, the School District will pay such membership dues as are “required, directed, or permitted by the School Board as agreed upon by the Superintendent and School Board or designees, up to a maximum of \$2,000 per year.”

WHEREAS, the School Board has not “required, directed, or permitted” Mr. Saxton to pursue a 2014-2015 MASA membership.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15, St. Francis, as follows:

1. Mr. Saxton’s request for reimbursement in the amount of \$1,409 is denied on the basis that the School Board has not “required, directed, or permitted” Mr. Saxton to pursue a 2014-2015 MASA membership.
2. Until the School Board informs Mr. Saxton otherwise, the School Board will not agree to reimburse Mr. Saxton for membership dues for any other professional, educational, or civic organization.

Motion carried 5-0.

#### *Elementary Dean of Students for East Bethel and Cedar Creek Community Schools.*

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke. Mr. Neubauer and Mr. Nelson explained the process of the decision to recommend and the funding of a Dean of Students position at East Bethel and Cedar Creek Community Schools.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve two elementary Dean of Students for East Bethel Community School and Cedar Creek Community School funded with Compensatory Revenue.

Motion carried 5-0.

Chair Roberts read the following:

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted pursuant to the attorney-client privilege to discuss an employee’s alleged legal claims, the District’s attorney’s analysis of the same, the District’s options in response to such claims, and settlement discussions. The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions. A District employee has requested an arbitration hearing and has alleged another legal claim against the District. It would be detrimental to the District’s interests for the Board to hold a public discussion with its attorney

where any adverse party or their attorney could listen to or be made aware of the District's attorney's advice related to the potential claims. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Motion was made by Ms. Jahnke, second by Ms. Glover. Vote: 5-0, Time: 6:17 p.m.

Recess taken from 6:17 – 6:22 p.m.

*Closed Session Pursuant to the Attorney-Client Privilege*

Those present: Directors Janet Glover, Barbara Jahnke, David Roberts, Betsy Roed, Marsha Van Denburgh, Acting Superintendent Troy Ferguson, and legal counsel Amy Mace via conference call.

Resume Open Meeting: Motion by Ms. Van Denburgh: I move that the open meeting be resumed, second by Ms. Jahnke. Vote: 5-0, Time: 6:52 p.m.

In the closed session the School Board members discussed an employee's alleged legal claims, the District's attorney's analysis of the same, the District's options in response to such claims and settlement discussions.

The special meeting was adjourned 6:52 at p.m.

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Barbara Jahnke, School Board Clerk