

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 June 23, 2014
 Dialogue - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, July 28, August 11, August 25, and September 8, 2014. Dialogue with the School Board will be at 6:30 p.m.

Activities Report – Mr. Fink

Mr. Fink acknowledged the four St. Francis High School All-State athletes: Amanda Anderson, grade 9; Genuine Matthews, grade 9; Bailey DeMar, grade 11; and John Santiago, grade 11. Fourteen students competed at the state track and field meet. Coaches Forbort, Hanson and Angell were also acknowledged. The 2013-14 activities report and PowerPoint presentation included: student participation, parent guidelines, social media policy, coaches’ pay and student fees, fundraising report, new activities website, challenges and changes for 2014-2015, and successes in 2013-14.

Consideration of Visitors

None

Agenda

Motion was made to approve the Agenda by Ms. Van Denburgh, second by Ms. Jahnke.
 Motion carried 7-0.

Consent Agenda

Motion was made for the revised consent agenda by Ms. Van Denburgh, second by Ms. Erkel. Ms. Erkel requested item E be considered separately

- A. THAT the minutes of June 9, be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Barck, Kendra	KC Asst Instructor	NEW POSITION	CCCS	Seasonal	58.0	vary	SBE/1	\$9.25	06/09/14
Douglas, Bonnie	KC Instructor	NEW POSITION	CCCS	Seasonal	58.0	6.0	SBE/6	\$11.24	06/09/14
Junker, Whitney	Tchr-ECSE	Natalie Bond	LLC	CONT	186.0	8.0	T1-BA	\$39,120	08/27/14
Klopfert, AnnaRae	Prog Supr-Special Educ	Julie Williams	DW	CONT	215.0	8.0	SBA	\$76,302	07/01/14
Koty, Nancy	Deaf/Blind Intervener	NEW POSITION	EBCS	CONT	178.0	7.5	SBA	\$24.00	08/25/14
Loitz, Alese	Tchr-Special Education	NEW POSITION	CCCS	CONT	186.0	8.0	T1-BA	\$39,120	08/27/14
Nathe, Kim	Technology Support	NEW POSITION	SFHS	Seasonal	100.0	6.0	na	\$10.00	06/09/14

Onder, Nathan	Network Specialist	David Midlo	DW	CONT	261.0	8.0	SBA	\$47,008	06/30/14
Ray, Rochelle	Educational Speech Lang Pathologist	Megan Schmitz	LLC	CONT	186.0	8.0	T1-MA	\$40,750	08/27/14
Stoeckel, Haley	KC Asst Instructor	NEW POSITION	CCCS	Seasonal	58.0	vary	SBE/1	\$9.25	06/09/14
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Dupre, Jennifer	ECFE/Preschool Tchr	167/ 7.25	T2-BA	TOSA-ECFE/ Preschool Mgr	211/ 8.0	T2-BA	07/01/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Baar, Amy	Tchr-Grade 1	CCCS	08/28/13	06/05/14 Returned	102.30	8.0			
Beck, Amy	Tchr-Special Education	SFE	04/14/14	04/21/14 Returned	186.00	8.0			
Bursch, Amanda	Tchr-Math Intervention	CSVC	08/27/14	11/30/14	186.00	8.0			
Dupre, Jennifer	ECFE/ Preschool Tchr	LLC	07/01/14	06/30/15	167	7.25			
Enrique Varela Barraza	Custodian-2 nd Shift	CCCS	06/27/14	07/15/14	261.00	8.0			
Humphrey, Meri	Tchr-Vocal Music	SFE	08/27/14	06/30/16	186.00	8.0			
Kampa, Amber	EA-ECSE	LLC	04/15/14	06/05/16	vary	999.25 Total Hrs			
Loehlein, Alicia	Graphic Artist	CSC	07/28/14	10/17/14	200.00	8.0			
Ogen, Kelly	Tchr-Grade 1	CCCS	08/27/13	06/05/14 Returned	102.30	8.0			
Schulte, Lori	EA-Residential	CSVS	05/15/14	06/05/14 Returned	174.00	7.10			
Strandberg, Jacquien	Tchr-Parent Educator	LLC	04/28/14	06/05/14	145.00	7.25			
Strandberg, Jacquien	Tchr-Parent Educator	LLC	08/27/14	06/30/15	145.00	7.25			
Swaggert, Brent	Tchr-Social Studies	SFHS	04/28/14	06/05/14 Returned	186.0	8.0			
Wieczorek, Julie	Tchr-Kindergarten	SFE	04/22/14	06/05/15 Returned	186.00	8.0			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective					
Bennett, Susan	LTS-EA-Special Education	CCCS	End of Assignment	06/05/14					
Brinkman, Shelby	Tchr-Special Education	SFHS	Resignation	06/20/14					
Bruntmyer, Nicole	Tchr-Special Education	SFHS	Resignation	06/17/14					
Erickson, Bruce	LTS-Custodian-2 nd Shift	SHC	End of Assignment	06/02/14					

Gomes, Kara	EA-Special Education	SFHS	Resignation	06/05/14
Guse, Amy	Tchr-Math Intervention	DW	End of Assignment	06/05/14
Hanson, Carol	LTS-Tchr Language Arts	SFHS	End of Assignment	06/05/14
Johnson, Mark	Head Coach-Girls Soccer	SFHS	Coaching Contract Non-Renewal	06/06/14
Kamman, Krista	LTS-EA-Special Education	EBCS	End of Assignment (Continues as Noon EA)	06/04/14
Lysne, Bree	LTS-EA-Special Education	EBCS	End of Assignment (Continues as Noon EA)	06/04/14
Martin, Lita	Bus Driver	TRANS	Resignation	04/15/14
Martin, Lorraine	LTS-Preschool Inst/ECFE Tchr	LLC	End of Assignment	06/30/14
Monserud-Duchene, Melissa	LTS-EA-ECSE Additional Assignment	LLC	End of Assignment	06/30/14
Moore, Shannon	LTS-Counselor-Secondary	SFMS	End of Assignment	06/05/14
Oren, Jessica	LTS-Tchr Math	SFMS	End of Assignment	06/05/14
Roepke, Shirley	LTS-FDS Monitor	SFMS	End of Assignment	06/04/14
Schmitz, Megan	Educational Speech/Language Pathologist	LLC	Resignation	06/30/14
Seiple, Ronda	LTS-FDS Monitor	SFHS	End of Assignment	06/04/14
Selb, Nancy	Administrative Assistant-Guidance	SFHS	Retirement	12/5/2014
Stevens III, Burrowes	Tchr-Social Studies	SFHS	Retirement	06/06/14
Thomsen, Kathryn	LTS-EA-ECSE	LLC	End of Assignment	05/23/14
Torson, Tracy	LTS-Social Studies	SFHS	End of Assignment	06/05/14
Toso, Richard	Interim Principal	SFHS	End of Assignment	06/30/14
Walinski, Richard	EA-Special Education Bus	TRANS	Resignation	02/14/14
West, Annette	EA-Classroom	Layoff	2 Years in Layoff Pool	06/30/14
Witt, Kathy	LTS-Tchr ECSE	LLC	End of Assignment	05/09/14
Zimba, Kaitlyn	LTS-Counselor Secondary	SFHS	End of Assignment	06/05/14

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 882,526.13
02	Food Service	\$ 125,448.76
04	Community Services	\$ 28,447.42
06	Construction	\$

07	Debt Redemption Bond Payments	\$	
09	Trust and Agency	\$	328.35
20	Internal Service-Health Self Insured	\$	
47	OPEB Debt Service	\$	

TOTAL DISTRICT \$ 1,036,750.76

- D. THAT the Extended Travel request – SFHS Girls Varsity Tennis be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Girls Varsity Tennis program for an extended trip to Grand Rapids, Hibbing and Hermantown, MN August 21-22, 2014 be approved as requested.
- F. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s):
\$52.50, Wells Fargo Foundation, to SFMS to purchase supplies
\$52.50 Wells Fargo Foundation, to SFMS to purchase supplies
\$273.56, Wells Fargo Community Support Campaign/Shannon Welch Linson, Rachel Muonio & Jennifer Larson to SFE to be used as needed
\$1,414.13, SFE APT, for transportation fees for field trips
\$881.00, St. Francis Center Ice Club, for coach bus to Cloquet
\$20.00, CCCS PTO, to CCCS for safety patrol vests
\$1,421.20, CCCS PTO, to CCCS \$216 Rossow-Box top reward- \$455.20 for 5th grade field trip bussing,
\$750 for Kindness retreat final payment for 4th grade
\$1,381.64, PTO of EBCS, bussing for field trips at EBCS

Motion carried 7-0.

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke. Ms. Erkel inquired about the time spent in schools within the cost of the contract. Mr. Ferguson provided explanation.

- E. THAT the Police School Resource Officers Contract be approved as presented.
BE IT RESOLVED that the School Board of Independent School District No. 15 approve the 2014-2015 contract with the City of St. Francis for two (2) School Resource Officers. The cost of this contract is \$124,700 with special events requested by the District at the rate of \$55 per hour.

Motion carried 7-0.

Reports

Acting Superintendent Report and Communications

- Attended the PLC conference with other administrators and teachers.
- Participated in Special Education Instructional Program Supervisor interviews.
- Interviews have taken place for the SFE principal position.
- Recommended that the Board hold a second meeting in July. Consensus from the Board was to hold a meeting July 14 so that staff filling open positions can be acted on.
- Kids Connection program for 4-year-olds is growing. Information was sent to families to inquire if there was interest regarding an all day program. There was a positive percentage interested, so the Just 4 Kids program will begin in the fall of 2014.
- Negotiations continue with the technical support group. Acknowledged the School Board, Education Minnesota St. Francis and administrators for their hard work in reaching a tentative agreement.
- The membership to Schools for Equity in Education will be acted on at the annual meeting in July.

Dialogue

No one attended.

School Board Member Reports

Ms. Van Denburgh reported that a tentative agreement has been reached with teachers, attended Cabinet plus 3, and

the summer children's theater performance of *Beauty and the Beast*. She talked with Senator Michele Nelson about unfunded mandate, making improvements and gathered information.

Ms. Jahnke attended Cabinet plus 3 meeting and participated with SFE principal interviews.

Ms. Kelly attended teacher mediation and was happy to report there is a tentative agreement.

Ms. Roed attended negotiations.

Ms. Glover attended teacher mediation.

Mr. Roberts attended negotiations, the Beauty and the Beast production, reported a couple teachers are in Nebraska for Boys Town training, he acknowledged the team of teacher negotiators.

Administrative Report

Health Services Annual Report – Ms. Levine

Ms. Levine provided the health services summary report which included: school nursing, meeting the needs of students and staff, utilization of health offices, special health concerns, screenings, immunizations, health education for students and staff, and committee involvement.

ISD No. 15 Accomplishments 2013-2014 – Mr. Neubauer

Mr. Neubauer reviewed the District accomplishments this year which included: increased collaboration, the benefit of Cabinet plus 3 meetings, free flow of information, 20 administrators and 40 teachers attended the Professional Leadership Conference, implemented World's Best Workforce mandated by Minnesota Department of Education, first year evaluations, staffing hires, re-organization of the District, completed year one of response to intervention (RTI), completed first year of professional learning communities, decision made to conduct a strategic plan, new student information system to be implemented, supported St. Francis Middle School STEM, development of tech math and tech science at St. Francis High School (SFHS), promoted college and career readiness, DLT establishment of norms and goals, added elementary art for 2014-15, transportation provided to summer school students, continued development of the District organizational chart, T15 is moving to SFHS and Crossroads, and moved to standards based instruction. Mr. Neubauer acknowledged the School Board for their support and leadership,

Old Business

Approval of Football Cooperative with PACT Charter School

Motion was made by Ms. Van Denburgh, second by Ms. Erkel. Ms. Van Denburgh made a motion to amend the top paragraph in the resolution to read "for the 2014-2016 school year. Ms. Kelly would further amend the second paragraph to read, "Any continuation of a coop agreement will always be done on a *two*-year basis," second for the amendments by Ms. Jahnke. Motion carried 7-0.

BE IT RESOLVED by the School Board of Independent School District No.15 that ISD No. 15 St. Francis agree to a football coop with Pact Charter School for the 2014-2016 school year. Any student participating at St. Francis High School (SFHS) will pay fees and register through St. Francis High School.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that any such agreement will be reevaluated by the District at the end of 2014-2015 school year. Any continuation of a coop agreement will always be done on a *two one*-year basis.

Discussion included: School Boards having the option to say yes or no, if any SFHS students are cut from the football program, and if legislation would change how students are counted would be of concern. Ms. Van Denburgh offered another amendment "should there be a legislative change to the student count system, ISD No. 15 will look to change the resolution," second Ms. Kelly. Motion carried 7-0.

Further discussion: how can the District draw the line of which request to say no to once it has said yes to another request, there is no budget for students attending outside the District, students have chosen to attend outside the District, grandfathering this particular situation, looking at each application individually, there will always be a story behind every cooperative, and to keep in mind protecting the students that attend here.

Motion failed 3-4, nays being Ms. Jahnke Ms. Kelly, Mr. Roberts and Ms. Roed.

Other Matters

Approval of Budget 2014-2015

Motion was made by Ms. Glover, second by Ms. Roed.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the 2014-2015 Revenue and Expenditure Budget as presented.

	Revenues	Expenditures
General Fund	\$50,558,620	\$49,899,460
Food Service Fund	\$ 2,502,065	\$ 2,502,065
Community Service Fund	\$ 1,912,577	\$ 1,912,577
Debt Service Fund	\$ 6,195,121	\$ 6,065.304
Trust Fund	\$ 490,000	\$ 910,000
Internal Service Fund	\$ 4,872,000	\$ 4,872,000

Mr. Nelson focused on changes in the budget. There will be amendments to the budget and revisions that may or may not take place this fall. The Financial Planning Action Committee met in January and was given a process to rank the programs based on their merits. Mr. Ferguson noted a correction be made in the community education budget. Under the 2014 budget assumptions 4) should read "Wallace" to Community Ed Coordinator.
Motion carried 7-0.

Property, Liability, Workers Compensation Insurance 2014-2015

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No.15 that the insurance rates for the school district Property/Liability/Workers Compensation policies be approved by the School Board as presented.

Motion carried 7-0.

Cyber Liability Coverage Insurance Policy 2014-15

Motion Ms. Kelly second Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No.15 that Cyber Liability Insurance Coverage and Rate be approved by the School Board as presented.

Motion carried 7-0.

Strategic Plan Company

Motion was made by Ms. Glover, second by Ms. Roed.

BE IT RESOLVED by the School Board of Independent School District No.15 that a contract for developing an ISD No. 15 Strategic Plan with Transformation System Leadership (TSL) be approved with the cost not to exceed \$55,000.

Motion carried 7-0.

The regular meeting was adjourned at 9:20 p.m.

Barbara Jahnke, School Board Clerk