

Community Education SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 May 26, 2015
 Retiree Recognition - 6:00 p.m.
 Regular Meeting – 7:00 p.m.
 Work Session Following Regular Meeting
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Marsha Van Denburgh and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, Director of Curriculum Paul Neubauer, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, June 8, June 22, July 27, and August 10. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happenings Around the District – SFMS World Domination Project – Ms. Parson

St. Francis Middle School (SFMS) social studies teacher Ms. Parson, acknowledged a SFMS student who presented her Word Domination Project on Crayola Crayons.

Consideration of Visitors

None

Mr. Roberts acknowledged students that had not received their certificates at the Scholarship Awards night students Jaiden Edwardson, Joshua Niemeyer, and Shelby Schuhmacher.

Agenda

Motion was made to approve the agenda by Ms. Erkel, second Ms. Hunt. Mr. Roberts reported a modification to Other Matters item C which is Approval of Superintendent Appointment.

Motion to amendment carried 6-0.

Motion carried 6-0.

Consent Agenda

Mr. Roberts inquired if any board member wanted to remove any item from the consent agenda.

Motion to approve the revised consent agenda was made by Ms. Hunt, second Ms. Van Denburgh.

A. THAT the minutes of May 11, 2015 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Carpenter, Brittany	Grounds	Seasonal	TRANS	TEMP	70	6		\$14.00	5/14/15
Dorman, Linda	Talent Show Advisor	NEW	CCCS	TEMP			Schedule D	\$400.00	5/1/15
Hanson, Margie	5 th Grade Party Advisor	NEW	CCCS	TEMP			Schedule D	\$375.00	5/1/15
Ingalls, Cheri	Helper Server	Sharon Harvey	SFMS-A	CONT	173	2	A11	\$11.47	9/2/15
Junker, Whitney	Teacher	Whitney Junker	LLC	CONT	186	8	T1-BA	\$39,696	7/1/15

Klebs, Micheal	Grounds	Seasonal	TRANS	TEMP	61	6		\$14.00	5/22/15
Krupke, Carol	5 th Grade Party Advisor	NEW	CCCS	TEMP			Schedule D	375.	5/1/15
Krupke, Carol	Safety Patrol Advisor	NEW	CCCS	TEMP			Schedule D	1200.00	9/1/14
Krupke, Carol	Student Council Advisor	NEW	CCCS	TEMP			Schedule D	\$800.00	9/1/14
McMorrow, Terry	Asst Golf Coach	NEW	SFHS	TEMP	50	2	Donation	\$1,858	3/30/15
Rossow, Kristin	Yearbook Advisor	NEW	CCCS	TEMP			Schedule D	\$1,400.00	9/1/14
Tauer, Christine	Student Council Advisor	NEW	CCCS	TEMP			Schedule D	\$400.00	9/1/14
Trehey, Sarah	Teacher	Coral-Lyn Wyman	SFMS	TEMP	186	8	T1-BA	\$39,696	9/2/15
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Salmela, Margaret	Helper Monitor/CCCS	173/3	\$11.84	Helper Server/CCCS	173/4.25	\$11.84	9/1/15		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Acre, Lavonne	Educational Asst	CCCS	4/16/15	9/2/15	172	6.75			
Bernard, Lynn	Clerk	SFMS-A	5/7/15	6/4/15 Extension	170	3			
Moore, Shannon	Counselor	SFMS	3/30/15	5/26/15 Returned	186	8			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective					
Junker, Jordan	Teacher	SFHS	Resignation	6/3/15					
Salo, Jill	½ Time Student Council Advisor	SFHS	Position Eliminated	6/30/15					

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 277,160.64
02	Food Service	\$ 8,950.34
04	Community Services	\$ 14,127.97
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 6,733.65
20	Internal Service-Health Self Insured	\$ 45,675.08

21	Internal Service-Dental Self Insured	\$	-
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	352,647.68

- D. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:
 \$10.00, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
 \$119.72, SFHS Student Activity, to SFHS to be used in the multi-cultural club
 \$933.50, CCCS PTO, to CCCS \$16.50 for student yearbook, \$917.00 field trips for 2nd & 3rd grade
 \$35.80, SFE APT, to SFE for payroll for Family Reading Night
- E. THAT the Out-of-State Travel – HOSA be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the HOSA proposal for an Out of State trip to Anaheim, CA June 23-28, 2015 to attend the HOSA National Leadership Conference be approved as requested.

Motion carried 6-0.

Reports

Student Report

Cassy Stierns introduced the student representative for next year Lillian Baumann. The ice cream social is May 27. Graduation is May 29 at 7:00 p.m.

Superintendent Report and Communications

- Met with Senator Michelle Benson and Ms. Van Denburgh regarding temperatures/humidity in areas of District buildings. Senator Benson will work with lobbying for statute changed. Senator Benson continues to work on funding sources to make the District stadium more accessible. She encouraged Mr. Ferguson to write a letter of concern regarding education funding. Speaker of the House Daudt will attend graduation.
- Attended second annual Multicultural Festival.
- The Saints baseball team won conference championship last week.
- Mr. Brandon Nelson reports that the program for new supervisors is completed.
- May 21, MSBA informed school districts to change policy 509 which is in regards open enrollment.
- Received a letter from coaches and advisors of clubs concerning facilities. After meeting with C+3 this will fit in with the strategic plan.
- Ms. Plaisance, SFMS educational assistant, has requested to bring a therapy dog to the special education class. The District has a policy in place against bringing fur-bearing animals in the building. Mr. Ferguson will request that Maintenance Program Supervisor Mr. Wirz review the air quality in the building for possible areas that would not be affected if the therapy dog was brought in.
- On June 10 the District will present the Strategic Plan to the St. Francis Chamber of Commerce.
- Attended ECMECC operational area superintendents meeting.
- Attended Sandhill Advisory Committee meeting.
- The District Leadership Team meeting focused on Strategic Plan.
- Congratulations to AnnaRae Klopfer who earned her superintendent's license.
- The District will focus on three result statements for Strategic Plan next year - 1) ISD 15 uses established protocols to support transparent communication and trust of all ISD 15 stakeholders, 2) Every ISD 15 employee understands the strategic plan, 3) ISD 15 has a recognizable and consistent brand. The Implementation Team will be seven to ten members serving a one year term. Under the implementation team there will be three subcommittees working with one result statement each. The three result statements will be tied to the Superintendent's Goals.

School Board Member Reports

Mr. Roberts reported for the record the acceptance of the resignation of Director Betsy Roed. The School Board will address how to fill the vacancy either based on election results, application process, or to run a special election. Discussion included: current law is to fill by appointment and appointment of the runner up to Ms. Roed.

Discussion will continue in the work session. A resolution will follow at a future meeting.

Mr. Roberts attended SFMS SMC meeting, St. Francis Chamber of Commerce meeting, met the new City Administrator, Vehicle Day at Lifelong Learning Center, St. Francis Committee for Drug Awareness (SFCDA) meeting, C +3, Awards Night, Animal Museum Day, addressed the 5th grade graduating class at East Bethel Community School. Mr. Roberts acknowledged Ms. Stierns for her work as the School Board student representative. Mr. Roberts introduced Ms. Nichole Rens the Director of Curriculum and Instruction.

Ms. Van Denburgh attended Crossroads Plant sale, C+3, SFMS Parent Night, Cedar Creek Community School Track and Field day, and met with Senator Benson. Ms. Van Denburgh inquired what affect the increase in water rates will have on operating costs for the District.

Ms. Jahnke acknowledged the retirees. She attended the Crossroads Plant sale and C+3.

Ms. Erkel attended the Multicultural Festival, ACT meeting, and Sandhill Advisory meeting. She congratulated all scholarship winners and retirees.

Ms. Kelly attended the Oak Land Board meeting,

Administrative Report

- Professional Learning Communities (PLC) Summative Time Proposal

Mr. Neubauer met with new Director of Curriculum Nichole Rens.

The second year of learning communities has been completed. He reviewed what formative data and summative data include.

- Physical Education/Health Adoption

Mr. Neubauer presented the proposal for the Physical Education/Health adoption. Mr. Johnson, Mr. Studnicka and Mr. Schlomann reviewed what the adoption would mean for students and how it would enhance curriculum.

New Business

Revised Policy 301-School District Curriculum and Instruction Goals – first reading

New Policy 529-Workload Limits for Certain Special Education teachers – first reading

Physical Education/Health Adoption – first reading

Other Matters

Unaffiliated Employee Agreement

Motion was made by Ms. Hunt, second Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the benefits and salaries for unaffiliated employees be approved as presented, effective May 26, 2015.

Discussion followed.

Motion carried 6-0.

PLC Summative Time Proposal

Motion was made by Ms. Hunt, second Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the PLC Summative Time Proposal.

Motion carried 6-0.

Approval of Superintendent Appointment of Mr. Ferguson

Motion was made by Ms. Hunt, second Ms. Kelly.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the District appoint Troy D. Ferguson as Superintendent moving forward for the 2015-2016 school year.

Motion carried 6-0.

Approval of MDE Online Application

Motion was made by Ms. Van Denburgh, second Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the submission of the application for an Online Learning (OLL) Program to the Minnesota Department of Education (MDE).

Motion carried 6-0.

Approval of Committee Assignments

Motion was made by Ms. Hunt, second Ms. Erkel. Motion to amend the assignment of item O-Financial Planning Action Committee to Ms. Erkel and the Adopted School assignment of Cedar Creek Community School to Ms. Erkel was made by Mr. Roberts second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the revisions to School Board Committee Assignments for 2015.

Motion carries to amend 6-0.

Motion carried 6-0.

Recess taken at 8:16 p.m.

Closed Session-Negotiation Parameters

Closed Session: Motion by Ms. Hunt, second Ms. Erkel. Vote: 6-0 Time: 8:30 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Erkel, second Ms Kelly. Vote: 6-0 Time: 9:45 p.m.

In closed session the School Board discussed labor negotiations for employee groups with contracts expiring on June 30, 2015.

The regular meeting was adjourned at 9:45 p.m.

Barbara Jahnke, School Board Clerk

Work Session of the School Board

In the work session the School Board was presented with options for filling the vacant School Board seat. Discussion will follow at the June 8, 2015 meeting.