

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 June 8, 2015
 Dialogue with School Board - 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Marsha Van Denburgh and Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum Paul Neubauer, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, June 22, July 27, August 10, and August 24. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Q Comp/Teacher Academy Program – Ms. Ericson

Ms. Ericson, Student Performance Improvement Initiatives Coordinator, provided the annual quality compensation report on how Teacher Academy and Q Comp has done this year. The report included information regarding peer leaders, mentor survey, mentor impact, mentor training, Q Comp survey results, and the reformed salary schedule. Beginning September 1, 2015 all staff will participate in the Student Performance Improvement Program and be on one salary schedule.

Site Report – Minnesota State High School League – Mr. Fink

Mr. Fink, Activities Director, presented the Minnesota State High School League (MSHSL) *Why We Play* curriculum and training video that is new this year as part of the process for Board adoption into the league. He reviewed common language, shared purpose statements from coaches and students hoping to come to consensus in determining how success is defined in the District. There is a difference between goals and purpose. Purpose is about education and growth.

Consideration of Visitors

Chris Lindquist, physical education teacher and head football coach, addressed facility and budgetary issues in regards to athletics, extra and co-curricular activities in the District. He encouraged a collaborative effort to layout a plan of action and intention to address concerns.

Cassie Calametti, Track and Field Cross Country Booster President, spoke in support of coaches and how the Strategic Plan should include a layout for addressing the concerns of activity/sports facilities.

Agenda

Motion was made to approve the agenda by Ms. Erkel, second Ms. Jahnke. Mr. Roberts pulled the Nutrition Services Supervisor report from the agenda.

Motion carried 6-0.

Consent Agenda

Mr. Roberts inquired if any board member wanted to remove any item from the consent agenda.

Motion to approve the revised consent agenda was made by Ms. Van Denburgh, second Ms. Hunt.

A. THAT the minutes of May 26, 2015 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Hendricks, Marika	Office Professional	June Moore	SFHS	CONT	261	8	B21	\$14.24	6/15/15
Ives, Julie	Teacher	NEW	DW	CONT	186	8	T1-BA	\$39,696	9/2/15

Lindholm, Debra	Teacher	Sue Redfield	SFHS	CONT	186	8	T2-BA	\$46,312	8/31/15
Reardon, Natalie	Summer Kids Connection Special Needs Assistant	NEW	SFE	TEMP	64	8	CED	\$13.50	6/3/15
Torson, Tracy	Teacher	Tracy Torson-One Year	SFHS	CONT	186	8	T1-BA	\$39,696	9/2/15
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Goldberg, Sue	Bus Rider/TRANS	172/6	\$13.52	Bus Driver/TRANS	172/6	\$14.02	2/9/15		
Klopper, AnnaRae	Instructional Program Supervisor	225/8	\$76,302	Instructional Program Supervisor	225/8	\$80,541	7/1/15		
Stewart, Jill	Office Professional	172/2.5	\$14.19	Office Professional	172/2.5	\$14.85	9/1/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Helle, Jaymie	Counselor	SFHS	4/20/15	6/3/15 Returned	186	8			
Landis, Barbara	Custodian	EBCS	4/17/15	6/9/15 Extension	261	8			
Langseth-Perrault, Brenda	Counselor	SFMS	9/1/15	6/30/16 Partial .39	186	8			
Moore, Shannon	Counselor	SFMS	3/30/15	5/19/15 Returned	186	8			
Plaisance, Lynnsey	Educational Assistant	SFHS	9/2/15	9/1/16	172	7.25			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective					
Glanz, Mike	Bus Driver	TRANS	Resignation	9/1/15					
Higueros-Canny, Maria	Teacher	DW	Resignation	6/30/15					
Kohn, Kathleen	Teacher	SFHS/LLC	Termination-District Decision	6/30/15					
LeBlanc, Denise	Just 4 Kids Instructor	SFE	Position Eliminated	6/5/15					
Lindeman, Chelsea	Teacher	DW	Resignation	6/30/15					
Littlefield, Mandy	Teacher	SFMS	Non-Renew	6/30/15					
Olson, Ione	Educational Assistant	TRANS	Resignation	6/1/15					
Orejel, Edward	Bus Rider	TRANS	Resignation	6/1/15					
Peterson, Margaret	Educational Assistant	SFMS	Retirement	6/1/15					
Pettit, Dawn	Teacher	SFHS	Non-Renew	6/2/15					
Pryd, Scott	Bus Rider	TRANS	Resignation	6/1/15					
Royal, Anne	Educational Assistant	CSVC	Resignation	6/5/15					

Smith, Andrew	Teacher	SFHS	Non-Renew	6/2/15
Tenney, Lorilyn	Counselor	SFHS	End of Temp Asgn	6/4/15

- C. THAT Disbursements are approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 903,374.06
02	Food Service	\$ 23,687.51
04	Community Services	\$ 34,596.83
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 575.15
20	Internal Service-Health Self Insured	\$ 9,841.78
21	Internal Service-Dental Self Insured	\$ 24,398.95
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 996,474.28

- D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:
\$15,673.00 (in kind), US Dept. of Agriculture, HP printers: 1 Laser Jet, 3 Color Laser Jet, 1 Design Jet
Motion carried 6-0.

Reports

Superintendent Report and Communications

- The first teacher negotiations meeting was held.
- Ms. Wallace, Mr. Finn and Mr. Ferguson presented the Strategic Plan at Leadership Day.
- Mr. Roberts and Mr. Ferguson will present the Strategic Plan to St. Francis Area Chamber of Commerce June 10.
- He acknowledged the St. Francis Lions, St Francis Chamber and volunteers for a successful community event, St. Francis Pioneer Days.
- Senator Benson assisted in communications regarding the dehumidification issue with Minnesota Department of Education.
- A new one year lease agreement is held with the city of Bethel at Sandhill. Kids Connection personnel will move to Cedar Creek Community School and the city of Bethel will monitor the building.
- Mr. Finn and Mr. Ferguson met with Julia Espe, superintendent at Princeton, to confirm that Princeton is considering starting an Alternative Learning Program (ALP). After discussions Mr. Finn and Mr. Ferguson will also consider options for ISD15 to start an ALP.
- An email was received that the Saints Online application is being recommended for approval. The official approval will come from the Minnesota Department of Education.
- As an administrator and previous School Board member in the District, Mr. Ferguson requested that the School Board strongly consider Scott Schwarz, runner-up to Betsy Roed in the November 2013 election, as the person to fill the vacancy.

- Strategic Plan update – The Implementation Team (I Team) membership has been filled with the exception of one person. Ms. Wallace and Mr. Finn are leading the I Team. The first meeting is scheduled for June 17.
- The 12th annual St. Francis Wrestling Classic Golf Tournament is June 12.
- Superintendent Ferguson reported the estimated cost increase in November will be 40% for St. Francis city sewer and 20% for city water.

Dialogue

Ms. Van Denburgh reported that one individual reported concern on the Unaffiliated Employee Group work agreement. The second individual inquired about the possibility of a bond levy for facility improvements.

School Board Member Reports

Ms. Hunt attended teacher negotiations and reported St. Francis High School (SFHS) graduation was awesome.

Ms. Kelly attended SFHS graduation and the Finance and Policy Committee meeting,

Ms. Erkel was honored to be part of the SFHS graduation ceremony. She expressed her congratulations to all.

Ms. Jahnke was impressed with SFHS graduation and MN Speaker of the House Kurt Daudt's address. She attended negotiations for members of the Office of School Technology,

Ms. Van Denburgh attended teacher and superintendent negotiations, SFHS graduation, and Nutrition Services negotiations. Congratulations to track and field athletes who went to state, Coach Forbert and Coach Hanson, Assistant Coach of the Year. She acknowledged Coach Forbert for the impact he left with her foster son. She appreciates Mr. Fink and the activities department for making family such an integral part in programming. Congratulations to the boys' baseball team and Coach Julson.

Mr. Roberts attended Office of School Technology negotiations, SFHS graduation, Mechanics and Nutrition Services negotiations. A quick note to parents, the list of school supplies for next year was included in the report card from Cedar Creek Community School. Supply lists can also be found online at www.isd15.org. Received communications regarding the vacancy seat of the School Board position and the superintendent search process. Congratulations to the track and baseball teams. He acknowledged Mr. Manni for his involvement with the Saints Online Learning program.

- Discussion of School Board Vacancy Appointment Process

Mr. Roberts opened discussion by reviewing options. If selection to fill is after July 1, a special election will be required. The other option would be to fill by appointment. Discussion: fill the position with the runner-up from the November 2013 election, the position would complete the term, support to fill by appointment with Mr. Schwarz rather than hold election, and no bias for or against appointment.

Administrative Report

- 2015-2016 Proposed Budget Report – Mr. Scott Nelson
The proposed budget reviewed for action on June 22, included an overview of three funds (general, nutrition services, community education), review of information that went to the Financial Planning Action Committee, estimated budget and expenditures, and fund balance change due to previous superintendent settlement.
- Transportation Special Education Route Specialist – Mr. Scott Nelson
When reviewing communications in the Transportation Department and a survey of neighboring districts, it is determined that additional support in the office area of special education route specialist is needed. Transportation state aid would reimburse the position by 100%. Consensus from the School Board was received.
- Transportation Rider/Drivers Program – Mr. Scott Nelson
Requesting the addition of two more rider/driver positions for fall with funding paid from the savings through leasing buses. Consensus from the School Board was received.

Old Business

Revised Policy 301-School District Curriculum and Instruction Goals

Motion was made by Ms. Hunt, second Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 301 – School District Curriculum and Instruction Goals as revised and updated.

Motion carried 6-0.

New Policy 529-Workload Limits for Certain Special Education teachers

Motion was made by Ms. Erkel, second Ms. Hunt.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 529 – Workload Limits for Certain Special Education Teachers

Motion carried 6-0.

Physical Education/Health Adoption

Motion was made by Ms. Hunt, second Ms. Van Denburgh.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the Physical Education and Health curriculum adoption in the amount of \$250,000.

Motion carried 6-0.

Motion to suspend the rules and amend the agenda was made by Mr. Roberts, second Ms. Hunt. The amendment is to strike Others Matters item A, Approval of Process to Fill School Board Vacancy and to add Other Matters item D, Resolution Filling School Board Vacancy by Appointment.

Other Matters

Memo of Understanding – Assistant Director of Community Education

Motion was made by Ms. Jahnke, second Ms. Hunt.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the memo of understanding with the District 15 Directors' Association to provide the parameters for a leave of absence of the Assistant Director of Community Education.

Motion carried 6-0.

Approval of Superintendent's Contract

Motion was made by Ms. Hunt, second Ms. Kelly.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the District enter into a Superintendent Contract with Troy D. Ferguson for the purpose of establishing the terms of employment as Superintendent of Schools for one year commencing on July 1, 2015 through June 30, 2016 at a salary of \$145,000.

Motion carried 6-0.

Resolution Filling School Board Vacancy by Appointment

Motion was made by Ms. Van Denburgh, second Ms. Erkel.

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2017; and

WHEREAS, the vacancy has occurred on or after the first day to file affidavits of candidacy for the school district general election or less than two years remain in the unexpired term; and

WHEREAS, Scott Schwarz meets the qualifications established by Minnesota law to serve as a school board member;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 15, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5, Scott Schwarz is hereby appointed to fill the vacancy and to serve the remainder of the unexpired term ending the first Monday in January, 2017 and until a successor is elected and qualifies.

Motion carried 6-0.

Mr. Roberts administered the Oath of Office to Scott Schwarz.

The regular meeting was adjourned at 8:57 p.m.

Barbara Jahnke, School Board Clerk