

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 June 22, 2015
 Dialogue with School Board - 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Scott Schwarz, and Superintendent Troy Ferguson. Absent: Director Marsha Van Denburgh.

Others present were Director of Business Services Scott Nelson, Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, July 27, August 10, August 24 and September 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Chemical Awareness Program – Ms. Kaldahl

Ms. Kaldahl, St. Francis High School Chemical Health Counselor, provided a review of the program this past year and shared student comments about support group involvement. She met with 1089 students, four support groups per week were conducted, co-facilitated monthly with St. Francis Community for Drug Awareness (SFCDA), met individually with high risk students, and 510 students were seen in classroom presentations. Goals for next year are to continue to: expand and conduct support groups, co-facilitate groups with counselors, work with high risk students, work with SFCDA, be involved with Youth Teaching Youth at the elementary schools, be involved with truancy hearings, be more involved with IEP meetings and to speak in classrooms.

Consideration of Visitors

None

Agenda

Motion was made to approve the agenda by Ms. Hunt, second Ms. Jahnke.
 Motion carried 6-0.

Consent Agenda

Mr. Roberts inquired if any board member wanted to remove any item from the consent agenda. Mr. Roberts removed items F and G to be considered separately.

Motion to approve the revised consent agenda items A-E, H-J, was made by Ms. Jahnke, second Ms. Hunt.

A. THAT the minutes of June 8, 2015 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Anderson, Dirk	Teacher	NEW	SFE	CONT	186	8	T2-BA	\$46,312	9/2/15
Gookin, James	Tech Support	Seasonal	DW	TEMP	Varies	8		\$14.00	6/15/15
Hewson-Garber, Kim	ECFE Parent Educator	NEW	LLC	CONT	157	6.5	T2-BA	\$31,758	7/1/15
Lamb, Elizabeth	Teacher	Mark Thul	SFHS	CONT	186	8	T1-BA	\$39,696	9/1/15
Lorenzen, John	Head Wrestling Coach	Mike Phillips	SFHS	CONT			Schedule C	\$6,996	11/16/15
Resheske, Kim	Teacher	Chelsea Lindeman	DW	CONT	186	8	T3-MA	\$56,235	9/2/15

Torson, Tracy	Teacher	Tracy Torson-One Year	SFHS	CONT	186	8	T2-BA Revised	\$46,312	6/16/15
Wyatt, Thomas	Grounds	Seasonal	DW	TEMP	54	6		\$14.00	6/1/15
LEAVES OF ABSENCE									
				Expected Duration			Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Beeler, Michelle	Occupational Therapist	DW	10/8/15	12/7/15	186	8			
Bottema, Bryan	Custodian	SFHS	3/27/15	7/27/15 Extension	261	8			
Dupre, Jennifer	Teacher	LLC	7/1/14	6/30/16 Extended	186	8			
Landis, Barbara	Custodian	EBCS	4/17/15	7/8/15 Extended	261	8			
Wallace, Nancy	Instructional Program Supervisor	LLC	7/1/14	6/30/16 Extended	225	8			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective					
Anderson, Sierra	Educational Assistant	SFE	End of Temporary Assignment	6/2/15					
Angell, Al	Asst Track Coach-Sprints	SFHS	Resignation	6/16/15					
Beich, Nathan	9 th Grade Wrestling Coach	SFHS	Resignation	6/11/15					
Carlson, Melissa	Office Professional	SFHS	Termination	6/22/15					
Ellison, Glee	Teacher	EBCS	Resignation	3/10/15					
Forbort, Andrew	Teacher, Track Coach Asst Cross Country Coach 9 th Grade Boys Basketball Coach	SFHS	Resignation	6/1/15 6/16/15					
Fox, Emily	Educational Assistant	SFHS	Resignation	6/1/15					
Fryer, Lindsey	Asst Softball Coach	SFHS	Resignation	6/17/15					
Glanz, Mike	Bus Driver	TRANS	RESCINDED RESIGNATION	6/10/15					
Hallstrom, Christine	Preschool Instructor	LLC	End of Temporary Assignment	6/30/15					
Hennesy, Susan	Teacher	CCCS	Resignation	6/30/15					
Peterson, Breanna	Preschool Instructor	LLC	End of Temporary Assignment	6/30/15					
Rutz, Tricia	Teacher	SFE	End of Temporary Assignment	6/2/15					
Weinhagen, Michel	Asst Girls Basketball Coach	SFHS	Resignation	6/17/15					

C. THAT Disbursements are approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,337,823.68
02	Food Service	\$ 99,043.04
04	Community Services	\$ 42,889.21

06	Construction	\$	-
07	Debt Redemption	\$	-
09	Trust and Agency	\$	26.35
20	Internal Service-Health Self Insured	\$	4,644.97
21	Internal Service-Dental Self Insured	\$	-
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,484,427.25

- D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:
\$183.00, Wells Fargo Community Support Campaign & Jennifer Larson/Shannon Welch Linson, to SFE to be as needed
\$433.00, St. Francis Dance Team, for winter coaches for 2014-2015 season
\$312.00, St. Francis Track & Field/Cross Country, to purchase clipboards
\$6,910.00, St. Francis Basketball Association, for coaching salary & HUDL film platform
\$1050.00, Dig It Volleyball Club, for purchase of 3 volleyball nets
\$175.00, Target, to CCCS at principal's discretion
\$6.40, CCCS PTO, Holli Hillman's bussing to Feed My Starving Children, PTO paid \$186.02 in March 2015, however the invoice was for \$192.42
\$75.00, Target Corporation, to SFHS at principal's discretion
- E. Approval of Contract – School Resource Officers
BE IT RESOLVED that the School Board of Independent School District No. 15 approve the 2015-2016 contract with the City of St. Francis for two (2) School Resource Officers. The cost of this contract is \$129,064 with special events requested by the District at the rate of \$55 per hour.
- H. Approval of Extended Trip Request – SFHS Girls Varsity Tennis
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Girls Varsity Tennis program for an extended trip to Grand Rapids, Hermantown and Duluth, MN August 27-28, 2015 be approved as requested.
- I. Approval of Milk Award
BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the bid for milk which was awarded for the 2016 school year with an option to renew for one additional year, 2017 school year, be renewed with Land O' Lakes Milk for milk and milk coolers. The current contract is based on the escalator clause for fluid milk prices. The estimated cost based on projected usage for the 2016 school year is \$150,818.
- J. Approval of Extended Trip – SFMS
BE IT RESOLVED by the School Board of Independent School District No. 15 that the St. Francis Middle School Explore America trip to tour Washington D.C. and Williamsburg June 13-18, 2016 be approved as requested.

Motion carried 6-0.

Motion to approve items F and G was made by Ms. Kelly, second Ms. Erkel. Mr. Roberts inquired about the wording in both agreements referring to acting superintendent versus superintendent. Mr. Brandon Nelson provided explanation.

- F. Agreement to Extend Probationary Period – Principal
WHEREAS, the District's School Board decided to extend the probationary period for Scott Manni from June 1, 2015 through June 30, 2016.
- G. Agreement to Extend Probationary Period – Teacher

WHEREAS, the District's School Board decided to extend the probationary period for Raleigh Paulson from June 1, 2015 through June 30, 2016.

Motion carried 6-0.

Reports

Superintendent Report and Communications

- Reported signs are up for street work on Bridge Street at Ambassador Blvd for new curbing.
- Attended presentation at Infinite Campus to review a product that might replace the SchoolReach product.
- Board Book has been purchased. Training is scheduled to begin mid to late July.
- Ms. Wallace, Ms. Miller and Mr. Ferguson met with St. Francis Area Chamber of Commerce regarding the current arrangement that staffing is provided by the District. With mutual agreement, the Chamber will hire a staff person. The Chamber and District will continue to work collaboratively moving forward.
- Mr. Roberts and Mr. Ferguson presented Strategic Plan to the Chamber.
- Work will begin this summer to transition T15 students from St. Francis High School to Crossroads School and Vocational Center.
- Negotiation meetings will continue over the summer.
- Attended Professional Learning Community (PLC) conference in Minneapolis.
- Acknowledged St. Francis Mayor Kane for bringing City Administrator Joe Kohlmann to meet School Board members.
- I-Team met June 17 and agreed to have a presentation for all staff at Welcome Back event September 2.
- A meeting is scheduled June 30 with Superintendent Queener of Cambridge, Superintendent Espe of Princeton and Oak Land Cooperative Director/Principal Fuller to discuss options moving forward to start the process of an Area Learning Program (ALP). This could possibly result in ISD 15 leaving the Oak Land Cooperative program.
- Mr. Ferguson and Mr. Finn communicated the request for consideration from the Board to place Principal Manni on special assignment to research programming and develop protocols for ALP programming. Principal Manni has the skill set to be this person and would allow for continued work with the Saints Online program. The position of program supervisor or principal at Crossroads would need to be filled. Discussion included: two positions being temporary or permanent, Perkins Grant, Targeted Services, if the ALP program is approved students would remain with the District and to consider the percentage saved by no longer funding Oak Land Cooperative administrative salaries. The School Board provided consensus to move forward.
- A special work session for negotiation parameters is scheduled for June 29, at 6:30 p.m.

School Board Member Reports

Ms. Jahnke attended negotiations with EAs, and C +3 meeting.

Ms. Erkel attended preschool mediation meeting.

Ms. Kelly attended preschool mediation and teacher negotiations.

Ms. Hunt attended teacher negotiations.

Mr. Roberts welcomed Mr. Schwarz, attended Chamber breakfast, St. Francis Legion fundraiser on behalf of SFCDA, SFHS wrestling team golf fundraiser and SFCDA meeting. Mr. Roberts received many phone calls this week including: comments as to why and why not support the Strategic Plan, comments made at the June 8 meeting suggesting the District run a referendum, and the VEBA issue.

- Discussion – Schools for Equity in Education (SEE) Membership

Mr. Roberts opened discussion by reviewing the membership fee which is acted on at the annual meeting in July. Discussion included: membership fee based on enrollment, legislative lobbying efforts for district members and information received in turn, training, and SEE advocates for districts at legislative sessions. Most districts belong to one of three lobbyist Districts. Brad Lundell, SEE Executive Director, will be invited to present at the annual meeting July 27.

Administrative Report

- Neopath Clinic & Self Insurance

Mr. Brandon Nelson and Mr. Scott Nelson presented background information why it is necessary that the District discontinue the self-funded medical plan. With the numerous bargaining units electing to participate in the Public Employees Insurance Plan (PEIP), the self-funded medical plan is not sustainable. The self-insured fund balance

cannot be used to fund Neopath Clinic after June 30. Prior to groups going to PEIP the District entered into a contract with Neopath through June 30, 2016. Negotiations are taking place with Neopath. There is also a lease agreement for three years for the facility at approximately \$13,800 per year. More information will be brought to the July 27 Board meeting.

- 2015-2016 Proposed Budget Report

Mr. Scott Nelson highlighted the following areas of the budget report; general fund expenditures, FPAC recommendations, general fund budget assumptions, Neopath Clinic closure falls under expenditures, general fund budget for year ending June 30, 2016, Nutrition Services budget, Community Education budget, Debt Service fund budget, Internal Service fund budget, and all funds budget summaries for year ending June 30, 2016.

New Business

Revised Policy 409-Enrollment of Nonresident Students
First Reading

Other Matters

Approval of Interim Community Education Coordinator

Motion was made by Ms. Hunt, second Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve an Interim Community Education Coordinator contract for Nancy Wallace effective July 1, 2015.

Motion carried 6-0.

Approval to Discontinue the Neopath Health Clinic and District Self Funded Medical Plan

Motion was made by Ms. Erkel, second Ms. Jahnke. Ms. Kelly, Mr. Roberts and Ms. Hunt expressed discord regarding the circumstances that ultimately directed the District to discontinue the Self Insured Medical Plan and closure of Neopath Clinic.

BE IT RESOLVED by the School Board of Independent School District No.15 to approve the discontinuance of the Neopath Health Clinic the District self funded medical plan effective June 30, 2015 at the end of the plan year.

Motion carried 6-0.

Approval of 2015-2016 Budget

Motion was made by Ms. Hunt, second Ms Erkel. Ms. Erkel commented that she is not comfortable with the fund balance being so low.

BE IT RESOLVED that the School Board of Independent School District No. 15 approved the 2015-2016 Revenue and Expenditure Budget as presented.

	REVENUES	EXPENDITURES
GENERAL FUND	\$ 49,917,060	\$ 50,366,510
FOOD SERVICE FUND	\$ 2,509,065	\$ 2,539,065
COMMUNITY SERVICE FUND	\$ 1,904,952	\$ 1,953,577
DEBT SERVICE FUND	\$ 6,103,120	\$ 6,177,841
TRUST FUND	\$ 490,000	\$ 850,000
INTERNAL SERVICE FUND	\$ 110,000	\$ 100,000
TOTAL ALL FUNDS	\$ 61,034,197	\$ 61,986,993

Motion carried 6-0.

Recess was taken at 8:52 p.m.

Closed Session-Negotiation Parameters

Closed Session: Motion by Ms. Erkel, second Ms. Kelly. Vote: 6-0 Time: 9:03 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Hunt, second Ms. Erkel. Vote: 6-0 Time: 10:21 p.m.

In closed session the School Board discussed labor negotiations for employee groups with contracts expiring on June 30, 2015.

The regular meeting was adjourned at 10:21 p.m.

Barbara Jahnke, School Board Clerk