

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 July 27, 2015
 Dialogue with School Board - 6:30 p.m.
 Annual Meeting – 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Scott Schwarz, Marsha Van Denburgh and Superintendent Troy Ferguson

Others present were Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, August 10, August 24, September 14, and September 28. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Report from Schools for Equity in Education (SEE)

Brad Lundell, executive director of SEE, reported on what SEE is and the value it applies to members. Founded in 1979 as the association of stable or growing school districts as a coalition of low property wealth districts, it is a coalition of 58 Minnesota school districts. SEE district’s student demographics tend to not generate considerable categorical aid or other funding from the state, thus receiving the minimum in state funding. Member benefits include: a constant presence at the State Capitol, quality programs at general membership meetings on relevant and timely topics, ability to network with districts with similar challenges, data and resources specific to our district to assist in communications with community and legislators, and outreach liaison to connect the community with legislators and state leaders. SEE continues to work toward making school levies more affordable to taxpayers in low property wealth school districts.

Consideration of Visitors

None

Agenda

Motion was made to approve the agenda by Ms. Van Denburgh, second by Ms. Hunt.
 Mr. Roberts motioned to add Other Matters item G **(H)** Resignation of a School Board Officer and item H **(I)** Election of New School Board Officers, second by Ms. Van Denburgh.
 Motion carried 7-0.
 Motion to approve the amended agenda.
 Motion carried 7-0.

Consent Agenda

Mr. Roberts inquired if any board member wanted to remove any item from the consent agenda. Motion was made by Ms. Erkel, second by Ms. Jahnke.

- A. THAT the minutes of June 22 & June 29, 2015 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Arling, Ellen	Teacher	Jordan Junker	SFHS	TEMP	186	4	T1-BA	\$19,848	9/2/15
Arnold, Madonna	Head Speech Coach	Mark Thul	SFHS	CONT	172	1	Schedule D	\$4,490	9/21/15
Cooper, Patty	Educational Assistant	Hanson/Illg	SFMS	CONT	172	7.25	B22-1	\$12.41	9/2/15

Eilers, Jami	COTA	Michelle Beeler	DW	TEMP	60	8	B23-4	\$14.65	9/8/15
Eskelson, Jessica	Educational Assistant	NEW	SFMS	CONT	172	7.25	B22-1	\$12.41	9/2/15
Imker, Chuck	Maintenance	Barb Landis	MTCE	CONT	262	8	B23	\$16.60	7/16/15
Anna Carpenter	Grounds	Mike Klebs	MTCE	TEMP	62	8	N/A	\$14.00	8/3/15
Melander, Richard	Teacher	Maria Higueros-Canny	DW	CONT	186	8	T2-BA	\$46,312	9/2/15
Lindsey Redmann	Counselor	Brenda Langseth-Perrault	SFMS	CONT	75	8	T1-MA	\$16,539	9/2/15
Rutz, Tricia	Teacher	NEW	SFE	CONT	186	8	T1-BA	\$39,696	8/31/15
Schmidt, Samantha	Counselor	Jennifer Blair	SFHS	CONT	196	8	T1-MA	\$41,349	7/28/15

INTERNAL TRANSFERS

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Backlin, Jessica	Preschool Instructor/ECFE Teacher/LLC	69/7.5 67/7.5	\$21.14 \$39,696	Preschool Instructor/LLC	151/7.5	\$21.14	8/3/15
Bullivant, Loren	Teacher/CSVC	186/5.76	\$56,235	Teacher/CSVC	186/8	\$56,235	7/10/15
Loons, Shannon	FDS Monitor/CCCS	172/2.5	\$11.84	FDS Monitor/CCCS	172/3	\$11.84	9/2/15
Peterson, Breanna	Preschool Instructor- TEMP/LLC	147/7.5	\$20.63	Preschool Instructro- CONT/LLC	147/7.5	\$20.63	8/3/15
Ritzema, Elizabeth	Special Ed Teacher/CSVC	186/8	\$46,312	Reading Teacher/CSVC	186/8	\$46,312	7/10/15
Vickstrom, Lisa	Office Professional/TRANS	200/8	\$14.33	Route Specialist/TRANS	262/8	\$35,000	7/1/15
Weinhagen, Michel	SFMS/Teacher	186/8	\$48,517	SFMS/Teacher SFMS/Activities Director	186/7 186/1	\$48,517	9/2/15

LEAVES OF ABSENCE

Name	Position	Location	Expected Duration		Most recent assignment	
			From	To	Days/ Year	Hrs/Day
Arens, Alvin	Bus Driver	TRANS	9/2/14	10/2/15 Extended	172	6
Bates, Julia	Educational Assistant	TRANS	9/15/14	6/3/16 Extended	172	6
Bottema, Bryan	Custodian	SFHS	3/26/15	9/15/15 Extended	262	8
Herting, Laurie	Custodian	SFMS	7/1/15	9/30/15 Extended	262	8
Kuehl, Elizabeth	Teacher	SFMS	9/8/15	10/2/15	186	8
Landis, Barbara	Custodian	EBCS	4/17/15	6/29/15 Returned	262	8
Norton, Matthew	Teacher	SFHS	3/9/15	4/7/15 Returned	186	8
Ohotto, Kathy	Educational Assistant	EBCS	5/11/15	6/22/15 Returned	172	6.75
Potts, Jill	Teacher	EBCS	5/1/15	6/19/15 Returned	186	8
Schaff, Kerry	Due Process Facilitator	SFHS	4/7/15	6/30/15 Returned	186	8
Schaff, Tyler	Teacher	SFHS	5/8/15	6/30/15 Returned	186	8

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION				
Name	Position	Site	Reason	Effective
Anderson, Cindy	Educational Assistant	TRANS	Termination	6/12/15
Blair, Jennifer	Guidance Counselor	SFHS	Resignation	6/15/15
Brown, Kristine	Bus Driver	TRANS	Resignation	9/1/15
Ernst, Stacy	Educational Assistant Layoff Pool	CCCS	Contract Language Termination	7/10/15
Hillesheim, Terri	Educational Assistant Layoff Pool	SFE	Contract Language Termination	7/10/15
Jackson, Patricia	Educational Assistant	SFHS	Retirement	6/1/15
Julson, Brian	Head Baseball Coach	SFHS	Resignation	7/1/15
Menges, Edie	Teacher	CSVC	Resignation	7/24/15
Pearson, Cory	Bus Driver	TRANS	Resignation	7/23/15
Reardon, Natalie	Kids Connection Summer Spec Ed Asst	SFE	Resignation	6/29/15
Sigfrinius, Calli	Licensed School Nurse	EBCS/LLC	Resignation	6/2/15
Snodgrass, Sadie	Guidance Counselor	SFMS	Declined Position	6/19/15
Stevens, Bo	Asst Boys Baseball Coach	SFHS	Resignation	7/1/15
Thayer, Deborah	Communications Coordinator 2	CSC	End of Temporary Assign	6/30/15

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo	Description	Amount
01	General	\$
02	Food Service	\$
04	Community Services	\$
06	Construction	\$
07	Debt Redemption	\$
09	Trust and Agency	\$
20	Internal Service-Health Self Insured	\$
21	Internal Service-Dental Self Insured	\$
47	OPEB Debt Service	\$
	TOTAL DISTRICT	\$ 1,365,980.32

- D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:
\$75.00, Target Corporation, to SFMS for purchase of supplies
\$1978.28, Baseline Tennis Club, for half of assistant coach salary
\$100.00, St. Francis Lions Club, to purchase supplies or equipment as needed for the SFHS welding shop
\$6995.00 In Kind, CCCS PTO, for the purchase of the Variquest CM1800 die cut machine
\$200.00, St. Francis Track & Field/Cross Country Booster Club, for the cost of thrower's uniforms
- E. Approval of Contract – Clouddancer Enterprises Inc.
BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Clouddancer Enterprises Inc. for exterior campus security services at St. Francis High School for the 2015-16 school year in an amount not to exceed \$29,133.00 be approved.
- Motion carried 7-0.

Reports

Superintendent Report and Communications

- Welcomed Kim Springer to her first official board meeting.
- Thank you to Senator Michelle Benson for her help with the de-humidification system.
- Met with the Oak Land Board, three superintendents and Ms. Rebecca Fuller to discuss options moving forward with intent to leave Oak Land Cooperative June 30, 2016 to start an Alternative Learning Program (ALP) in ISD15.
- A communication was sent to all employees regarding the possible option of opening and operating the Neopath clinic. This would be a Neopath operation. The District's only role would be payroll deductions.
- DLT meets July 29 and July 30 for full days of training and sharing, board members are welcome. One of the main topics will be on activity buses.
- Mr. Ferguson extends best wishes to St. Francis Police Department Sergeant Jake Rehling on his health.
- Met with Mr. Manni, Mr. Thompson Ms. Rens and Ms. Miller to discuss the Saints Online roll out.
- I Team met July 23, work continues on the Strategic Plan with the focus on getting information on "Every Employee Knows".
- Mr. Ferguson and Mr. S. Nelson are working with two vendors for installation on a high efficient centralized copier system. Location will be at the high school, initial savings could be \$1000.00 per month.
- Yellow cards were mailed to all parents asking if their child will be riding the bus. Routes will be built on feedback. This is an effort to streamline the first few weeks of school and shorten route times.
- The board has been invited to tour all facilities in an effort to gain a better understanding of the needs and concerns at each building.
- Mr. Ferguson met with a group that is trying to get a Community Center in the area.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Hunt attended transportation meetings, EA negotiations, teacher negotiations and a policy committee meeting.

Mr. Schwarz attended negotiations, and toured the high school with Mr. Roberts and Mr. Lindquist.

Ms. Kelly attended EA negotiations, Oak Land meetings and teacher negotiations.

Ms. Erkel attended negotiation meetings and a board meeting at Sandhill Center. She inquired about options other than the Affinity Solutions, online software used by Community Education, and when BoardBook training would be scheduled.

Ms. Jahnke attended EA negotiations and C+3 meeting.

Ms. Van Denburgh attended the special meeting June 29, C+3 meeting, bus driver negotiations, teacher negotiations and a meeting on the MOU for the rider driver.

Mr. Roberts attended a special meeting, Oak Land meeting, toured the high school with Mr. Lindquist and Mr. Schwarz. Mr. Roberts received many phone calls concerning the frustration of Public Employees Insurance Plan (PEIP) benefits. Mr. Roberts read a statement and resigned his position as School Board Chair, but will remain on the School Board.

Administrative Report

- Nutrition Services

Mr. Ferguson explained the need of a Nutrition Services Specialist position in the nutrition services area. The position would be similar to the route specialist in the Transportation Department.

- Oak Land Area Learning Center/Alternative Learning Program

Mr. Ferguson reported about dissolving the District’s relationship with Oak Land Area Learning Center Cooperative. There will be no change during the 2015-16 school year. Mr. Manni is working on the development of two programs, ALP and Saints Online. Saints Online for students in grades 9-12 will begin with the start of the 2015-16 school year.

Old Business

Approval of Policy 409-Enrollment of Nonresident Students

Motion was made by Ms. Hunt, second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 409-Enrollment of Nonresident Student’s as revised and updated.

Motion carried 7-0.

Approval of School Board Member Committee Assignments

Motion was made by Ms. Erkel, second by Ms. Hunt.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the revision to School Board Committee Assignments for 2015.

Motion carried 7-0.

New Business

Revised Policy 511-Equal Employment Opportunity

First Reading

Revised Policy 566-Family and Medical Leave Policy

First Reading

Other Matters

Approval of Annual Resolutions

JULY 27, 2015 ANNUAL MEETING

1. Motion was made by Ms. Erkel, second by Ms. Van Denburgh that the regular School Board meetings be held the second and fourth Monday of each month at 7:00 p.m. The meetings are held in the Central Services Center Community Room, 4115 Ambassador Blvd., St. Francis at 7:00 p.m. on the dates listed in the following schedule. In the months of July and December, the meeting will be held once.

July 27, 2015	January 25, 2016
August 10, 2015	February 8, 2016
August 24, 2015	February 22, 2016
September 14, 2015	March 14, 2016
September 28, 2015	March 28, 2016
October 12, 2015	April 11, 2016
October 26, 2015	April 25, 2016
November 9, 2015	May 9, 2016
November 23, 2015	May 23, 2016
December 14, 2015	June 13, 2016
January 11, 2016	June 27, 2016

Motion carried 7-0.

2. Motion was made by Ms. Van Denburgh, second by Ms. Jahnke that the Nutrition Service fees for the 2015-16 be approved as follows:

WHEREAS, this School District has facilities to provide reimbursable meals to students, and
WHEREAS, this School District has participated in the Federal Commodities Program, and
WHEREAS, this School District has invited family participation in the Educational Benefits program in past years, and

WHEREAS, the Nutrition Services program must be self-supporting and follow the requirements of the State and Federal Child Nutrition programs.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15 that effective for the 2015-16 school year, the District provide reimbursable meals and milk to its students and staff according to the following:

- A. Secondary School (grades 6-12) student lunches shall be \$2.40 per meal.
- B. Elementary School (K-5) student lunches shall be \$ 2.20 per meal.
- C. Those that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable lunch with milk per day.
- D. Families may apply to learn of student eligibility for free or reduced price meals through the Educational Benefits program. Applications are available at all school sites, at the Office of Nutrition Services at the Central Services Center, and online at www.ISD15.org.
- E. Adult lunches shall be \$3.50 per meal.
- F. One carton of milk shall be furnished with each reimbursable meal at no extra charge. Additional milk may be purchased at \$0.50 per half-pint carton.
- G. The District's Nutrition Services Department may offer ala carte items to all district students and staff at appropriate prices.
- H. Secondary School (grades 6-12) student breakfasts shall be \$ 1.45 per meal.
- I. Elementary School (K-5) student breakfasts shall be \$ 1.35 per meal.
- J. Adult breakfasts shall be \$ 1.90 per meal.
- K. Those that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable breakfast with milk per day. Kindergarten students will not be charged for one reimbursable breakfast with milk per day.
- L. The School Board reserves the right to change prices during the school year.

Motion carried 7-0.

3. Motion was made by Ms. Erkel, second by Ms. Hunt that the following resolution be approved.
The mileage allowance as compensation for employees' use of own automobile in performance of duties will follow the Internal Revenue Service mileage reimbursement rate.

Motion carried 7-0.

4. Motion was made by Ms. Erkel, second by Ms. Hunt that the following annual memberships be approved.
Discussion included: not in support of membership to SEE, what membership to CMERDC, ECSU and Policy Service manual includes, and taking a vote on each membership separately. Ms. Erkel and Ms. Hunt withdrew their motions.

Motion to act on memberships as separate line items was made by Ms. Kelly, second by Mr. Schwarz.

Motion carried 6-1, nay being Ms. Hunt.

Motion was made by Ms. Van Dendburgh, second by Ms. Janhnke that the following MSBA membership be approved.

- a. to renew the Minnesota School Boards Association (MSBA) membership for 2015-16 at the cost of \$9,235.00

Motion carried 7-0.

Motion was made by Ms. Hunt, second by Ms. Jahnke that the SEE membership be approved.

- b. to renew the Schools for Equity in Education (SEE) membership for 2015-16 at the cost of \$5,754.04

Motion carried 4-3, nays being Ms. Erkel, Ms. Van Denburgh and Mr. Roberts.

Motion was made by Ms. Van Denburgh, second by Ms. Hunt that the ECSU membership be approved.

- c. to renew the Educational Cooperative Services Unit (ECSU) membership for 2015-16 at the cost of \$4,998.40

Motion carried 6-1, nay being Mr. Schwarz.

Motion was made by Ms. Hunt, second by Ms. Erkel that the Policy Service Renewal Membership be approved.

- e. to renew the Policy Service Renewal Membership update for FY 2015-16 at the cost of \$625.00

Motion carried 7-0.

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke that the billing fee service be approved.

- f. to renew the billing fee for services, rule books and other supplies through the Minnesota State High School League for 2015-16 at the cost of \$100.00

Motion carried 7-0.

5. Motion was made by Ms. Erkel, second by Ms. Kelly that the following resolutions be approved.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following individuals be appointed to serve on the Community Services Advisory Council for the 2015-16 school year:

Barb Anderson, June Anderson, Suzanne Erkel, Troy Ferguson, Joe Haag, Cathie Hagford, Tim Holen, Sue Jorgenson, Lori Krause, Ken Langmade, Nancy Messerschmidt, Kathleen Miller, Juanita Reed-Boniface, Chris Schlottman, Mike Starr, Fran Strodman, Chris Vincent, Nancy Wallace.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the following individuals be appointed to serve on the Early Childhood Family Education Advisory Council for the 2015-16 school year:

Becky Aish, Kelly Berg, Heather Blue, Ellen Brown, Laura Burr, Erica Campbell, Melissa Denning, Jenny Dupre, William Falkowski, Troy Ferguson, Breann Forliti, Jesse Forliti, Diana Knapp, Angela Leners, Katie Long, Nicole Mold, Jill Overby, Bobbie Ridge, Dave Roberts, James Ronning, Jennifer Ronning, Ann Rynning, Lisa Schaefer, Stephanie Smith, Kathy Stadnik, Callie Tresco, Marsha Van Denburgh, Nancy Wallace, Cindy Weis, Kristin West, Nicole Wiener, Jen Zulkosky.

Motion carried 7-0.

6. Motion was made by Ms. Van Denburgh, second by Ms. Erkel that the activity fees for the 2015-16 school year be established as follows.

St. Francis High School (grades 9-12)

<u>Athletics</u>	<u>Cost</u>
Baseball	\$250.00
Basketball (Boys)	\$250.00
Basketball (Girls)	\$250.00
Cross Country (Boys)	\$250.00
Cross Country (Girls)	\$250.00
Football	\$250.00
Golf (Boys)	\$250.00
Golf (Girls)	\$250.00
Gymnastics	\$250.00
Hockey (Boys)	\$375.00
Hockey (Girls)	\$375.00
Soccer (Boys)	\$250.00
Soccer (Girls)	\$250.00

Softball	\$250.00
Tennis (Boys)	\$250.00
Tennis (Girls)	\$250.00
Track (Boys)	\$250.00
Track (Girls)	\$250.00
Volleyball	\$250.00
Weight Training (Fall)	\$ 75.00
Weight Training (Winter)	\$ 75.00
Weight Training (Spring)	\$ 75.00
Wrestling	\$250.00
Danceline (Winter)	\$250.00

Note:

- All students that participate in 7th, 8th, & 9th grade athletics will pay \$225.00 per sport.
- All students that participate in grades 10-12 athletics will pay \$250.00 per sport.
- A student who participates in three sports (excluding weight training), shall pay only \$150 for the third sport. 7th, 8th, & 9th grade athletes will pay \$125.00 for their third sport.
- Free and reduced lunch students will pay ½ of a fee if reduced and a \$25 registration fee if they are a free lunch student. Students who qualify for free lunch having difficulty paying this fee must make arrangements with the Activities Office.

St. Francis High School Activities

Knowledge Bowl	\$155.00
Speech	\$155.00
Debate	\$155.00
Drama (Fall)	\$155.00
Drama (Spring Musical)	\$155.00
Marching Band	\$155.00
One Act Play	\$155.00
Jazz Band	\$ 55.00
Art	\$ 25.00
Choral Music (Ensembles)	\$ 25.00
Instrumental Music (Ensembles)	\$ 25.00
Skills USA	\$ 25.00
DECA/BPA	\$ 25.00
HOSA	\$ 25.00
Other Clubs	\$ 25.00

A student who participates in three \$155 activities shall pay only \$95 for the third activity.

Rental Fee (Music)

<u>Activity</u>	<u>Cost</u>
Instrument Maintenance	\$ 25.00
Instrument Rental	\$ 35.00

Parking Permits

Parking Permits (per trimester)	\$ 60.00
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Student Activity Passes (entry into all home contests/activities excluding Madrigals and Section contests)

Activity sticker or stamp (placed on student ID) (Students who pay a sport/activity fee)	\$ 30.00
Activity sticker or stamp (placed on student ID) (Students not involved in any activity)	\$ 50.00

St. Francis Middle School (grades 6-8)

<u>Athletics (grades 7-8)</u>	<u>Cost</u>
Track and Field	\$110.00
Wrestling	\$110.00

*Middle School students who participate in high school sports will pay high school fees.

*Athletics (some athletics will require the additional purchase of uniforms)

1st Sport	\$110.00
2nd Sport	\$ 80.00
3rd Sport	\$ 60.00

<u>Activities (grades 6-8)</u>	
Knowledge Bowl	\$ 70.00
Jazz Band	\$ 70.00
Show Choir	\$ 70.00
Regional Science Fair	\$ 70.00
Activities	\$ 70.00
Clubs	\$ 25.00
Family Cap	\$500.00

Motion carried 7-0.

7. Motion was made by Ms. Van Denburgh, second by Ms. Hunt that the following resolutions be approved. Discussion followed.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that Malloy, Montague, Karnowski, Radosevich & Co. P.A. be named as the District's financial auditor for accounts and records for the 2014-15 fiscal year.

BE IT RESOLVED by the School Board of Independent School District No. 15 that Gray, Plant and Mooty, P.A., Ratwik, Roszak, and Maloney, P.A., Rupp, Anderson, Squires & Waldspurger, P.A., and O'Meara, Leer, Wagner, & Kohl P.A. be named as the District's legal counsel; and BE IT FURTHER RESOLVED that Dorsey & Whitney LLP be named as the District's bond counsel.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Anoka County UnionHerald be designated as the official newspaper of the District for 2015-16.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that Village Bank of St. Francis be designated as the official depositories; and that they provide collateral to the District in the amount of 110% of all deposits maintained exclusive of FDIC insurance amounts.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the following financial institutions, but not limited to these institutions, be authorized for investment of School District reserve funds pursuant to M.S. 118.02 & 118.04.

1. Village Bank of St. Francis
2. Wells Fargo Bank of Minneapolis
3. US Bank of St. Paul
4. US Bank of Minneapolis
5. MSDLAF -- PFM Asset Management LLC
6. PMA Financial Network, Inc.
7. PMA Securities, Inc.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Director of Business Services or designee be authorized to act as treasurer in carrying out the clerical

duties of school financial management pursuant to M.S. 123B.14 as it relates to assigning appropriate staff to sign checks, sign collateral agreements and make investments in the best interest of the School District.

BE IT FURTHER RESOLVED pursuant to M.S. 123B.02, subd. 18 when the payment of a claim cannot be deferred until the next board meeting without loss to the district of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of the contract, the Director of Business Services or designee is authorized to pay the claim prior to board approval, providing that the payment made prior to board approval will be reviewed and acted upon at the next board meeting.

BE IT FURTHER RESOLVED that the Superintendent of Schools, or designee, be authorized to make electronic fund transfers, pursuant to M.S. 471.38 subd. 3 & 3A.

Motion carried 7-0.

8. Motion was made by Ms. Hunt, second by Ms. Erkel that the following resolutions be approved.

WHEREAS, the School Board accepts the responsibility of providing Adult Basic Education opportunities to its adult residents 17 years of age and older who are not currently enrolled in public school regular day classes; and

WHEREAS, the School Board understands that programs funded through P.L. 230 (Adult Education Act of 1965 as amended) and M.S. 123B.02, subd. 1, 2, and 8, Education Program for Adults needs to be part of a cooperative Adult Basic Education delivery system established by written agreement among/between two or more school districts; and

WHEREAS, the Minnesota Department of Education through State Law 123B.02 and Federal Law 91-230, makes funds available to cover up to 75% of the cost of expanding basic education opportunities to adults; and

WHEREAS, the purpose of the laws are:

1. To enable all adults to acquire basic skills necessary to function in society.
2. To enable adults who so desire to continue their education to at least the level of completion of secondary school.
3. To make available to adults the means to secure training that will enable them to become more employable, productive and responsible citizens.
4. To emphasize through outreach and services meeting the needs of the most economically disadvantaged and least educated persons in the community; and

WHEREAS, the participating school districts are:

Anoka-Hennepin School District No. 11 (Fiscal Agent)
Brooklyn Center School District 286
Centennial School District No. 12
Columbia Heights School District No. 13
Fridley School District No. 14
St. Francis School District No. 15
Spring Lake Park School District No. 16
Elk River School District No. 728
Forest Lake School District No. 831; and

WHEREAS, the cooperating agencies are:

Anoka Ramsey Community College
Anoka Technical College
Anoka County Community Action Program
Washington County
Anoka County Job Training Center

Sherburne County Corrections
Anoka County Corrections
Minnesota Literacy Council Incorporated
Anoka County Library System; and

WHEREAS, the length of the agreement is from July 1, 2015 to June 30, 2016.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15 to agree to work with the above-named school districts and agencies in continuing a cooperative Adult Basic Education project for the 2015-16 school year and appoints the Interim Community Education Coordinator to represent this District on the Metro North Management Board by participating in its regular meetings.

Adopted this 27th day of July, 2015

Superintendent

Motion carried 7-0.

ISD No. 15 Clerk

9. Motion was made by Ms. Erkel, second by Ms. Van Denburgh that the following resolution be approved.
BE IT RESOLVED, that the Director of Special Services be appointed as representative to the ACCFC (Anoka County Children and Family Council) and that the Health Services Lead Teacher be appointed as alternate.

Motion carried 7-0.

10. Motion was made by Ms. Van Denburgh, second by Ms. Jahnke that the following resolutions be approved.
BE IT RESOLVED, that this governing board of Independent School District No. 15, County of Anoka, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and other extracurricular activities (referred to in Minnesota Statutes, section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

BE IT FURTHER RESOLVED, that St. Francis High School be authorized by this, the governing board of said school district or school, to renew its membership in the Minnesota State High School League and participate in the approved interschool activities sponsored by said League and its various subdivisions, and

BE IT FURTHER RESOLVED, that this governing board hereby adopt the constitution, bylaws, rules and regulations of said League and all amendments thereto as the same published in the latest edition of the League's Official Handbook on file at the office of the School District, as the minimum standards governing administration and responsibility for supervision of such activities are assigned to the official representative.

The above resolution was adopted by the governing board of this School District and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Department of Education as provided for by law.

SIGNATURES:

Clerk

July 27, 2015

Motion carried 7-0.

Superintendent

July 27, 2015

11. Motion was made by Ms. Hunt, second by Ms. Van Denburgh that the following resolution be approved.
The following public notice shall be published in the legal section of the official newspaper and displayed on each school's bulletin board by September 1 of each year:

PUBLIC NOTICE - DIRECTORY INFORMATION
INDEPENDENT SCHOOL DISTRICT NO. 15
St. Francis, Minnesota

NOTICE IS HEREBY GIVEN

Pursuant to the Family Educational Rights and Privacy Act and Minnesota Government Data Practices Act, Independent School District No. 15 designates the following as "directory information:"

1. Student's name
2. Age
3. Participation in officially recognized activities and sports
4. Weight and height of members of athletic teams
5. Degrees and awards received
6. The most recent previous educational agency or institution attended by the student

Directory information does not include identifying data which references religion, race, color, social position, or nationality.

Directory information is public data under Minnesota law. Pursuant to federal law, a parent/guardian of a student attending the School District or an 18 year old student attending the District, may refuse to allow the District to designate some or all of the above categories of information about the student as directory information. Any information not designated as directory information on a student cannot be released by the District without the consent of the student's parent or the student, if 18 years of age or older. If a parent/guardian or student does not want some or all of the above information designated as directory information, he or she must contact the principal of the building which the student attends and complete a written document denying release of the information. The form must be completed and provided to the District within two (2) weeks of this publication notice. A copy of the form to deny release of information is available at the Central Services Center or principal's office upon request.

Independent School District No. 15

July 27, 2015
ISD No.15 School Board Clerk

Motion carried 7-0.

12. Motion was made by Ms. Kelly, second by Ms Van Denburgh that the following resolutions be approved.

INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota 55070

PUBLIC NOTICE

It is the policy of the School Board of Independent School District No. 15 to comply with Title IX of the Education Amendments of 1972. Section 504 of the Rehabilitation Act of 29 U.S.C. 794 et seq to the end that educational programs and activities, including employment therein and admission thereto, religion, national origin, sex, marital status, status with regard to public assistance or disability and to promote the elimination of these discriminatory practices in public school and public educational agencies under its general supervision.

The following official is hereby designated as the official responsible to coordinate efforts to comply with and carry out the responsibilities of the School District under Part II of the Final Title IX Regulation Implementing the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 29 U.S.C. 794 et seq, as amended including any investigation of any complaint communicated to the District alleging non-compliance with the regulations or alleging any actions which would be prohibited under Part II or Section 504.

Name: Troy Ferguson or Designee
Independent School District No. 15
4115 Ambassador Blvd.
St. Francis, MN 55070-9668

Date Approved: (763) 753-7041
July 27, 2015

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Superintendent of Schools be authorized, on behalf of the Board, to prepare and apply for grants to the School District from state, federal or private resources. BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that authority be granted to the Acting Superintendent of Schools for the 2015-16 school year to execute non-resident student attendance agreements as required by M.S. 124D.08, on behalf of the School Board.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Director of Special Services be designated as the employee responsible to coordinate the School District's efforts to comply with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, and its regulations, 34 CFR, paragraph 104 related to student programs.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the 2015-16 Emergency Action Plan, developed by the Safety Committee, be reviewed and approved by October 1, 2015. Categories include:

- Active Shooter
- Assault & Rape
- Bomb Threat
- Building Security
- Bus Accidents
- Child Abuse
- Child Abduction
- Civil Defense Alert
- Demonstrations/Disturbances
- Emergency Exits
- Fire Procedures
- First Response/Crisis Response Team
- Hazardous Materials Emergency
- Medical Emergencies
- Sex Offenders
- Suicide
- Suicide/Death – School Response
- Utility Emergencies
- Vandalism/Burglary

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District adopt the Total Special Education System (TSES) policies and procedures as developed and presented by the Minnesota Department of Education, for use in all Special Education programs within Independent School District No. 15.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Transportation Supervisor be appointed as School Transportation Safety Director to oversee school bus

safety operations.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District declare its intention to carry out the policy of the Congress of the United States by developing projects in concert with current State and Federal Title I Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the educationally deprived children that attend school in the District.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that application be made for financial assistance available under Title I, Title II, and Title III, as amended, and that the Director of Special Services be the Local Agency Representative and be directed to execute and file application(s) for and in behalf of the School District and in all related activities.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District declare its intention to develop projects which expand and improve the educational programs of the District through utilization of funds available from Title I, Title II, and Title III.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that substitute employee rates will be established as follows:

Bus Driver	Equivalent to lowest, non-training step of the Bus Driver work agreement. ISD 15 retired drivers may return at their pre-retirement rate of pay, at the discretion of the Transportation Supervisor
Office Professional	\$11.25
Custodian	\$11.75
Maintenance	\$11.75
Nutrition Services	\$10.00
Educational Assistant A12	\$10.25
Educational Assistant	\$11.25
Health EA	\$11.75
Head Election Judge	\$ 8.85
Election Judge	\$ 8.35
Teacher	
a) Substitute	\$ 125 per day
b) Long Term Substitute	50 consecutive days in the same assignment paid per teacher schedule

Motion carried 7-0 .

13. Motion was made by Ms. Van Denburgh, second by Ms. Hunt that the following resolution be approved.
BE IT RESOLVED that the School Board of Independent School District No. 15 endorses the Health and Safety Management Plan as the procedures for the required compliance with all applicable regulations and building operational standards.
Motion carried 7-0.

Approval of Withdrawal of ISD 15 from Oak Land Area Learning Center Cooperative

Motion was made by Ms. Hunt, second by Ms. Jahnke.

WHEREAS, Independent School District No. 15 is a member of the Oak Land Cooperative Center ("Cooperative") pursuant to the Cooperative's Amended Joint Agreement and Bylaws, Amended May 9, 2012;

WHEREAS, the School Board for Independent School District No. 15 ("School Board") wants to manage

our own alternative programming to assure it follows our Mission and Core Values;

WHEREAS, the School Board wants to train and include our alternative education teachers in our District's PLC process;

WHEREAS, the School Board is aware of inequities in lease agreements of the Cooperative;

WHEREAS, the School Board has the facilities space to provide vocational programming for our vocational education students at Crossroads and the Middle School and High School;

WHEREAS, the School Board believes our teacher supported Saints On-Line program will allow even more flexibility in serving students with alternative needs, we will be able to identify and provide programming to those students through our teacher-supported on-line, ALP, and High School/Middle School classes. Some students could have all 3, others 1 or 2;

WHEREAS, in the School Board's experience, students who left SFHS for Oak Land have rarely transitioned back. Our teachers, our curriculum, our training, our PLC's will create a culture conducive to students moving more fluidly throughout our system to get their needs met.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15, as follows:

Pursuant to Paragraph 8 of the Amended Agreement, Section VIII of the Amended Bylaws, and Minn. Stat. § 123A.22(8), the School Board of Independent School District No. 15 hereby withdraws from the Cooperative effective June 30, 2016.

Additionally, the District shall take the following actions as needed:

1. Cause six certified copies of this resolution to be transmitted to the Governing Board of the Cooperative as notice of the District withdrawal.
2. Direct the School Board's members on the Cooperative's Governing Board to facilitate any necessary board actions by the Cooperative's Governing Board to:
 - a. Cause to be filed with Auditors of Anoka County, Isanti County, Mille Lacs, Benton, Chisago, and Sherburne County a certified copy of this withdrawal resolution.
 - b. Cause an accounting to be prepared of the all the Cooperative's assets and liabilities as of June 30, 2016.
 - c. Cause to be engaged a commercial restate broker on behalf of the Cooperative to market and effect the sale of the real estate located at 22970 Butterfield Drive St. Francis MN 55070, Oakland ALC, St. Francis, with a goal of completing the sale of the Property no earlier than June 30, 2016 and no later than September 1st, 2016.
 - d. Cause an amount of funds and/or assets to be distributed to ISD #15 St. Francis Public Schools equivalent to one-third of the Cooperative's assets less one-third of any outstanding liabilities as of June 30, 2016.

Motion carried 7-0.

[To Be Effective, This Resolution Must Be Passed A Majority Of The Whole School Board - Cooperative Bylaws VIII; Mn. Stat. § 123a.22 (8)]

Approval of 2016-17 Alternative Learning Program and Principal on Special Assignment

Motion was made by Ms. Hunt, second Ms. Van Denburgh.

BE IT RESOLVED by the School Board of Independent School District No.15 to approve an Alternative Learning Program for the 2016-2017 school year with a planning and preparation year prior overseen by Scott Manni as a principal on special assignment.

Motion carried 7-0.

Approval of Crossroads School & Vocational Center Principal

Motion was made by Ms. Jahnke, second by Ms. Van Denburgh. Ms. Erkel expressed frustration on not being

selected to be on the interview committee.

BE IT RESOLVED by the School Board of Independent School District No.15 to hire Jay Powell as principal of the Crossroads School & Vocational Center effective July 28, 2015 at 225 days, 8 hours per day, level 1B-1 at \$91,959.

Motion carried 7-0.

Approval to Designate Identified Official with Authority to Authorize Access to MDE Secure Website

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board of ISD 15, St. Francis designates Superintendent Troy Ferguson as the Identified Official with Authority, giving him the responsibility of assigning job duties to ISD 15 staff.

Motion carried 7-0.

Approval of Nutrition Services Specialist

Motion was made by Ms. Hunt, second by Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No.15 to approve the establishment of a Nutrition Service Specialist position to assist the Nutrition Services Supervisor with the day-to-day operations of the Nutrition Services Program. This position is paid through the Nutrition Services Fund. The position would be for 200 days per year with an estimated annual prorated cost of \$30,000 - \$35,000, including benefits.

Motion carried 7-0.

Approval of Memo of Understanding - Office Professional

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the memo of understanding with the Office Professionals, modifying the Central Services Center receptionist position for the 2015-16 fiscal year.

Motion carried 7-0.

Approval of Resignation of School Board Chair

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 accept the resignation of David Roberts, as elected to the position of School Board Chair on January 12, 2015.

Motion carried 6-1, nay being Ms. Erkel.

Election of Officers

Vice Chair Ms. Van Denburgh called for nominations for School Board Chair. Ms. Kelly nominated Ms. Van Denburgh, second by Ms. Erkel. No other nominations were presented.

Motion carried by unanimous ballot 7-0. Ms. Van Denburgh is elected School Board Chair.

Nominations were opened for School Board Vice Chair. Mr. Roberts nominated Ms. Erkel, second by Mr. Schwarz. No other nominations were presented.

Motion carried by unanimous ballot 7-0. Ms. Erkel is elected School Board Vice Chair.

Nominations were opened for School Board Treasurer. Ms. Hunt nominated Ms. Kelly. No other nominations were presented.

Motion carried by unanimous ballot 7-0. Ms. Kelly is elected School Board Treasurer.

The regular meeting was adjourned at 9:15 p.m.

Barbara Jahnke, School Board Clerk