

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 October 12, 2015
 Dialogue with School Board - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Marsha Van Denburgh at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Scott Schwarz and Superintendent Troy Ferguson. Not present: Director Dave Roberts.

Others present were Director of Human Resources Brandon Nelson, Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum & Instruction Nichole Rens, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services October 26, November 9 November 23 and December 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Ms. Kimberly Nickel, St. Francis High School German teacher, spoke on behalf of the German American Partnership Program (GAPP). The purposes of GAPP are two-fold: to foster cultural understanding and to practice second language skills. From October 9 to the 27, sixteen students and two teachers from Berlin, Germany will be living with host families in our school district. Next summer the plan is to take thirteen students to Berlin, Germany, where they will in turn, live with the family of the student they hosted.

Agenda

Motion was made to approve the agenda by Ms. Erkel, second by Ms. Jahnke.
 Ms. Hunt motioned to add Other Matters (B) Closed Session to discuss negotiation strategies, second by Mr. Schwarz.
 Motion carried 6-0.

Consent Agenda

Ms. Van Denburgh inquired if any board member wanted to remove any items from the consent agenda. Motion was made by Ms. Hunt, second by Ms. Kelly.
 A. THAT the Minutes of September 28, 2015 be approved as presented.
 B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Bratsch, Anna	Educational Asst	Tammie Chelberg	CCCS	CONT	172	6.75	B22-1	\$12.41	10/5/15
Calvert, Katie	Advisor	N/A	SFMS	CONT	N/A	N/A	Schedule D	\$1,049	10/1/15
Carlson, Paul	Asst Wrestling Coach	Josh Gracia	SFHS	CONT	80	3	Schedule C	\$4,040	11/9/15
Haider, Jamie	Bus Driver	NEW	TRANS	CONT	172	6	B21-1	\$13.52	10/12/15

Hansen, Dan	9 th Grade Wrestling Coach	NEW	SFHS	CONT	90	3	Schedule C	\$3,032	11/16/15
Heitzman, Autumn	Head Knowledge Bowl Coach	Bo Stevens	SFHS	CONT	N/A	N/A	Schedule D	\$2,740	11/2/15
Norby, Katie	Educational Asst	NEW	CCCS	CONT	172	6.75	B22-1	\$12.41	10/5/15
Pearson, Jayme	Educational Asst	NEW	SFE	TEMP	172	6.75	B22-1	\$12.41	10/12/15
Resheske, Kim	Asst Girls Hockey Coach	NEW	SFHS	CONT	100	3	Schedule C	\$4,489	10/26/15
Robinson, Andy	Asst Wrestling Coach	NEW	SFHS	CONT	80	3	Schedule C	\$3,591	11/9/15
Schultz, Timona	Helper Server	Kathleen Stadel	SFMS-B	CONT	173	4.25	A11-2	\$11.84	10/6/15
Tagg, Andrew	Bus Washer	Chris Bowers	TRANS	CONT	156	3.5	N/A	\$14.00	10/12/15
Vandemark, Wesley	Educational Assistant	Leslie Kohler	T15-CSVC	CONT	172	6.75	B23-2	\$13.36	10/5/15
Vincent, Heather	Teacher-Long Term Sub	Teresa Orpen	SFHS	TEMP	59	8	BA-T1	\$10,703	12/1/15
Waidelich, Paula	Kids Connection Instructor	NEW	SFE	CONT	172	5.5	N/A	\$10.00	10/21/15
Waller, Cinda	Bus Driver	NEW	TRANS	CONT	172	6	B21-1	\$13.52	10/19/15

INTERNAL TRANSFERS

Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location	Days/Hrs	New Salary	Effective
Anderson, Tina	Bus Driver/TRANS	172/7	\$15.09	Bus Driver/TRANS	172/8	\$15.09	9/30/15
Behnke, Dennis	Bus Driver, TRANS	172/6	\$13.52	Bus Driver/TRANS	172/6.75	\$13.52	10/5/15
Bullivant, Loren	Teacher/CSVC	186/5.33	\$40,489	Teacher/CSVC	186/8	\$56,235	7/1/15
Carey, Angeliq ue	EA Copy Clerk	183/7.5	\$12.36	DW Copy Center Processor	183/8	\$13.58	10/5/15
Gomes, Kara	Educational Assistant/SFHS	172/7.25	\$13.61	Educational Assistant/SFHS	172/7.25koty	\$14.21	9/2/15
Lewis, Patricia	Kitchen Manager	178/8	\$18.47	Kitchen Specialist	200/8	\$27,916	10/21/15
Lundholm, Dennis	Bus Driver/TRANS	172/8	\$16.07	Bus Driver/TRANS	172/7	\$16.07	9/30/15
Mitchell, Chad	Bus Driver/TRANS	172/6	\$13.52	Educational Asst/T15	172/6.75	\$13.96	10/6/15
Reiter, Katie	Recess EA/SFE	172/2	\$11.16	Spec Ed EA/SFE	172/6.75	\$12.41	10/5/15

Stelmacher, Linda	Educational Asst/EBCS	172/6.75	\$12.41	Office Professional/CCCS	201/8	\$14.24	10/21
LEAVES OF ABSENCE							
			Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/Year	Hrs/ Day	
Beeler, Michelle	Occupational Therapist	DW	9/25/15	12/9/15	186	8	
Bernard, Lynn	Helper Clerk	SFMS-A	9/8/15	11/2/15 Extension	173	3	
Danner, Ashley	Teacher	EBCS	9/15/15	11/18/15	186	8	
Fiereck, Ryan	Teacher	EBCS	10/12/15	10/27/15	186	8	
Hagen, Cynthia	Cafeteria Monitor	SFMS-B	2/13/15	11/2/15 Extension	173	1.75	
Herting, Laurie	Custodian	SFMS	7/1/15	3/8/16 Extension	262	8	
Koty, Nancy	Intervener	EBCS	11/19/15	12/23/15	178	7.5	
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION							
Name	Position	Site	Reason		Effective		
Kreifels, Michael	Cook	SFHS	Resignation		10/16/15		
Lambeth, Katlynn	Educational Assistant	SFHS	Termination		10/1/15		
Thompson, Dana	Educational Assistant	CSVC	Termination		10/7/15		

C. THAT Disbursements are approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No	Description	Amount
01	General	\$ 1,148,132.45
02	Food Service	\$ 168,163.89
04	Community Services	\$ 40,170.50
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 1,267.04
20	Internal Service-Health Self Insured	\$ 32,497.63

21	Internal Service-Dental Self Insured	\$
47	OPEB Debt Service	\$
	TOTAL DISTRICT	\$ 1,390,231.51

- D. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:
 \$200.00, Allina Health System, St. Francis Middle School (SFMS), to purchase supplies
 \$5,894.01, St. Francis dance team parent booster club, St. Francis High School (SFHS), to purchase high kick and jazz uniforms for the SFHS dance team
 \$1,000.00, SFHS prom student activity committee, SFHS, to be used for two \$500.00 scholarships for AAA winners
 \$1,040.96, SFHS track and field/cross country booster club, SFHS, to be used for coaching salary
 \$175.00, Wells Fargo Matching Gift Program, East Bethel Community School, to be used at principal's discretion
- E. THAT Extended Trip Request be approved as presented.
 Motion carried 6-0.

Reports

Student Report

Ms. Lillian Baumann provided the student report. ISD 15 Health Occupations Students of America (HOSA) has selected board officers and St. Francis High School varsity football team is doing amazing and is well-mannered at away games.

Superintendent Report and Communications

- Mr. Ferguson reported the parameters of the Statewide Health Improvement Program (SHIP) grant have decreased greatly since it was first discussed, recommendation from cabinet and Mr. Ferguson is to withdraw from the grant.
- Neopath Health Clinic closed its doors September 30. Neopath Health Clinic is working to redistribute the prescription drug inventory to other clinics and is also working on a plan to repurchase equipment from ISD 15. Mr. S Nelson is working with the developer to find a new tenant for the space as ISD 15's lease continues for two and a half years at \$13,000 per year.
- Attended National Community Education Association fall conference October 1, with Ms. Miller and Ms. Wallace.
- Completed the last District facility tour.
- The Strategic Plan was presented to the Andover and East Bethel city council meetings with Ms. Jahnke and Ms. Parson in attendance.
- Attended Mississippi 8 athletic department and superintendent meeting. Topics of discussion were District football, secondary start time and length of school day.
- Met with elementary principals to discuss common Professional Learning Community (PLC) planning time.
- Reported Curriculum & Instruction Department is down one full-time employee; a temporary part-time position will be posted for 2015-16; will reassess in the spring and a special education teacher is needed at St. Francis Middle School.
- Oak Land Area Learning Center dissolution letter will be sent to parents this week.

- The artwork on display in the Community Room is from Ms. Kure's grade 5 students at East Bethel Community School. Each month, a different school or program's artwork will be featured.

Dialogue Session

Ms. Kelly reported students inquiring about a community center and wanting more buses added to shorten routes.

School Board Member Reports

Ms. Hunt attended teacher negotiations, St. Francis Middle School (SFMS) Site Management Council (SMC) and Finance and Policy committee meetings.

Mr. Schwarz attended custodial and mechanic negotiations and is reviewing notes from the District facility tours.

Ms. Kelly attended teacher negotiations and Finance and Policy committee meeting.

Ms. Jahnke attended Andover city council meeting, St. Francis Elementary School (SFES) SMC, toured transportation department and attended Intermediate School District meeting.

Ms. Erkel attended custodial negotiations, Cedar Creek Community School (CCCS) parent teacher organization (PTO), received concerns about the copiers, attended CCCS walkathon, and attended an open house for GAPP exchange at the Beckman's home.

Ms. Van Denburgh attended GAPP open house, Lifelong Learning Center (LLC) fall fun festival, St. Francis Police Department Sergeant Jake Rehling's benefit, show choir concert, nutrition and teacher negotiations, congratulated St. Francis High School (SFHS) girls soccer coaches Joan Johnson and Josh Jones on being named head coach and assistant coach of the year by Section 7AA, thanked ISD 15 school board for keeping the day open to remember the native youth and gave a report on teacher negotiations: already receiving earned advancements, in year one, approximately \$337,000.00, year two, approximately \$300,000.00. The school board has set parameters of .05% schedule increase which in year one is \$105,000.00 and year two \$106,000.00. Total dollar amount for two years is approximately \$848,500.00 and based on a salary study in year 2014-15, ISD 15 teachers are the highest paid based on their athletic conference and also similar in size of other districts.

Administrative Report

Mr. Finn, director of Special Services, Mr. Ferguson, superintendent and Ms. Parson, Education Minnesota St. Francis president, reported on Intermediate School District membership. What is the issue that ISD 15 is trying to address, what is an Intermediate District, membership comparisons with Districts 916 & 287, obtaining input from stakeholders and where do we go from here? Recommendation from ISD 15 School Board is to pursue the membership with Intermediate School District 916.

Old Business

Approval of Policy 106 – Meetings of the School Board

Motion was made by Ms. Hunt, second by Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 106 – Meetings of the School Board as revised and updated.

Motion carried 6-0.

Approval of Policy 512 – Disability Nondiscrimination Policy

Motion was made by Ms. Erkel, second by Mr. Schwarz.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 512 – Disability Nondiscrimination Policy as revised and updated.

Motion carried 6-0.

Approval of Policy 584 – Gifts To Employees and School Board Members

Motion was made by Ms. Hunt, second by Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 584 – Gifts to Employees and School Board Members as revised and updated.

Motion carried 6-0.

Approval to Eliminate Policy 427 – Secret Fraternities and Societies

Motion was made by Ms. Kelly, second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 eliminate policy 427 – Secret Fraternities and Societies.

Motion carried 6-0.

Approval to Eliminate Policy 429 – TSES Policies and Procedures

Motion was made by Ms. Hunt, second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 eliminate policy 429 – TSES Policies and Procedures.

Motion carried 6-0.

New Business

None reported

Other Matters

Work Session to discuss School Board sub committees

Staff has questioned transparency of meetings such as C+3, policy/business, special education and curriculum & instruction, where decisions are being made. C+3 is an open meeting, held the third Tuesday of every month at 11:30 a.m. Discussion included: to video tape meetings, share agenda, change the meeting time, if it's a group concern, nominate a person to attend meeting, do nothing, have School Board members share what was discussed when it's their turn to write an article in The Courier, share meeting topics in their School Board member report.

Closed Session- Negotiation Strategy

Closed Session: Motion was made by Ms. Hunt, second by Ms. Jahnke.

Motion carried 6-0.

Time 8:57 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting

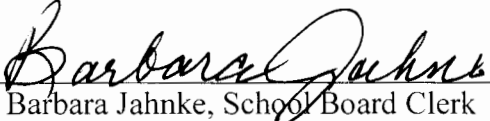
Motion was made by Ms. Hunt, second by Ms. Erkel.

Motion carried 6-0.

Time 9:17 p.m.

In closed session, the School Board discussed negotiation strategies for an employee group with contract expiring June 30, 2015.

The regular meeting was adjourned at 8:52 p.m.


Barbara Jahnke, School Board Clerk