

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 October 26, 2015  
 Dialogue with School Board - 6:30 p.m.  
 Regular Meeting - 7:00 p.m.  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chairperson Marsha Van Denburgh at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Dave Roberts, Scott Schwarz and Superintendent Troy Ferguson.

Others present were Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, Director of Curriculum & Instruction Nichole Rens, staff and community members.

**Agenda**

Motion was made to approve the agenda by Ms. Hunt, second by Ms. Erkel.  
 Motion carried 7-0.

**Consideration of Visitors**

Ms. Miller, communications program supervisor, introduced Ms. Anderson, communications coordinator. Ms. Anderson is a new employee in the Communications Department filling a vacancy.

Ms. Bishop, parent of an ISD 15 student, addressed the School Board regarding an incident that occurred last week at one of the school facilities.

**Northeast Metro Intermediate School District 916**

Ms. Hayes, superintendent of Northeast Metro 916, gave a presentation about a potential membership of ISD 15 joining 916.

**Dialogue Session**

Ms. Erkel and Mr. Schwarz reported that students from St. Francis Middle School want shorter bus rides, inquired about physical education grading standards, have concerns with bullying, more after school activities are needed, would like to add anonymous tipline, want more local businesses to help in the funding of spirit wear, want to add gaga ball pits and said the school lunches are wonderful.

**Consent Agenda**

Ms. Van Denburgh inquired if any board member wanted to remove any items from the consent agenda. Motion was made by Mr. Roberts, second by Ms. Erkel.

- A. THAT the Minutes of October 12, 2015 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Akeson, Seth	9 <sup>th</sup> Grade Basketball Coach	Andrew Forbort	SFHS	CONT	90	3	Schedule C	\$3,032	11/9/15
Krause, Rebecca	Educational Assistant	Tina Schweiters	EBCS	CONT	172	6.75	B22-4	\$14.21	10/22/15

Owens, Angela	Educational Assistant	Jill Lindl	EBCS	CONT	172	6.75	B22-4	\$14.21	10/26/15
Ness, Michelle	Kids Connection Instructor	NEW	CCCS	CONT	176	5.5	CED	\$10.00	10/19/15
Rodger, Patricia	Educational Assistant	Katie Reiter	SFE	CONT	172	2	A12-1	\$11.16	10/20/15
Svihel, Mark	9 <sup>th</sup> Grade Basketball Coach	NEW	SFHS	CONT	90	3	Schedule C	\$3,032	11/9/15
Wingerson, Amy	Educational Assistant	Linda Stelmacher	EBCS	CONT	172	6.75	B22-4	\$14.21	10/22/15

**INTERNAL TRANSFERS**

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Krause, Lori	Office Assistant/CED/LLC	176.5/6	\$14.25	Office Assistant/CED/LLC	166/6.5	\$14.25	7/1/15

**LEAVES OF ABSENCE**

Name	Position	Location	Expected Duration		Most recent assignment	
			From	To	Days/ Year	Hrs/ Day
Basara, Amber	Educational Assistant	CCCS	10/23/15	11/5/15	172	6.75
Bottema, Bryan	Custodian	SFHS	3/26/15	11/12/15	262	8
Norby, Sandy	Educational Assistant	CCCS	9/17/15	10/14/15 Returned	172	6.75
Wanamaker, Marjorie	Cashier	CCCS	11/4/2015	12/3/2015	178	5
Ward, Jan	Educational Assistant	CCCS	2/8/16	2/16/16	172	6.5

**RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION**

Name	Position	Site	Reason	Effective
Jai, Jenny	Educational Assistant	TRANS	Resignation	10/29/15
Johnson, Jenelle	Bus Driver	TRANS	Resignation	10/21/15
Rodrigue, Amy	Educational Assistant	SFE	Resignation	11/6/15
Schwieters, Tina	Educational Assistant	EBCS	Resignation	10/23/15

C. THAT Disbursements are approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No	Description	Amount
01	General	\$ 912,873.25
02	Food Service	\$ 42,212.38

04	Community Services	\$ 33,531.58
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 2,400.00
20	Internal Service-Health Self Insured	\$ 216.20
21	Internal Service-Dental Self Insured	\$ 27,727.94
47	OPEB Debt Service	\$ 100,762.50
	<b>TOTAL DISTRICT</b>	<b>\$ 1,119,723.85</b>

- D. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:  
\$50.00 In - kind, Target gift card, East Bethel Community School, family in need  
\$78.00, Wells Fargo Matching Gift Program, St. Francis Middle School, to purchase supplies  
\$183.00, Wells Fargo Matching Gift Program, St. Francis Elementary School (SFES), to use as needed  
\$3194.60, SFES Association of Parents & Teachers, to purchase gaga ball pits and soccer goals  
\$30.00, Truist Company, Cedar Creek Community School (CCCS), principal's discretion  
\$93.24, Wells Fargo Matching Gift Program, St. Francis High School, principal's discretion  
\$756.00, CCCS Parent Teacher Organization (PTO), to be used for 2<sup>nd</sup> grade field trip to North West Company Fur Post  
\$750.00, CCCS PTO, to be used for 5<sup>th</sup> grade field trip

E. APPROVAL OF MSHSL FOUNDATION GRANT APPLICATION  
**FORM A**  
RESOLUTION OF SCHOOL BOARD SUPPORTING  
**FORM A APPLICATION TO MINNESOTA**  
**STATE HIGH SCHOOL LEAGUE FOUNDATION**

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;  
WHEREAS, the District 15 School Board recognizes the value of students participation in extracurricular activities; and  
WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.  
THEREFORE, BE IT RESOLVED, that the ISD NO. # 15 School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.  
Motion carried 7-0.

## **Information Items and Reports**

### *Site Report - St. Francis Elementary School*

- Principal Mr. Johnson presented an overview of highlights happening at St. Francis Elementary School (SFES). The STEM program continues to be a success, anti-bullying campaign took place over the month of October, continuing the Take A Book, Leave A Book campaign, installed security cameras inside and outside of the facility and SFES was recognized as a Reward School for the fourth year in a row by Minnesota Department of Education.

### *Superintendent Communications and Report*

- Attended staff development committee meeting October 13.
- Met with cabinet and elementary principals to secure common times for Professional Learning Communities (PLC) during the day.
- Discussed delivery of the strategic plan and communication with Christine Wroblewski of Teamworks International.
- Attended Anoka Ramsey Community College advisory council meeting October 15.
- Attended teacher negotiations.
- Attended St. Francis High School (SFHS) band concert.
- Congratulated SFHS girls varsity soccer team on a wonderful season and making it to the section final game.
- Thanked Coach Lindquist and the SFHS varsity boys football team on making it to the section final, two years in a row.
- Announced Saints Area Learning Program (ALP) is on track to meet the application timelines and is looking at physical space modifications and staffing needs.
- Mr. Ferguson and Ms. Van Denburgh met with Mr. Lee, director of membership fees of the Minnesota School Boards Association (MSBA) to discuss member services they offer. The District is encouraged to provide an electronic device to School Board members while they serve on the School Board.
- Mr. Powell, principal of Crossroads School and Vocational Center and Transition 15 Program, would like to create a hybrid educational assistant (EA) position. This position will allow the EA to work in both programs, classification will be B23.
- Ms. Springer will monitor and distribute School Board emails to appropriate staff and will respond to the author letting them know the message was received. The communication committee will continue to meet.
- Mr. Ferguson asked School Board members if there are items in the School Board packet they would like to have electronic copies instead of hard copies. Policies and donation sheet can be sent electronically.
- C+3 will be held at different sites in the District, the schedule will be set at the January School Board meeting. Time will still be the third Tuesday of the month, 11:30 a.m.-1:00 p. m.

### *Administrative Report*

- Ms. Van Denburgh gave an update on the crossover refunding bond, series 2015A. The District's current rate of the bond was 3.28%. This past week, the District was able to lock in at 1.4%, which will be a savings of \$1.3 million in interest over the remaining 10 years of the bond, reduction will be seen in the start of 2017-18.

### *First Reading*

- *Approval of Policy 607 – Transportation of Public School Students*  
BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 607 – Transportation of Public School Students as revised and updated.

**Action Items**

- *VIII. A. Approval of Certification of Minutes Relating To \$5,995,000 General Obligation Crossover Refunding Bonds, Series 2015A*

Motion was made by Ms. Hunt, second by Mr. Roberts.

Full document is attached to October 26, 2015 School Board packet.

Motion carried 7-0.

**Student Report**

None reported

**School Board Member Reports**

Ms. Erkel attended C+3, negotiations and Schools for Equity in Education (SEE) meeting in Isanti.

Ms. Jahnke replied to an email that was sent to the ISD 15 School Board email account.

Ms. Kelly attended teacher and office professional negotiations and Oak Land meeting.

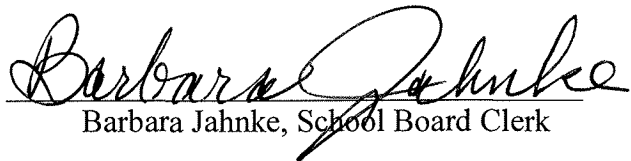
Mr. Schwarz attended mechanic negotiations, talked to other Districts about college in high school and researched information on Northeast Metro Intermediate School District 916.

Mr. Roberts attended Oak Land meeting and mentioned that the lease levy through Oakland will be coming off with the dissolution of the Oak Land board.

Ms. Hunt attended principal, transportation and teacher negotiations and joint standing committee meeting.

Ms. Van Denburgh attended health and safety and American Indian parent committee meeting, teacher and transportation negotiations, C+3, met with Mr. Lee, director of membership fees from MSBA and thanked all the volunteers that are helping ISD 15 students.

The regular meeting was adjourned at 9:02 p.m.



Barbara Jahnke, School Board Clerk