

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 November 9, 2015  
 Dialogue with School Board - 6:30 p.m.  
 Regular Meeting - 7:00 p.m.  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chairperson Marsha Van Denburgh at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Dave Roberts, Scott Schwarz and Superintendent Troy Ferguson.

Others present were Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, Director of Curriculum & Instruction Nichole Rens, staff and community members.

**Agenda**

Motion was made to approve the agenda by Mr. Roberts, second by Ms. Jahnke.  
 Motion carried 7-0.

**Consideration of Visitors**

None reported

**Dialogue Session**

Ms. Jahnke and Ms. Hunt reported students would like to have a swimming pool at one of the schools or have access to a swimming pool at a nearby center. St. Francis Middle School (SFMS) student council would like to have a representative be a part of the School Board meetings. Some activities happening at SFMS are Acts of Kindness Rewards program, Core 71 Core Day, food drive and Toys for Tots will be starting soon.

**Consent Agenda**

Ms. Van Denburgh inquired if any board member wanted to remove any items from the consent agenda. Motion was made by Ms. Hunt, second by Ms. Kelly.

- A. THAT the Minutes of October 26, 2015 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Behnken, Katherine	Educational Assistant	NEW	DW	TEMP	Varies	N/A	B21-1	\$12.06	11/9/15
Brown, Susan	Bus Rider	NEW	TRANS	CONT	172	6	B21-1	\$13.52	11/3/15
Hanson, Michael	Educational Assistant	Amber Basara	CCCS	CONT	172	2.5	A12-1	\$11.01	11/16/15
Hildre, Benjamin	9 <sup>th</sup> Grade Asst Girls BK Coach	Michel Weinhausen	SFHS	CONT	90	2.5	Schedule C	\$3,032	11/16/15
Larson, Elisha	Educational Assistant	NEW	DW	TEMP	Varies	N/A	B21-2	\$12.66	11/4/15
Orlando, Gordon	Custodian-2 <sup>nd</sup> Shift	Doug Kolodzienski	LLC	CONT	262	8	B21-2	\$15.56	11/16/15

Rolland, Teresa	Educational Assistant	Jenny Jai	TRANS	TEMP	31	4.5	A12-2	\$11.76	10/28/15
Schultz, Roxanne	Teacher	Christy Meld	CCCS	CONT	186	8	T2-BA	\$46,312	11/23/15
Severtson, Jessica	Bus Driver	Jenelle Johnson	TRANS	CONT	172	6.5	B21-1	\$14.02	11/4/15
Trebesch, Danielle	Yearbook Advisor	N/A	SFMS	CONT	N/A	N/A	Schedule D	\$2,624	9/2/15
Waidelich, Paula	Cafeteria Monitor	Rhonda Knudson	SFE	CONT	173	2	A11-1	\$11.47	11/6/15
Zigas, Melissa	Educational Assistant	Amy Rodrigue	SFE	CONT	172	6.75	B22-1	\$12.41	11/9/15

**INTERNAL TRANSFERS**

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Anderson, Janet	Office Professional/OTL	173/6.5	\$14.85	Office Professional/OTL Office Professional for Curriculum	173/6.5 Varies	\$14.85	11/9/15
Arvidson, Steve	Bus Rider/TRANS	172/6	\$13.52	Bus Driver/TRANS	172/7	\$14.02	10/30/15
Langevin, Jeffrey	Cook/SFHS	176/7.25	\$14.37	Cook/SFHS	176/7.5	\$14.37	11/6/15

**LEAVES OF ABSENCE**

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day
Bernard, Lynn	Helper Clerk	SFMS-A	9/8/15	12/1/15 Extension	173	3
Blanske, Michelle	Bus Driver	TRANS	10/26/15	1/4/16	172	6
Bottema, Bryan	Custodian	SFHS	3/26/15	11/12/15 Returning PT	262	8
Bursch, Amanda	Teacher	CSVC	11/16/15	3/7/16	186	8
Fiereck, Ryan	Teacher	EBCS	10/12/15	10/28/15	186	8
Kolb, Katherine	Teacher	EBCS	9/2/15	6/3/16	186	8
Krupke, Carol	Teacher	CCCS	10/20/15	11/3/15 Returned	186	8
Kuehl, Beth	Teacher	SFMS	9/1/15	10/5/15 Returned	186	8
Roppe, Amber	Helper Server	EBCS	9/2/15	12/31/15 Extension	173	2.5
Schmidt, Tyrone	Teacher	SFMS	10/1/15	10/14/15 Returned	186	8
Watson, Patricia	Helper Server	SFHS	9/2/15	11/9/15 Returned	173	4.75
Zupko, Amanda	Educational Assistant	CCCS	10/14/15	10/26/15 Returned	172	2.5

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION				
Name	Position	Site	Reason	Effective
Basara, Amber	Educational Assistant	CCCS	Resignation	11/5/15
Hagen, Cynthia	Helper Server/Monitor	SFMS	Resignation	10/29/15
Kelley, Kay	Bus Driver	TRANS	Resignation	10/29/15
Waller, Cinda	Bus Rider/Driver	TRANS	Resignation	10/23/15

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No	Description	Amount
01	General	\$ 1,374,242.45
02	Food Service	\$ 37,432.22
04	Community Services	\$ 50,153.39
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 400.00
20	Internal Service-Health Self Insured	\$ 48,461.58
21	Internal Service-Dental Self Insured	\$
47	OPEB Debt Service	\$
<b>TOTAL DISTRICT</b>		<b>\$ 1,510,689.64</b>

D. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:

\$250.00 In-kind, Scott Smith, St. Francis High School, musical instrument (vibraphone)

\$250.00, St. Francis Area Chamber of Commerce, donation to support continental breakfast for staff at the All Staff Kick-Off event on September 2, 2015

E. APPROVAL of extended trip request- HOSA Fall Delegation Assembly  
Motion carried 7-0.

### Information Items and Reports

#### *World Domination*

- SFMS social studies teachers Ms. Parson and Mr. Fredrickson explained the World Domination Project program. Students begin by investigating a topic of interest, then a proposal process,

followed by research and finally determine what information to present. SFMS 6th grade student Lindsey Salmela gave a presentation on table hockey.

### *Superintendent Communications and Report*

- Laptops for School Board members should be here by Wednesday, November 11.
- Susan Hintz, Transformation Systems LTD (TSL), will be here Friday, April 29, 2016 to assess the progress of the Strategic Plan.
- Received a phone call from Linda Wolinski, parent of an ISD 15 student has a son with special needs. Ms. Wolinski wanted to thank the School Board for their consideration of joining Northeast Metropolitan Intermediate School District No. 916.
- Attended St. Francis High School (SFHS) fall play.
- Monday, November 16 activity routes will start at SFMS, they will be running Monday thru Thursday.
- Discussed options to secure elementary common Professional Learning Communities (PLC) for the 2015-16 school year. The District will pay elementary teachers \$25/hour up to 8 hours to meet after their 8-hour work day. The following proposals are for future years: use seven or eight hours from the 30 hours that are allocated to conferences and open house in one hour blocks throughout the year, have an altered K-12 day one time per month as either a late start or early release, decrease student contact days from 172 to 171.
- Continue to converse with Ms. Bishop about a concern that was brought forward at the last School Board meeting.
- The artwork on display in the Community Room is from Mr. Buettner's grade 6 students from SFMS.
- Met with Ms. Calvert, teacher and student council advisor at SFMS, regarding a SFMS student council reporting at School Board meetings.
- Oak Land dissolution meeting with superintendents will be this Thursday, November 12, in Cambridge.

### **Action Items**

- *Approval of Policy 607 – Transportation of Public School Students*

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 607 – Transportation of Public School Students as revised and updated.

Motion was made by Ms. Hunt, second by Mr. Roberts.

Motion carried 7-0.

- *Resolution Authorizing Independent School District No. 15 To Become A Member And Participating School District of Northeast Metropolitan Intermediate School District No. 916*  
BE IT RESOLVED, by the School Board of Independent School District No. 15, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 136D.76, as amended, this board hereby approves the joiner of independent School District No. 15 as a member and participating school district of Northeast Metropolitan Intermediate School District No. 916.
2. The superintendent is authorized and directed to submit a certified copy of this resolution to the school board of Northeast Metropolitan Intermediate School District No. 916, together with supporting correspondence urging the board to approve the request of Independent

School District No. 15 to become a member and Participating school district of Northeast Metropolitan Intermediate School District No. 916 on December 1, 2015.

3. Any specific terms and conditions of joinder shall be as specified on EXHIBIT A attached hereto and incorporated herein by reference.
4. The next tax capacity of this school district shall become proportionately liable for any indebtedness issued, outstanding or authorized of the Northeast Metropolitan Intermediate School District No. 916 for taxes certified in 2015 and thereafter.
5. The superintendent and members of the administration are authorized and directed to take such actions as may be necessary to allow this district to become a member and participating school district of Northeast Metropolitan Intermediate School District No. 916 as of December 1, 2015.

Motion was made by Ms. Jahnke, second by Mr. Roberts.

Motion carried 6-1, nay being Mr. Schwarz.

- *Approval of Employment Agreement – Laundry Workers, Grounds, Custodians and Maintenance*  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2015-2017 terms and conditions of employment for laundry workers, grounds, custodians and maintenance be approved as presented.

Motion was made by Ms. Hunt, second by Ms. Erkel.

Motion carried 7-0.

### **Student Report**

None reported

### **School Board Member Reports**

Ms. Hunt attended educational assistant (EA) and principal negotiations and finance and policy committee meeting.

Mr. Roberts thanked the veterans that serve and are serving and is excited to have potential SFMS student at School Board meetings.

Mr. Schwarz attended unaffiliated employee group and superintendent goals meeting.

Ms. Kelly attended EA negotiations, superintendent goals and finance and policy committee meeting.

Ms. Jahnke attended technology, EA and unaffiliated employee group negotiation meeting.

Ms. Erkel attended principal negotiations and chaperoned WE Day with Ms. Sargent's SFHS students.

Ms. Van Denburgh volunteered at SFHS for college day and attended superintendent goals meeting.

### **Closed Session- Negotiation Strategy**

Closed Session: Motion was made by Ms. Hunt, second by Ms. Erkel.

Motion carried 7-0.

Time 8:40 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

### **Resume Open Meeting**

Motion was made by Mr. Roberts, second by Ms. Erkel.

Motion carried 7-0.

Time 9:20 p.m.

In closed session, the School Board discussed negotiation strategies for an employee group with contract expiring June 30, 2015.

The regular meeting was adjourned at 8:28 p.m.

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Barbara Jahnke, School Board Clerk