

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 November 23, 2015
 Dialogue with School Board - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Marsha Van Denburgh at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Dave Roberts, Scott Schwarz and Superintendent Troy Ferguson.

Others present were Director of Human Resources Brandon Nelson, Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum & Instruction Nichole Rens, staff and community members.

Agenda

Motion was made to approve the agenda by Ms. Hunt, second by Mr. Roberts.

Motion carried 7-0.

Consideration of Visitors

Mr. Fredrickson, St. Francis Middle School (SFMS) social studies teacher, introduced Paige Dubbin, SFMS student who presented her World Domination Project on backwards bike exchange.

Dialogue Session

Mr. Roberts and Ms. Kelly reported that one individual reported on American Indian Education Title VII Federal Funding/Grant for 2015-16 and one student from SFMS student council reported on happenings at SFMS.

Consent Agenda

Ms. Van Denburgh inquired if any board member wanted to remove any items from the consent agenda.

Motion was made by Ms. Erkel, second by Ms. Jahnke.

A. THAT the Minutes of November 9, 2015 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Antinozzi, Sarah	Kids Connection Assistant	NEW	SFE	CONT	N/A	N/A	CED	\$9.25	11/23/15
Beich, Nathan	Wrestling Coach	NEW	SFMS	TEMP	70	2	Schedule C	\$1,924	11/16/15
Boone, Christina	Helper Server	Amber Roppe LOA	EBCS	TEMP	25	2.5	A11-1	\$11.47	11/16/15
Calvert, Katie	Asst Knowledge Bowl Coach	Katie Calvert	SFMS	TEMP	60	2	Schedule D	\$991	11/3/15
Denny, Taylor	Asst Gymnastics Spotter	Kelsey Klema	SFHS	CONT	90	2	Schedule C	\$2,798	11/11/15

Gehring, Ted	Knowledge Bowl Head Coach	Ted Gehring	SFMS	TEMP	60	2	Schedule D	\$1,604	11/3/15
Jansen, Kimberly	Educational Assistant	Katlynn Lambeth	SFHS	CONT	172	7.25	B22-4	\$14.21	11/17/15
Johnson, Candice	Asst Gymnastics Spotter	Katie Windsperger	SFHS	CONT	90	2	Schedule C	\$3,148	11/2/15
Johnson, Mary	Kids Connection Instructor	NEW	SFE	CONT	Varies	N/A	CED	\$10.00	11/9/15
Jurek, Rianna	Teacher	Sara Hill LOA	CCCS	TEMP	125	8	T1-BA	\$26,676	11/16/15
Keenan, Michelle	Head Gymnastics Coach		SFHS	TEMP	100	3	Schedule C	\$5,597	11/9/15
Kostecka, Kevin	Seasonal Snow Plower	NEW	MTC E	TEMP	N/A	N/A	N/A	\$25.00	11/23/15
Li, Xia	Educational Assistant	Amanda Thao	CCCS	CONT	172	2.5	A12-1	\$11.01	11/17/15
Lundquist, John	Teacher	Amanda Bursch LOA	CSVC	TEMP	27	8	Sub	\$125/day	12/1/15
Moore, Phenwadee	Educational Assistant	Amber Basara	CCCS	CONT	172	2.5	A12-1	\$11.01	11/16/15
Pedley, Kathleen	Helper Server	Cynthia Hagen	SFMS	CONT	173	1.75	A11-2	\$11.84	11/16/15
Plaisance, Suzanne	Asst Knowledge Bowl Coach	N/A	SFMS	TEMP	60	2	Schedule D	\$991	11/5/15
Sederski, Guy	Educational Assistant	NEW	DW	CONT	N/A	N/A	B21-2	\$12.66	11/18/15
Thobe, Jeffrey	Kitchen Manager	Patricia Lewis	SFHS	CONT	178	8	KM-3	\$18.47	11/12/15
Tramm, Corey	Seasonal Snow Plower	NEW	MTC E	TEMP	N/A	N/A	N/A	\$25.00	11/23/15
Zabinski, Darren	Asst Girls Hockey Coach	Dean Armstrong	SFHS	CONT	90	2	Schedule C	\$3,591	11/12/15

INTERNAL TRANSFERS

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Glanz, Mike	Driver/Transportation	172/6	\$14.02	Driver/Transportation	172/6.5	\$14.02	9/8/15
Lancrain, Shannon	Driver/Transportation	172/7.5	\$14.49	Driver/Transportation	172/8	\$14.49	10/26/15
Robinson, Lakkhana	Educational Assistant/EBCS	172/3	\$11.16	Educational Assistant/SFMS	172/7.5	\$12.41	11/25/15
Schwab, David	Driver/Transportation	157/3 126/1.5	\$16.07	Driver/Transportation	157/4.2 5 126/1.5	\$16.07	9/8/15

LEAVES OF ABSENCE

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day

Cicha, Lisa	Educational Assistant	CCCS	11/9/15	11/17/15	172	
Danner, Ashley	Teacher	EBCS	9/16/15	11/19/15 Returned	186	8
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason		Effective	
Bruggenthies, Christy	Office Professional	SFHS	Resignation		11/20/15	
Hanson, Michael	Educational Assistant	CCCS	Resignation		11/10/15	
Hutchinson, LeAnn	Educational Assistant	SFHS	Resignation		2/5/16	
Katzner, Jessica	Driver	TRANS	Termination		11/20/15	
Li, Xia	Educational Assistant	CCCS	Resignation		12/4/15	
Lysne, Joshua	Cook	SFHS	Resignation		11/17/15	
Tagg, Andrew	Grounds	DW	End of Temporary Asgn		11/2/15	
Thao, Amanda	Educational Assistant	CCCS	Resignation		11/16/15	
Thao, Amanda	Kids Connection Instructor	CCCS	Resignation		10/7/15	
Vogtlin, Kristine	ECSE Program Supervisor	LLC	Resignation		11/20/15	

C. THAT Disbursements are approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No	Description	Amount
01	General	\$ 1,645,633.25
02	Food Service	\$ 128,194.73
04	Community Services	\$ 49,696.43
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 309.04
20	Internal Service-Health Self Insured	\$ 24,590.31
21	Internal Service-Dental Self Insured	\$ 28,979.92
47	OPEB Debt Service	\$
TOTAL DISTRICT		\$ 1,877,403.68

D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following

gifts be hereby accepted:

\$150.00 In kind, Deb Kleinman, Crossroads School & Vocational Center, wheelbarrow and dump cart to be used for landscaping/school yard garden

\$4659.55, Girls Soccer Booster Club, St. Francis High School (SFHS), to be used to cover girls soccer expenses: HUDL \$250.00, coach bus \$647.60, coach salaries \$3761.95

\$1445.00, Cedar Creek Community School (CCCS) PTO, to be used to cover 4th grade kindness retreat

\$73.08, Wells Fargo Community Support Campaign, CCCS, to be used at principal's discretion

\$471.63, St. Francis Elementary School (SFE) APT, to be used for playground equipment repairs

\$70.00, Wells Fargo Community Support Campaign, East Bethel Community School, to be used at principal's discretion

\$91.00, Wells Fargo Matching Gift Program, St. Francis Middle School, to be used to purchase supplies

\$423.00, Charter Textbooks, Curriculum & Instruction, to be used to purchase supplies

\$213.50, Wells Fargo Community Support Campaign, SFE, to be used as needed

\$54.39, Wells Fargo Community Support Campaign, SFHS, to be used at principal's discretion

\$100.00 In kind, DRIVE Retirees, CCCS, hats, scarves and mittens for students

\$1,000.00, Robert & Jeanine Engler, SFHS, to be used for Nicholas Engler scholarship program 2014-15

E. THAT the Extended Trip – Debate be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Debate team attend the Congressional Debate tournament in Brainerd, December 11-12, 2015 be approved as requested.

Information Items and Reports

Celebration of Indigenous People

- Ms. Sargent, multicultural/diversity liaison and American Indian education coordinator, invited all to a potluck, Saturday, December 12, 11:00 a.m.-2:00 p.m. at St. Francis Elementary School (SFES) to celebrate Indigenous people. Activities and demonstrations are planned.

Superintendent Communications and Report

- Mr. Ferguson reported a change in student lunch accounts totaling a deficit of \$4,000.00 within the last month. Options to reduce accounts that have a negative balance are: low balance reminder calls to parents, offer payment plans, no charging of ala carte items and contact a collection agency.
- C+3 will discuss options on where SFMS students can demonstrate their World Domination Projects.
- Ms. Wallace, community education coordinator, will be updating the District's process, procedures and communication for kindergarten registration.
- SFMS has over 300 students signed up for after school activities. On average, 100 students ride the activity buses home.
- Mr. Finn, director of special services, discussed with some families, possible placement of their child to attend Northeast Metropolitan Intermediate School District No. 916. ISD 15 will need to have one School Board member assigned to Northeast Metro 916 Governing Board.
- March 28, 2016 is a regular scheduled School Board meeting. This meeting falls during spring break; a discussion to keep, reschedule or cancel the meeting. Consensus of the School Board is to cancel March 28, 2016 School Board meeting.
- Susan Hintz, Transformation Systems LTD (TSL), will be here Friday, April 29, 2016, for Strategic Planning annual update with the Core Planning team. A phone conference will be held in January. The contracted price is \$3,250.00.

- School Board member laptops are in. Office of School Technology (OST) will install necessary software and contact each School Board member for pick up and training next week.
- Received phone calls questioning the increase of School District tax on property tax statement. Possible reasons for the increase: property value has increased and the long-term facilities maintenance revenue plan levy is in place.
- St. Francis Lions and Lioness are hosting Breakfast with Santa, December 5, 2015, 9:00 – 11:30 a.m. at St. Francis American Legion.
- St. Francis Lions are hosting Gathering of Friends, December 5, 2015 at Captains on Long Lake. Turkey dinner starts at 6:00 p.m. and 7:00 p.m. entertainment.
- Meeting with Oak Land superintendents Tuesday, November 24, 2015.
- Thanked students and staff for keeping the evacuation at St. Francis High School (SFHS) Friday, November 20, in such an orderly fashion. Administration will be debriefing with principals and staff on what went well and what can be improved upon. A cyber attack on an AT&T circuit between Infinite Campus and Shout Point hampered the District's ability in getting information to staff and students. Notification to parents, students and community members were sent by using the website and social media accounts.

First Reading

- *Policy 510-Public and Private Personnel Data*
 BE IT RESOLVED that the School Board of Independent School District No. 15 adopt policy 510 – Public and Private Personnel Data as revised and updated.
 Discussion: are School Board members considered part of this policy?

Student Report

None reported

School Board Member Reports

Ms. Hunt attended SFMS Site Management Council (SMC), joint standing committee, teacher, educational assistant (EA) and bus driver negotiations. An update was given on teacher negotiations.

Mr. Roberts attended Oak Land meeting and thanked Mr. Ferguson, staff and students on an outstanding job during the evacuation at SFHS.

Mr. Schwarz complemented staff on the evacuation at SFHS and attended nutrition services negotiation.

Ms. Kelly attended teacher and EA negotiations and Minnesota School Board Association (MSBA) delegate assembly.

Ms. Jahnke attended EA negotiations, unaffiliated employee group and madrigal dinner at SFHS.

Ms. Erkel commended staff and students on the evacuation at SFHS, attended senior advisory committee meeting, C+3, unaffiliated employee group and noted that Lunch Bunch at Sandhill Center is looking for sponsors.

Ms. Van Denburgh participated on the interview team for American Indian program EA position, attended nutrition and teacher negotiations, C+3 and thanked staff on all the hard work during the evacuation at SFHS.

The regular meeting was adjourned at 8:05 p.m.

Barbara Jahnke, School Board Clerk