

Community Education SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15

St. Francis, Minnesota

April 27, 2015

Dialogue Session - 6:30 p.m.

Regular Meeting – 7:00 p.m.

Work Session Following Regular Meeting

4115 Ambassador Blvd.

M I N U T E S

The regular meeting was called to order by Chairperson David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Human Resources Brandon Nelson, Director of Special Services Tim Finn, Director of Curriculum Paul Neubauer, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, May 11, May 26, June 8, and June 22. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings, except for May 26, when the Retiree Recognition program begins at 6:00 p.m.

Happenings Around the District – CE District-wide Youth Programs

Ms. Nancy Messerschmidt, Community Education Adult Enrichment & Rec program supervisor, provided highlights of the Art Adventures after school program offered to second through fifth grade students. The class is offered three times per year. Ms. Christine Tauer, first grade teacher at Cedar Creek Community School (CCCS) and Mr. Michael Kantor, art teacher at CCCS, shared information about the program. The Parent Teacher Organization (PTO) has indicated a need for STEM classes which will expand and incorporate more opportunities for students and parents over the coming years. Students from the Art Adventures program presented art work to the audience and School Board members.

Site Report – Adult Basic Education (ABE)

Ms. Melody Panek, Adult Basic Education teacher/coordinator, provided an update of the ABE program. The program focuses on three main areas; GED, adult diploma and English Language Learners (ELL). Ms. Ker Vang Lor, cultural consultant, has worked in the program over the past 10 years. Ms. Lor graduated from ELL and adult diploma through the ABE program. There are 11 volunteers working with students. Ms. Karen Sackreiter, former retired teacher and guidance office counselor, has volunteered over the past 13 years with ABE. Ms. Sackreiter shared the positive experiences when working with the adults in the program. Ms. Panek acknowledged the School Board for the continued support of the program.

Consideration of Visitors

none

Agenda

Motion was made to approve the agenda by Ms. Erkel, second Ms. Jahnke.

Motion carried 7-0.

Consent Agenda

Chairperson Roberts inquired if any board member wanted to remove any item from the consent agenda. Mr. Roberts removed B. Personnel Items to be considered separately.

Motion was made by Ms. Van Denburgh to approve the revised Consent Agenda items A, C-E, second Ms. Erkel.

A. THAT the minutes of April 13, 2015 be approved as presented.

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 210,866.46
02	Food Service	\$ 84,002.94
04	Community Services	\$ 3,547.41
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 682.57
20	Internal Service-Health Self Insured	\$ 36,754.32
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 335,853.70

D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted:

\$500.00, Village Bank, student scholarship, minimum GPA 3.0, major area of study-business, has volunteered regularly/actively

\$1,000.00, Ham Lake Lions, two \$500 scholarships, one-college, one-trade school

\$500.00, Family of Ed Fleming, student scholarship

\$26.93, Wells Fargo Community Support Campaign, to CCCS at principal's discretion

\$1,232.00, SFE APT, to SFE to purchase iPads and accessories

\$110.50, SFE APT, to SFE for Science Fair boards and ribbons

E. THAT the BoardBook Internet Based Application Purchase be approved as presented.
BE IT RESOLVED that the School Board of Independent School District No. 15 approve the purchase of BoardBook, an internet-based application to create electronic board meeting agendas and packets for the 2015-2016 school year as presented.

Motion carried 7-0.

Motion was made by Ms. Van Denburgh, second Ms. Hunt. Mr. Roberts congratulated Mr. Neubauer on his appointment as superintendent in Foley, MN.

B. THAT the Personnel Items be approved as presented. Congratulations to Mr. Neubauer on his

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Dunbar, Mitchell	Teacher	Jacqueline Davis	SFMS	CONT	186	8	T1-BA	\$39,696	9/2/15
Kopet, Susan	Educational Asst	NEW	CCCS	TEMP	30	6.75	B22-1	\$12.41	4/20/15
Schwietering, Amanda	Teacher	NEW	EBCS	CONT	186	8	T1-BA	\$39,696	9/2/15
Sellner, Sonni	Instructional Program Supervisor	Leslie Miller	DW	CONT	225	8	PSI	\$76,302	7/1/15
Stein, Victoria	Counselor	Shannon Moore	SFMS	TEMP	30	8	Sub	\$125/day	3/30/15
Tenney, Lorilyn	Counselor	Jaymie Helle	SFHS	TEMP	34	8	Sub	\$125/day	4/15/15
Ulrich, Megan	Teacher	Emma Oleson	SFE	CONT	186	8	T1-BA	\$39,696	9/2/15

LEAVES OF ABSENCE

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day
Acre, Lavonne	Educational Asst	CCCS	4/20/15	5/7/15		
Anderson, Brianna	Teacher	SFE	4/1/15	4/15/15 Returned	186	8
Cherrier, Becky	Educational Asst	CCCS	4/17/15	10/15/15 Intermittent		
Fish, Connie	Helper Server	CCCS	4/7/15	6/1/15		
Hagen, Cynthia	Cafeteria Monitor	SFMS	2/13/15	5/7/15 Extension	173	1.75
Reiter, Katie	Educational Asst	SFE	3/9/15	4/20/15 Returned	172	2
Varela Barraza, Enrique	Custodian	CCCS	4/6/15	4/22/15 Returned	261	8
Watson, Pat	Helper/Server	SFHS	3/17/15	4/20/15 Returned	173	4.75

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION

Name	Position	Site	Reason	Effective
Bartell, Julie	Cafeteria Monitor	SFE	Resignation	6/1/15
Hansen, Mardi	Educational Assistant	SFMS	Retirement	6/1/15
Illg, Shirley	Educational Assistant	SFMS	Retirement	6/1/15
Moore, June	Office Professional	SFHS	Resignation	4/17/15
Neubauer, Paul	Director	DW	Resignation	6/30/15
Saxton, Edward	Superintendent	CSC	Resignation	4/13/15
Stennes, Madalyn	Just 4 Kids Lead Instructor	SFE	Resignation	6/5/15
Tommerdahl, Karen	Office Professional	SFMS	Retirement Change of Date	10/2/15

Motion carried 7-0.

Reports

Student Report

Cassy Stierns provided the student report. April 17 was Frederick Douglass Day at St. Francis High School (SFHS) with several events to attend throughout the day. The spring musical is *Footloose*. Dates of performances are April 30-May 3, with an understudy performance on April 28.

Superintendent Report and Communications

- Update to parking safety situation on 235th behind soccer fields. A letter was received from City Engineer Jared Voge, with a recommendation to put up “No Parking” signage installed on both sides of street between Rum River Boulevard and Ivywood Street. The week of May 18, the signs will be installed. Youth rec coordinators, athletic directors and coaches will be notified.
- Spoke to Anoka County commissioners regarding the issue of constructing one of the roundabouts yet this year. Concerns will be brought to the School Board and transportation committee. Mr. Ferguson will write a letter of concerns.
- The email to School Board members regarding school lunches was given to Ms. Klobe to contact regarding concerns.
- Acknowledged Mr. McLean, Ms. Sargent, Mr. Gehring, staff and students in making Frederick Douglass

- Day a success.
- Attended the restrictive procedures committee meeting.
- Core Planning Team completed its work and the final draft proposal will go to the School Board May 11.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Hunt attended CCCS carnival and Joint Standing Committee meeting.

Ms. Kelly attended preschool instructor negotiations who have filed for mediation and attended Oak Land Board meeting.

Ms. Erkel attended preschool instructor negotiations and ACT meeting.

Ms. Jahnke attended the Core Planning final session of the strategic plan on April 22 as a member of the Measurement and Design Team. She attended Taste of Kindergarten at St. Francis Elementary School and the C+3 meeting.

Ms. Van Denburgh attended preschool instructor negotiations, Health and Safety Committee meeting, visited SFHS on Frederick Douglas Day, C+3 meeting, and the American Indian Parent Committee meeting. She has received concerns on events being held on Holy Thursday and to possibly review this on future calendars.

Mr. Roberts attended CCCS carnival, SMC meeting at St. Francis Middle School, Oak Land Board meeting, Joint Standing Committee meeting, C+3 meeting, a fundraiser for a student, Foundation 15 Scholarship event, teacher evaluation meeting, and the final two days of strategic planning.

Mr. Ferguson announced that the ISD15 5K Run/Walk is not being held this year.

Administrative Report

none

New Business

Elimination of Policy 103-School Board Members and Terms of Office

First Reading

Approval of Revised Policy 421-Student Disability Nondiscrimination

First Reading

Approval of Revised Policy 422-Student Sex Nondiscrimination

First Reading

Approval of Revised Policy 532-Harassment and Violence

First Reading

Other Matters

Approval of Government Muni Lease Agreement for School Buses

Motion was made by Ms. Erkel, second Ms. Hunt.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve a government Muni Lease-Purchase Agreement for thirty-five 2016 Thomas propane fueled school buses and one 2016 Thomas Lift Passenger propane fueled school bus for 84 months (7 years) with an estimated annual lease cost of \$595,000; which will be finalized at the time of delivery.

Motion carried 7-0.

Approval of Memo of Understanding - Teachers

Motion was made by Ms. Hunt, second Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the memo of understanding with Education Minnesota, Local 1977 for a second retirement window for teachers retiring at the end of the 2014-2015 school year.

Motion carried 7-0.

Recess taken at 7:38 p.m.

Closed Session-Negotiation Parameters

Closed Session: Motion by Ms. Hunt, second Ms. Erkel. Vote: 7-0 Time: 7:45 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Kelly, second Ms. Jahnke. Vote: 7-0 Time: 8:27 p.m.

In closed session the School Board discussed labor negotiations for an employee group with an open contract and employee groups with contracts expiring on June 30, 2015.

The regular meeting was adjourned at 8:27 p.m.

Barbara Jahnke, School Board Clerk

Work Session of the School Board

In the work session, Chairperson Roberts presented two proposals for a superintendent search and requested Board consensus to pursue a third vendor. Chairperson Roberts requested that the Board begin to consider criteria for the superintendent interview process. Discussion included timelines and the scheduling of one more work session.