

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
April 28, 2014
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
4115 Ambassador Blvd.
M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum Paul Neubauer, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, May 12, May 27, June 9, and June 23. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings with the exception of May 27 which includes a Retiree Recognition program that begins at 6:00 p.m.

Site Report – Cedar Creek Community School (CCCS)

Principal Mr. Hahn reported on an idea in practice at CCCS, Compliment Collecting. This year the focus is on common areas in the school and who is responsible for the common areas. Compliment collecting highlights what students and staff are doing well. The purpose of the activity brings a sense of community and continuity to the school and provides positive opportunities for the students. Maintaining common areas is positive and respectful. Students and staff have more understanding of school community expectations. Staff are recognizing the effort and witnessing a difference in the climate of the school.

Consideration of Visitors

No one addressed the School Board.

Agenda

Motion was made by Ms. Erkel to approve the revised agenda, second by Ms. Jahnke.
Motion carried 7-0.

Consent Agenda

Motion was made by Ms. Kelly to approve the revised consent agenda, second by Ms. Glover. Ms. Van Denburgh requested item B be considered separately.

- A. THAT the minutes of April 14 be approved as presented.
- C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 972,194.52
02	Food Service	\$ 22,699.01
04	Community Services	\$ 25,791.14
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 12,947.96

20	Internal Service-Health Self Insured	\$ 453,321.90
47	OPEB Debt Service	\$
TOTAL DISTRICT		\$ 1,486,954.53

D. THAT the Extended Trip Request – Skills USA be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the St. Francis High School Skills – USA proposal for the 2014 Ford/AAA Auto Skills State Championship in Burnsville, MN, May 6-7, 2014 be approved as requested.

E. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:
 \$1,000.00, St. Francis American Legion Post 622, two \$500 scholarships
 \$1,655.14, CCCS PTO, to CCCS for 5th grade MCA hands on learning science field trip
 \$2,000.00, Pentair, to SFHS scholarship fund
 \$500.00, Peoples Bank, student scholarship
 \$250.00, Lee Carlson Endowment Scholarship, 2014 scholarship
 \$980.00, EBCS PTO, for EBCS 4TH grade field trip to Bakken Museum
 \$485.00, EBCS PTO, for 3rd grade field trip to Como Planetarium

Motion carried 7-0.

Motion was made by Mr. Erkel, second by Ms. Jahnke.

B. THAT the Personnel Items be approved as presented. Ms. Van Denburgh inquired if Ms. Krueger and Ms. Tramm remained employed in the District. Ms. Tramm is employed in the District.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Anderson, Matthew	Tchr-Social Studies	Brock Libby	CSVC	Cont	186.0	8.0	T1-BA	\$39,120	08/27/14
Hanson, Carol	LTS-Language Arts	Robert Held	SFHS	Temp	77.0	8.0	T1-MA	\$16,869	02/06/14
Rutz, Tricia	LTS-Kindergarten	Julie Wieczorek	SFE	Temp	31.0	8.0	Sub	\$125/Day	04/22/14
Spilde, Todd	Custodian- 2 nd Shift	Mark Berndt	SFMS	Cont	261.0 Prorated	8.0	B21/3	\$14.58	04/21/14
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Heryla, Angela	Monitor/ SFMS	173/ 3.0	\$11.27	Helper/Server, SFMS	173/3.75 Prorated	\$11.27	04/22/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Ferguson, Troy	Director-Assoc Dir of Community Education	CSC	04/01/14	TBD	261.0	8.0			
Riley, Melissa	KC Coordinator	CCCS	06/23/14	08/28/14	200	6.0			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective	Last Work Day				
Krueger, Jessica	21 st Century Teacher	DW	Resignation	04/11/14	SY 2012-13				

Linton, Greta	Tchr-Language Arts	CSVC	Resignation	06/30/14	06/05/14
Linton, Kyle	Tchr-Industrial Arts	SFHS	Resignation	06/30/14	06/05/14
Tramm, Sara	21 st Century Teacher	DW	Resignation	04/11/14	02/13/14

Motion carried 7-0.

Reports

Student Report

Cassy Stierns provided the student report. *SHREK The Musical* performances were held last weekend. There will be a Jazz band spring concert grades 7-12 and a high school street dance on May 2. On May 9 a blood drive will be held.

Superintendent Report and Communications

- Thanked those that sent well wishes while he was out.
- Presented Mr. Roberts a leadership development certificate for completion of Phase I, II and III School Board training.
- Attended the Foundation 15 event on April 23.
- Attended custodian negotiation mediation April 21. A tentative agreement was reached.
- Attended the St. Francis Area Business and Community Expo at the high school April 26.
- Announced the ISD 15 Stay Healthy Committee 5K Run/Walk on May 3.
- Announced the first Multicultural Festival will be held at St. Francis High School May 3.
- The cost for the light at St. Francis Elementary (SFE) playground will be \$4,300. Funding options are being reviewed.

Dialogue Session

Ms. Erkel reported that one person shared concerns regarding elementary specialist class sizes at SFE for next year. (After the Board meeting, the concerns regarding specialist class sizes for next year was found to be incorrect information and is no longer of concern). Another person talked about St. Francis High School class sizes for social studies and language arts being at 35 to 38 students.

School Board Member Reports

Ms. Van Denburgh attended the insurance committee meeting, Cabinet plus 3 meeting, multiple negotiation sessions, and *SHREK The Musical* an excellent performance. She invited those in attendance to the Multicultural Festival May 3, at SFHS, 11:00 a.m. – 3:00 p.m.

Ms. Jahnke attended insurance committee meeting, Cabinet plus 3 meeting, and parent information night at SFMS. She talked with Ms. Kohnen about the light for the SFES playground.

Ms. Erkel attended the St. Francis Area Business & Community Expo. She received phone calls from homeschool parents about the handling of the 21st Century program being canceled.

Ms. Kelly attended Schools for Equity (SEE) meeting. Results of the SEE survey can be viewed online. The omnibus education finance bill is on the SEE website.

Ms. Roed attended negotiations, Taste of Kindergarten at CCCS, Click Clack Moo with preschoolers, the Foundation 15 dinner, and *SHREK The Musical* performance.

Ms. Glover attended the Joint Standing committee meeting.

Mr. Roberts thanked Minnesota School Boards Association (MSBA) for the leadership certificate he was awarded, attended negotiation meetings, mediation for custodians, MSBA Phase IV training, Foundation 15 dinner, *SHREK The Musical*, parent information night at SFMS, and the Cabinet plus 3 meeting. He met with Ms. Lee, Board member of ISD No. 13, to discuss Board work.

Administrative Report

None

New Business

Approval of Teacher Evaluation Agreement 2014 and Beyond-(First Reading)

Mr. Neubauer thanked Education Minnesota President Deb Parson and Education Minnesota representatives in developing the program. In the agreement, the review committee can make revisions over the course of the year.

The committee will work together to make any changes. The approval rating was 119-yes and 6-no. As of July 1, some level of teacher evaluation must be in place.

Other Matters

Crossroads School & Vocational Center Adjusted School Times

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the change in school times for the 2014-15 school year be approved as follows: 'Start Time' 8:25 AM 'End Time' 2:45 PM for Crossroads School & Vocational Center

Motion carried 7-0.

Approval of FPAC Recommendation-Educational Assistants

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve for the 2014-2015 school year the addition of \$32,000 to provide paid time for the Special Education Educational Assistants to coordinate and communicate activities and progress of students with licensed staff. This additional allocation comes forward as a priority recommendation by the Financial Planning Action Committee (FPAC).

Motion carried 7-0.

Approval of Employment Agreement-Nutrition Services

Motion was made by Ms. Glover, second by Ms. Erkel. 64% voted.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Nutrition Services be approved for the 2013-2015 school years.

Motion carried 7-0.

School Year Calendar 2013-2014

Motion was made by Ms. Erkel, second by Ms. Roed.

BE IT RESOLVED that the School Board of Independent School District No. 15 maintain the School Calendar 2013-14 revisions adopted on February 24, 2014 and not add an additional day due to the school closing on April 17, 2014.

Motion carried 7-0.

Mr. Nelson reported that on April 30, two companies will be in the District to present and demonstrate student information systems.

Recess was taken at 7:39 p.m.

Closed Session

Closed Session – Negotiation Parameters

Others present were: Acting Superintendent Troy Ferguson, Director of Business Services Scott Nelson, Director of Special Services Tim Finn, and Director of Curriculum Paul Neubauer.

Closed Session: Motion was made by Ms. Erkel, second by Ms. Glover. Vote: 7-0 Time: 7:47 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Van Denburgh, I move that the open meeting be resumed, second by Ms. Jahnke. Vote: 7-0 Time: 8:26 p.m.

Board members discussed negotiation parameters for employee groups whose contracts expired June 30, 2013.

The regular meeting was adjourned at 8:26 p.m.

Barbara Jahnke, School Board Clerk