

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 February 10, 2014
 Dialogue Session - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Interim Superintendent Troy Ferguson.

Others present were Associate Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Technology Corey Tramm, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, February 24, March 10, March 24, and April 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happening Around the District – Sandhill Center

June Anderson, Cathy Hagford, and Juanita Reed-Boniface provided historical background of the Sandhill Center, the programs offered, and how important the center is for the community and senior population in the District. Art work is featured, art classes, Lunch Bunch, yoga, Silver Sneakers, and Silver and Fit are some of the current offerings. The advisory council is exploring new directions connecting community members with school programs.

NeoPath Health

Joe McErlane, CEO, and Jody Burton, Nurse, presented a summary of the utilization and financial summary of the NeoPath Clinic which opened March 2012. The clinic is now open two days a week and has recorded 1600 visits by ISD 15 staff.

Consideration of Visitors

Mr. Gardner addressed the School Board. He acknowledged the School Board for the positive change in attitudes he observed when viewing the live stream of the first two meetings this year. Mr. Gardner communicated that there is a misunderstanding regarding his receiving private data from some School Board members, which was conveyed to him through phone calls and emails. He clarified that he has not received any private data from some School Board members nor has he requested private data.

Agenda

Motion was made by Ms. Van Denburgh to approve the revised agenda, second by Ms. Erkel.
 Motion carried 7-0.

Consent Agenda

Motion was made by Ms. Kelly to approve the revised Consent Agenda, second by Ms. Glover.

- A. THAT the minutes of January 27 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Gillies, Julie	EA-Special Education	Jill Lindl	CCCS	CONT	172 Prorated	3.25	B22/1	\$12.01	02/11/14
Hancock, Katherine	EA-Special Education	Cheryl Adamson	CCCS	CONT	172 Prorated	6.50	B22/1	\$12.01	02/10/14
Oren, Jessica	Tchr-Math Instructor	NEW POSITION	SFMS	TEMP	172 Prorated	8.0	T1-BA	\$39,120 Prorated	02/11/14

Torson, Tracy	Tchr-Special Education	Patricia Waldvogel	SFHS	TEMP	28	8.0	Sub	125.00	01/30/14
LEAVES OF ABSENCE									
					Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Biggins, Thomas	Tchr-Special Education	CSVC	02/25/13	07/01/14	186.0	8.0			
Held, Robert	Tchr-Language Arts	SFHS	12/17/13	08/27/14	186.0	8.0			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective	Last Work Day				
Browning, Nicole	EA-Health	SFE	Resignation	02/25/14	02/25/14				

- C. THAT Disbursements are approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 563,106.87
02	Food Service	\$ 38,709.28
04	Community Services	\$ 13,519.00
06	Construction	\$ -
07	Debt Redemption Bond Payments	\$ 4,906,606.88
09	Trust and Agency	\$ 4,200.00
20	Internal Service-Health Self Insured	\$ 70,693.98
47	OPEB Debt Service	\$ 158,776.77
	TOTAL DISTRICT	\$ 5,755,612.78

- D. THAT the Out of State Travel – Skills USA be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an out-of-state trip to Menomonee, WI February 27-28, 2014 to attend the Skills Stout Regional Competition be approved as requested.

- E. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$455.80, SFE APT, Transportation cost for 4th grade field trip
 \$106.62, Wells Fargo Community Support – United Way, to EBCS at principal’s discretion
 \$5,000.00, Saints for Soccer Booster Club, for soccer coaches’ salaries
 \$761.00, St. Francis Grid Club, for 15 game pants
 \$616.80, St. Francis Blue Line Club, bus donation – coach bus 12/26-12/28/13
 \$198.48, Shannon E. Welch Linson/Jennifer Larson, to SFE to be used as needed
 \$16.62, Wells Fargo Community Support Program – Lori Vincent, to SFHS at principal’s discretion
 \$266.52, Wells Fargo Community Support Program – Tammy Kapol, to SFHS at principal’s discretion

Motion carried 7-0.

Reports

Student Report

Cassy Stierns provided the student report. Last week the DECA competition was held and auditions for the spring musical *Shrek* were held.

Superintendent Report and Communications

- Mr. Ferguson reported negotiations are moving forward.
- Cabinet acknowledges all stakeholders in the District.
- Carline Sargent, multicultural/diversity coordinator, brought students to St. Cloud University for the STEM Summit.
- 2014 St. Francis Area Community EXPO will be April 26.
- The Multicultural/Diversity group has an opportunity to offer community members a field trip to *The Ballad of Emmett Till* at the Penumbra Theater in St. Paul February 21.
- Two recommendations were presented to the School Board for making up days that school was cancelled due to inclement weather. Proposal is for May 30, June 2 and June 3 as make-up days with June 4 a staff development day. Graduation would remain as May 30. Board action will be taken on February 24.
- Cabinet met and will continue to meet with the three School Board officers. The meetings are designed to keep communications open, gather ideas, and seek direction. The meetings are not decision making meetings.

Dialogue Session

Ms. Glover reported that seventh grade student, Zack, spoke with School Board directors about security in the schools for his United States studies project.

School Board Member Reports

Ms. Van Denburgh reported that investigations are going forward regarding the employees that are on paid administrative leave. She had a conversation with the elementary STEM coordinator. Attended meeting with Cabinet members, and negotiations. This is a challenging time for the District. She stated the great opportunity it is to work together collaboratively with Cabinet members.

Ms. Jahnke participated in the meeting with Cabinet, and negotiations. She attended the site management council (SMC) meeting at St. Francis Elementary School and reported concerns are vandalism and scheduling for next year. She will attend School Board training from Minnesota School Boards Association next week.

Ms. Erkel has concerns with STEM programming.

Ms. Kelly encouraged that open dialogue continue regarding the STEM program. Mr. Finn responded that communications continue to move forward.

Ms. Roed volunteered at Cedar Creek Community School (CCCS) in a first grade classroom art project. Attended the East Bethel Community School (EBCS) PTA meeting, and March 28 is Pizza night. A parent inquired about the possibility of a secure drop box at Kids Connection.

Ms. Glover attended the CCCS SMC and PTO meetings. Family reading night is February 18, and the spring carnival is March 29.

Mr. Roberts attended the staff negotiation meeting January 28, the Anoka County Sheriff's Drug Awareness program, the meeting with Cabinet, conferences at CCCS, Dads and Me event at the Lifelong Learning Center, and met with Mr. Johnson about the St. Francis Middle School schedule. The St. Francis High School SMC approved a part-time chemical dependency counselor position. He acknowledged the strength and leadership of cabinet members. The investigation interviews should be concluded this week.

Administrative Report

Student Information System Status

Mr. Tramm communicated the process for the search of a new student information system. Cabinet members will collaborate in the search. A spec sheet will be designed to list software needs. A request for proposal (RFP) process is initiated. Those meeting specifications are invited to an interview. Information is compiled. There will be a review committee that will evaluate the vendors' products. School Board action is anticipated by the end of the school year with implementation phase over the course of the summer, and full implementation within the next twelve months.

Human Resources Assistance Report

Mr. Nelson reported that he contacted Kraus Anderson for assistance with the District's Human Resources department. Kraus Anderson recommends an assessment of the department and then complete an evaluation to determine what is needed.

Mr. Nelson reviewed the lighting situation that oversees the playground at SFE. Mr. Wirz is reviewing the possibility of installing a motion light system.

Strategic Plans

Mr. Ferguson reported that the School Board was provided samples of strategic plans for review. Cabinet proposes to investigate what the cost would be to establish a strategic plan for the District. The School Board will review estimated costs and structure a plan.

Other Matters

Revised Policy 109

Motion was made by Ms. Van Denburgh, second by Ms. Kelly.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Policy 109 – Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations previously adopted January 23, 2012 be approved as presented.

Motion carried 7-0.

Standards for Success

Motion was made by Ms. Kelly, second by Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No.15 that the District enter into an agreement with Standards for Success to use the product as the District's tool of choice for use in evaluations.

Mr. Neubauer explained the software platform that would facilitate the evaluation process.

Motion carried 7-0.

School Board Communication Tools and Processes

Motion was made by Ms. Kelly, second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No.15 that all School Board members be given ISD 15 district email accounts, which will be set up, and supported by the District to be used as their official means of email communication for all School Board business.

Mr. Tramm communicated that district email accounts for School Board members is also recommended by Minnesota School Boards Association. Training will be available.

Motion carried 7-0.

Joint Agreement with St. Francis Police Department and Additional Police Liaison Officer

Motion was made by Ms. Glover, second by Ms. Kelly.

BE IT RESOLVED by the School Board of Independent School District No.15 that the District enter into an agreement to secure two Police Liaison Officer through a cooperative agreement with the St. Francis Police Department.

Mr. Ferguson communicated that in prior years there have been three liaison officers. This is a cooperative effort between district and officer to act as communicator between students and staff, to be proactive and a preventative resource, and is welcomed by principals. Funds will be paid out of Safety Funds.

Motion carried 7-0.

Teacher Seniority List

First Reading.

The regular meeting was adjourned at 8:52 p.m.

Barbara Jahnke, School Board Clerk