

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 February 24, 2014
 Dialogue Session - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Interim Superintendent Troy Ferguson.

Others present were Associate Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, March 10, March 24, April 14, and April 28. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happening Around the District – Adult Basic Education (ABE)

Ms. Panek, Coordinator of ABE, introduced staff members Ker Vang Lor, Cultural Consultant, who speaks, reads and writes in four languages, Becky Vevle, ABE Instructor, who works with adult students dedicated to achieving their GED, and Karla Guerrero from Monterey, Mexico, who was awarded her GED in November 2013. Ms. Guerrero shared her journey that led to beginning the adult program. A DVD of the graduation ceremony of the metro consortium was presented. June 12, 2014 will be the graduation ceremony. School Board members and administration are invited to attend.

Consideration of Visitors

Shanel Galea addressed the School Board regarding the civics class at St. Francis High School. She believes the curriculum including branches of the government and individual civic duty would be more beneficial to students in their senior year rather than freshman year.

Amanda Jordan, Lydia Gonsales, and Anna Schulz addressed the School Board about the damage and condition of the inside of lockers at St. Francis Middle School. Reporting to the School Board is part of their social studies project.

Sergeant Rehling provided a brief update of the process to extend the liaison program. The position was approved at the City Council meeting. The position is now advertised with applications being taken until March 6.

David Lindberg, administrator on paid administrative leave, played the prepared text he pre-recorded on his phone. The text was also sent to the School Board via email.

Agenda

Motion was made by Ms. Erkel to approve the revised agenda, second by Ms. Van Denburgh.

Motion carried 7-0.

Consent Agenda

Motion was made by to approve the revised Consent Agenda Ms. Van Denburgh, second by Ms. Jahnke.

A. THAT the minutes of February 10 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Bennett, Susan	EA-Special Education	NEW POSITION	CCCS	TEMP	172 Prorated	6.5	B22/1	\$12.01	02/20/14
Cadwell, Teresa	EA-Health	Nicole Browning	SFE	CONT	175 Prorated	7.5	B22/4	\$13.81	02/26/14
Martin,	Tchr-Parent	Shannon	LLC	TEMP	23	3.0	Sub	\$125/day	03/10/14

Lorraine	Educator	Dufresne				Rate		
INTERNAL TRANSFERS								
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective	
Berndt, Mark	Custodian-2 nd Shift SFMS	8.0/261	\$14.91	Custodian-Day SFMS	261	\$14.91	02/18/14	
LEAVES OF ABSENCE								
				Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day		
Held, Robert	Tchr-Language Arts	SFHS	12/17/13	08/22/14 Updated	186.0	8.0		
Sworsky, Tammy	Counselor	SFHS	05/13/14	08/20/14	196.0	8.0		
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION								
Name	Position	Site	Reason	Effective	Last Work Day			
Tramm, Corey	Director of Technology Services	DW	Resignation	03/03/14	03/03/14			

C. THAT Disbursements are approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 318,291.50
02	Food Service	\$ 76,991.54
04	Community Services	\$ 10,268.67
06	Construction	\$ -
07	Debt Redemption Bond Payments	\$ -
09	Trust and Agency	\$ 2,333.55
20	Internal Service-Health Self Insured	\$ -
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 407,885.26

D. THAT the Extended Trip – Skills USA be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the St. Francis High School Skills – USA proposal for the Minnesota State Skills-USA Contest in Bloomington, MN, March 28-30, 2014 be approved as requested.

E. THAT the Extended Trip – Student Council be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the Student Council extended trip to Woodbury, Minnesota for the State Convention April 5-7, 2014 be approved as requested.

F. THAT the Out of State Travel – Showchoir be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the SFHS Showchoir out of state trip to LaCrosse, WI for Grand River National Showchoir Invite on March 15, 2014 and to

- Mitchell, South Dakota for the Mitchell Showchoir Classic March 21-23, 2014 be approved as requested.
- G. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:
\$1,259.00, SFHS Drama Club, for MSHSL competition coach Barb Hynes Tomczyk for One Act Direction
\$1,000.00, Fairview Northland Medical Center and Clinics, student scholarship for male or female who is pursuing healthcare related field
\$150.00, OnSite Auto Glass, to Crossroads-\$100 for “Pennies for Patients” and \$50 for the students to have a pizza party for participating in the fundraiser
\$500.00, Cedar-East Bethel Lioness Club, scholarship for a 2014 student with a GPA of 2.5 or above, who is currently enrolled in a college, university or community college
- Motion carried 7-0.

Reports

Student Report

Cassy Stierns provided the student report. On February 22, Showchoir had a competition and placed fourth. Student Council is holding custodian appreciation day February 25 after school.

Superintendent Report and Communications

- Mr. Ferguson addressed the lunch issue regarding the report in the StarTribune. There were some inaccuracies in the article. The recommendation is to establish a School Board policy.

Dialogue Session

Ms. Glover reported that a student from St. Francis Middle School talked about concerns with school lunches and offered suggestions for improvement. Ms. Jahnke reported that senior student Shanel Galea suggested reasons that the civics class offered as a freshman be changed to the senior year.

School Board Member Reports

Ms. Van Denburgh attended teacher negotiations, the cabinet meeting and acknowledged the collaborative sessions. She talked with an individual about the positive reasons of adding another police officer. Work continues toward a resolution with the investigation of the administrators on paid leave.

Ms. Jahnke attended negotiations with EA's and principals. Attended a School Board member training. She talked with Ms. Kohnen about the lighting over the playground area at St. Francis Elementary School.

Ms. Erkel attended three negotiation sessions, visited Sandhill Center, and talked with someone about placing suggestion boxes throughout the District.

Ms. Kelly attended negotiations for teachers, office professionals, and EAs. SEE was canceled due to weather.

Ms. Roed attended negotiations for food services and custodians, conferences and the carnival at Lifelong Learning Center (LLC), and mock interviews at the high school. Ms. Roed clarified that the three day spring break this year was decided over two years ago and is not due to closing school related to the weather.

Ms. Glover attended teacher and EA negotiations, and the Joint Standing committee meeting.

Mr. Roberts attended negotiations, the City Council meeting to encourage support of the hiring of police liaison officer, mock interviews, the LLC carnival, visited Ms. Schmoll's class, went for a walk through at Oak Land, met with City Council members and booster clubs, and attended the Joint Standing committee. Congratulations to previous graduate Maggie Ewen who placed in the top 10 at the 2014 USA Indoor Track and Field Championships.

Administrative Report

Roundabout

Mr. Krause, transportation supervisor, was involved in monthly meetings regarding the proposed roundabouts on Bridge Street in St. Francis. Derek Schmidt, consultant for WSD & Associates, and Andrew Witter, assistant Anoka County engineer, presented a follow-up after the open house for the Transportation Improvement Project. The purpose of the project is to improve mobility for pedestrians, vehicles, and bicyclists and will begin in spring of 2015. Funding availability - received \$1.35 million federal funding that is specific to roundabouts. Provide any feedback to Mr. Krause and/or key contacts.

Administrative Positions Postings

The Coordinator of Technology position has been posted. A work group will be formed to review applicants and

interview. The coordinator will report to the director of Curriculum and Instruction. The director of Curriculum and Instruction position has been posted. The high school principal position will also be posted.

Strategic Planning

Two companies are recommended as vendors to present to the School Board, Transformation System Leadership (TSL) and Big River Consulting. The two companies will be invited to present to the full School Board on March 10. Submit specific questions to Mr. Ferguson. Mr. Neubauer will forward the websites of the two companies for School Board members to review and will also attach links to the other school districts' strategic plans.

Sandhill Center

Mr. Nelson reported that costs of maintaining the building as operational were \$36,000.00 for 2012-2013, which includes part-time custodial salary. This amount does not include grounds, mowing or snow removal costs.

HR Department Assessment

Kraus Anderson put together an audit plan or assessment. This would be an extensive plan that could be costly. Kraus Anderson recommended two names for the District to contact for an assessment: Dennis Dahlman and Bruce Pappas, both having strong backgrounds in public education.

Mr. Roberts reported the two legal firms communicated that completion of their investigation should be March 7 and March 9.

Old Business

Teacher Seniority List

Motion was made by Ms. Erkel, second Ms. Kelly

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

Motion carried 7-0.

Other Matters

Approval of Agreement – Interim Superintendent

Motion was made by Ms. Van Denburgh, second by Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No. 15 approve and enter into an Interim Superintendent Contract with Troy Ferguson in the amount of \$2,500 per month retroactive to January 22, 2014 at which time the School Board approved the interim appointment. This contract is in effect from January 22, 2014 until June 30, 2014 pending the return of the current Superintendent on Administrative Paid Leave or the search for and hiring of a permanent Superintendent. This contract will also terminate at an earlier date in the event a permanent Superintendent is hired prior to June 30, 2014.

Mr. Nelson provided background regarding the salary in the contract.

Motion carried 7-0.

Approval of Change in Calendar-Inclement Weather

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 revise the School Calendar 2013-14 to add days to the calendar due to inclement weather closings.

1. Graduation remains Friday, May 30, 2014.
2. Students attend school Friday, May 30 and Monday through Wednesday, June 2, 3, and 4, 2014.
3. Staff report to work on Thursday, June 5, 2014 for professional development/training.

Motion carried 7-0.

Recess was taken at 8:25 p.m.

Closed Session – Negotiation Parameters

Closed Session: Motion by Ms. Van Denburgh, second by Ms. Erkel. Vote: 7-0 Time: 8:36 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings

Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Glover: I move that the open meeting be resumed, second by Ms. Jahnke. Vote: 7-0 Time: 9:45 p.m.

Board members discussed negotiation parameters for employee groups whose contracts expired June 30, 2013.

The regular meeting was adjourned at 9:45 p.m.

Barbara Jahnke, School Board Clerk