

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 January 27, 2014
 Dialogue Session - 6:30 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Interim Superintendent Troy Ferguson.

Others present were Associate Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Technology Corey Tramm, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, February 10, February 24, March 10, and March 24. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

East Bethel and Cedar Creek Community Schools teacher Ryan Fiereck spoke on behalf of Education Minnesota St. Francis Local 1977 to show support in returning to the negotiation table.

C J Mulder, former community and American Indian Parent committee member, addressed the School Board regarding previous issues with the District and the committee.

Agenda

Motion was made by Ms. Van Denburgh to approve the revised agenda, second by Ms. Erkel. Motion was made by Ms. Van Denburgh to add to the agenda an appointment of responsible authority for the District, second Ms. Erkel. Appointment of responsible authority was added to the agenda under Other Matters item B. Motion carried 7-0. Motion was made by Ms. Kelly to approve the revised agenda, second by Ms. Jahnke. Motion carried 7-0.

Consent Agenda

Motion was made by Ms. Jahnke to approve the revised Consent Agenda, second by Ms. Erkel.

- A. THAT the minutes of January 13, January 20, and January 21, 2014 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Engler, Jeaninne	EA-ECSE	New Position	LLC	Temp	15.0	2.75	B22/1	\$12.01	01/31/14
Magaard, Steven	Snow Plower	Kevin Williams	Trans	Cont	Vary	Vary	na	\$25.00	01/16/14
Moore, Shannon	Guidance Counselor	New Position	SFMS	Temp	95.0	8.0	T1-MA	\$40,750 Prorated	01/22/14
Thomsen, Kathryn	EA-ECSE	New Position	LLC	Temp	15.0	2.75	B22/1	\$12.01	01/28/14
INTERNAL TRANSFERS									
Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location	Days/ Hrs	New Salary	Effective		
Lindl, Jill	EA-Special Ed	172.0	3.25	EA-Special Ed	172.0	6.50	01/14/14		
Ortman, Sherri	Custodian-2 nd Shift, SCA	261.0 Prorated	4.5	Custodian-2 nd Shift, EBCS	261.0 Prorated	8.0	01/24/14		
LEAVES OF ABSENCE									

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day
Brockner, Larry	Technology Support Specialist	SFE	11/18/13	01/20/14 Returned	261.0	8.0
Held, Robert	Tchr-Language Arts	SFHS	12/17/13	03/31/14	186.0	8.0
Krocak-Peterson, Diane	Tchr-Basic Computer	SFE	11/21/13	01/17/14 Returned	186.0	8.0
Schrag, Lisa-Marie	Tchr-Business	SFHS	10/31/13	01/23/14 Returned	186.0	8.0
Sworsky, Tammy	Counselor	SFHS	05/13/14	07/01/14	186.0	8.0
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason	Effective	Last Work Day	
Dufresne, Shannon	Tchr-Parent Educator	LLC	Resignation	01/21/14	05/13/13	
Herting, Steven	Custodian-Night Lead	SFHS	Resignation	02/18/14	01/20/14	
Maass-Hanson, Julie	LTS Tchr-LD	SFHS	Resignation	12/17/13	01/24/14	
May, Richard	Custodian	SFMS	Retirement	01/31/14	1/31/14	
Torson, Tracy	LTS Tchr-Sub	SFHS	End of Assignment	10/31/13	01/23/14	

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,386,420.72
02	Food Service	\$ 95,084.31
04	Community Services	\$ 50,129.84
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 11,246.39
20	Internal Service	\$ 613,340.79
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 2,156,222.05

D. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$500.00, SF Grid Club, to SFHS for the Scoreboard donation

\$1,112.00, CCCS PTO, for the 1st grade field trip

Motion carried 7-0.

Reports

Student Report

Mr. Roberts read the student report submitted via email from Cassy Stierns. This week is Snow Week with a dance on Friday and the theme is *Winter Wonderland*.

Superintendent Report and Communications

- Mr. Ferguson reported that the cabinet meetings have been fantastic. He is impressed with the willingness and desire of cabinet members to step up and share their talents and the offers from staff around the District as we work through the next few months.
- Attended fundraiser for Kessler Soucie held January 25, which was well attended.
- Cabinet members are looking at a strategic plan for the District. A meeting to discuss ideas will be set with Mr. Roberts Ms. Jahnke, and Ms. Van Denburgh for feedback and direction.
- On January 28, cabinet members, Mr. Roberts and representatives from negotiating teams will meet.
- Will be working with teachers for teacher evaluation procedure.
- The communications committee will meet after the regular board meeting.
- School closing background information was reviewed. The calendar will be revisited for days to make up.

Dialogue Session

Ms. Erkel reported that one person expressed concern that everything continues to move forward in the District.

School Board Member Reports

Ms. Glover attended the special meeting January 21, FPAC on January 22, and met with Mr. Nelson regarding information from the January 20 negotiation parameter meeting.

Ms. Roed attended Phase II training, Minnesota School Boards Association (MSBA) Leadership Conference, and an event held at EBCS January 24.

Ms. Kelly attended the negotiation parameter closed session and special meeting.

Ms. Erkel attended the negotiation parameter closed session and special meeting. She received a brochure at the MSBA leadership conference which provided information about a community forum drug and alcohol prevention program.

Ms. Jahnke attended MSBA Leadership Conference, three budget negotiation meetings, and the special meeting. She visited St. Francis Elementary classrooms and shared the positive effects of being a Celebration School, and the concerns regarding flex grouping.

Ms. Van Denburgh attended the MSBA Leadership Conference, a seminar on the Affordable Care Act, and other workshops. She attended the negotiation parameter, closed session, and special meetings, Safety Committee meeting where four representatives from the Department of Homeland Security was here to assist the District to assess and work on a crisis plan.

Mr. Roberts attended MSBA Leadership Conference, negotiation parameters, and special meeting. He communicated that a community forum regarding drug awareness will be held January 28 in Lino Lakes.

Mr. Roberts read a statement regarding the employment status of Mr. Saxton and Mr. Lindberg who are on paid administrative leave pending the outcome of an investigation.

Other Matters

Review of Three Investigation Firms

Ms. Erkel did not receive a response from the firm she contacted. Ms. Jahnke reported about MN Vest Investigations who are neutral workplace investigators. Mr. Roberts contacted Mary Rice with Fafinski, Mark & Johnson, P.A. (FMJ) who could start immediately at \$200 per hour. The three firms were recommendations from District legal counsel. Discussion followed.

Consensus was to hire the firm of FMJ with a resolution to follow. Timeline is important.

A recess was taken at 7:46 p.m. and reconvened at 7:52 p.m.

Motion was made by Ms. Erkel, second by Ms. Jahnke.

BE IT RESOLVED that the School Board of Independent School District No. 15 hire Mary Rice of Fafinski, Mark & Johnson, P.A. to complete an investigation into allegations made against a District employee.

Discussion followed. It is important to have a thorough investigation rather than placing a cap on the dollar amount.
Motion carried 7-0.

Responsible Authority

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that Troy Ferguson be appointed as the Responsible Authority for the District as recommended by Cabinet.

Motion carried. 7-0

A recess was taken at 7:57 p.m.

Closed Session – Negotiation Parameters

Those in attendance: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, David Roberts, Betsy Roed, Marsha Van Denburgh, Interim Superintendent Troy Ferguson.

Others in attendance were: Associate Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, and Assistant Director of Technology Corey Tramm.

Closed Session: Motion by Ms. Kelly, second by Ms. Glover. Vote: 7-0 Time: 8:12 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Erkel: I move that the open meeting be resumed, second by Ms. Roed.
Vote: 7-0 Time: 9:37 p.m.

Board members discussed negotiation parameters for employee groups whose contracts expired June 30, 2013.

The regular meeting was adjourned at 9:37 p.m.

Barbara Jahnke, School Board Clerk