

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
June 9, 2014
Dialogue - 6:30 p.m.
Regular Meeting - 7:00 p.m.
4115 Ambassador Blvd.
M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, June 23, July 28, August 11 and August 25. Dialogue with the School Board will be at 6:30 p.m.

Happenings Around The District

Eve Kaldahl, a chemical dependency/mental health counselor, provided a summary of the pilot project - Chemical Health Program. Her highest priority was to meet with students and develop relationships. The summary included an overview of the pilot project, what has been accomplished, student numbers of whom she meet with, time spent with students, group support, pre-screen information, and goals for the future.

Consideration of Visitors

None

Agenda

Motion was made to approve the Agenda by Ms. Glover, second by Ms. Kelly.

Motion carried 7-0.

Consent Agenda

Motion was made for the revised consent agenda by Ms. Jahnke, second by Ms. Glover. Mr. Roberts requested that items B, D, E, and F be considered separately.

A. THAT the minutes of May 27, be approved as presented.

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 340,084.81
02	Food Service	\$ 15,776.99
04	Community Services	\$ 9,077.33
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 2,750.00
20	Internal Service-Health Self Insured	\$ 399,719.25
47	OPEB Debt Service	\$

TOTAL DISTRICT

\$ 767,408.38

- G. THAT the Out of State Travel – SFHS Football be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Varsity Football proposal for an out-of-state trip to North Dakota State University football camp on June 13-16, 2014 be approved as requested.
- H. THAT the Out of State Travel – HOSA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the HOSA proposal for an out-of-state trip to Orlando, Florida June 24-29, 2014 to attend the HOSA National Competition be approved as requested.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:
\$120.00 (Correction) Cedar-East Bethel Lioness, to CCCS for vests for safety patrols (was noted on Board 5-27-14 as bus trip for safety patrols)
\$575.00, EBCS PTO, Science Museum Dinosaurs & Engineering
\$1,885.36, DECA Activity Fund, reimburse high school for DECA travel expenses
\$320.94, Wells Fargo Educational Matching Gift Program, to SFHS at principal's discretion
\$5,000.00, Home Run Club, for spring coaches' salaries
\$2,687.79, St. Francis Gymnastics Booster Club, for new competitive leotards
\$700.00 (in kind), Rick & Linda Boelter Family, donation of drum set to SFHS music program
\$310.94, Wells Fargo Community Support Campaign/Tammy Kapol, to SFHS at principal's discretion
\$273.56, Wells Fargo Educational Matching Gift Program, to SFE to be used as needed
\$605.57, Lifetouch Studios, to EBCS for yearbook 2014-2015
\$114.29, Wells Fargo Foundation Educational Matching Gift Program, to EBCS at principal's discretion
\$191.85, SFE APT, to SFE for busing cost for 1st grade field trip
\$750.00, SFHS Drama Club, scholarships for drama students pursuing a degree or minor in theatre arts
\$500.00, Oak Grove Fire Department (Relief Association), scholarship to applicant going to continue education in emergency services
\$36.30, EBCS PTO, busing for SFHS students to attend the kindness retreat at EBCS
\$250.00, John T. Jones Memorial, scholarship to student going into vet science or agriculture college
\$2,000.00, St. Francis American Legion Auxiliary Unit #622, four scholarships @ \$500
\$300.00, St. Francis American Legion Post 622 Riders, student scholarship
\$3,000.00, Support the Troops Golf, scholarship – no less than \$500 male or female who has active or military veteran ties
\$500.00, Anoka Hennepin Credit Union, student scholarship
\$700.00, St. Francis Lioness Club, two \$350 scholarships for one boy, one girl attending Vo-tech
\$2,000.00, Robert and Jeaninne Engler, two \$1,000 Nickolas Engler Memorial scholarships
\$300.00, Village Bank, student scholarship
\$1,000.00, Conference of Women in Real Estate, two \$500 scholarships
\$1,200.00, Bill Johnson/Roger Anderson Memorial Scholarship, \$400 to Maddie Kaehler, \$400 to Danae Donville, \$400 to Madeline Linder, \$200 to Ben Falk, \$100 to Lukas Abraham
\$2,244.00, Baseline Tennis Club, ½ of assistant coach salary
\$38.78, Wells Fargo Matching Gift Program, SFHS at principal's discretion
\$750.00, St. Francis High School Student Council, scholarships \$250 to Victoria Snyder, \$250 to Maria Zutz, \$250 to Amanda Marron
\$1,500.00, National Honor Society, scholarships - \$500 to Storm Tuchek, \$500 to Maria Zutz, \$500 to Alexis Dykema
\$250.00, St. Francis Area Women of Today, student scholarship
- J. THAT the Health and Safety Preliminary Budget for FY14, FY15, and FY16 be approved as presented.
BE IT RESOLVED that the School Board of Independent School District No. 15 approve the preliminary budget for Health and Safety programs and projects, in order to qualify for funding, and adopt the budget for the fiscal years of 2014, 2015, and 2016.
- K. THAT the Contract – Krause-Anderson Insurance be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Krause Anderson Insurance be approved for Workers Compensation Management and Safety Management

for the 2014-15 school year in an amount of \$18,200.
 Motion carried 7-0.

Motion was made by Ms. Erkel, second Ms. Jahnke. Mr. Ferguson acknowledged the interview/search committee that participated with interviews for the St. Francis Middle School Principal position. Bobbi Anderson-Hume was selected.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Brinkman, Shelby	Tchr-Special Education	Linda Tangren	SFHS	CONT	186	8.0	T1-BA	\$39,120	08/27/14
Stadel, Kathleen	Helper/Server	Cathy Phillips	SFMS	CONT	173	3.75	A11/ 1	\$11.47	08/27/14
Torson, Tracy	Tchr-Special Education	George Leistikow	SFHS	CONT	186	8.0	T1-BA	\$39,120	08/27/14
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Larson, Katelyn	Tchr-Vocal Music/SFHS	186/4.32	\$21,124.80	Tchr-Vocal Music/SFHS	186/5.82	\$28,459.80	08/27/14		
Anderson-Hume, Bobbi	Assistant Principal/SFMS	225/8	\$89,006	Principal/SFMS	240/8	\$103,051	07/01/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/Year	Hrs/Day			
Herting, Laurie	Custodian	SFMS	05/19/14	07/02/14	261.0	8.0			
Keenan, Michelle	Tchr-Language Arts	SFHS	08/27/14	11/30/14	186.0	8.0			
Larson, Suzette	Tchr-Grade 2	CCCS	02/24/14	04/28/15 Returned	186.0	8.0			
Orpen, Teresa	Tchr-Math partial LOA from .33 to .148 correction from 5/27/14	SFHS	07/01/14	06/30/15	186	5.36 to 6.82			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason		Effective				
Addison, Sunshine	EA-Special Education Bus	Trans	Resignation		06/04/14				
Johnson, Madeline	EA-Special Education	SFMS	Resignation		06/05/14				
Lawrence, Art	Bus Driver	Trans	Retirement		06/04/14				
Mickle, Jean	Bus Driver	Trans	Retirement		06/04/14				
Smith, Claudia	Tchr – Special Education	CSVC	Retirement		06/14/14				
Tagg, Kathy	Tchr-Grade 1	SFE	Retirement		06/07/14				
Vasecka, Doug	Bus Driver	Trans	Retirement		06/04/14				
Worden, Amy	Tchr-Math Intvn & SPII Coor	CCCS SFHS	Resignation		06/30/14				

Motion was made by Ms. Van Denburgh, second by Ms. Erkel. Mr. Neubauer provided explanation of the contract.

D. THAT the Contract – Clouddancer Enterprises Inc. be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Clouddancer Enterprises Inc. for exterior campus security services at St. Francis High School for the 2014-15 school year in an amount not to exceed \$29,133.00 be approved.

Motion carried 7-0.

Motion was made by Ms. Kelly, second by Ms. Glover. Mr. Ferguson explained the difference in salaries of the two positions, St. Francis High School versus St. Francis Middle School. Discussion followed regarding licensure and non-licensure of a contracted employee. Further research will be done to determine if the contracted employee is licensed. The resolution will be brought back at a later date.

E. THAT the Contract with PBR Consulting for SFHS be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services at St. Francis High School for the 2014-2015 school year in an amount not to exceed \$51,450.00 be approved.

Motion was made to withdraw her motion by Ms. Kelly, second by Ms. Glover.

Motion was made by Ms. Jahnke, second by Ms. Roed. Mr. Ferguson explained the salary base at the middle school. Discussion followed based on the salary of a contracted employee.

F. THAT the Contract with PBR Consulting for SFMS be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services at St. Francis Middle School for the 2014-15 school year in an amount not to exceed \$24,700.00 be approved.

Motion carried 5-2, nays being Ms. Jahnke and Ms. Van Denburgh.

Reports

Acting Superintendent Report and Communications

- Attended St. Francis High School graduation on May 30.
- A record number of St. Francis student entrants went to the state track meet.
- Attended track and field day at EBCS and spoke at 5th grade graduation.
- Met with Mr. Johnson, Ms. Barb Anderson, and Mr. Fink to discuss the pilot program for track at St. Francis Middle School in 2015.
- Attended American Indian Education end of year celebration.
- Approximately 40 teachers and 20 administrators will attend the Professional Learning Communities at Work Institute (PLC) conference in Minneapolis.
- The kitchen for the T15 program at Crossroads has been ordered.
- Installation of the light on the playground at SFE is scheduled this week.

Dialogue

Ms. Van Denburgh reported a community member's concern that students are encouraged to attend a four-year university and stressed the importance of encouraging trade schools and other options. She also relayed that the T15 program consider more challenging offerings.

School Board Member Reports

Ms. Van Denburgh shopped the Crossroads plant sale. She attended graduation, Cabinet Plus 3 meeting, Pioneer Days parade, and Indian Education graduation celebration. Beauty and the Beast performances will be June 19-21.

Ms. Jahnke attended graduation, Cabinet Plus 3 meeting, and the retirement celebration for Ms. Kohnen.

Ms. Erkel attended graduation.

Ms. Kelly attended Oak Land and St. Francis High School graduation.

Ms. Roed attended graduation, Como Zoo field trip with 3rd grade from CCCS, CCCS and EBCS comedy club performance, and technology negotiations.

Ms. Glover attended graduation, and Joint Standing committee meeting.

Mr. Roberts attended Oak Land and St. Francis High School graduations, EBCS 5th grade graduation, Cabinet plus 3 meeting, interview sessions for the St. Francis Middle School principal, the St. Francis Recreation Center committee, Joint Standing committee meeting, and Pioneer Days.

Administrative Report

Q Comp Annual Report

Ms. Worden presented highlights of the Q Comp program from the past year and where the District is headed this fall. Staff would like more local options for their development. Several new items besides the academy courses began this past year. Peer leaders will attend the PLC conference. EA competency packet is now part of Teacher Academy.

New Business

Application for Cooperative Sponsorship

Mr. Ferguson provided background information regarding a cooperative and opened discussion. Discussion included: what is required, state statute, and concern that St. Francis High School students would not make the team with increased numbers. Mr. Fink will attend the next School Board meeting. Mr. Ferguson will send Board members information prior to the next board meeting regarding State Statute.

Other Matters

Approval of Revised Budget 2013-2014

Motion Ms. Van Denburgh, second Ms. Erkel.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the 2013-2014 revised Revenue and Expenditure Budget as presents.

Mr. Nelson reviewed the revisions from the summary page regarding what needed to take place in the general fund, food service fund, and community service fund.

Motion carried 7-0.

Preliminary Budget Report 2014-2015

Mr. Nelson reviewed estimated 2014 - 2015 General Fund revenue and expenditure assumptions showing changes in the pupil weighting factors and the increase funding passed by legislation in 2013 and 2014 sessions. He then followed that up with the summary of the Preliminary General Fund Budget estimates. Mr. Nelson recommends approval of the budget of all funds. A complete package will be sent to School Board prior to the June 23 School Board meeting. Work sessions can be held with the School Board in early fall to revise the budgets as needed.

The regular meeting was adjourned at 8:25 p.m.

Barbara Jahnke, School Board Clerk