

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
Special Meeting – 6:30 p.m.  
March 19, 2014

The special meeting was called to order by Chairperson Roberts 6:38 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, Interim Superintendent Troy Ferguson, and Legal Counsel Amy Mace.

**Agenda**

Motion to approve the Agenda was made by Ms. Erkel, second by Ms. Glover.  
Motion carried 7-0.

Mr. Roberts read the following resolution.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted in order to consider preliminary allegations against an individual subject to its authority under subd. 2(b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.05

**Closed Session:** Motion by Ms. Van Denburgh, second by Ms. Erkel. Vote: 7-0 Time: 6:40 p.m.

**Resume Open Meeting:** Motion by Ms. Erkel: I move that the open meeting be resumed, second by Ms. Glover. Vote: 7-0 Time: 7:17 p.m.

The School Board met in closed session on March 19, 2014 at 6:30 p.m. for the purpose of preliminary consideration of allegations against a District Employee. All School Board members, Interim Superintendent Troy Ferguson, along with Legal Counsel Amy Mace of RASW were in attendance.

**Possible action(s) in response to allegations against an employee, if any**

*Resolution Proposing Discipline of an Employee*

Mr. Roberts read the resolution.

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke.

WHEREAS, the School Board has reviewed a letter informing an employee of proposed discipline the School District seeks to impose;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15, as follows:

1. The School Board hereby ratifies the letter setting forth the proposed discipline and adopts the grounds for the proposed discipline as stated in the letter.
2. The School Board Chair is authorized to sign the letter on behalf of the School Board and is directed to serve the letter on the employee.

3. A copy of the letter shall be placed in the employee's personnel file.

4. Pursuant to Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the discipline, the nature of the discipline, and the letter are private data on the employee until final disposition of the disciplinary action.

Motion carried 7-0.

The meeting was adjourned at 7:19 p.m. \_\_\_\_\_

Barbara Jahnke, School Board Clerk