

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
March 24, 2014  
Dialogue Session - 6:30 p.m.  
Regular Meeting - 7:00 p.m.  
4115 Ambassador Blvd.  
M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Interim Superintendent Troy Ferguson.

Others present were Associate Director of Business Services Scott Nelson, Director of Curriculum Paul Neubauer, student representative Cassy Stierns, staff and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, April 14, April 28, May 12, and May 27. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings with the exception of May 27 which includes a Retiree Recognition program that begins at 6:00 p.m.

**Happenings Around the District-Early Childhood Programs**

Ms. Wallace, Ms. Baker, and Ms. Curtis summarized some of the interactive program blogs offered in early childhood. The blogs involve parents with what is going on in the class, including short videos. Instead of a weekly newsletter; information is entered on the blog for the parents to view. Pictures of classroom activity are also posted.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Van Denburgh to approve the revised agenda, second by Ms. Jahnke.

Motion carried 7-0.

**Consent Agenda**

Motion was made by to approve the revised consent agenda Ms. Erkel, second by Ms. Kelly. Item B will be considered separately.

A. THAT the minutes of March 10, and March 19 be approved as presented.

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 873,668.10
02	Food Service	\$ 125,188.07
04	Community Services	\$ 35,112.02
06	Construction	\$
07	Debt Redemption Bond Payments	\$ 850.00
09	Trust and Agency	\$ 4,685.00
20	Internal Service-Health Self Insured	\$ 225,173.27
47	OPEB Debt Service	\$

TOTAL DISTRICT

\$ 1,264,676.46

- D. THAT the School Calendar Revision – Senior Exemption be approved as presented.  
BE IT RESOLVED that the School Board of Independent School District No. 15 revise the School Calendar to include four days of senior exemption.
- E. THAT the SFHS Calendar Revision – Two Hour delay be approved as presented.  
BE IT RESOLVED that the School Board of Independent School District No. 15 revise the school calendar to a two hour delay for senior students April 15 and April 16. 9<sup>th</sup> grade students will attend large group presentations on April 15 and 16, from 7:25 a.m. – 9:25 a.m. Students in grades 10-11 will be testing from 7:25 a.m. – 9:25 a.m. on April 15 and 16. Seniors are to be excused on April 15 and 16 until 9:25 a.m.
- F. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:  
\$74.71, SFE APT, to SFE for office supplies  
\$5,000.00, SFE APT, to SFE for purchase of iPads  
\$106.62, Wells Fargo Foundation Education Matching Gift Program, to EBCS at principal’s discretion  
\$618.75, EBCS PTO, student planners for 4<sup>th</sup> and 5<sup>th</sup> grades 2014-2015  
\$10.00, Wells Fargo Community Support/Kristine Bliese, to SFHS at principal’s discretion  
\$30.00, Wells Fargo Foundation, to SFMS to purchase supplies  
\$57.50, Wells Fargo, to CCCS at principal’s discretion
- G. THAT the Agreement to Terminate Contract for Services with Integrated Learning, Inc. be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No.15 that the General Contract for Services with Integrated Learning, Inc. be terminated; and that Chairperson David Roberts is authorized to sign the agreement on behalf of the School Board be hereby approved.

Motion carried 7-0.

Motion was made to approve Routine Personnel Items by Ms. Kelly, second by Ms. Erkel.

- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Martin, Lorraine	LTS-PP15/ECFE Tchr	Jackie Strandberg	LLC	TEMP	20.0	6.75	Sub	\$125/ Day	04/28/14
Witt, Kathy J.	LTS-ECSE	Danielle Bailey	LLC	TEMP	43.0	8.0	Sub	\$125/ Day	03/06/14
INTERNAL TRANSFERS									
Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location	Days/ Hrs	New Salary	Effective		
Cicha, Lisa	Educational Asst/CCCS	172.0/ 6.5	\$15.01	Kids Connection Asst (Addl Asgn)	172/ 1.5	\$14.50	03/14/14		
Lysnee, Bree	Educational Asst/CCCS	172.0/ 6.5	\$12.69	Kids Connection Asst (Addl Asgn)	172/ 2.5	\$12.69	03/17/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Bailey, Danielle	Tchr-ECSE	LLC	03/06/14	05/09/14	186.0	8.0			
Reil, Jamie	EA-Special Education	EBCS	04/22/14	06/04/14	172.0	6.5			
Waldvogel, Patricia	Tchr-Special Education	SFHS	04/22/14	06/05/14	186.0	8.0			

Mr. Ferguson reported that Carol Hanson should be removed and placed on April 14 personnel items. The first name of Ms. Waldvogel is Patricia not Julie.

Ms. Van Denburgh made a motion to amend personnel items to strike Carol Hanson and to change the first name to Patricia Waldvogel, second by Ms. Glover.

Motion carried 7-0.

## **Reports**

### *Student Report*

Cassy Stierns provided the student report. The high school show choir placed 4<sup>th</sup> in competitions held last weekend. MORP was held this past weekend.

### *Superintendent Report and Communications*

- Mr. Ferguson attended the carnival St. Francis Elementary School.
- Attended Booster Days fundraiser at the East Bethel Ice Arena.
- There have been inquiries about who the 504 Coordinator is. A meeting of building wide 504 coordinators will be held. Mr. Ferguson and/or Mr. Finn will assume the role of district-wide coordinator.
- The lease with Oak Grove Mall Development, LLC ends June 30 and will not be renewed.

### *Dialogue Session*

One visitor communicated to the Board representatives that the public is aware during discussion of the 2014-15 and 2015-16 calendars that students learning time in hours and days are met as required by the state.

### *School Board Member Reports*

Ms. Van Denburgh attended the Safety Committee meeting and workers comp claims reported a 20% drop, and the District continues to have FMLA available. Had the opportunity to sit down with Mr. Roberts and the elementary teachers regarding the STEM program. Attended the special meeting, negotiation sessions, and the state basketball tournament game.

Ms. Jahnke provided an update regarding the light outside at St. Francis Elementary School. She attended the special meeting and Cabinet plus 3.

Ms. Erkel attended the special meeting, ACT meeting, and acknowledged the amazing choir concert performance at the high school.

Ms. Kelly attended negotiations, the special meeting, and participated in the interview process for the high school principal position.

Ms. Roed attended negotiations, the special meeting, ACT meeting, and spring fling at Lifelong Learning Center. She reminded Board members that pizza night at East Bethel Community School is March 28, and the talent show is April 4.

Ms. Glover attended negotiations, the special meeting, and the carnival at Cedar Creek Community School is March 29.

Mr. Roberts attended negotiations, Cabinet plus 3, the closed session, Joint Standing committee meeting, the St. Francis Elementary School carnival, the fundraiser at East Bethel Ice Arena, an SMC board meeting, and the St. Francis Rec Center meeting. Congratulations to Michelle Anderson who will be receiving a public health award from Anoka County.

Mr. Roberts read a statement regarding the current status of the investigations of the Superintendent and Human Resources Director. "Both investigations have been completed. In both cases the Board has proposed discipline and in accordance with Minnesota Government data practice laws, at this time, I am not able to disclose anything further. I appreciate everyone's patience and understanding with this."

### *Administrative Report*

Strategic Planning – Big River Consulting - Mr. Miles

Mr. Neubauer introduced Mr. Miles. Mr. Roberts summarized what the District is looking for: how the process works, how to come to certain decisions, methodology for a strategic plan, and how do you come to consensus of what the focal points will be. Mr. Miles provided his background and how he became involved with strategic planning. The system has a number of moving parts. An online survey to staff and community is typically done. The District is encouraged to involve local representatives of government. One option is to train employees to

establish the strategic plan. Another is to start the plan internally and then bring Big River Consulting in to help facilitate. The Board finalizes what is needed. Fees are based on which package selected. Average time to gather information is 30 days. Then draft documents are taken under review and the plan should be finalized in 60 days. Videos are sent to the Cabinet for review of the plan.

### **Other Matters**

#### *Approval of Calendars 2014-2015 and 2015-2016*

Discussion included if the three day spring break in 2015-16 could impact testing.

Motion was made by Ms. Kelly for option B of the 2015-16 calendar, second by Ms. Erkel.

Motion carried 7-0.

Motion was made by Ms. Jahnke, second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the calendar options for 2014-2015 and 2015-2016 option B be approved as presented.

Motion carried 7-0.

#### *Approval of Contract – Director of Business Services*

Motion was made by Ms. Glover, second by Ms. Van Denburgh.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the change in title and contract of Scott Nelson from Associate Director of Business Services to Director of Business Services be approved effective November 2013.

Motion carried 7-0.

#### *Approval of Programming-Elementary Art*

Motion was made by Ms. Glover, second by Ms. Jahnke. Discussion included if this includes kindergarten. The answer is yes.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve the addition of elementary art into the elementary curriculum and staffing for the 2014 -2015 school year. This addition comes forward as the number one priority recommendation by the Financial Planning Action Committee (FPAC).

Motion carried 7-0.

Recess was taken at 7:52 p.m.

#### *Closed Session – Negotiation Parameters*

Closed Session: Motion was made by Ms. Van Denburgh, second by Ms. Kelly. Vote: 7-0 Time: 8:00 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Ms. Kelly: I move that the open meeting be resumed, second by Ms. Erkel.

Vote: 7-0 Time: 8:40 p.m.

Board members discussed negotiation parameters for employee groups whose contracts expired June 30, 2013.

The regular meeting was adjourned at 8:40 p.m.

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Barbara Jahnke, School Board Clerk