

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 May 27, 2014
 Retiree Recognition - 6:00 p.m.
 Regular Meeting - 7:00 p.m.
 4115 Ambassador Blvd.
MINUTES

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, June 9, June 23, July 28, and August 11. Dialogue with the School Board will be at 6:30 p.m.

Consideration of Visitors

Education Minnesota St. Francis President Deb Parson spoke about how she was part of a national panel on teacher feedback protocol at the American Federation of Teachers headquarters. ISD 15 was one of just six participants. Bill McCarthy, President of the Minneapolis Regional Labor Federation, hopes a fair and equitable settlement can be reached with the teachers. He said it is critical to work hard to make sure we don't lose our great teachers.

Agenda

Motion was made to approve the Agenda by Ms. Erkel, second by Ms. Kelly. Ms. Van Denburgh moved to add item C under Other Matters: Approval of Employment Agreement – Custodians and Maintenance employees, second by Ms. Glover.

Motion carried 7-0.

Consent Agenda

Motion was made for the revised consent agenda by Ms. Jahnke, second by Ms. Roed.

- A. THAT the minutes of May 12 and May 19, be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Dallman, Leah	Tchr-Special Education	NEW POSITION	SFHS	CONT	186.0	8.0	T1-BA	\$39,120	08/27/14
Dobson, Clarissa	Tchr-Science	James D. Johnson	SFHS	CONT	186.0	8.0	Career 1	\$59,767	08/27/14
Nickel, Kimberly	Tchr-German	Kim Jones	SFHS	CONT	186.0	8.0	T1-BA	\$39,120	08/27/14
Pagel, Hannah	Tchr-Music	Meri Humphrey	SFE	TEMP	186.0	8.0	T1-BA	\$39,120	08/27/14
Remus, Daniel	Tchr-Industrial Technology	NEW POSITION	SFMS	CONT	186.0	8.0	T3-BA	\$52,160	08/27/14
Seiple, Ronda	Cafeteria Monitor	NEW POSITION	SFHS	TEMP	12.0	2.25	A11/ 1	\$11.47	05/19/14
Smith, Andrew	Tchr-Science	Kimberly DiLauro Rief	SFHS	CONT	186.0	8.0	T1-BA	\$39,120	08/27/14
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		

Amy Baar	Grade 1/ CCCS	102.3/ 8.0	\$30,481	Kindergarten/ CCCS	186/ 8.0	\$55,420	08/27/14
Kelly Ogren	Grade 1/ CCCS	102.3/ 8.0	\$28,688	Grade 1/ CCCS	186/ 8.0	\$52,160	08/27/14
Kari Rehrauer	Science/ SFMS	186.0/ 5.76	\$39,902	Science/ SFMS	186/ 8.0	\$55,420	08/27/14
LEAVES OF ABSENCE							
			Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day	
Bailey, Danielle	Tchr-ECSE	LLC	03/06/14	05/12/14 Returned	186	8.0	
Johnson, Cynthia I.	Social Worker	CCCS	09/10/14	12/06/14	186	8.0	
Orpen, Teresa	Tchr-Math partial LOA from .33 to .18	SFHS	07/01/14	06/30/15	186	5.36 to 6.54	
Wallace, Nancy	Program Supr-ECFE	LLC	07/01/14	06/30/15	225	8.0	
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION							
Name	Position	Site	Reason		Effective		
Ackerson, Gwen	Tchr-Grade 2	CCCS	Retirement		06/06/14		
Baumann, Donette	Cook	Layoff	Terminated-One year in Layoff Pool		01/17/14		
Carlson, Alexis	Helper/Server	Layoff	Resignation		10/28/13		
Amy Duckworth-Linder	Cook	Layoff	Terminated-One year in Layoff Pool		01/17/14		
Johnson, M. Jeanette	Helper/Server	SFMS	Retirement		07/25/13		
Kohnen, Kathy	Principal	SFE	Retirement		06/30/14		
McDermott, Linda	School Psychologist	DW	Retirement		06/06/14		
Oldenborg, Karen	Route Specialist	TRANS	Resignation		06/04/14		
Pallow, Cheri	EA-Special Education	CCCS	Retirement		06/05/14		
Rockow, Barb	Tchr-Grade 1	EBCS	Retirement		6/6/2014		
Schmitz, Megan	Speech/Language Pathologist	DW	Resignation		06/30/14		
West, Annette	EA-Noon in Layoff Pool	CCCS	Terminated-Declined assignment within 10%		05/15/14		
Williams, Julie	Program Supervisor Special Education	DW	Resignation		06/30/14		
Witt, Kathleen	Cook	Layoff	Terminated-One year in Layoff Pool		01/17/14		

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 894,867.53

02	Food Service	\$	47,036.33
04	Community Services	\$	34,478.95
06	Construction	\$	
07	Debt Redemption Bond Payments	\$	
09	Trust and Agency	\$	145.62
20	Internal Service-Health Self Insured	\$	
47	OPEB Debt Service	\$	
	TOTAL DISTRICT	\$	976,528.43

D. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$120.00, Cedar-East Bethel Lioness, CCCS MDA Bus Trip for Safety Patrols

\$100.00, Schweitzer Engineering Laboratories, Inc./Chelsea Parson, to SFHS at principal's discretion

\$70.55, SFE APT, to SFE for transportation for field trips

\$962.90, CCCS PTO, to Box Top contest winners, Rossow-classroom rug-\$153.70, Siira-classroom supplies/bussing-\$316.90, Tonsager-classroom supplies-\$262.30, 2nd gr.-Home Depot field trip \$230.00

\$302.88, PTO @ EBCS, EBCS to reimburse for Art supplies

\$2,412.00 (in kind), Jessica Rodrigo Jacobsen, 2004 Pontiac Grand AM used in the automotive courses

\$1,761.00, Saints for Soccer Booster Club, for 2013 Soccer coaches salaries

\$7,396.00, St. Francis Blue Line Club, coach bus transportation \$434, coaches salary \$6,962

\$1,050.70, SFHS Dance Team Parent Booster Club, HUDL \$200, asst. coach salary \$850.70

\$114.29, Wells Fargo Community Support Campaign, to EBCS at principal's discretion

\$100.00 (in kind), Anoka County Farm Bureau, to CCCS mini bundle of agriculture books

Motion carried 7-0.

Reports

Student Report

Cassy Stierns provided the student report. An ice cream social will be held May 28 at the high school. May 30 is graduation and the all night party.

Acting Superintendent Report and Communications

- May 12 attended the first negotiation with the new technology group unit.
- May 14 attended Oakland coop meeting.
- May 15 attended the Anoka-Ramsey advisory council in Cambridge. They have a program that is working to turn nonfood plants into biodiesel and are partnering with businesses statewide.
- May 18 attended a tennis fundraiser at Beef 'O' Brady's.
- The varsity baseball team is the Mississippi 8 Conference champions. They are the number one seed going into this week's playoffs.
- The Girls softball team is in final four of its region.
- Attended the high school band and choir concerts—the musical talent is amazing.
- May 20 attended a meeting of the writing LAC.
- Attended Rum River directors meeting May 21. It is good news that Early Childhood will be receiving more funding.
- Attended SFHS awards night. It was outstanding and great to see happy faces and proud parents.
- Graduation is this Friday at high school.
- Big change coming with varsity football across state in an attempt to solve a problem for a very few. Beginning in the 2015-16 school year, teams will be lumped into 16-team districts. SFHS could go north or

south, east would be ideal and keep us with similar-sized schools and rivals. Many activities directors are upset about this MSHSL directive that will end conference championships. This change is only for football.

- Track sections start May 28 in Zimmerman.

School Board Member Reports

Ms. Van Denburgh thanked the retirees and congratulated the graduates. She invited all to the American Indian Education end of year celebration on June 5. She attended the special meeting and teacher mediation.

Ms. Jahnke attended the cabinet meeting and appreciates their hard work.

Ms. Erkel attended the special session, Crossroads plant sale, choir concert and CCCS fun and field day. She also congratulated the retirees.

Ms. Kelly attended the closed session and mediation. The next mediation is June 16.

Ms. Roed attended the negotiation for the new technology group, the closed session, CCCS museum day, mock interviews, high school retirements and CCCS field and fun day.

Ms. Glover attended the special meeting, the negotiation meeting and teacher mediation.

Mr. Roberts attended the technology group negotiation, met with EBCS staff, attended the Oakland meeting, DLT, transportation meeting, special session, CCCS Como Zoo field trip and CCCS fun and field day. He wanted to congratulate the retirees, baseball and softball teams and track and field athletes.

Administrative Report

Special Education New Positions

Mr. Finn reported that a new position of intervener would be hired to serve the needs of a deaf/blind student. It is not a common need, but one currently not on staff and is needed to meet this student's need. The position will be full-time and will be required to be licensed. Two due process clerical support positions will also be added to decrease the workload of special education teachers. Special education funding will pay for these positions that will support all 100 special education teachers in the district—one at the elementary level and one at the secondary level. This will enable teachers to be teaching instead of doing office work.

Mr. Ferguson shared with the School Board a Memorandum of Understanding between the District and office professionals regarding an exception for Sandy Wallin, who is retiring. She is vital for graduation and with the transition to a new principal she will work through June to help out. The School Board was in favor of this.

Old Business

ISD No. 15 Elementary Schools Adjusted Start and End Times

Motion was made by Ms. Van Denburgh, second by Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the change in school times for the 2014-15 school year be approved as follows:

'Start Time' 9:10 AM 'End Time' 3:40 PM for all ISD 15 Elementary Schools

Motion carried 7-0.

Approval of Contract – Infinite Campus

Motion was made by Ms. Van Denburgh, second by Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve a Student Information Software agreement with Infinite Campus from Blaine, MN.

Motion carried 7-0.

Mr. Neubauer gave the background that last year at this time a decision was made to move away from TIES as a student information system. By mid-March two vendors, Infinite Campus and Skyward were chosen as finalists and Infinite Campus was the overwhelming choice. Upon approval, the implementation and training phase will begin and that will last into next March. A dual system will be run until everything is ready. The new technology coordinator has experience with this transition process.

Other Matters

Approval of Employment Agreement - Interim Community Education Coordinator

Motion was made by Ms. Erkel, second by Ms. Glover.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve an Interim Community Education Coordinator contract for Nancy Wallace effective May 27, 2014.

Motion carried 7-0.

Approval of Employment Agreement – Instructional Program Supervisors

Motion was made by Ms. Glover, second by Ms. Roed.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with Instructional Program Supervisors be approved for the 2013-2015 school years.

Motion carried 7-0.

Approval of Employment Agreement – Custodians and Maintenance Employees

Motion was made by Ms. Van Denburgh, second by Ms. Erkel.

Ms. Van Denburgh inquired about what the increase was. Mr. Ferguson believed it was 5.1%.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Service Employees International Union Local 284 be approved as presented for the 2013-2014 and the 2014-2015 school years.

Motion carried 7-0.

Recess was taken at 7:37 p.m.

Closed Session

Those present: Directors Suzanne Erkel, Janet Glover, Barbara Jahnke, Amy Kelly, David Roberts, Betsy Roed, Marsha Van Denburgh, Acting Superintendent Troy Ferguson, and legal counsel Amy Mace via conference call.

Chair Roberts read the following statement:

The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions. A District employee has requested an arbitration hearing and has alleged another potential legal claim against the District. The Board seeks to meet with its attorney to discuss the employee's alleged legal claims, the District's attorney's analysis of the same, the District's options in response to such claims, and settlement discussions. It would be detrimental to the District's interests for the Board to hold a public discussion with its attorney where any adverse party or their attorney could listen to or be made aware of the District's attorney's advice related to the potential claims. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Motion was made by Ms. Van Denburgh, second by Ms. Glover.

Motion carried 7-0. Time: 7:45 p.m.

Resume Open Meeting

Motion by Ms. Van Denburgh: I move that the open meeting be resumed, second by Ms. Glover.

Motion carried 7-0. Time: 8:12 p.m.

In the closed session the School Board members discussed an employee's alleged legal claims, the District's attorney's analysis of the same, the District's options in response to such claims, and settlement discussions.

Upon resuming the open meeting a motion was made by Ms. Jahnke to amend the agenda by adding under Other Matters E a Memorandum of Understanding between ISD No. 15 and the Office Professionals, second by Ms. Erkel. Motion carried 7-0

Other Matters

Memorandum of Understanding between ISD No. 15 and the Office Professionals

Motion was made by Ms. Jahnke, second by Ms. Kelly.

BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 that a Memorandum of Understanding be entered between ISD No. 15 and the Office Professionals and be placed on the Office Professionals employment agreement.

Motion carried 7-0

The regular meeting was adjourned at 8:15 p.m.

Barbara Jahnke, School Board Clerk