

Skyward Employee Access Overview

To ISD 15 Staff:

Now that you're in Employee Access you can view your Employee Information by clicking the employee information button.

The screenshot shows the Skyward Employee Access interface. At the top, the user is logged in as Bobby Cistrunksr. The main navigation bar includes Home, Employee Information (highlighted with a red box), Time Off, Inventory Requisitions, and Expense Reimbursement. The Employee Information section is expanded, showing options like Previous Version of General Information, Personal Information, Calendar, Modify HR Calendar Events, Accounts Payable Payments, and Surveys. The Payroll section is also expanded, showing options like Check History, Check Estimator, Calendar Year-to-Date, Fiscal Year-to-Date, Direct Deposit Information, W2 Information, and W4 Information. A callout box points to the Employee Information section, stating: "The Employee Information area includes Personal Information, Calendar, AP Payments, and Surveys." Another callout box points to the Payroll section, stating: "This area also includes detailed information about the employee's payroll such as Check History, Check Estimator, Calendar YTD, Fiscal YTD, Direct Deposit Information, and W2 and W4 Information." The interface also features a District News section with a "Happy Birthday!" message and a right-hand sidebar with various program links like "Employee Access Home", "FastTrack Open Positions", "Quick Entry", "Financial Management Home", "Requisitions", "My Status", "Check History", "Chart of Accounts", "History", and "Unsubmitted". The footer contains copyright information for Skyward, Inc. and TX Scrambled Database, along with navigation options for Desktop View and Button Rows.

In the Employee Information section you will be able to see basic information such as your address on file with the district.

In the Payroll section you will be able to see your Check History, Calendar and Fiscal Year to date amounts, use the Check Estimator to estimate your next check amount will, see W2 and W4 information, etc.

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