



Safety Committee Meeting Minutes

Independent School District 15 • St. Francis, Minnesota

Minutes submitted by Human Resources Director Brandon Nelson

February 15, 2018 Meeting

Meeting Minutes

Review minutes from last meeting

The minutes were reviewed and accepted.

Insurance Inspection Results – Krause Anderson/Chris Wirz

On December 1, 2017, Wright Specially Insurance conducted an inspection. Items highlighted included playground equipment, swing sets, building safety hazards at the high school, middle school, Cedar Creek Community School and St. Francis Elementary School. In addition, CO detectors and door monitor/security. Many items were addressed that day. More have been addressed since.

Injury Report Summary – Krause Anderson

A summary injury report was presented showing 13 injuries so far this school year. Injuries have ranged from 24-26 for the last three years.

Introductions

Ladder Safety – IEA

Sara Dominicak from IEA presented ladder safety statistics and safety hints. There was a recent death in a Minnesota school district due to an eight foot ladder fall.

Building Reports/Safety Concerns

- East Bethel Community School – materials 18 inches from ceiling/wall concern



A tool used for successful injury prevention

Introduction:

The purpose of this discussion is to prevent future client outbursts and crisis situations. Alternative intervention and de-escalation tactics can be effectively used to prevent outbursts and injury to clients and staff.

Behaviors to watch for:

Warning signs of anxiety:

- Pacing
- Fidgeting and twitching
- Repeating questions
- Yelling
- Increase in self talk
- No eye contact or covering face

Warning signs of frustration:

- Talking louder and faster
- Yelling and swearing
- Threatening posture
- Isolation from the group

Safe procedures to follow:

Think before you react:

- Slow things down
- Know your own hot buttons
- Imagine a successful intervention where you all “win”
- Ask yourself, “What is the function of the behavior?”
- Have a coworker try a different approach

Redirect the person’s focus:

- Bring up a new conversation topic
- Initiate a new or familiar activity
- Redirect to a different room or area

Suggest activities the person would enjoy:

- Going for a walk
- Eating
- Talking to family
- Reading a book or listening to music

If the behavior or situation escalates the main priority is safety:

- Back off. Give the person space.
- Minimize talking. Keep it short and sweet.
- Remove vulnerable people.
- Identify and remove potential weapons.
- Physical restraints should be the last resort and only used when the person is in danger of harming themselves or others.

In conclusion:

By using alternative intervention and de-escalation tactics you can prevent a crisis situation and a client or staff injury. Let’s talk about tactics that should be used here at work and what we can do to prevent incidents in the future.

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Next Safety Committee Meeting

April 19, 2018

1:45-3:00 p.m.

Central Services Center
4115 Ambassador Blvd. NW
St. Francis