

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
June 23, 2008
Regular Meeting – 7:00 p.m.

The regular meeting was called to order by Chair Anderson at 7:02 p.m. with the following members present: Directors H. Grams, Haag, Kelly, Lipinski, Vogel, and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Affairs Mae Hawkins, Director of Human Services Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center July 14, August 13, August 25, and September 8. Dialogue with the School Board will be at 6:30 p.m. prior to regular School Board Meetings.

Consideration of Visitors

The following community members addressed the School Board. Ms. Ness commented that the Board missed an educational opportunity during the June 9, School Board meeting when a student and community member spoke out during the meeting, and the manner in which the situation was handled. Ms. Bray reviewed 25 school district websites regarding personal emails for Board members. 23 of 25 districts show email addresses for individual Board members. Ms. Mickelberg reported that Early Childhood Advisory Council participated in Pioneer Days in an effort to educate community members on the importance of early childhood education and how the upcoming referendum could directly affect pre schoolers.

Communications

Mr. Saxton received a Certificate of Appreciation from United Way. Mr. Larson provided an update to construction progress. The oil tank was dug up last week and found the excavator had nicked the tank. The responsibility is that of the excavator, the tank has been repaired and tested. Someone through a tire iron through a window of the new addition. An estimate will be done to replace the window. East sidewalks are complete. The irrigation is in. The sod will be completed by end of the week. Asphalt will be done in mid July. The curbing will be redone, replaced at no cost to the District. A walk through of the completed progress will be available to Board members on August 11, prior to the Dialogue Session.

Agenda

Motion was made by Mr. Haag and seconded by Ms. Lipinski.

Consent Agenda

Motion was made by Mr. Haag and seconded by Mr. Grams.

A. THAT the Minutes for June 9, be approved as presented.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the

Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

GILBERTSON, GREG, Targeted Academic Intervention Program Coordinator, District Wide, Salary \$31,459.00/yr. beginning 08/01/08-06/30/09.

HINSETH, JULIE, Teacher, EBCS, Salary, Teacher 1, effective 07/01/08.

HYDUKE, JILL, Teacher, Targeted Services, Summer, CCCS, Salary, BA, 3.90 hrs./day, 13.0 days effective 06/26/08.

JOCHIM, PATRICIA, Teacher 5th Grade, CCCS, Salary \$41,268.70 payment to HCSP, 8.0 hrs/day, 186 days, Effective 07/01/08.

KEILLOR, RANDALL, Student Performance Improvement Program Coordinator, 8.0 hrs./day, 131 days/yr., \$45,850.00/yr. continuing 07/01/08.

LINTGEN, FRANK, Teacher Science Integrated, SFHS, Salary \$15,000/\$46,610.64 payment to HCSP, 8.0 hrs/day, 186 days, Effective 07/01/08.

LUTTERMAN, GRETA, Teacher, SFMS, Salary, Teacher 1, 8.0 hrs./day, 186.0 days effective 08/27/08.

MADSEN, JANINE, Teacher 4th Grade, CCCS, Salary \$48,216.90 payment to HCSP, 8.0 hrs/day, 186 days, Effective 07/01/08.

MINSHULL, COLLIN, Teacher, SFMS, Special Assignment, Technology Integration Specialist, Grant Funds, effective 06/06/08.

OLSON, DIANA, Teacher, EBCS, Long Term Substitute, 8.0 hrs./day, 35.0 days.

PETERSEN, MARK, Physical Education Teacher, SFMS, from half time to full time effective 08/27/08.

PLANTENBERG, JOSEPH, Teacher Science Integrated, SFHS, Salary \$15,000/\$37,428.59 payment to HCSP, 8.0 hrs/day, 186 days, Effective 07/01/08.

TORSON, TRACY, Teacher, SFMS, Salary, Teacher 1, 4.0 hrs./day, 186.0 days effective 08/27/08.

VAGLE, TINA, Teacher, Targeted Services, Summer, CCCS, Salary, BA, 3.90 hrs./day, 13.0 days effective 06/26/08.

WINTER, STACI, Teacher, EBCS, Teacher, 2.0 8.0 hrs./day, 186.0 days effective 08/26/08.

NON-CLASSIFIED

BOETTCHER, LISA, Administrative Assistant, LLC, \$15.82/hr., 7.0 hrs./day, 153.0 days/yr. effective 07/01/08.

BRUESKE, JUSTIN, Technology Assistant, SFMS, Temporary, 7.5 hrs./day, 40 days effective 06/06/08.

ERICKSON, ALYSA, Career Planning Advisor, SFHS, \$18.82/hr., 7.5 hrs./day, 173.0 days effective 04/30/08.

MOHLIS, SHARON, Helper/Server, Nutrition, SFMS, \$11.02/hr., Temporary 2.25 hrs./day, 64.0 days effective 08/27/08.

LEAVES OF ABSENCE:

NON-CLASSIFIED

BERNARD, LYNN, Helper/Server, Nutrition, Return LOA effective 08/27/08.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

MILLER, JENNIFER, Teacher, SFHS, resignation effective 06/06/08.

SCHULTZ, MAREN, Teacher, LLC, resignation effective 06/30/08.

NON-CLASSIFIED

MEI, GEORGE, Bus Driver, Transportation, resignation effective 06/10/08.

C. THAT the Claims and Accounts be approved as presented.

D. THAT Investments be approved as presented.

E. THAT the Extended Trip for Student Council be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Student Council Summer Leadership Academy extended trip, July 21, - July 24, 2008 be approved as requested.

F. THAT the 2008-09 Liability and Workers' Compensation Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for Property, General Liability, Inland Marine, Boiler and Machinery, Automobile, School Leaders Legal Liability and Crime Insurance be renewed with Indiana Insurance for the 2008-09 school year for a premium not to exceed \$208,109.00.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the contract for Workers' Compensation Insurance be renewed with Indiana Insurance for the 2008-09 school year at the quoted premium of \$231,895.00.

G. THAT the St. Cloud State University – Senior to Sophomore Program Agreement be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Agreement between St. Cloud University and Independent School District No. 15 for the Senior to Sophomore Program for \$3000 per course for college courses offered at St. Francis High School during the 2008-09 school year be approved.

H. THAT Gift Acknowledgements be approved as presented.

\$31,390.00, CCCS PTO, Kindness Retreat, General Supplies, 5th Grade AR books and tests, Phy Ed equipment, wood chips for playground
\$250.00 (in kind), Family of Tiffany Kunkel (parent Denise Durow), a flute to SFHS

\$499.44 (in kind), Thea Svihel in Cooperation with Goodrich Pharmacy, 8 blood glucose monitoring meters for (health) nurse offices in ISD No. 15

\$250.00, Peoples Bank of Commerce, 2007/08 student scholarship

\$3,000.00, SFE APT, to SFE for Technology Support for 2008-09

\$600.00, Kids Day America, to ISD No. 15 Early Childhood Programs for 2008-09

Motion carried.

Reports

Legislative Update

Senator Olseen and Representative Eastlund reported on legislative updates during the last session. Prior to their report Representative Eastlund requested an update on the Teacher Academy. Mr. Anderson, Mr. Grams, Ms. Kelly, and Mr. Saxton provided information about the Q Comp and Teacher mentorship program. Senator Olseen is concerned about how reductions are addressed in the next session. It will very expensive as we look at alternative funding for schools. He would like to see funded distributed to Districts on a per pupil basis. Senator Olseen served on the Education Policy Committee and Transportation-School Bus Safety committee. There was a lot of debate on testing and No Child Left Behind. There is a need to look at changing formulas but very costly to do so. Representative Eastlund commented that probably the most controversial was the property tax bill. This was a good session for Veterans, with a number of proposals including a significant property tax rebate. The budget was balanced. Three bonding bills were passed. There was some Health Care Reform. The issue is in funding schools in this area, with lots of debate in changing that. Representative Eastlund's position is that money from the state should be put on the formula, so that it can be distributed equally across the state per pupil. Everyone is encouraged to write letters to legislators that schools must be funded fairly, and dollars be put in the formula.

Health Services Report

Ms. Aarness presented a power point presentation of Health Services for the District. The report included the Mission, population served, staffing, emergency plans, medications, special health concerns, special procedures, students seen in the health office in 2007-08, screenings, health education for students and staff, committee involvement of the Licensed School Nurses, referrals/resources, asthma initiative, and workgroups. Ms. Aarness summarized the Pandemic Procedures Plan including the local impact to schools, why a plan is needed, and what schools can do now. The District Leadership Team will review the plan this fall before it comes before the School Board.

Mr. Saxton and Chair Anderson presented Ms. Aarness a plaque from the District acknowledging her 33 years of service to the District in Health Services.

Community Ed Recreation Report

Ms. Guinn representing the Community Ed Recreation Department provided a power point presentation of department, and the activities offered. The youth recreation department works with youth of pre school age through 8th grade. Ms. Guinn looks at the recreation department as a feeder program to high school programs. The numbers of participants have grown from 2001-03 at 500 to 2007-08 at 2806. The department gives the youth opportunities to exposure of the activities offered and builds a sense of community and pride. Parent involvement assists in making this a great program. Goals for the future are to expand the program to K -12 youth, adult, and senior programming all with the need for space. The department does have a website with online registration and always looking for ways to improve.

Website Report

Ms. Illies, Electronic Media Manager, recently completed the redesign of The Courier website. The Courier website will now align with the District website. Ms. Illies demonstrated certain features and reported that both websites have tried to solve the timeliness issue of getting up to date information. The Courier website is The-Courier.org.

School Board Report

Ms. Kelly will be attending the Schools for Equity in Education Executive meeting and will provide an update to the Board in July. The Communication Committee will be meeting on June 25.

Mr. Anderson requested that Board members plan to meet with Minnesota School Boards Association for a work session. Email any specific topics to be addressed to Mr. Saxton. The Work Session will be July 17, at 5:00 p.m. at Central Services.

Mr. Grams reported that Teacher D. C. Randle will be leaving for his yearly trip to Peru for a science project.

Mr. Randle invited one or more School Board members to join the trip next year.
 Mr. Vogel received a letter from Mr. Zokaites. Mr. Vogel will forward an email received regarding disposal of District property to Mr. Saxton. Mr. Vogel would like to be notified of things that happen in the District.
 Mr. Haag acknowledged the recent death of the former President of Village Bank James R. Smith, who was a big proponent of school and community.

Superintendent's Report

Mr. Saxton reported that there are no leads in the racial writings at the high school and that the investigation, per St. Francis Police, will be closed. The News media tied comments made by City Councilman and the District together. The FBI was out to talk with Principal Neubauer. Ken Bergeson, United States Department of Justice will be meeting with Mr. Saxton and City Administrator Matt Hylan regarding racism in the community. He can provide ways in which to work with situations. Mr. Neubauer will meet with Dan Dehnicke, Principal from the Andover High School.

Mr. Saxton requested that Ms. Stein provide a summary of the process followed in establishing an IEP, Individualized Education Program. Ms. Stein provided handouts, the background, and current procedures for referral in the IEP Special Education process. Questions should be referred to Ms. Stein

Old Business

2008-09 Preliminary Budget Approval

Motion was made by Mr. Grams and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Preliminary 2008-09 Budgets be established as follows to reflect the fiscal year 2009 (FY09) Budget Parameters:

For Fiscal Year July 1, 2008 to June 30, 2009

Fund 01, General Fund	Revenue	\$ 52,376,602
	Expenditures	\$ 52,812,602
Fund 02, Food Service	Revenue	\$ 2,549,500
	Expenditures	\$ 2,549,500
Fund 04, Community Education	Revenue	\$ 2,265,859
	Expenditures	\$ 2,226,960
Fund 06, Building Construction	Revenue	\$ 5,000
	Expenditures	\$ 125,000
Fund 07, Debt Service	Revenue	\$ 5,547,470
	Expenditure	\$ 5,160,365
Fund 09, Expendable Trust Fund	Revenue	\$ 381,700
	Expenditure	\$ 380,871

Ms. Hawkins reported the last two pages, the appendix, are on the table top and should be stapled to the report given to Board members at the June 9, meeting.

Motion carried.

Other Matters

Approval of Amended 2007-08 Budget

Motion was made by Ms. Kelly and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2007-08 Budgets be amended as follows:

For Fiscal Year July 1, 2007 to June 30, 2008

Fund 01, General Fund*	Revenues	\$ 52,696,544
	Expenditures	\$ 54,758,840
Fund 02, Food Service*	Revenues	\$ 2,588,538
	Expenditures	\$ 2,607,244
Fund 04, Community Education*	Revenues	\$ 2,200,369
	Expenditures	\$ 2,205,193
Fund 06, Building Construction*	Revenues	\$ 250,000
	Expenditures	\$ 8,571,437
Fund 07, Debt Service	Revenues	\$ 7,980,095
	Expenditures	\$ 8,843,099
Fund 09, Expendable Trust Fund	Revenues	\$ 368,130
	Expenditures	\$ 367,901

Ms. Hawkins reported that miscellaneous revenue has now been booked.
Motion carried.

School Board Agenda Discussion

Mr. Saxton reviewed the proposed new format of the agenda. If the School Board is in consensus the revised policy will be brought before the School Board on July 14. Students' Report will be item A. under Reports. The School Board provided consensus.

Truth in Taxation

Motion was made by Mr. Haag and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No.15 that the public hearing to review the proposed 2008 property tax levy payable 2009 be called for Saturday, December 6, 2008 at 9:00 a.m. in the Central Services Center Community Room. If necessary a Continuation Hearing is scheduled for Friday, December 12, 2008 at 6:30 p.m. at the Central Services Center Community Room.

Motion carried.

The meeting was adjourned at 10:05 p.m.

Harry Grams, Clerk