

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
July 14, 2008  
Annual Meeting – 7:00 p.m.

The regular meeting was called to order by Chair Anderson at 7:00 p.m. with the following members present: Directors H. Grams, S. Grams, Haag, Kelly, Lipinski, Vogel, and Superintendent Saxton.

Others present were Director of Business Affairs Mae Hawkins, Director of Human Services Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, July 17 – Work Session, August 13, August 25, and September 8. Dialogue with the School Board will be at 6:30 p.m. prior to regular School Board Meetings.

### **Consideration of Visitors**

The following community members addressed the School Board. Ms. Carlson read a letter regarding her son and urged School Board members to make a difference for positive change by making sure the District is doing what it should for all children. Ms. VanDenburgh addressed the Board with concerns regarding the proposed revised policies under Consent Agenda and the policies that will have a first reading. She encouraged the Board to review terminology for consistency, clarification in what is meant with certain language, and suggested a policy steward/advisor for the District.

### **Communications**

Mr. Saxton received an invitation from Brandon Blowers who will receive the Eagle Scout Award on August 17.

Two brochures were received from United States Department of Justice Ken Bergeson. Assessment of Tension Breeding Factors which is a self assessment tool for school administrators, teachers and support staff to address, analyze, and solve systemic problems collectively stemming from many factors. Student Problem Identification and Resolution Program which follows steps used in resolution of other districts around the country. Mr. Bergeson suggested the District work in conjunction with the City and possible training of racial profiling. School Board members should review the brochures and submit questions or concerns to Mr. Saxton.

A letter was received from a citizen regarding an employee, Mr. Saxton will respond.

Mr. Saxton will meet with Mr. Allen, Oak Land, to discuss case managers. A copy of what was discussed will be given to Mr. Anderson and Ms. Kelly for reference at the next Oak Land Board meeting. Mr. Saxton will inquire whether Mr. Anderson and Ms. Kelly could attend the meeting.

Principal Gwen Dillenburg has resigned from the District. The applications for the position close July 18. Email addresses for School Board members will be discussed at the training on July 17.

### **Agenda**

Motion was made by Ms. Grams and seconded by Mr. Haag.

### **Consent Agenda**

Motion was made by Mr. Grams and seconded by Ms. Kelly. Ms. Grams requested that A. be considered separately. Mr. Vogel requested item C. be considered separately.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

### **EMPLOYMENT:**

#### **CLASSIFIED**

**ERICKSON, TRACY**, Teacher, E.S.Y. /E.C.S.E., L.L.C., \$27.00/hr, 3.0 hrs/day, 11 days, effective 7/7/08.

**HILLMAN, HOLLI**, Teacher, 6<sup>TH</sup> Grade, S.F.M.S., Teacher 2, 8.0 hrs/day, 186 days, Temporary Position for '08-'09, effective 08/27/08.

**HORNE, SARA**, Teacher, Language Arts, Crossroads, Teacher 3, 8.0 hrs/day, 186 days, effective 08/27/08.

**JOCHIM, PATRICIA**, Teacher, 5<sup>th</sup> Grade, C.C.C.S., Individual Contract, 8.0 hrs/day, 186 days, effective 07/01/08.

**KING, SHANNON**, Teacher, ELL, District Wide, Teacher, 1, 8.0 hrs/day, 186 days, effective 07/01/08.

**LINDER, JENN**, Teacher, E.S.Y. /E.C.S.E., L.L.C., \$27.00/hr, 3.0 hrs/day, 11 days, effective 7/7/08.

**LINTGEN, FRANK**, Teacher, Science Integrated, S.F.H.S., Individual Contract, 8.0 hrs/day, 186 days, effective 07/01/08.

**MADSEN, JANINE**, Teacher, 4<sup>th</sup> Grade, C.C.C.S., Individual Contract, 8.0 hrs/day, 186 days, effective 07/01/08.

**MCGOURTY, LESLIE**, Teacher, Science, S.F.H.S., Teacher 4, 8.0 hrs/day, 186 days, 1 year Assignment, effective 08/27/08.

**PLANTENBERG, JOSEPH**, Teacher, Science Integrated, S.F.H.S., Individual Contract, 8.0 hrs/day, 186 days, effective 07/01/08.

#### **NON-CLASSIFIED**

**COX, BROOKE**, Educational Assistant, E.S.Y. /E.C.S.E., L.L.C., \$11.46/hr, 2.5 hrs/day, 10 days, effective 7/7/08.

**ERICKSON, KAYLEIGH**, Educational Assistant, E.S.Y. /E.C.S.E., L.L.C., \$11.11/hr, 2.5 hrs/day, 9 days, effective 7/7/08.

**GORDON, DAWN**, Office Professional, S.F.H.S., \$14.19/hr., 7.5 hrs/day, 198.0 days, Increase of 26 Assignment Days, effective 7/0/08.

**GRABAREK, KARYN**, Office Professional, S.F.H.S., \$13.24/hr., 7.5 hrs/day, 174.0 days, effective 8/27/08.

**JACOBI, TRACI**, Educational Assistant, E.S.Y. /E.C.S.E., L.L.C., \$12.06/hr, 3.0 hrs/day, 10 days, effective 7/7/08.

**KAMPA, AMBER**, Educational Assistant, E.S.Y. /E.C.S.E., L.L.C., \$18.32/hr, 2.5 hrs/day, 5 days, effective 7/7/08.

**SCHULTE, LORI**, Educational Assistant, Crossroads, \$12.06/hr., 3.5 hrs./day, 174.0 days effective 08/27/08.

**SIMONEAU, ANGELA**, Educational Assistant, E.S.Y. /E.C.S.E., L.L.C., \$12.66/hr, 2.5 hrs/day, 10 days, effective 7/7/08.

#### **LEAVES OF ABSENCE:**

#### **NON-CLASSIFIED**

**ISUM, LARRY**, Custodian, SFMS, Medical LOA beginning 07/07/08.

**MARTIN, LORRAINE**, Instructor, ECFE, return LOA effective 07/07/08.

#### **RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

#### **CLASSIFIED**

**DILLENBURG, GWEN**, Principal, E.B.C.S., resignation effective 06/30/08.

**HANSON, ANDREW**, Teacher, Vocal Music Instructor, SFHS, resignation effective 07/15/08.

D. THAT Revised Policy 105 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Policy 105 – Operation of the School Board – Governing Rules previously adopted February 9, 1998 be approved as presented.

E. THAT the Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)  
\$7.00 (in kind), Dolores Voorhees family, book for IMC at SFHS

F. THAT the Metro North Adult Basic Education Consortium Agreement be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Metro North Adult Basic Education Consortium Agreement be approved.

Motion to consider Minutes of June 23, was made by Mr. Haag and seconded by Mr. Grams.

A. THAT the Minutes for June 23, be approved as presented. Ms. Grams was not in attendance at the meeting.

Motion carried with one abstention, Ms. Grams.

Motion to consider Revised Policy 106 was made by Ms. Grams and seconded by Mr. Vogel.

C. THAT the Revised Policy 106 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School

Board Policy 106 – Meetings of the School Board previously adopted January 28, 2008 be approved as presented.

Mr. Vogel opened discussion regarding changes in the revised policy. He suggested limiting the reports to one or two and putting on a time limit. Presenters could submit handouts previous to the meeting for the School Board to review. Comments included students in attendance versus the student School Board representatives, reports given regarding agenda items, having the business portion of the meeting first, keep the agenda as is, approve the revised agenda and make changes as needed, Minnesota School Boards Association is the District's advisor on policies, policies should be reviewed every three years, and combining communications and Superintendent's Report.

Motion failed. Mr. Saxton and Mr. Haag will review suggested revisions to policy 106 and bring to the Board.

## **Reports**

### *School Board Reports*

Ms. Kelly reported that the communications committee met. An information flyer will go out regarding the upcoming levy. The information that needs to be communicated is having residents understand there will be a levy and why the dollar amount. Communications will be through The Courier, SMC's, newsletters, our District comparison to other districts, meeting with councils, athletic and civic organization, getting a myth and questions page on the website, and no political ads for or against in The Courier.

Mr. Anderson acknowledged Gwen Dillenburg for her service as teacher and Principal leadership in the District.

Mr. Vogel recognized the St. Francis Marching Band in the Isanti County parade who took second place. Mr. Vogel appreciated the update regarding the Senior Summit. Mr. Vogel requested that the high school committee for review be formed soon. Has the Worner Report Blue Ribbon Task Force met? Mr. Saxton reported that the study was not implemented.

### *Dialogue Session*

Mr. Haag reported that one community member inquired about a letter and purchase of kindergarten supplies. Another community member had questions regarding the space at the high school used. There were questions regarding the remodeling at the high school.

Ms. Stringer mentioned that her son attended the Senior Summit, met with Mr. Neubauer and gave great feedback from other students that attended.

### *Superintendent Report*

Mr. Saxton distributed and summarized the handout of MCA Test Results. Ms. Scardigli will provide a report on the results in August. School Board members should review the handout and submit any questions to Mr. Saxton.

Mr. Saxton met with the Superintendent from an out state school District. They talked extensively about the media. The outstate Superintendent had several compliments for our District and our Q Comp initiative.

## **New Business**

### *School Board Policy 105.1*

School Board members reviewed the proposed policy. Ms. Grams suggested that the word "Chair" be added to III. G. and J. following School Board and that in F. and L. the "School Board" be included before Chair. In III. J. a roll call vote is usually done alphabetically, which will be brought up for discussion at the Minnesota School Board's Association training session on July 17.

### *School Board Policy 106.1*

School Board members reviewed the proposed policy. In III. B. "timely manner" needs to be defined. After discussion consensus was to reword to "ten (10) calendar days prior to the next School Board meeting". In III. C. the word "calendar" will be added after five (5) **calendar** days.....

### *School Board Policy 106.2*

School Board members reviewed the proposed policy.

## **Other Matters**

### *Annual Resolutions*

1. Ms. Grams moved and Ms. Kelly seconded that the regular School Board meetings be held the second and fourth Monday of each month at 7:00 p.m. The meetings are held in the Central Services Center Community Room, 4115 Ambassador Blvd., St. Francis at 7:00 p.m. on the dates listed in the following schedule. In the months of July and December the meeting will be held once on the second Monday only. Motion carried.

July 14, 2008	January 26, 2009
August 11, 2008	February 9, 2009
August 25, 2008	February 23, 2009
September 8, 2008	March 9, 2009
September 22, 2008	March 23, 2009
October 13, 2008	April 13, 2009
October 27, 2008	April 27, 2009
November 10, 2008	May 11, 2009
November 24, 2008	May 25, 2009 (Tues.)
December 8, 2008	June 8, 2009
January 12, 2009	June 22, 2009

2. Mr. Grams moved and Ms. Grams seconded the following resolution: Motion carried.

WHEREAS, this School District has facilities to provide reimbursable meals to students, and WHEREAS, this School District has participated in the Federal Commodities Program, and WHEREAS, this School District has invited family participation in the Educational Benefits program in past years, and WHEREAS, the Nutrition Services program must be self-supporting and follow the requirements of the State and Federal Child Nutrition programs.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15 that effective for the 2008-09 school year the District provide reimbursable meals and milk to its students and staff according to the following:

- A. Secondary School (grades 6-12) student lunch shall be \$2.10 per meal.
  - B. Elementary School (K-5) student lunch shall be \$1.90 per meal.
  - C. The lunch price for those who qualify for reduced price lunch through the Educational Benefits program shall be \$0.40 per meal. Those who qualify for free lunch through the Educational Benefits program will not be charged for one reimbursable lunch with milk per day.
  - D. Families may apply to learn of student eligibility for free or reduced price lunches and/or breakfasts through the Educational Benefits program. Applications are available at all school sites and at the Office of Nutrition Services at the Central Services Center.
  - E. Adult lunches shall be \$3.10 per meal.
  - F. One carton of milk shall be furnished with each reimbursable meal at no extra charge. Additional milk may be purchased at \$0.35 per half-pint carton.
  - G. The District's Nutrition Services Department may offer ala carte items to all district students and staff at appropriate prices.
  - H. Secondary School (grades 6-12) student breakfasts shall be \$1.15 per meal.
  - I. Elementary School (K-5) student breakfasts shall be \$1.05 per meal.
  - J. Adult breakfasts shall be \$1.60 per meal.
  - K. Those who qualify for free or reduced meals through the Educational Benefits program will not be charged for one reimbursable breakfast with milk per day.
  - L. The School Board reserves the right to change prices during the school year.
3. Mr. Haag moved and Ms. Lipinski seconded that the mileage allowance shall be 58.5 cents per mile as compensation for employees' use of own automobile in performance of duties. Motion carried.
  4. Mr. Grams moved and Ms. Grams seconded that the following annual memberships be approved: Motion carried.
    - a. to renew the Minnesota School Boards Association membership for 2008-09 at the cost of \$8,798.00

- b. to renew the Schools for Equity in Education membership for 2008-09 at the cost of \$5,558.30
  - c. to renew the ECSU membership for 2008-09 at the cost of \$6,063.30
  - d. to renew the CMERDC membership for 2008-09 at the cost of \$1,312.50
  - e. to renew membership in the Metropolitan Principals' Academy Tier 1 at the cost of \$1,800.00
  - f. to renew the Policy Service Renewal Membership update for FY 2008-09 at the cost of \$455.00
5. Mr. Haag moved and Ms. Kelly seconded the following resolutions: Motion carried.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following individuals be appointed to serve on the Community Services Advisory Council for the 2008-09 school year:

June Anderson, Theresa Antinozzi, Dick Bartz, Diane Guinn, Helen Hartley, Ron Larson, Rick Mengelkoch, Nancy Messerschmidt, Kathleen Miller, Jeanette Offerdahl, Jim Perleberg, Teresa Rajakowski, Steve Rod, Laura Irwin Schack, Nancy Wallace.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the following individuals be appointed to serve on the Early Childhood Family Education Advisory Council for the 2008-09 school year;

Cynthia Behling, Holly Bonczek, Greg Day, Michelle Day, Shannon Dufresne, Jenny Dupre, Kris Juaire, Vicki Knotz, Tom Larson, Renee Lipinski, Josie Madland, Lorrie Martin, Annie Mickelburg, Angie Quasbort, Lisa Reintjes, Tina Schwieters, Kathleen Stadel, Lori Strandlund, Jennifer Treiber, Nicole Vincent, Nancy Wallace.

6. Ms. Grams moved and Mr. Haag seconded that activity fees for the 2008-09 school year be established as follows: Motion carried.

High School (9-12)

<u>Activity</u>	<u>Cost</u>
Baseball	\$150.00
Basketball (Boys)	\$150.00
Basketball (Girls)	\$150.00
Cross Country (Boys)	\$150.00
Cross Country (Girls)	\$150.00
Football	\$150.00
Golf (Boys)	\$150.00
Golf (Girls)	\$150.00
Gymnastics	\$150.00
Hockey (Boys)	\$150.00*
Hockey (Girls)	\$150.00*
Soccer (Boys)	\$150.00
Soccer (Girls)	\$150.00
Softball	\$150.00
Tennis (Boys)	\$150.00
Tennis (Girls)	\$150.00
Track (Boys)	\$150.00
Track (Girls)	\$150.00
Volleyball	\$150.00
Weight Training (Fall)	\$ 50.00
Weight Training (Winter)	\$ 75.00

Weight Training (Spring)	\$ 50.00
Wrestling	\$150.00
Danceline (Fall)	\$150.00
Danceline (Winter)	\$150.00

\*Additional fee of \$100.00 payable to East Bethel Ice Arena

Note: All students that participate in 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup> grade athletics will pay \$125.00 per sport with a \$250.00 individual maximum payment.

All students that participate in grades 10-12 athletics will pay \$150.00 per sport with a \$300.00 individual maximum payment. (A three sport athlete will get the third sport free of charge.)

Students that participate in both activities and sports will also pay a maximum \$300.00 (ex. CC - \$150.00, GBB \$150.00, Debate - \$0)

Knowledge Bowl	\$55.00
Speech	\$55.00
Debate	\$55.00
Drama (Fall)	\$55.00
Drama (Spring Musical)	\$55.00
Marching Band	\$55.00
Art	\$25.00
Choral Music (Ensembles)	\$25.00
Instrumental Music (Ensembles)	\$25.00
One Act Play	\$25.00
VICA	\$25.00
DECA	\$25.00

Rental Fee (Music)

<u>Activity</u>	<u>Cost</u>
Instrument Maintenance	\$25.00
Instrument Rental	\$35.00

Parking Permits

Parking Permits ( per trimester)	
1. <del>South Lot (per trimester)</del>	<del>\$65.00</del>
2. <b>East &amp; West Lots <i>numbered spaces</i></b> (per trimester)	\$45.00
3. <del>Lower Lot (per trimester)</del>	<del>\$25.00</del>

7. Ms. Grams moved and Mr. Grams seconded the following resolutions: Mr. Vogel commented that he is not satisfied with legal counsel however is in favor of the other resolutions. Motion carried with six directors voting aye, and one nay, Mr. Vogel.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that Malloy, Montague, Karnowski, Radosevich & Co. P.A. be named as the District's financial auditor for accounts and records for the 2007-08 fiscal year.

BE IT RESOLVED by the School Board of Independent School District No. 15 that Ratwik, Roszak, Bergstrom, and Maloney be named as the District's legal counsel.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Anoka County Union be designated as the official newspaper of the District for 2008-09.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that 21<sup>st</sup> Century Bank of Ham Lake, Peoples Bank of Commerce, and Village Bank of St. Francis be designated as the official depositories; and that they provide collateral to the District in the amount of 110% of all deposits maintained exclusive of FDIC insurance amounts.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the following financial institutions, but not limited to these institutions, be authorized for

investment of School District reserve funds pursuant to M.S. 118.02 & 118.04.

1. 21<sup>st</sup> Century Bank of Ham Lake
2. Peoples Bank of Commerce
3. Village Bank of St. Francis
4. Wells Fargo Bank of Minneapolis
5. US Bank of St. Paul
6. US Bank of Minneapolis
7. MSDLAF – PFM Asset Management LLC
8. Smith Barney – Citigroup Global Markets Inc.
9. PMA Financial Network, Inc.
10. PMA Securities, Inc.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Director of Business Affairs be authorized to act as treasurer in carrying out the clerical duties of school financial management pursuant to M.S. 123B.14 as it relates to assigning appropriate staff to sign checks, sign collateral agreements and make investments in the best interest of the School District.

BE IT FURTHER RESOLVED pursuant to M.S. 123B.02, subd. 18 when the payment of a claim cannot be deferred until the next board meeting without loss to the district of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of the contract, the Director of Business Affairs is authorized to pay the claim prior to board approval, providing that the payment made prior to board approval will be reviewed and acted upon at the next board meeting.

BE IT FURTHER RESOLVED that the Superintendent of Schools, or designee, be authorized to make electronic fund transfers, pursuant to M.S. 471.38 subd. 3 & 3A.

8. Ms. Grams moved and Ms. Lipinski seconded the following resolutions: Motion carried.

WHEREAS, the School Board accepts the responsibility of providing Adult Basic Education opportunities to its adult residents 16 years of age and older who are not currently enrolled in public school regular day classes; and

WHEREAS, the School Board understands that programs funded through P.L. 230 (Adult Education Act of 1965 as amended) and M.S. 123B.02, subd. 1, 2, and 8, Education Program for Adults needs to be part of a cooperative Adult Basic Education delivery system established by written agreement among/between two or more school districts; and

WHEREAS, the Minnesota Department of Education through State Law 123B.02 and Federal Law 91-230, makes funds available to cover up to 75% of the cost of expanding basic education opportunities to adults; and

WHEREAS, the purpose of the laws are:

1. To enable all adults to acquire basic skills necessary to function in society.
2. To enable adults who so desire to continue their education to at least the level of completion of secondary school.
3. To make available to adults the means to secure training that will enable them to become more employable, productive and responsible citizens.
4. To emphasize through outreach and services meeting the needs of the most economically disadvantaged and least educated persons in the community; and

WHEREAS, the participating school districts are:

Anoka-Hennepin School District No. 11 (Fiscal Agent)  
Brooklyn Center School District 286  
Centennial School District No. 12  
Columbia Heights School District No. 13

Fridley School District No. 14  
St. Francis School District No. 15  
Spring Lake Park School District No. 16  
Elk River School District No. 728  
Forest Lake School District No. 831; and

WHEREAS, the cooperating agencies are:

Anoka Technical College  
Anoka County Community Action Program  
Washington County  
Anoka County Job Training Center  
Sherburne County Corrections  
Anoka County Corrections  
Minnesota Literacy Council Incorporated  
Anoka County Library System; and

WHEREAS, the length of the agreement is from July 1, 2008 to June 30, 2009.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15 to agree to work with the above-named school districts and agencies in continuing a cooperative Adult Basic Education project for the 2008-09 school year and appoints the Director of Community Services to represent this District on the Metro North Management Board by participating in its regular meetings.

Adopted this 14th day of July, 2008.

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Superintendent

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ISD No. 15 Clerk

9. Mr. Haag moved and Mr. Grams seconded the following resolution: Motion carried.

BE IT RESOLVED, that Jacqueline Stein, Director of Special Services, be appointed as representative to the ACCFC (Anoka County Children and Family Council) and that Lillian Levine, Program Supervisor of Health Services, be appointed as alternate.

10. Ms. Grams moved and Ms. Kelly seconded the following resolutions: Motion carried.

BE IT RESOLVED, that this governing board of Independent School District No. 15, County of Anoka, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and other extracurricular activities (referred to in Minnesota Statutes, section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

BE IT FURTHER RESOLVED, the St. Francis High School be authorized by this, the governing board of said school district or school to renew its membership in the Minnesota State High School League, and participate in the approved interschool activities sponsored by said League and its various subdivisions, and

BE IT FURTHER RESOLVED, that this governing board hereby adopt the Constitution, Bylaws, rules and regulations of the said League and all amendments thereto as the same are published in the latest edition of the League's Official Handbook, on file at the office of the School District, as the minimum standards governing administration and responsibility for supervision of such activities are assigned to the official representative.

The above resolution was adopted by the governing board of this School District and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Department of Education as provided for by law.



SIGNATURES:

\_\_\_\_\_  
Clerk  
July 14, 2008

\_\_\_\_\_  
Superintendent  
July 14, 2008

11. Mr. Grams moved and Ms. Grams seconded the following resolution:

The following public notice shall be published in the legal section of the official newspaper and displayed on each school's bulletin board by September 1 of each year:

PUBLIC NOTICE - DIRECTORY INFORMATION  
INDEPENDENT SCHOOL DISTRICT NO. 15  
St. Francis, Minnesota

NOTICE IS HEREBY GIVEN-

Pursuant to the Family Educational Rights and Privacy Act and Minnesota Government Data Practices Act, Independent School District No. 15 designates the following as "directory information:"

1. Student's name
2. Age
3. Participation in officially recognized activities and sports
4. Weight and height of members of athletic teams
5. Degrees and awards received
6. The most recent previous educational agency or institution attended by the student

Directory information does not include identifying data which references religion, race, color, social position, or nationality.

Directory information is public data under Minnesota law. Pursuant to federal law, a parent/guardian of a student attending the School District or an 18 year old student attending the District, may refuse to allow the District to designate some or all of the above categories of information about the student as directory information. Any information not designated as directory information on a student cannot be released by the District without the consent of the student's parent or the student, if 18 years of age or older. If a parent/guardian or student does not want some or all of the above information designated as directory information, he or she must contact the principal of the building which the student attends and complete a written document denying release of the information. The form must be completed and provided to the District within two (2) weeks of this publication notice. A copy of the form to deny release of information is available at the District office or principal's office upon request.

Independent School District No. 15

\_\_\_\_\_  
July 14, 2008

\_\_\_\_\_  
ISD No.15 School Board Clerk

12. Mr. Haag moved and Ms. Grams seconded the following resolutions: Motion carried.

INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota 55070

**PUBLIC NOTICE**

It is the policy of the School Board of Independent School District No. 15 to comply with Title IX of the Education Amendments of 1972. Section 504 of the Rehabilitation Act of 29 U.S.C. 794 etseq to the end that educational programs and activities, including employment therein and admission thereto, religion, national origin, sex, marital status, status with regard to public assistance or disability and to promote the elimination of these discriminatory practices in public school and public educational agencies under its

general supervision.

The following official is hereby designated as the official responsible to coordinate efforts to comply with and carry out the responsibilities of the School District under Part II of the Final Title IX Regulation Implementing the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 29 U.S.C. 794 etseq, as amended including any investigation of any complaint communicated to the District alleging non-compliance with the regulations or alleging any actions which would be prohibited under Part II or Section 504.

Name: Mr. Jay Reker  
Independent School District No. 15  
4115 Ambassador Blvd.  
St. Francis, MN 55070-9668  
(763) 753-7039

Date Approved: July 14, 2008

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Superintendent of Schools be authorized, on behalf of the Board, to prepare and apply for grants to the School District from State, Federal or private resources. BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that authority be granted to the Superintendent of Schools for the 2008-09 school year to execute non-resident student attendance agreements as required by M.S. 124D.08, in behalf of the School Board.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Director of Human Resources be designated as the employee responsible to coordinate the School District's efforts to comply with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, and its regulations, 34 CFR, paragraph 104 related to student programs.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the 2008-09 Emergency Action Plan, developed by the labor-management Safety Committee be approved as presented. Categories include:

- Armed Intruder
- Assault & Rape
- Bomb Threat
- Bus Accidents
- Child Abuse/Childnapping
- Civil Defense
- Demonstrations/Disturbances
- Emergency Exits
- Fires
- First Response Team
- Hazardous Materials
- Medical Emergencies
- Red Cross Plan
- Severe Weather
- Severe Weather Shelter Areas
- Suicide Prevention
- Suicide/Death
- Utility Emergencies
- Vandalism
- Building Floor Plans

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District adopt the Total Special Education System (TSES) policies and procedures as developed and presented by the Minnesota Department of Education, for use in all Special Education programs within Independent School District No. 15.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Transportation Supervisor be appointed as School Transportation Safety Director to oversee school bus safety operations.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District declare its intention to carry out the policy of the Congress of the United States by developing projects in concert with current State and Federal Title I Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the educationally deprived children that attend school in the District.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that application be made for financial assistance available under Title I, Title II, Title III, Title IV and V as amended, and that Jacqueline Stein, be named as the Local Agency Representative and be directed to execute and file application(s) for and in behalf of the School District and in all related activities.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District declare its intention to develop projects which expand and improve the educational programs of the District through utilization of funds available from Title I, Title II, Title III, Title IV and V.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that this School District enter into an agreement with the State of Minnesota, State University Board, for the purpose of providing supervisory services for students from the St. Cloud State University.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that substitute employee rates will be established as follows:

Bus Driver	Equivalent to lowest step of the contract
Office Professional	\$11.25
Custodian	\$11.75
Maintenance	\$11.75
Educational Assistant A12	\$10.25
Educational Assistant	\$11.25
Health EA	\$11.75
Head Election Judge	\$ 8.85
Election Judge	\$ 8.35

\* Occasional substitute employees assigned to hourly positions who work in the District more than twenty (20) continuous days in one assignment, may be paid at the first applicable Step for that particular position.

Teacher	
a) Occasional Substitute	\$110
b) Occasional Substitute after 30 days	\$125
c) Trimester - continuous days ** per school year	

\*\* Teacher Schedule with training and experience

13. Mr. Grams moved and Mr. Haag seconded the following resolution: Motion carried.

BE IT RESOLVED that the School Board of Independent School District No. 15 endorses the Health and Safety Management Plan as the procedures for the required compliance with all applicable regulations and building operational standards.

*Health and Safety Environment Programs FY08-09*

Motion was made by Ms. Kelly and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Health and Safety Environmental Programs be accepted in order to qualify for the 2008 pay 2009 Health and Safety Funding.

Motion carried.

Chair Anderson called for a five minute recess at 9:04 p.m.

*Closed Session – Negotiation Parameters*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion by Ms. Grams, second by Ms. Kelly. Vote: 7 - 0

Time: 9:12 p.m.

Resume Open Meeting: Motion by Ms. Grams: I move that the open meeting be resumed, second by Ms. Kelly. Vote: 7 – 0

Time: 9:54 p.m.

Board members discussed the negotiation process for employee groups whose contracts expired June 30, 2008.

The meeting was adjourned at 9:54 p.m. \_\_\_\_\_  
Harry Grams, Clerk