

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
March 24, 2008  
Regular Meeting – 7:00 p.m.

The regular meeting was called to order by Vice Chair Kelly at 7:00 p.m. with the following members present: Directors H. Grams, Haag, Vogel and Human Services Director Jay Reker. Absent: Chair Anderson, Directors S. Grams, Lipinski, and Superintendent Saxton.

Others present were Director of Business Affairs Mae Hawkins, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, Student School Board representative Ryan Enerson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center April 14, April 28, May 12, and May 27. Dialogue with the School Board will be at 6:30 p.m. on April 14 and May 12.

**Consideration of Visitors**

Ms. VanDenburgh addressed the School Board inquiring about the lease levy amount on tax statement. Ms. Hawkins will address the lease levy as noted on tax statements under Administrative Reports.

**Communications**

Mr. Reker received a letter regarding opening negotiations with Educational Assistants. Ms. Lipinski will participate as the School Board representative.

An email was received from Mr. Tom Fisher congratulating Len Messerschmidt and the girls' basketball team for their success in making it to state competition. Mr. Reker also congratulated the team and Mr. Messerschmidt.

Mr. Reker requested any feedback regarding responses given to community inquiries be submitted to him. The Blue Ribbon Task Force participation was addressed at the District Leadership Team meeting. Dr. Worner submitted the composition list for membership.

**Agenda**

Motion was made by Mr. Grams and seconded by Mr. Haag. Motion carried.

**Consent Agenda**

Motion was made to approve the Consent Agenda as revised by Mr. Grams and seconded by Mr. Haag. Mr. Vogel requested that item A be removed and considered separately.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**HANSON, MIKKI**, Dape Long Term Substitute, SFE, SFHS, T-15, effective 03/03/08.

**STARKS, RUTH**, Long Term Substitute, SFMS, Salary BA60, effective 02/26/08.

**SWORSKY, TERRY**, Science Teacher, SFHS, Long Term Substitute, Salary Teacher 1, 32.5 days effective 01/18/08.

**LEAVES OF ABSENCE:**

CLASSIFIED

**JONES, TOM**, Teacher, SFMS, return from Military LOA beginning 03/11/08.

**STILES, BETHANY**, Teacher, SFHS, return from LOA beginning 03/10/08.

NON-CLASSIFIED

**LOFGREN, CURT**, Custodian, CCCS, return from LOA beginning 03/17/08.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

CLASSIFIED

**AARNESS, MARY**, Program Supervisor, Health Services, retirement effective 06/30/08.

**ANTHONY, KATHERINE**, Teacher, Crossroads, resignation effective 06/09/08.

**HODES, JAN**, Teacher, Crossroads, resignation effective 06/09/08.

**SMITH, JACQUELINE**, Program Supervisor, Special Education, CSC, resignation effective 4/11/08.

#### NON-CLASSIFIED

**AUKES, DIANA**, Office Professional, SFHS, retirement effective 06/20/08.

**HEINIEMI, KERRY**, Career Planning Advisor, SFHS, resignation effective 06/04/2008.

**KELLERMANN, JULI**, Helper/Server, Nutrition, termination effective 03/19/08.

**SAVAGE, TERESA**, Career Planning Advisor, SFHS, resignation effective 03/11/08.

C. THAT Claims and Accounts be approved as presented.

D. THAT Investments be approved as presented.

E. THAT the Collaboration Agreement with Health Start be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Participation Agreement with Healthy Start for Funded Home Visiting Partners for the 2008-09 school year be approved.

F. THAT the Medical Director Agreement be approved as presented.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the agreement with Allina Medical Clinic for Independent School District No. 15 Medical Advisor at a payment of \$100 per hour for services provided.

G. THAT renumbering of Policy 306.2 to 591 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Policy 306.2 Electronic Mail adopted February 12, 2007 be renumbered to 591 Electronic Mail to align with District School Board Policy Numbering Series and move this policy to the staff policy section be approved as presented.

H. THAT the Gift Acknowledgements be approved as presented.

\$1,000.00, PTO of EBCS, two \$500 scholarships to one boy and one girl who attended EBCS

\$35.00, Wells Fargo Matching Gift Program, to CCCS for general supplies

\$2,128.94, Target Stores, to CCCS for general supplies

\$300.00, SFE APT, scholarship fund

\$1,457.78, Target Corporation, to EBCS for general supplies

\$1,500.00, Choir Boosters, Six - \$250 music scholarships

\$200.00, Oak Grove Seniors Mutual Assistance Club, student scholarship

\$250.00, John T. Jones Memorial Scholarship, agricultural/animal science class student scholarship

\$300.00, Family of Ed Fleming, student scholarship to student in business dept.

\$3,000.00, Connexus Energy, three \$1,000 student scholarships

\$500.00, Zimmerman Fire Dept. Relief Association, to Ray Bonine class for 08-09 binding journals

Motion carried.

Motion was made by Mr. Vogel and seconded by Mr. Grams.

A. THAT the minutes for February 25 and March 10 be approved as presented.

Mr. Vogel requested a correction in the minutes for March 10. March 10, minutes will reflect the change and on the agenda for approval on April 14. February 25, 2008 minutes will be acted on.

Motion carried.

### **Reports**

#### *2008-09 Site Budget Memo Report*

Ms. Hawkins reported that in response to questions being asked regarding the portables and the tax levy, the tax levy that is being paid this May and October is actually for school year's payments on the portables. The levy process is one year behind on the portables. The levy that taxpayers are paying in calendar year 2008 is for the 2006-07 school year lease payments. The 2007-08 school year payments will be on next year's levy and the year after that is when there will be no levy for the portables.

Ms. Hawkins provided a summary of the document of the proposed individual site budgets and reductions for the 2008-09 school year.

Ms. Hawkins and Ms. Stein will review finance and special education information with new School Board members at a work session. Mr. Haag and Mr. Vogel will attend at 5:00 p.m. prior to the School Board meeting on April 28.

#### *Construction Update*

Mr. Larson provided a slide presentation of the construction project including pictures of the terrazzo flooring, lockers, and corridor. Final cleaning is being done. Lockers are in. Landscaping will be done this

spring with the assistance from Mr. Plantenberg and Mr. Lintgen who have developed the plan.

#### *Portable Update*

The portables at Cedar Creek Community School are gone. Portables at St. Francis Elementary School are off the pylons and will be gone by end of the week. There will be an article in the Courier in April regarding the removal process.

#### *Varsity Field*

Mr. Ron Larson and Mr. Saxton have received phone calls regarding the concession stand being built at the high school baseball complex. Mr. Larson also clarified the varsity softball and baseball team trips to spring training, and the high school band trip. The District does not fund these trips for students, parents, or teachers/coaches. The trip cost is paid for through fund raising and from parents. The District is not contributing any funding for the concession stand. The baseball association, American Legion, and other sources have donated full labor and funding with no expense to the District. The field is a community field used by many non district teams. Ms. Kelly suggested a sign be posted noting who the project is funded by.

#### *School Board Report*

Mr. Haag reported that the girls' fast pitch baseball team was at Cub Foods bagging groceries to raise funds for a spring trip. Mr. Haag met with Mr. Hahn and reviewed budget reductions and kindergarten students remaining at the Cedar Creek site. Mr. Haag attended the girls' state basketball tournament. Mr. Vogel attended the East Bethel Community School Science Fair and noted how impressive the enthusiasm and attendance was. Mr. Vogel talked with the community member that sent a letter regarding the student handbook policy change. Ms Kelly reported that she and Mr. Anderson met with Senator Jungbauer regarding issues with ISD No. 15, and legislation that could help the District. The District will work together with Senator Jungbauer, possibly the city and county, to come up with some dollars that might be available to the District. A plan in how to use the dollars must be developed. The senate has not come up with any new dollars, however the house introduced house file #2475, which could be additional dollars per student, as a one year emergency fund only. Ms. Kelly reported on other possible funding. Ms. Kelly noted inaccuracies in the article written by Norm Draper STAR Tribune on March 23. Ms. Kelly requested two Board members for the dialogue sessions. On April 14, Mr. Grams and Mr. Haag, and on May 12, Mr. Vogel and Ms. Kelly will dialogue. Mr. Grams expressed congratulations to Len Messerschmidt and the girls' basketball team. Ms. Wagner was acknowledged for working with the spirited students at the game. Mr. Grams talked with Mr. Anderson about responding to the letter received regarding the student handbook policy change.

#### *Superintendent's Report*

Mr. Reker reported that the Financial Planning Action Committee met March 19, and that recommendation to the Superintendent will come before the Board on April 14. The Board will receive additional information regarding the Comprehensive Election Planning Model in the next few weeks.

#### *Student Report*

Ryan Enerson provided the report. Prom will be on April 12. Student Council will have a Custodian Night on April 4, with students assisting the custodians clean. The DECA State Competition was a great experience. Cody Clem will advance to the international competition in Atlanta, GA.

#### **New Business**

The World Wide Web policy is a first reading. If there are any questions contact Ms. Hawkins or a member of the technology committee.

#### **Other Matters**

##### *Policy 310*

Motion was made by Mr. Grams and seconded by Mr. Haag.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt revised policy 310 Field Trips as recommended.

Motion carried.

EXTRACT OF MINUTES OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO.15

Board Member Joe Haag introduced the following Resolution and moved its adoption.

Mr. Vogel expressed concern in the wording use “heard by the School Board “. Mr. Reker clarified that this is a committee of the School Board and the language used as in past resolutions. Mr. Vogel also expressed discomfort in voting on the resolution without background information.

RESOLUTION REGARDING AN EMPLOYEE GRIEVANCE

Whereas, a Level III Grievance Hearing upon the Grievance of William Bottema, Vic Lindquist, and Local 284 was heard by the School Board at its meeting on March 6, 2008; and

Whereas, the Grievant and the Union and the Administration have presented their arguments to the Board and the Board has considered those arguments; and

Whereas, the School Board has determined findings which are set out in the letter to Mr. Bottema, Mr. Lindquist, and Local 284.

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 15 AS FOLLOWS:

1. That based upon the materials and arguments submitted by Mr. Bottema, Mr. Lindquist, and Local 284 and the Administration and after due consideration, the School Board formally adopts findings set out in the letter to Mr. Bottema, Mr. Lindquist, and Local 284.
2. That based upon these findings, the decision of the School Board is that the Grievance is denied.
3. That the Board Chair is authorized and directed to sign and have the letter served by U.S. Mail upon Mr. Bottema, Mr. Lindquist, and Local 284.

The motion for the adoption of the foregoing Resolution was duly seconded by Harry Grams and upon a vote being taken, the following voted in favor of the motion: Harry Grams, Joe Haag, and Amy Kelly.

And the following voted against the motion: Mark Vogel.

Whereupon, the Resolution was declared duly passed and adopted.

*Revised 2007-08 Budget*

Motion was made by Mr. Haag and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2007-08 Budgets be amended as follows:

For Fiscal Year July 1, 2007 to June 30, 2008

Fund 01, General Fund*	Revenues	\$ 51,909,794
	Expenditures	\$ 53,972,090
Fund 02, Food Service	Revenues	\$ 2,516,229
	Expenditures	\$ 2,516,229
Fund 04, Community Education	Revenues	\$ 2,070,364
	Expenditures	\$ 2,081,225
Fund 06, Building Construction	Revenues	\$ 120,000
	Expenditures	\$ 8,571,437
Fund 07, Debt Service	Revenues	\$ 7,980,095
	Expenditures	\$ 8,843,099
Fund 09, Expendable Trust Fund	Revenues	\$ 368,130
	Expenditures	\$ 367,901

Ms. Hawkins reviewed the a) adjustments which include revenue changes in student enrollment, and special education state proration, b) adjustments which include an increase in expenditures related to site underspending and other state and federal revenue adjustments, c) amounts reflecting the unreserved and

operating capital of the General Fund balances, d) bond refunding of 2003B with future savings to taxpayers, and e) amount reflecting gifts approved by School Board through March 10, 2008.

Motion carried.

*Mechanics/Hostlers Contract*

Motion was made by Mr. Grams and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the two-year working agreement (07-08/08-09) with the Mechanics/Hostlers is approved as presented.

Mr. Grams served as the Board representative. A final agreement was made with a Memorandum of Understanding to discuss during the next negotiation session.

Motion carried with one abstention, Mr. Vogel.

*Out of State Travel – DECA*

Motion was made by Mr. Grams and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the DECA proposal for an out-of-state trip to Atlanta, GA on April 25 – April 30, 2008 to attend the International Career Development Conference be approved as requested.

Motion carried.

*Out of State Travel – High School Choir*

Motion was made by Mr. Grams and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Choir proposal for an out-of-state trip to Orlando, FL with Caribbean Cruise between March 6, and March 16, 2009 be approved as requested.

Motion carried.

*Extended Trip Request – Skills USA*

Motion was made by Mr. Haag and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an extended trip to Bloomington, MN, April 4 – April 6, 2008 be approved as requested.

Motion carried.

The meeting was adjourned at 8:18 p.m. \_\_\_\_\_

Harry Grams, Clerk