

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

February 22, 2010

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 February 22, 2010
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

I. Call to Order – Pledge of Allegiance

II. **Board Calendar Dates**

| | |
|--|--|
| March 8, 2010 | March 22, 2010 |
| Dialogue with School Board – 6:30 p.m. | Dialogue with School Board – 6:30 p.m. |
| Regular Meeting – 7:00 p.m. | Regular Meeting – 7:00 p.m. |
| Central Services Center – Community Room | Central Services Center – Community Room |
| April 5, 2010 | April 12, 2010 |
| Work Session – 5:30 p.m. | Dialogue with School Board – 6:30 p.m. |
| Community Room – Sandhill Center | Regular Meeting – 7:00 p.m. |
| | Central Services Center – Community Room |

Consideration of Visitors (To address the School Board complete the card at the table & and submit to the Chair)

III. Approval of Agenda

IV. Consent Agenda

| | | |
|-------------|---|----|
| A. | Approval of Minutes of February 8..... | 5 |
| Rev. | B. Approval of Routine Personnel Items..... | 9 |
| | C. Approval of Claims and Accounts..... | 10 |
| | D. Approval of Investments | 11 |
| | E. Approval of Extended Travel – High School Softball..... | 14 |
| | F. Approval of Extended Travel – DECA | 15 |
| | G. Approval of Extended Travel – C.I.S./Student Council | 16 |
| | H. Approval of Telecommunication Agreements..... | 17 |
| Rev. | I. Approval of Gift Acknowledgements..... | 18 |
| | J. Approval of Contract – Bus Drivers..... | 24 |

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report

VI. Other Matters

| | | |
|---------------|--|----|
| Delete | A. Resolution Proposing Termination..... | 25 |
| | B. | |

VII. Other Business

- A.
- B.

VIII. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
February 8, 2010

The regular meeting was called to order by Chair Kelly at 7:01 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representatives Dylan Sowers, Jakki Thompson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, February 22, March 8, March 22, and April 12, 2010. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Cedar Creek Community School

Principal Darin Hahn, and Assistant Principal Jill Kelly reported what is happening at Cedar Creek Community School. Facility Update – the media center is now a library again and there are three functioning gymnasiums. Site Goals for 2008-09 were reviewed. Goal percentage increased 3% over last year's achievement. Technology Infusion – currently installed are: projectors, speakers, document cameras and Tandberg Camera. SMART boards will be coming to the site soon. Community Outreach: include strong parent volunteers, Courier articles, and classroom websites.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Mr. Vogel. Mr. Vogel requested item A. and Ms. Van Denburgh requested that item E. be considered separately.
B. THAT the Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the
Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

GROVER, MATHEW, Science Teacher, SFHS, Temporary, 8.0 hrs./day, 78.5 days effective 2.8.10.
NORDIN DAWN, Teacher, Targeted Services, SFMS, Additional Assignment, 2.0 hrs./day, 43.0 days effective 12.8.09.
CALVERT, KATIE, Teacher, Targeted Services, SFMS, Additional Assignment, 2.0 hrs./day, 43.0 days effective 12.8.09.
WARD, SARA, Title I Math Instructor, SFMS, Temporary 8.0 hrs./day, 41.0 days effective 1.27.10.

NON-CLASSIFIED

ADDISON, SUNSHINE, Educational Assistant, Transportation, Step 12, 7.5 hrs./day, 64.0 days effective 1.21.2010.
HALL, CARRIE, Educational Assistant, Job Coach, T-15, B23, 6.0 hrs./day, 170.0 days prorated.
LARSON, CATHERINE, Educational Assistant, SFE, From Layoff, B 22, 6.5 hrs./day, 172.0 days prorated effective 2.1.10.

SHORE, TAMMIE, Educational Assistant, EBCS, Targeted Services, B22, 1.0 hr./day, 18.0 days effective 2.11.10.

LEAVES OF ABSENCE:

CLASSIFIED

HANOWSKI, LORI, Special Education Teacher, SFMS, Medical LOA effective 2.5.10.

TALBOT, ERICA, Speech/Language Pathologist, EBCS, Maternity LOA effective 4.21.2010.

NON-CLASSIFIED

CARLSON, ALEXIS, Nutrition, SFHS, Medical LOA effective 1.19.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

BLANCHETTE, HEIDI, Educational Assistant, SFE, Resignation effective 1.22.10.

MCQUERTER, EDITH, Educational Assistant, SFHS, Resignation effective 1.21.10.

C. THAT the Teacher Seniority List be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

D. THAT the Ten Paid Holidays for 2010-2011, & 2011-2012 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following dates be recognized paid holidays for District 15 staff under applicable terms and conditions of employment:

School Year 2010-2011:

July 2, September 6, November 25 & 26, December 23 & 24, 31 of 2010

February 21, April 22, May 30 of 2011

School Year 2011-2012:

July 4, September 5, November 24 & 25, December 23 & 26 of 2011

January 2, February 20, April 6, May 28 of 2012

Motion carried.

F. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$1,089.25, Lifetouch National School Studios, to SFHS at principal's discretion

\$133.95, Broadcasting Program, to purchase equipment for the Broadcasting Program at SFHS

\$1,000.00, A. Oscar and Val Carlson, 2008-09 JDK Scholarship

\$400.00, Len Roskoski, to the Dr. Noel Johnson Memorial Scholarship, with matching funds from Medtronic Inc. to be applied also

\$1,400.00, St. Francis Dance Team Booster Club, ½ salary for dance team JV coach Megan Hogendorf

\$39.90, SFE APT, for paper to use for APT materials

\$102.34, Wells Fargo Community Support Program, to SFHS at Principal's discretion

\$70.00, Amy Keller & Rachel Muonio (Wells Fargo Community Support Campaign), to SFE for supplies as needed

\$1,000.00, A. Oscar and Val Carlson, for the 2008-09 JDK Scholarship

Motion carried.

A. THAT the minutes of January 25 be approved as presented.

Motion by Mr. Grams and second by Mr. Vogel. Mr. Vogel noted a correction in a word from medication to mediation. Ms. Van Denburgh questioned how abstentions are listed in the vote. Discussion followed.

Motion carried with corrections as noted.

E. THAT the Nutrition Services Managers Contract be approved as presented.

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with Nutrition Services Managers be approved as presented for the 2009-2010 and 2010-2011 school years.

Ms. Van Denburgh explained that she would not vote in favor of the contract due to an increase.

Motion carried with one nay Ms. Van Denburgh. 6 – 1.

Reports

Student Report

Dylan Sowers and Jakki Thompson provided the student report. The high school continues to work on the budget and mission statement. The Speech team had multiple students honored at the tournament in Apple Valley. Snow Week king Andy Benik and queen Melissa Borstner. DECA competed in Districts last week, and a group will be competing at State. Current records: boys' basketball 5-13, girls' basketball 17-3, boys' hockey 15-6-1, and girls' hockey 4-19. Gymnastics took 1st place, and if St. Francis wrestlers win against Cooper, they will be first in the North Suburban Conference. Student Council is holding a Week of Caring. Saints vs. Cancer will continue through the end of February. HOSA competes in late April. MCA retakes were last week. Black History month includes Minority History month and there are silhouettes and depictions of black/minority history on display in the hallways.

Superintendent Communication and Report

Mr. Saxton has a meeting with high school principals to review the progress on the vandalism that occurred at the high school. In review of instant messaging for communications, it is costly. The District will continue exploring ways to communicate more clearly.

There was a meeting with Oak Land and superintendents of the cooperative. Mr. Saxton will be meeting with Ms. Kelly and Mr. Anderson to discuss Targeted Services and the TAIP program.

Mr. Saxton's reports included: participation in a science class observation at the middle school, a meeting with Johnson Controls to review ideas, iPod Touch training February 5, and Cancer Awareness week. He provided a review of the competitions attended, boys' hockey, girls' and boys' basketball, and gymnastics.

Mr. Vogel and Ms. Van Denburgh had questions regarding the vandalism at the high school and what actions might take place. Mr. Saxton responded. Ms. Kelly will request that Mr. Neubauer come and report about the Diversity Outreach Team (DOT) committee and school initiatives. Curriculum is designed to be nonbiased.

Dialogue Session

Mr. Vogel reported that one citizen is concerned with ongoing issues in special education at one site in particular.

School Board Reports

Mr. Anderson reported about the ECSU meeting, SMC at the middle school, and Joint Standing committee meeting.

Ms. Van Denburgh attended Early Childhood Advisory Council meeting. She has had phone calls about the vandalism, possible reward being made public, the campaign to bring back students, and special education concerns. She inquired if attorneys for the District are on retainer. Ms. Hawkins responded that the District is not on retainer but charged for work done.

Ms. Kelly urged Board members to forward concerns and questions to administration. Mr. Saxton addressed how a reward has been given in the past.

Mr. Grams talked with students that were not happy about the vandalism, and he also donated \$50 for the reward. He attended MSBA officer training, the St. Francis Elementary SMC meeting, and Technology Meeting. He acknowledged Mr. Tramm for his work in technology. He received another letter regarding special education and inquired about meeting in closed session. He thanked all groups that have settled in contract negotiations.

Mr. Vogel attended the communication meeting, and reported that Transportation negotiations continue. He encouraged Board members to view the Webcast that City of St. Francis uses and requested discussion at the next meeting.

Ms. Grams requested that the Board be apprised as to where the District is with updates of things that occur. Mr. Haag reported on student of the month and the acknowledgement that is given to students. He attended the MSBA officer training. He acknowledged the Nutrition Managers for settling their contract. He referenced a STAR Tribune article regarding being proactive in searching out students that have left school districts.

Ms. Kelly reported about the DOT meeting. St. Francis High School SMC meeting was cancelled.

Ms. Kelly contacted Minnesota School Boards Association (MSBA) to plan a work session with the Board. The work session will be April 5, at Sandhill Center.

In regards to a request of a Board member to review special education files, Ms. Kelly contacted MSBA regarding the request. School Board members who have an interest in gathering information should make the request at a School Board meeting. The Board will discuss the request and with consensus or by majority vote will direct the superintendent to gather needed information. The representative from MSBA also requested that Board members be reminded that there is a clear distinction between policy decision making and administrative decision making. Mr. Vogel has no desire to get details but some reassurance that topics are being addressed. Mr. Anderson suggested that the process designed for Individual Educational Plans (IEP) be reviewed. Ms. Stein provided a summary of the process. Ms. Grams suggested a subcommittee of School Board, Mr. Saxton, and Ms. Stein meet to discuss issues. Ms. Van Denburgh added that it could be a policy change that may need to be looked at. Ms. Kelly reported that many policies are federally mandated. Mr. Anderson requested that Mr. Saxton be given copies of the two letters to review and report back. Mr. Vogel requested information and status as to ongoing cases. After polling of the Board Mr. Saxton is directed to investigate what is reported in two letters that were sent to Board members, and report back information that can be shared in accordance with data privacy. A report, also in accordance with data privacy, is requested regarding active special education cases that have reached mediation dating back three years to date. Ms. Kelly acknowledged Board members for respectful dialogue.

Motion was made to adjourn the meeting by Mr. Haag and seconded by Mr. Grams. Motion carried.

The meeting was adjourned 9:07 at p.m.

Joseph D. Haag, School Board Clerk

Revised

IV B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

AGRANOFF, PAUL, Teacher, SFMS, Retirement effective end 09-10 school year.
FILIPPI, KEVIN, Teacher, EBCS, Retirement effective end 09-10 school year.
FISHERO, JENNICA, First Grade Teacher, CCCS, Temporary, Substitute, effective 3.8.10.
HANZLIK, YVONNE, Teacher, SFE, Retirement effective end 09-10 school year.
KLEIN, THOMAS, Fourth Grade Teacher, CCCS, Temporary, Substitute, effective 3.19.10.
KRYSTOFIAK, KATHLEEN, School Social Worker, Retirement effective end 09-10 school year.
SELLARS, SHARON, Teacher, CCCS, Retirement effective end 09-10 school year.
SMITH, SARA, First Grade Teacher, CCCS, Temporary, Substitute, effective 4.12.10.
WILLITS, CHRISTINE, Preschool Instructor, LLC, Temporary, Lane 2, effective 4.6.10.

NON-CLASSIFIED

BENGSTON, EDWINA, Administrative Assistant, Human Resources, B23, 4.0 hrs./day effective 2.11.10.
BRESE, MICHELLE, Administrative Assistant, EBCS, B21, 6.0 hrs./day effective 2.16.10.
HICKS, HANNA, Educational Assistant, Transportation, Step 2, 5.5 hrs./day, 52.0 days effective 2.16.10.
SEIDL, LIA, Job Coach, T-15, Step 1, 6.0 hrs./day, 170.0 days effective 3.1.10.

LEAVES OF ABSENCE:

CLASSIFIED

FLATEN, COLLEEN, Licensed School Nurse, SFE, LLC, Medical LOA effective 2.18.10.
HENNESY, SUSAN, Special Education Teacher, CCCS, Medical LOA effective 3.23.10.
SCHMIDT, TYRONE, Computer Technology Teacher, Return From Child Care LOA effective 2.04.10

NON-CLASSIFIED

BASHER, PATRICIA, Nutrition, SFMS, Medical LOA effective 2.10.10.
CARLSON, KAY, Educational Assistant, SFE, Return from Medical LOA effective 2.1.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

LARSEN, APRIL, Special Education Teacher, EBCS, Resignation effective 2.26.10.

NON-CLASSIFIED

PEARSON, GILBERT, Custodian, CCCS, Retirement effective 10.18.10
ROWE, CHRISTINE, Nutrition, Termination effective 1.12.10.

MOTION:

SECOND:

02/22/10

Cash Basis

REVENUE RECAP

| | General Fund (01) | Nutrition Serv (02) | Comm Serv (04) | Building Fund (06) | Debt Redemption Fund (07) | Trust & Agency Fund (09) | Total |
|--------------|----------------------|------------------------|---------------------|-----------------------|---------------------------------|--------------------------------|----------------------|
| Jul-09 | 1,264,813 | 109,432 | 102,593 | 0 | 358,549 | 500 | \$ 1,835,887 |
| Aug-09 | 4,834,937 | 6,129 | 264,051 | 0 | 39,283 | 500 | 5,144,900 |
| Sep-09 | 4,144,523 | 208,673 | 212,762 | 0 | 15,671 | 11 | 4,581,640 |
| Oct-09 | 3,436,229 | 248,494 | 155,966 | 0 | 908,890 | 9,440 | 4,759,019 |
| Nov-09 | 2,650,313 | 213,209 | 145,017 | 0 | 908,913 | 0 | 3,917,452 |
| Dec-09 | 3,851,661 | 239,806 | 132,432 | 0 | 192,469 | 4,666 | 4,421,034 |
| Jan-10 | 3,257,330 | 246,495 | 131,178 | 0 | 78,279 | 49 | 3,713,331 |
| Feb-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mar-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apr-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| May-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jun-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | \$ 23,439,806 | \$ 1,272,238 | \$ 1,143,999 | \$ - | \$ 2,502,054 | \$ 15,167 | \$ 28,373,263 |

Cash Basis

RECAP OF BILLS FOR APPROVAL

| | General Fund (01) | Nutrition Serv (02) | Comm Serv (04) | Building Fund (06) | Debt Redemption Fund (07) | Trust & Agency Fund (09) | Total |
|--------------|----------------------|------------------------|-------------------|-----------------------|---------------------------------|--------------------------------|-------------------|
| Jul-09 | 1,337,851 | 21,814 | 69,855 | 16,990 | 903,078 | 0 | 2,349,589 |
| Jul-09 PR | 473,820 | 4,992 | 80,453 | | | | 559,265 |
| Aug-09 | 1,604,749 | 23,835 | 52,296 | 45,634 | 2,475 | 0 | 1,728,988 |
| Aug-09 PR | 607,366 | 5,977 | 115,115 | | | | 728,458 |
| Sep-09 | 1,316,760 | 32,344 | 48,021 | 108,408 | 55,770 | 1,000 | 1,562,304 |
| Sep-09 PR | 2,502,327 | 73,539 | 113,812 | | | | 2,689,678 |
| Oct-09 | 393,624 | 181,173 | 40,981 | 12,773 | 0 | 205 | 628,756 |
| Oct-09 PR | 2,550,860 | 84,708 | 91,439 | | | | 2,727,007 |
| Nov-09 | 1,996,755 | 137,533 | 63,181 | 48,122 | 0 | 500 | 2,246,091 |
| Nov-09 PR | 2,646,338 | 78,874 | 96,959 | | | | 2,822,171 |
| Dec-09 | 1,018,219 | 131,476 | 46,907 | 5,960 | 0 | 5,529 | 1,208,091 |
| Dec-09 PR | 2,850,909 | 84,364 | 98,869 | | | | 3,034,142 |
| Jan-10 | 903,323 | 124,175 | 32,934 | 0 | 2,543,078 | 8,662 | 3,612,172 |
| Jan-10 PR | 2,637,549 | 78,624 | 90,547 | | | | 2,806,720 |
| Feb-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Feb-10 PR | | | | | | | 0 |
| Mar-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mar-10 PR | | | | | | | 0 |
| Apr-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apr-10 PR | | | | | | | 0 |
| May-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| May-10 PR | | | | | | | 0 |
| Jun-10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jun-10 PR | | | | | | | 0 |
| TOTAL | 22,840,452 | 1,063,427 | 1,041,371 | 237,887 | 3,504,401 | 15,895 | 28,703,433 |

REVENUE LESS EXPENDITURES

| | General Fund (01) | Nutrition Serv (02) | Comm Serv (04) | Building Fund (06) | Debt Redemption Fund (07) | Trust & Agency Fund (09) | Total |
|--------------|----------------------|------------------------|-------------------|-----------------------|---------------------------------|--------------------------------|-----------------|
| TOTAL | \$ 599,354 | 208,811 | 102,628 | -237,887 | -1,002,347 | -728 | -330,170 |

WIRE TRANSFER AND INVESTMENT INFORMATION

| INVESTMENTS FOR JAN 2009 | | |
|-------------------------------------|-------------------------|----------------------|
| DATE | ACTIVITY | |
| BEGINNING INVESTMENT BALANCE | | 11,592,250.29 |
| 01/05/10 | TRANSFER TO CASH | (55,570.44) |
| 01/05/10 | P-CARD PAYMENT | (52,367.03) |
| 01/05/10 | TRANSFER TO CASH | (530,909.94) |
| 01/06/10 | ACH STATE OF MN | 1,076.60 |
| 01/11/10 | TRANSFER TO CASH | (300,000.00) |
| 01/11/10 | VISA VENDOR PAYMENT | (675.86) |
| 01/12/10 | TRANSFER TO CASH | (200,000.00) |
| 01/13/10 | INVESTMENT MATURED | (230,385.51) |
| 01/13/10 | PURCHASED INVESTMENT | 230,385.51 |
| 01/14/10 | SERVS PAYMENT | 434,070.43 |
| 01/15/10 | STATE WIRE TO MAX | 1,582,681.15 |
| 01/19/10 | TRANSFER TO CASH | (915,655.14) |
| 01/19/10 | VISA VENDOR PAYMENT | (4,359.86) |
| 01/20/10 | TRANSFER TO CASH | (538,545.85) |
| 01/20/10 | TRANSFER TO CASH | (57,542.39) |
| 01/20/10 | TRANSFER TO CASH | (34,015.00) |
| 01/21/10 | ACH STATE OF MN | 5,018.68 |
| 01/21/10 | TRANSFER TO CASH | (21,410.72) |
| 01/21/10 | VISA VENDOR PAYMENT | (6,172.06) |
| 01/25/10 | ANOKA CO TAX PAYMENT | 141,374.19 |
| 01/25/10 | TRANSFER TO CASH | (686,618.75) |
| 01/27/10 | MATURED INVESTMENT | (1,856,459.38) |
| 01/29/10 | STATE WIRE TO MAX | 1,071,172.72 |
| 01/29/10 | PMA INTEREST REINVESTED | 1,376.13 |
| 01/29/10 | BOND INTEREST | 34.16 |
| | | |
| 01/31/08 | INTEREST | 363.00 |
| TOTAL | | 9,569,114.93 |

RECAP OF MONTHLY INVESTMENT & WIRE ACTIVITY

INVESTMENT INCREASES

| | |
|---------------------------|--------------|
| ANOKA CO. TAXES | 141,374.19 |
| OTHER ACH INCLUDING SERVS | 440,165.71 |
| STATE WIRE TO MAX | 2,653,853.87 |
| PURCHASED INVESTMENT | 230,385.51 |

INTEREST 1,773.29

TOTAL INVESTMENT INCREASES 3,467,552.57

INVESTMENT DECREASES

| | |
|---------------------|----------------|
| P-CARD PAYMENT | (52,367.03) |
| TRANSFER TO CASH | (3,340,268.23) |
| MATURED INVESTMENT | (2,086,844.89) |
| VISA VENDOR PAYMENT | (11,207.78) |

TOTAL INVESTMENT DECREASES (5,490,687.93)

NET CHANGE IN INVESTMENTS (2,023,135.36)

OPEB Trust Summary

CURRENT INVESTMENTS FROM PROCEEDS OF OPEB

AMOUNT AS OF 01/01/10 \$4,728,119.02

| <u>DATE INVESTED</u> | <u>INVESTED WITH / MATURITY DATE</u> | <u>AMOUNT INVESTED</u> | <u>AVERAGE YIELD RATE</u> | <u>INTEREST EARNINGS AT MATURITY</u> |
|----------------------|---|------------------------|---------------------------|--------------------------------------|
| 04/16/09 | MONEY MARKET ** | 31,019.02 | 1.67% | |
| 05/18/09 | VARIOUS CD's 05/18/10 | 196,000.00 | 1.63% | |
| 06/15/09 | VARIOUS CD's 06/15/10 | 587,500.00 | 1.66% | |
| 04/24/09 | VARIOUS CD's 6/10/11 | 482,100.00 | 1.99% | |
| 06/15/09 | VARIOUS CD's 6/15/11 | 393,500.00 | 1.51% | |
| 05/21/09 | DEER RIVER MN ISD 02/01/12 | 160,000.00 | 2.15% | |
| 06/23/09 | BRAINERD ISD#181 02/01/13 | 475,000.00 | 3.80% | |
| 07/08/09 | FRIDLEY ISD #14 02/01/12 | 295,000.00 | 4.69% | |
| 07/15/09 | MOWER CNTY MN 02/01/15 | 500,000.00 | 3.93% | |
| 10/16/09 | DISCOVER BANK 6/29/12 | 157,100.00 | 2.08% | |
| 10/16/09 | WEST POINTE BANK 6/29/12 | 142,900.00 | 1.94% | |
| 12/15/09 | ITASCA BANK & TRUST 12/15/11 | 243,100.00 | n/a | |
| 12/15/09 | 1ST COMMERCIAL BANK CD 6/22/12 | 245,000.00 | 1.90% | |
| 12/21/09 | BANK OF AMERICA DBA 1ST REPUBLIC 12/17/12 | 234,900.00 | n/a | |
| 12/21/09 | BANK OF WHITMAN 3/11/14 | 95,000.00 | 3.50% | |
| 12/21/09 | TENNESSEE COMMERCE BANK CERT 7/02/12 | 245,000.00 | 1.80% | |
| 12/22/09 | MONARCH BANK CD 6/29/12 | 245,000.00 | 1.70% | |
| 12/31/2009 | TOTALS FOR OPEB INVESTMENTS | 4,728,119.02 | | - |

| <u>DATE</u> | <u>INVESTMENTS MATURED 09-10</u> | <u>AMOUNT INVESTED</u> | <u>YIELD RATE</u> | <u>INTEREST EARNINGS AT MATURITY</u> |
|-------------|----------------------------------|------------------------|-------------------|--------------------------------------|
| 04/24/09 | VARIOUS CD's 12/15/09 | 1,300,000.00 | 1.59% | 10,332.23 |
| | TOTAL MATURED INVESTMENTS | 1,300,000.00 | | |

** Associated Banking Fee Redemption is subtracted and interest earned is added to money market account.
Money paid out

IV. E. APPROVAL OF EXTENDED TRIP – HIGH SCHOOL SOFTBALL

BE IT RESOLVED by the School Board of Independent School District No. 15 that the extended trip proposal for the High School Softball team to Mankato, MN March 29 – March 31, 2010 be approved as requested.

Background:

The parental/guardian permission slip will include the detailed provision as authorized by the School Board on January 14, 2002 which reads:

Any issues regarding, or resulting from, transportation delay on a field trip are solely matters of contract between the student and the travel agent/travel carrier. Any additional transportation expenses incurred by the student as a result of terrorism, weather, mechanical malfunction, or any other unforeseen occurrence will not be reimbursed by the School District. Additionally, any out-of-pocket expenses incurred by a student due to any delay will not be reimbursed by the School District.

MOTION:

SECOND:

02/22/10

IV. F. APPROVAL OF EXTENDED TRIP - DECA

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School DECA program for an extended trip, March 7 – March 9, 2010 be approved as requested.

Background:

The parental/guardian permission slip will include the detailed provision as authorized by the School Board on January 14, 2002 which reads:

Any issues regarding, or resulting from, transportation delay on a field trip are solely matters of contract between the student and the travel agent/travel carrier. Any additional transportation expenses incurred by the student as a result of terrorism, weather, mechanical malfunction, or any other unforeseen occurrence will not be reimbursed by the School District. Additionally, any out-of-pocket expenses incurred by a student due to any delay will not be reimbursed by the School District.

MOTION:

SECOND:

02/22/10

IV. G. APPROVAL OF EXTENDED TRIP – C.I.S./STUDENT COUNCIL

BE IT RESOLVED by the School Board of Independent School District No. 15 that the C.I.S./Student Council extended trip, March 5 – March 6, 2010 be approved as requested.

MOTION:

SECOND:

02/22/10

IV. H. APPROVAL OF TELECOMMUNICATION AGREEMENTS

BE IT RESOLVED by the School Board of Independent School District No.15 that the five year Telecommunications Service Agreement with U.S. Cable for telecommunication lines for school years 2010-11 through 2014-15 with monthly recurring charges estimated at \$2,325 plus taxes (including erate) be approved.

BE IT ALSO RESOLVED by the School Board of Independent School District No.15 that the five year Telecommunications Service Agreement with Qwest Communications Company for telecommunication lines for the Transition 15 school site for the school years 2010-11 through 2014-15 with monthly recurring charges estimated at \$106 plus taxes (including erate) be approved.

Background: Both agreements are the result of the E-rate bidding process. The district's current agreements end on June 30, 2010. A five year contract gives the district the best rates. On the main telecommunications agreement with U.S. Cable, the monthly rate is lower than the previous three year contract and the agreement includes higher bandwidth for sites currently served over T-1 lines. There is a separate Qwest contract for the Transition 15 site as this location is not in the U. S. Cable service area. Both of these contracts would start on July 1, 2010.

MOTION:

SECOND:

02/22/10

IV. I GIFT ACKNOWLEDGMENT(S)

Revised

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$21.00, Wells Fargo, to CCCS for general supplies

\$175.00, Kenneth Michael Sailor, to LLC at the direction of Early Childhood

\$200.00, Richard T. Gebhardt Memorial Fund, to SFE needs in Mrs. Anderson's & Mrs. Polsfut's room, St. Francis half day kindergarten

\$223.08, St Francis High School Yearbook Club, reimburse for mailing costs – sent yearbook supplement to 2009 graduates

\$250.00, John T. Jones Memorial, cash scholarship to a student enrolled in 1st animal sciences, 2nd agriculture/horticulture, 3rd criminal justice

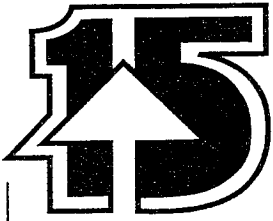
\$1,000.00, CCCS PTO, to lower the cost of the 3rd grade field trip in the Spring to the Mississippi River Locks and Dam and Como Park Zoo

\$1,000.00, CCCS PTO, to CCCS for listening centers for kindergarten

MOTION:

SECOND:

02/22/10



GIFT CONTRIBUTION FORM

Date 1-28-10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo

would like to contribute \$ 21.00 to Independent School District 15. We request that the contribution be used for the following purposes:

General Supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 755701

Name: Wells Fargo / Lori Giddens

Street address: P.O. Box 2157 / 21161 Rendova St NE

City/State/Zip: Princeton, NJ / Cedar MN 55011

Officer of contributing organization: Tim Hanlon

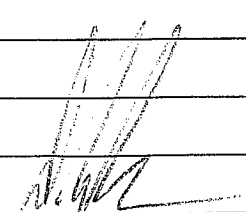
Office Use Only

Requester: _____

Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-203-000-401-000

Thank you letter sent by building. Date: 1-28-10

Building principal signature: _____ 

School Board approval date: 2-22-10



GIFT CONTRIBUTION FORM

Date 2/5/10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Kenneth Michael Saylor
would like to contribute \$ 175⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes: Direction of early Childhood.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

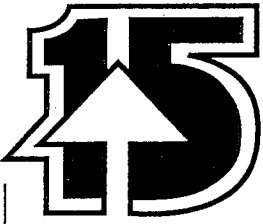
Sincerely, _____

Check number: 759692
Name: Kenneth Michael Saylor
Street address: 20450 Potassium St NW
City/State/Zip: Anoka mn 55303
Officer of contributing organization: _____

Office Use Only

Requester: _____
Revenue code: ~~04-100-580-325-096-000~~ 04-100-580-325-096-000
Expenditure code: 04-100-580-325-430-000
Thank you letter sent by building. Date: 2/8/10
Building principal signature: Nancy Hallan

School Board approval date: 2-22-10



GIFT CONTRIBUTION FORM

Date 2/3/10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Richard T Gebhardt Memorial Fund
would like to contribute \$ 200.⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes: Needs in Mrs Anderson's
Mrs. Polsfute's room, St Francis Half day
Kindergarten.

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, Lucie Gebhardt

Check number: 5002
Name: Lucie Gebhardt
Street address: 851 - 138th LN N.E.
City/State/Zip: Wam Lake, MN 55804
Officer of contributing organization: Lucie Gebhardt

Office Use Only

Requester: _____
Revenue code: 01-402-203-000-096-000
Expenditure code: 01-402-201-000-430-102
Thank you letter sent by building. Date: 2/17/10
Building principal signature: Kathleen Kohonen

School Board approval date: 2-22-10

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building



GIFT CONTRIBUTION FORM

Date 2-1-10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis High School Yearbook Club
would like to contribute \$ 223.08 to Independent School District 15. We request that the

contribution be used for the following purposes: Reimburse District for
mailing costs - sent yearbook supplement to
2009 graduates

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Joel Olson
SN

Check number: 011239

Name: _____

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-200-211-000-096-000

Expenditure code: 01-200-211-000-329-000

Thank you letter sent by building. Date: _____

Building principal signature: Paul Neubauer

School Board approval date: 2-22-10



GIFT CONTRIBUTION FORM

Date 1/28/10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070
I am requesting to present this on behalf of my family!

The John T. Jones Memorial ^{% Cynthia Jones}
would like to contribute \$ 250.00 to Independent School District 15. We request that the contribution be used for the following purposes: \$250.00 CASH to be given

to one recipient who is enrolled in
Animal Sciences
OR Agriculture Horticulture
OR Criminal Justice

~~It is our desire that any excess monies be expended at the Board's discretion for items similar in nature and purpose.~~

ph# 763-427-7240 Sincerely, *Cynthia Jones*

Check number: #9276

Name: Cynthia L. Jones

Street address: 23725 Nacre St NW

City/State/Zip: Elk River, MN, 55330

Officer of contributing organization: Mrs. John T Jones

Office Use Only
Requester: SFHS Scholarship Fund

Revenue code: 09 000 000 000 096 000

Expenditure code: 09 005 960 000 898 000

Thank you letter sent by building. Date: 2-12-10

Building principal signature: *[Signature]*

School Board approval date: 2-22-10



GIFT CONTRIBUTION FORM

Date 2-17-10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO

would like to contribute \$ 1,000.⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes:

*to lower the cost of the
3rd grade field trip in the
Spring to the Mississippi River
locks + dam + Como Park Zoo*

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1811

Name: CCCS PTO

Street address: 21108 Park St NE

City/State/Zip: Cedar MN 55011

Officer of contributing organization: _____

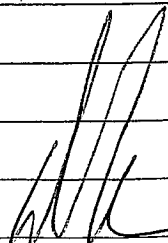
Office Use Only

Requester: Jo Ann Heube

Revenue code: 01-404-000-000-096-000

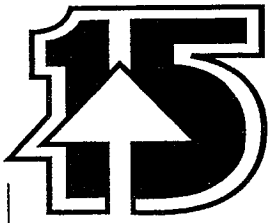
Expenditure code: 01-404-203-000-394-000

Thank you letter sent by building. Date: _____

Building principal signature: 2/17/10 

School Board approval date: 2-22-10

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building



GIFT CONTRIBUTION FORM

Date 2-17-10

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO
would like to contribute \$ 1,000.⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes:

Listening Centers for Kindergarten

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1812

Name: CCCS PTO

Street address: 21108 Park St NE

City/State/Zip: Cedar MN 55011

Officer of contributing organization: Den Hemmelgarn

Office Use Only

Requester: Kathi Greene

Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-203-000-401-000

Thank you letter sent by building. Date: 2-17-10

Building principal signature: _____

School Board approval date: 2-22-10

IV. J. APPROVAL OF EMPLOYMENT AGREEMENT – BUS DRIVERS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the total compensation package for Bus Drivers be increased by 1.13% in Year One and 0.67% in Year Two with all terms and conditions specified for the employee group.

Background:

A two-year agreement regarding term and conditions of employment for bus drivers has been prepared and is submitted for approval. The resolution establishes a new two-year agreement from July 1, 2009 through June 30, 2011, with salary provisions retroactive to July 1, 2009.

The two-year package includes the cost of benefits and additional compensation.

Major changes to the contract include:

- 1) Adjustment in the flexible use of sick days' program.
- 2) Addition of Subd. 4. in Article VI Section 5.
- 3) Accrual of sick days by the month.
- 4) No change in salary schedule for year one or year two of the contract.
- 5) Employees allowed to move a step in the first year of the contract only, no step 2nd year.
- 6) Employees on the top step receive \$0.10 in the first year of the contract and additional \$0.20 in the second year of the contract.

MOTION:

SECOND:

02/22/10