

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

ORGANIZATIONAL MEETING

January 11, 2010

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 January 11, 2010
 Dialogue with School Board – 6:30 p.m.
 Organizational Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

I. Call to Order – Pledge of Allegiance
 II. School Board Organization

A.	Oath of Office.....	5
B.	Election of Officers.....	6
C.	Organizational Issues.....	7
	1. School Board Directors Compensation	
	2. School Board Meeting Dates	
D.	Committee Assignments.....	8

Board Calendar Dates

January 25, 2010	February 8, 2010
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room
February 22, 2010	March 8, 2010
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room

2008-09 Financial Statement Report – ~~Ken Malloy~~ Aaron Nielsen, Partner, MMKR

Site Report – East Bethel Community School

Consideration of Visitors (To address the School Board complete the card at the table & and submit to the Chair)

III. Approval of Agenda

IV. Consent Agenda

A.	Approval of Minutes of December 14.....	9
Rev.	B. Approval of Routine Personnel Items.....	14
	C. Approval of Contract – Instructional Program Supervisors.....	15
	D. Approval of Revised Policy 535 – Tobacco-Free Environment.....	16
	E. Approval of Gift Acknowledgements.....	17
Add	F. Approval of Contract – Network Specialist	

V. Reports

A.	Student Report	
B.	Superintendent Communications and Report	
C.	Dialogue Session	
D.	School Board Member Reports	
E.	Administrative Report	

VI. Old Business

A.	Middle School Technology Standards.....	27
B.		

VII. New Business

A.	Approval of Revised Policy 534 - Chemical Use/Abuse.....	28
B.		

VIII. Other Business

A.

IX. Other Matters

A.

X. Adjournment

II. A.

OATH OF OFFICE

(Please raise your right hand and repeat after me.)

I swear that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of School Board member of Independent School District No. 15 to the best of my judgment and ability.

II. B ELECTION OF OFFICERS

Previous Year Chair/Vice Chair serves as Acting Chair Pro-Tem

Chair Pro-tem calls for nominations for School Board Chair Person
Election by School Board

Meeting is then turned over to Chair Person

School Board Chair calls for nominations for School Board Clerk
Election by School Board

School Board Chair calls for nominations for School Board Treasurer
Election by School Board

School Board Chair calls for nominations for School Board Vice Chair
Election by School Board

School Board Chair requests a motion be made to appoint the Superintendent's
Administrative Assistant as Assistant Clerk

Background/Notes

2009-09 Officers of the School Board were as follows:

Amy Kelly, Chair
David Anderson, Vice Chair
Joseph D. Haag, Clerk
Harry Grams, Treasurer

Please note that **if only one nomination is received, a member may move that nominations be closed and a unanimous ballot be cast** for (name) as (Chair, Vice Chair, Treasurer, Clerk) of the Board. Passage of that motion then elects the person nominated. **If more than one nomination for an office is received, then a motion is in order to close nominations.** After passage of the motion, the Chair calls for a vote in the order nominated.

MOTION:

SECOND:

01/11/10

II. C. ORGANIZATIONAL ISSUES

1. BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$_____ per year, and that the School Board Chair be \$_____ per year, and a \$_____ stipend for the negotiating committees, per meeting. Mileage will be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Background: Current annual compensation is \$4,152.00 per year for Directors and \$4,760.00 for the Chair, and a stipend of \$30.00 for the negotiating committees, per meeting. Mileage is also reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate.

(The last increase in compensation was in 2006)

2. BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2010 School Board Meeting Schedule as follows:

Independent School District No. 15 School Board Meeting Schedule 2009

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 11	7:00 p.m.	CSC
January 25		CSC
February 8		CSC
February 22		CSC
March 8		CSC
March 22		CSC
April 12		CSC
April 26		CSC
May 10		CSC
May 24		CSC
June 14		CSC
June 28		CSC
July 12		CSC
August 9		CSC
August 23		CSC
September 13		CSC
September 27		CSC
October 11		CSC
October 25		CSC
November 8		CSC
November 22		CSC
December 13		CSC

*School Board Meetings begin at 7:00 p.m. unless otherwise posted.

MOTION:

SECOND:

01/11/10

II. D. COMMITTEE ASSIGNMENTS

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2010 as per the following list.

**SCHOOL BOARD COMMITTEE ASSIGNMENTS
2009/10**

- | | |
|--|--|
| A. Oak Land Vocational Co-op Board: | Amy Kelly, Dave Anderson |
| B. Teacher/Supervisory Personnel Negotiations: | Dave Anderson, Sandy Grams, A. Kelly, |
| C. Negotiations Hourly Personnel: | H. Grams, J. Haag, M. Van Denburgh, M. Vogel |
| D. Schools for Equity in Education: | Amy Kelly, Marsha Van Denburgh - alt. |
| E. District Technology, TIES (Data Processing Consortium): | Harry Grams, Joe Haag - alt. |
| F. District Shared Decisions Network: | Sandy Grams |
| G. MN State High School League: | Joe Haag |
| H. Community Education: | Harry Grams |
| I. MN School Board Association | Amy Kelly |
| J. Early Childhood Family Ed. Advisory | Marsha Van Denburgh |
| K. Extra Curricular Extended Day | Harry Grams |
| L. Insurance Committee: | Dave Anderson, Marsha Van Denburgh |
| M. Facilities Committee: | Sandy Grams, Mark Vogel |
| N. Athletic Advisory Committee: | Harry Grams, or Joe Haag |
| O. ECSU Representative: | Dave Anderson |
| P. Foundation 15: | Harry Grams |
| Q. Financial Planning Action Committee: | Dave Anderson, Harry Grams, Mark Vogel |
| R. Assessment Curriculum & Testing (ACT) | Dave Anderson, Joe Haag |
| S. Continuing Education Licensing Committee
(CELC) | Ann Bothun, (community representative) |
| T. Governing Board – Teacher Academy | Sandy Grams, Amy Kelly |
| U. Safety Committee Liaison | Marsha Van Denburgh |
| V. Communications Committee | Joe Haag, Amy Kelly, Mark Vogel |
| W. Joint Standing Committee | Dave Anderson, Harry Grams |
| X. Student Wellness Committee | Amy Kelly, Harry Grams – alt. |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year | |
| Crossroads – Mark Vogel | East Bethel – Sandy Grams |
| Cedar Creek – Joe Haag | Lifelong Learning Center – Marsha Van Denburgh |
| St. Francis Elementary – Harry Grams | St. Francis High School – Amy Kelly |
| St. Francis Middle School – Dave Anderson | Sandhill Center – Dave Anderson |

MOTION:

SECOND:

01/11/10

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
December 14, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:
Directors: Anderson, H. Grams, S. Grams, Haag, Lipinski, Vogel and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacquie Stein, Director of Community Services Tom Larson, student representatives Dylan Sowers, Jakki Thompson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, January 11, January 25, February 8, and February 22, 2010. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Lifelong Learning Center

Ms. Wallace and Mr. Finn reviewed programs available to young learners. A short video “Where Learning Happens” was presented. All special needs students are now in regular classroom settings. The handout summarizes the areas of the 285 students enrolled in the 18 sections of preschool. 74 students receive Early Childhood Special Education Services (ECSE), and 51 students/families are provided ECSE services in Early Intervention/Birth to Three program.

Consideration of Visitors

On behalf of The Crier teacher Glenn Morehouse Olson and students reviewed the trip to Washington DC. Students competed in National Competition. Zachary Knudson, Alexandra Schwalbe, and Zoey Olson shared with the Board an educational experience and a site seeing highlight of the trip.

Agenda

Motion was made by Mr. Haag and seconded by Mr. Grams.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Haag.
A. THAT the minutes of November 23 be approved.

B. THAT the Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the
Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ERICSON, LINDA, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

ELLISON, GLEE, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

JENSEN, TERESA, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

JENSEN, PAMELA, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

OLSON, SANDY, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

NON-CLASSIFIED

ANDERSON, AGNES, Educational Assistant, CSV, From Layoff, B21, 6.0 hrs./day, effective 12.15.09.

JOHNSON, CINDY, Educational Assistant, EBCS, B21, 2.7 hrs./day, effective 12.7.09.
KNAEBLE, CHERYL, Office Professional, SFMS, Temporary, B22, 7.5 hrs./day, 114.00 days, effective 12.9.09.
LARSEN, LAURIE, Office Professional, Transportation, B22, 8.0 hrs./day, 261.0 days effective 11.30.09.
WAITS, SHARON, Nutrition Manager, CCCS, B31, Step 2, 8.0 hrs./day, 171.0 days effective 1.4.10.

LEAVES OF ABSENCE:

CLASSIFIED

EVANS, SALLY – Teacher, EBCS, Return from Medical LOA effective 11.30.09.
ENGQUIST, JILL, Counselor, SFHS, Return from Maternity LOA effective 12.14.09.
STILES, BETHANY, Science Instructor, SFHS, Return from Maternity LOA effective 12.4.09
TROST, ERICA, Teacher, SFHS, Maternity LOA effective 2.8.10.

NON-CLASSIFIED

BROWN, ELLEN, Educational Assistant, Job Coach, Maternity LOA effective 2.8.10.
DUPRE, JENNIFER, Pre-school Instructor LLC, Maternity LOA effective 3.8.10.
JUSTIN, SHARON, Nutrition, SFHS, Medical LOA effective 12.14.09.
MCCABE, SANDY, Lead Technician, Crossroads, Medical LOA effective 11.6.09
REETZ, FRED, Bus Driver, Return from Medical LOA effective 11.25.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

GROVER, MATTHEW, Long Term Substitute, SFHS, Termination effective 12.4.09.

- C. THAT Claims and Accounts be approved as presented.
- D. THAT Investments be approved as presented.
- E. THAT the 2009-10 Budget Adjustments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2009-10 Budgets be amended as follows:

For Fiscal Year July 1, 2009 to June 30, 2010

Fund 01, General Fund	Revenues	\$ 49,486,273
	Expenditures	\$ 50,484,742
Fund 04, Community Education	Revenues	\$ 2,106,001
	Expenditures	\$ 2,124,193
Fund 06, Building Construction	Revenues	\$ 1,000
	Expenditures	\$ 354,213
Fund 45, OPEB Trust Fund	Revenues	\$ 50,000
	Expenditures	\$ 386,000
Fund 47, OPEB Debt Service Fund	Revenues	\$ 500
	Expenditures	\$ 234,230

- F. THAT the 2010-11 Budget Parameters be approved as presented.

WHEREAS the Financial Planning Action Committee has agreed to and made the following recommendations to the Superintendent at the November 12, 2009 meeting and these recommendations are being presented by the Superintendent to the School Board on December 14, 2009.

Financial Planning Action Committee Recommendations:

Recommendation #1: Budgets will be allocated to sites on a per student basis.

Recommendation #2: The allocation per student will increase due to the passing of the operating referendum

THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 15 approve the FY11 Budget Parameters and Guidelines as recommended by the Superintendent.

- G. THAT the Extended Trip request for Physical Education be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Physical Education class extended trip, May 22 – May 24, 2010 be approved as requested.

H. THAT the 2008-09 Audit Report be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Independent School District No. 15 Audited Financial Report and the Extracurricular Student Activity Accounts Audited Financial Report for the fiscal year 2008-09 be approved.

I. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$150.00, Wells Fargo Foundation Matching Program, for Early Childhood Programs

\$50.00, Girls' Soccer Student Activity – Lettermans, to SFHS Activities Office Coed Athletics

\$1,038.00, Girls' Tennis Activity Fund, to Athletic Department (Girls)

\$500.00, Connexus Energy, to expand the Outdoor Activities Facility by 2-3 stations. Materials & labor per specifications.

\$1,500.00, St. Francis Legion Auxiliary, 3 @ \$500 scholarships for 2008-09

\$1,000.00, American Legion Post 622 – St. Francis, for annual scholarship fund 2 @ \$500, male and female for 2008-09

\$60.00, Wells Fargo Foundation/Amy Keller and Rachel Muonio, to SFE for instructional supplies

\$634.50, LifeTouch, to SFE for instructional supplies

J. THAT the Community Education Managers Agreement be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the terms and conditions of employment with Community Education Managers be approved as presented for the 2009-2010 and 2010-2011 school years.

Motion carried.

Reports

Student Report

Dylan Sowers and Jakki Thompson provided the student report. The Star Tribune named Melissa Borstner Athlete of the Week when she scored 37 points in girls' basketball. On December 3, the boys hockey game was televised on Fox Sports North, in which Joey Benik scored a hat trick and was named KARE 11 Athlete of the Week. Fundraising events continue for Alex Baluff. Student Council candy cane grams. Students continue to work on school spirit district-wide. Foundation 15 donated money to purchase t shirts for kindergarten students. A task force has been formed to create a vision. Two students qualified to advance to Student Congress Nationals, Alex Gray and Jakki Thompson. HOSA competes in midwinter competition on January 7. The Jazz Band concert was December 10, and will be playing at the elementary schools and the Mall of America. One Act rehearsals are underway.

Superintendent Communication and Report

Mr. Saxton presented a plaque to Renee Lipinski for her years of service as Board member.

Mr. Saxton referenced the hockey game.

Meetings with Oak Land continue to regarding Targeted services.

He participated in mock interviews at the high school.

Observations in the classrooms continue.

Mr. Saxton visited a teacher's class in Elk River and observed a demonstration of lessons on a SMART Board. He also attended a class at St. Francis Elementary School (SFE) witnessing students learning on the SMART Board.

Mr. Saxton had the opportunity to spend time with the Chinese Exchange teacher.

There have been some adjustments to the Spanish pilot program.

Attended a meeting on integration sponsored by Anoka County.

Mr. Saxton reported on the credit recovery program called Plato.

He attended the TIES technology convention.

Mr. Saxton will attend a meeting at the high school with Minnesota Department of Education regarding Race to the Top Funds.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson attended a work session at Oak Land and reported that an analysis will be completed. He attended the wrestling meet against North Branch. He attended the SMC meeting at the St. Francis Middle School.

Ms. Lipinski reported that negotiations with Nutrition services continue. She went with her children to the SFE Christmas sale. SMART boards were topic at the Lipinski dinner table. Ms. Lipinski reflected on her years of service on the School Board.

Mr. Grams acknowledged Ms. Lipinski. He attended the Minnesota School Boards Association (MSBA) Delegate Assembly. Mr. Grams reported that Ms. Kelly is well known in the MSBA circle.

Mr. Vogel reported that negotiations with Educational Assistants has begun, and Transportation negotiations continue. Mr. Vogel expressed full support of the St. Francis Police in actions regarding the taser incident.

Mr. Haag reported that a tentative agreement has been reached with Office Professionals. He attended the Cedar Creek Community School SMC meeting. Mr. Haag also expressed support of the St. Francis Police. Ms. Kelly attended the Delegate Assembly and has a copy of the resolutions passed. She attended the Diversity Outreach Team meeting. She attended the St. Francis High School SMC meeting. All Board members received the letter regarding the taser incident. After consulting with the MSBA it is not recommended procedure for a School Board to intercede with the police matters. A letter of response will be sent. School Board members can review the committee assignments and contact Ms. Kelly with any changes requested. Mr. Anderson inquired about the Joint Standing Committee and it will be listed. Ms. Kelly acknowledged Ms. Lipinski for her work and dedication as a Board member.

Ms. Grams thanked Ms. Lipinski for her service. Mr. Haag also acknowledged Ms. Lipinski.

Administrative Report

Targeted Academic Intervention Program (TAIP) 2008-09

Mr. Gilbertson provided a report on the Targeted Academic Intervention Program. Participation originates through Minnesota Department of Education. Money comes from the state through Special Education funding for regular education programming. In review, TAIP is a program where reading and math specialists teach students that are significantly at risk in reading and or math. Board members are requested to take the survey provided and return to Mr. Gilbertson.

Truth in Taxation Hearing

Ms. Hawkins reviewed requirements of the Truth in Taxation Hearing 1) Tax Levy for taxes payable 2010, 2) Current budget, and 3) The Public time to comment and ask questions. The budget overview for 2009-10 was reviewed.

New Business

Middle School Technology Standards

Mr. Minshull was in attendance to answer questions. Mr. Minshull has worked on special assignment with teachers to integrate technology in the classroom.

Other Matters

Final Payable 2010 Levy

Motion was made by Ms. Grams and seconded by Mr. Haag. Motion carried.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the final 2009 payable 2010 property tax levy be certified as follows:

Category	Amount
General RMV Voter Approved	\$ 2,224,392.59

General RMV Other	899,718.17
General NTC Other	2,217,827.30
TOTAL GENERAL FUND	<u>\$5,341,938.06</u>
COMMUNITY SERVICE	<u>\$402,776.25</u>
Debt Service – Voter Approved	\$4,398,443.62
Debt Service – Other	772,262.15
Debt Service – OPEB	366.692.00
TOTAL ALL DEBT SERVICE FUNDS	<u>\$5,537,397.77</u>
TOTAL ALL FUNDS	<u>\$11,282,112.08</u>

TOTAL NET CERTIFIED LEVY	\$11,282,112.08
--------------------------	-----------------

Motion was made to adjourn the meeting by Mr. Grams and seconded by Ms. Grams. Motion carried.

The meeting was adjourned at 8:46 p.m.

School Board Clerk

Revised

IV B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ANTILLA, DAN, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

HEHIR, NICOLE, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

HOFSCHULTE, JANICE, *Preschool Instructor, LLC, Temporary 1*, 7.0 hrs./day, 20.0 days effective 3.8.10.

JOHNSON, PAMELA, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09. (Name Correction December 14^{,2009} minutes, Johnson instead of Jensen)

LORENZ, KARI, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

NON-CLASSIFIED

CARLSON, KAY, Educational Assistant, SFE, From Layoff, 2.0 hrs./day, 172.0 days effective 1.7.10.

CHRISTENSEN, ELLIOTT, Assistant Supervisor, Maintenance, Temporary Assignment, effective 1.1.10.

EIK, ROSALINA, Nutrition, SFHS, Step 6, 2.25 hrs./day, 107.0 days, effective 12.14.09.

GREEN, AMY, *Educational Assistant, EBCS, Temporary, Sub rate, effective 1.11.10.*

HAMBERG, JANE, *Educational Assistant, SFE, Step 1, 2.0 hrs./day, 97.0 days effective 1.7.10.*

SMITH, ROBYN, Educational Assistant, Targeted Services, CCCS, Additional Assignment, 1. hrs./day, 26.0 days effective 1.5.10.

LEAVES OF ABSENCE:

CLASSIFIED

ENQUIST, JILL, Counselor, SFHS, Return from Maternity LOA effective 12.14.09.

PETERSON, DIANE, Teacher, SFE, Medical LOA effective 12.17.09.

ROWLES, JESSICA, *Language Arts Teacher, SFMS, Maternity LOA effective 4.6.10.*

SCHMIDT, TYRONE, *Computer Technology Teacher, Child Care LOA effective 1.20.10.*

STACHOWSKI, KATHERINE, *Cook, Nutrition, Medical LOA effective 1.8.10.*

NON-CLASSIFIED

BERRY, MARY, *Educational Assistant, ECSE, Medical LOA effective 1.4.10.*

CHRISTENSEN, ELLIOTT, Maintenance, Professional LOA effective 1.1.10.

ENGREN, RON, *Custodian, SFE, Return from Medical LOA effective 1.11.10.*

JOHNSON, RICHARD, Maintenance, Return from Medical LOA effective 1.5.10.

MANION, JENNIFER, *Educational Assistant, EBCS, LOA general unpaid effective 1.4.10.*

MARONEY, DEB, Educational Assistant, CCCS, Return from Medical LOA Family, 12.7.09.

STERN, GARY, Bus Driver, Transportation, Medical LOA Family, 11.30.09.

STERN, GARY, Bus Driver, Transportation, Return from Medical LOA Family, 12.22.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

MOTION:

SECOND:

01/11/10

CLASSIFIED

NON-CLASSIFIED

KAUNZER, QUINTEN, Educational Assistant, Transportation, retirement effective 1.7.10.

KAUNZER, GLORIA, Educational Assistant, Transportation, retirement effective 1.7.10.

MARKS, LISA, Educational Assistant, SFE, resignation effective 1.6.10.

HOYT, VICKI, Educational Assistant, termination effective 12.12.09.

MOTION:
SECOND:
01/11/10

IV. C. APPROVAL OF EMPLOYMENT AGREEMENT – INSTRUCTIONAL PROGRAM SUPERVISORS

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Instructional Program Supervisors be approved as presented for the 2009-2010 and 2010-2011 school years.

Background:

A two-year agreement regarding terms and conditions of employment for the Instructional Program Supervisors has been prepared and is submitted for approval. The resolution establishes a new two-year work agreement from July 1, 2009 through June 30, 2011 with salary provisions retroactive to July 1, 2009. The two-year package includes the cost of salary and benefits.

A work agreement including contract changes and revised salary schedules is included in the Board packet.

Members of the bargaining unit approved the contract with 100% voting for ratification.

Key components of the agreement include:

- ✓ Total compensation package for the Instructional Program Supervisors increased by 0.69% in Year One and 0.45% in Year Two for a total compensation of 1.14% over the two years of the contract.
- ✓ An increase in sick leave from 15 days per year to 16 days per year.
- ✓ Restructured the salary schedule with smaller dollar increases between steps and the addition of steps.
- ✓ Revised language on cellular telephones.
- ✓ Revised language on Teacher Academy classes.
- ✓ Revised PRT Q-Comp language.

MOTION:

SECOND:

01/11/10

IV. D. APPROVAL OF SCHOOL BOARD POLICY 535 TOBACCO-FREE ENVIRONMENT

BE IT RESOLVED that the School Board of Independent School District No. 15 adopts revised Policy 535 – Tobacco-Free Environment

BACKGROUND:

- School districts are required by statute to have a policy addressing these issues.

MOTION:

SECOND:

01/11/10

IV. E. GIFT ACKNOWLEDGMENT(S)

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$2,000.00, Schell Family, to CCCS for technology purchases

\$4,174.51, Crier Students, reimbursement for NSPA Convention Trip to Washington DC

\$2,013.00, Cross Country Letterman's Account, to pay for 1/2 salary to assistant cross country coach

\$15,000.00, CCCS PTO, to CCCS for Document Projectors

\$87.72, Wells Fargo Foundation Educational Matching Gift Program, to SFHS at Principal's discretion

\$9,067.00, St. Francis Blue Line Club, for payment to the JV Coach and the Goalie Coach

\$4,732.00, St. Francis Basketball Association, to pay salary of Kyle Waterworth (9th grade) for coaching boys' basketball

\$1,734.00, St. Francis Blue Line Club, for jerseys for the boys' high school hockey team

\$2,835.00 (in kind), Scott Holt, a 1999 Dodge Intrepid to SFHS

MOTION:

SECOND:

01/11/10

GIFT CONTRIBUTION FORM



Date 12/21/2009

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SCHELL FAMILY
would like to contribute \$ 2,000.00 to Independent School District 15. We request that the
contribution be used for the following purposes:

technology purchases

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, Linda B. Schell

Check number: 4420

Name: LINDA SCHELL

Street address: 692 208TH AVE NE

City/State/Zip: EAST BETHEL, MN 55011

Officer of contributing organization: _____

Office Use Only

Requester: _____

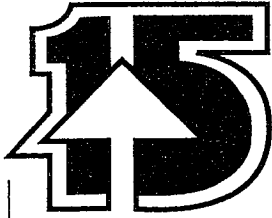
Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-257-000-430-000

Thank you letter sent by building. Date: 12-22-09

Building principal signature: _____

School Board approval date: 01-11-09 10



GIFT CONTRIBUTION FORM

Date 12/1/09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CRIBER STUDENTS

would like to contribute \$ 4,174.51 to Independent School District 15. We request that the contribution be used for the following purposes: Reimbursement for NSPA Convention Trip to Washington D.C

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, *Lu Marhouse*

Check number: _____

Name: _____

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-200-211-000-099-000

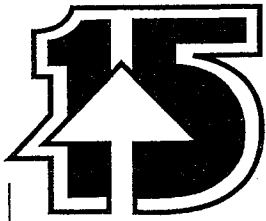
Expenditure code: 01-200-211-000-394-000

Thank you letter sent by building: _____ Date: _____

Building principal signature: *Paul Neubauer*

School Board approval date: 01-11-09

GIFT CONTRIBUTION FORM



Date 10/26/09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Cross country Lettelman's Account
would like to contribute \$ 2013.00 to Independent School District 15. We request that the
contribution be used for the following purposes: _____

to pay 1/2 salary to assistant cross country coach.

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, Rebecca Hansen

Check number: _____

Name: Becki Hanson head coach

Street address: 3825 Bridge St

City/State/Zip: St Francis MN 55070

Officer of contributing organization: _____

Office Use Only Requester: R. J. Jahn

Revenue code: 01-200-296-000-096-000- \$ 1000.00

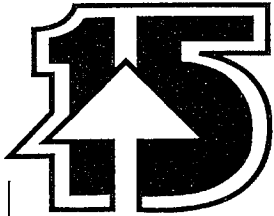
Expenditure code: 01-200-294-000-148-287 \$ 1013.00

Thank you letter sent by building. Date: 01-200-296-000-148-287 \$ 1013.00

Building principal signature: R. J. Jahn

School Board approval date: 1-11-10

GIFT CONTRIBUTION FORM



Date 12-10-09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO

would like to contribute \$ 15,000.00 to Independent School District 15. We request that the contribution be used for the following purposes:

Document Projectors

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1802

Name: CCCS PTO

Street address: 21108 Park St

City/State/Zip: Cedar MN 55011

Officer of contributing organization: Jen Hennelgarn

Office Use Only

Requester: Darin Hahn

Revenue code: 01-404-000-090-096-000

Expenditure code: 01-404-203-000-555-000

Thank you letter sent by building. Date: 12-14-09

Building principal signature: _____

School Board approval date: 01-11-10



GIFT CONTRIBUTION FORM

Date 12-8-09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Kells Fargo Foundation Educational Matching Gift Program
would like to contribute \$ 87.72 to Independent School District 15. We request that the
contribution be used for the following purposes: principals' discretion

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, Tim Harlon

Check number: 916188

Name: Kells Fargo Foundation

Street address: P.O. Box 2157

City/State/Zip: Princeton, NJ 08543-2157

Officer of contributing organization: Tim Harlon

Office Use Only

Requester: _____

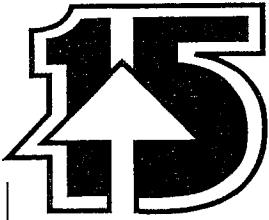
Revenue code: 01-200-211-000-096-000

Expenditure code: 01-200-211-000-185-000

Thank you letter sent by building. Date: 12-14-09

Building principal signature: Paul Neubauer

School Board approval date: 01-11-10



GIFT CONTRIBUTION FORM

Date 11/10/09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The ST FRANCIS BLUE LINE CLUB
would like to contribute \$ ~~7000.00~~ ⁰⁰ ~~4422~~ \$9067.00 to Independent School District 15. We request that the
contribution be used for the following purposes: PAYMENT TO THE JV COACH
AND THE GOALIE COACH

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Bl Koel

Check number: 1629

Name: ST FRANCIS BLUE LINE CLUB

Street address: P.O. Box 153

City/State/Zip: ST FRANCIS MN 55070

Officer of contributing organization: BRAD KOELICK

Office Use Only

Requester: [Signature]

Revenue code: 01-200-294-000-096-008

Expenditure code: 01-200-294-000-148-291

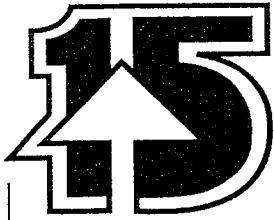
Thank you letter sent by building. Date: 12/10/09

Building principal signature: Paul Neumann

School Board approval date: 01-11-10

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 12-8-09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Basketball Association

would like to contribute \$ 4,732.00 to Independent School District 15. We request that the contribution be used for the following purposes: Pay salary of Kyle Waterworth (9th grade) for coaching Boy's Basketball.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Ryan Hauge

Check number: 2291

Name: St. Francis Boys Basketball Association

Street address: 3325 Bridge St. NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Dale Blanchette / Ryan Hauge

Office Use Only

Requester: Ron Larson

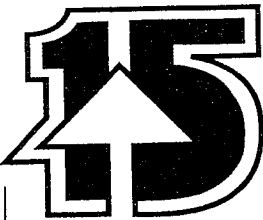
Revenue code: 01-200-294-000-096-008

Expenditure code: 01-200-294-000-148-286

Thank you letter sent by building. Date: 12/10/09

Building principal signature: Paul Neuburn

School Board approval date: 01-11-10



GIFT CONTRIBUTION FORM

Date 11/10/09

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The ST. FRANCIS Blue Line Club

would like to contribute \$ 1734 to Independent School District 15. We request that the contribution be used for the following purposes: JERSEYS for the BOYS H.S. hockey

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Bl Kuehler

Check number: 1628

Name: ST FRANCIS Blue Line Club

Street address: P.O. Box 153

City/State/Zip: ST FRANCIS, MN 55070

Officer of contributing organization: BRAO Kuehler

Office Use Only

Requester: Rh Jensen

Revenue code: 01-200-292-000-090-000

Expenditure code: 01-200-294-000-430-291

Thank you letter sent by building, Date: 12/10/09

Building principal signature: Paul Neubauer

School Board approval date: 01-11-10

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building



GIFT CONTRIBUTION FORM

Date 12/17/09

To: Independent School District 15 School Board
4115 Ambassador Blvd.
St. Francis, MN 55070

The Scott Holt

would like to contribute \$ 2,835 to Independent School District 15. We request that the

contribution be used for the following purpose: 1999 Dodge Intrepid

(In Kind)

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, [Signature]

Check number _____

Name: _____

Street Address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: _____

Expenditure code: _____

Thank you letter sent by building. Date: _____

Building Principal signature: Paul Neubauer

School Board approval date: 1-11-10

VI. A. APPROVAL OF ST. FRANCIS MIDDLE SCHOOL TECHNOLOGY
STANDARDS

BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 that St. Francis Middle School, in order to extend students' knowledge and skills in using technology, will implement the Middle School Instructional Technology Performance Standards effective immediately for the 2009-2010 school year.

MOTION:

SECOND:

01/11/10

VII. A. APPROVAL OF SCHOOL BOARD POLICY 534 CHEMICAL USE/ABUSE

BE IT RESOLVED that the School Board of Independent School District No. 15 adopts revised Policy 534 – Chemical Use/Abuse

Background:

- School districts are required by statute to have a policy addressing these issues.
- Comprehensive drug prevention programs are required to be adopted and carried out by school districts pursuant to the Safe and Drug-Free Schools and Communities Act.

FIRST READING

01/11/10