

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

ORGANIZATIONAL MEETING

January 9, 2012

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 January 9, 2012
 Dialogue with School Board – 6:30 p.m.
 Organizational Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.

A G E N D A

I. Call to Order – Pledge of Allegiance

Oath of Office

Board Calendar Dates

January 23, 2012	February 13, 2012
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room
February 27, 2012	March 12, 2012
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room

Consideration of Visitors (Complete the card at the table & and submit to the School Board Chair)

II. Approval of Agenda

III. School Board Organization

A.	Election of Officers	6
B.	Organizational Issues.....	7
	1. School Board Directors Compensation	
	2. School Board Meeting Dates	
C.	Committee Assignments.....	8

IV. Consent Agenda

A.	Approval of Minutes of December 12	9	
Rev.	B.	Approval of Routine Personnel Items	14
	C.	Approval of Disbursements (emailed to Board (01/06)	
	D.	Approval of Cash and Investments	15
Rev.	E.	Approval of Gift Acknowledgements	16

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report

VI. Other Matters

A.	Resolution Expelling at Student.....	33
B.		

VII. Other Business

- A.
- B.

VIII. Adjournment

I.

OATH OF OFFICE

(Please raise your right hand and repeat after me.)

I swear that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of School Board member of Independent School District No. 15 to the best of my judgment and ability.

III. A. ELECTION OF OFFICERS

Previous Year Chair/Vice Chair serves as Acting Chair Pro-Tem

Chair Pro-tem calls for nominations for School Board Chair Person
Election by School Board

Meeting is then turned over to Chair Person

School Board Chair calls for nominations for School Board Vice Chair
Election by School Board

School Board Chair calls for nominations for School Board Clerk
Election by School Board

School Board Chair calls for nominations for School Board Treasurer
Election by School Board

School Board Chair requests a motion be made to appoint the Superintendent's
Administrative Assistant as Assistant Clerk

Background/Notes

2011 Officers of the School Board were as follows:

Amy Kelly, Chair
Harry Grams, Vice Chair
Joseph D. Haag, Clerk
Mark Vogel, Treasurer

Please note that **if only one nomination is received, a member may move that nominations be closed and a unanimous ballot be cast** for (name) as (Chair, Vice Chair, Treasurer, Clerk) of the Board. Passage of that motion then elects the person nominated. **If more than one nomination for an office is received, then a motion is in order to close nominations.** After passage of the motion, the Chair calls for a vote in the order nominated.

MOTION:

SECOND:

01/09/12

III. B. ORGANIZATIONAL ISSUES

1. BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$_____ per year, and that the School Board Chair be \$_____ per year, and a \$30.00 stipend for the negotiating committees, per meeting. Mileage will be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Background: Current annual compensation is \$4,152.00 per year for Directors and \$4,760.00 for the Chair, and a stipend of \$30.00 for the negotiating committees, per meeting. Mileage is also reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate.

(The last increase in compensation was in 2006)

2. BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2012 School Board Meeting Schedule as follows:

Independent School District No. 15 School Board Meeting Schedule 2012

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 9	7:00 p.m.	CSC
January 23		CSC
February 13		CSC
February 27		CSC
March 12		CSC
March 26		CSC
April 9		CSC
April 23		CSC
May 14		CSC
May 29		CSC
June 11		CSC
June 25		CSC
July 9		CSC
August 13		CSC
August 27		CSC
September 10		CSC
September 24		CSC
October 8		CSC
October 22		CSC
November 12		CSC
November 26		CSC
December 10		CSC

*School Board Meetings begin at 7:00 p.m. unless otherwise posted.

MOTION:

SECOND:

01/09/12

III. C. COMMITTEE ASSIGNMENTS

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2012 as per the following list.

SCHOOL BOARD COMMITTEE ASSIGNMENTS 2012

- | | |
|--|--|
| A. Oak Land Vocational Co-op Board: | Amy Kelly, Dave Anderson |
| B. Teacher/Supervisory Personnel Negotiations: | <i>(as needed)</i> |
| C. Negotiations Hourly Personnel: | <i>(as needed)</i> |
| D. Schools for Equity in Education: | Amy Kelly, Marsha Van Denburgh - alt. |
| E. District Technology, TIES
(Data Processing Consortium): | Harry Grams, Joe Haag - alt. |
| F. District Shared Decisions Network: <i>(inactive)</i> | <i>(on call)</i> |
| G. MN State High School League: | Joe Haag |
| H. Community Education: | <i>(as needed)</i> Harry Grams |
| I. MN School Board Association | Amy Kelly |
| J. Early Childhood Family Ed. Advisory | Marsha Van Denburgh |
| K. Extra Curricular Extended Day | Harry Grams |
| L. Insurance Committee: | Dave Anderson, Marsha Van Denburgh |
| M. Facilities Committee: | <i>(on call)</i> |
| N. Athletic Advisory Committee: | Harry Grams, Joe Haag |
| O. ECSU Representative: | Dave Anderson |
| P. Foundation 15: | Harry Grams |
| Q. Financial Planning Action Committee: | Dave Anderson, Harry Grams, Mark Vogel |
| R. Assessment Curriculum & Testing (ACT) | Dave Anderson, Joe Haag |
| S. Continuing Education Licensing Committee
(CELC) | Heather Odell (community representative) |
| T. Governing Board – Teacher Academy | Sandy Grams , Amy Kelly |
| U. Safety Committee Liaison | Marsha Van Denburgh |
| V. Communications Committee | Joe Haag , Amy Kelly, Mark Vogel |
| W. Joint Standing Committee | Dave Anderson, Harry Grams |
| X. Student Wellness Committee | Amy Kelly , Harry Grams – alt. |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year | |
| Crossroads – Matt Rustad | East Bethel – Suzanne Erkel |
| Cedar Creek – Janet Glover | Lifelong Learning Center – Marsha Van Denburgh |
| St. Francis Elementary – Harry Grams | St. Francis High School – Amy Kelly |
| St. Francis Middle School – Dave Anderson | Sandhill Center – Dave Anderson |

MOTION:

SECOND:

01/09/12

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
December 12, 2011
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources David Lindberg, Director of Community Services Tom Larson, student representatives Nate Lipinski and Mercedes Johnson, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, January 9, January 23, February 13, February 27. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – East Bethel Community School

Principal Angie Scardigli introduced 4th grade teacher Lillian DeRung. An Animota video was presented of programs and events happening at East Bethel Community School. Ms. Scardigli reviewed the MCA test scores showing grades 3, 4, and 5 achieving higher results than the state average in Math and Reading. Data from the last six years was presented showing year after year improvement in all grades. School Board members participated in iPad instructional games that students use in class: one in language arts and one in math.

MMKR Report on Audited Financial Statements for 2010-11

Partner Aaron Nielsen reviewed the Management Report, which is a summary of the information contained in the audit report. The district received an unqualified opinion on the audited financial statements, and there were no material weaknesses identified on matters involving the internal controls over compliance or instances of noncompliance in the testing of Districts compliance with Minnesota laws and regulations. In the Student Activity Fund there is one finding. He reported on the follow up of prior year findings and that all prior year findings have been resolved. He reviewed selected information in the management report including, Governmental funds revenues and expenditures per students (ADM) served, information on the General Fund, and other funds of the District.

Truth in Taxation Hearing

Ms. Hawkins reviewed the requirements of the hearing which are: discussion on the proposed levy for taxes payable in 2012, overview of the current budget, and time allowed for public to comment and ask questions. Ms. Hawkins also reviewed the general fund for 2010-11 audited financial information, general fund 2011-12 budgeted revenues by source and expenditures by program, ISD 15 finance facts, factors that impact tax change, and the availability of property tax refunds. The information in this report will be posted to the website.

Consideration of Visitors

Community member and former School Board Chair Troy Ferguson acknowledged the commitment of School Board members and their continued efforts to improving the educational experience for students of ISD No. 15. He provided special thanks to Director Sandy Grams for the twelve years served on the School Board.

Superintendent Saxton presented honorary plaques to the School Board members leaving office: Sandy Grams, Joseph Haag, and Mark Vogel.

Agenda

Motion was made by Mr. Anderson and seconded by Mr. Vogel.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Ms. Grams. Mr. Vogel requested that items H and K, and Ms. Van Denburgh requested that items G, J, L and M be considered separately.

- A. THAT the minutes of November 28, 2011 be approved as presented.
 - B. THAT Personnel Items be approved as presented.
- BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

STORKAMP, LORA, Social Worker, CCCS, MA 1, 8.0 hrs./day, prorated, effective 12.12.11.

NON-CLASSIFIED

BORST, JILL, Nutrition Manager, EBCS, Step 1, 8.0 hrs./day, prorated, effective 12.12.11.

FERGUSON, CY, Educational Assistant, SFE, 6.5 hrs./day, 170 days prorated effective 12.9.11.

GUINN, DEON, Snow Plowing Position, Transportation, hourly rate effective 11.20.11

LEAVES OF ABSENCE:

CLASSIFIED

HELLE, JAYMIE, Counselor, SFHS, Parental LOA effective 5.26.11.

NORTON, TRACEY, Teacher, SFHS, Parental LOA effective 4.7.11.

SMITH, JENNIFER, Early Childhood Teacher, LLC, Parental LOA effective 2.21.12.

BAILEY, DANIELLE, Early Childhood Teacher, LLC, Parental LOA effective 4.18.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

FIEDELMAN, IRA, Social Worker, CCCS, Retirement effective 11.30.11.

NON-CLASSIFIED

GUSE-BROWN, ELISA, Educational Assistant, SFMS, Resignation effective 12.22.11

- C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,016,760.85
02	Food Service	\$ 161,187.86
04	Community Services	\$ 43,487.19
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,100.00
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,222,535.90

All checks processed between 11/29/11 and 12/09/11, P-Card purchases for 11/11, Payroll liabilities for 12/05/11, and all accounts payable items processed between 11/29/11 and 12/12/11

- D. THAT Cash and Investments be approved as presented.
- BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for October 2011 be approved as presented.
- E. THAT the Extended Travel – Knowledge Bowl be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Knowledge Bowl extended trip to in Hibbing, MN for the Knowledge Bowl Invitational Meet on January 13-14, 2012 be approved as requested.

F. THAT the 2010-11 Audited Financial Statements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Independent School District No. 15 Audited Financial Report and the Extracurricular Student Activity Accounts Audited Financial Report for the fiscal year 2010-11 be approved.

I. THAT the Approval of Contract – Mechanics be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with the Mechanics represented by IUOE Local #49 be approved as presented for the 2011-2013 school years.

N. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$175.00, Ken Sailor, at the discretion of Early Childhood

\$150.00, Wells Fargo Foundation Educational Matching Gift, at the discretion of Early Childhood

\$97.20, SFE APT, nurse for three activity nights for 2011-12 school year

\$146.00, SFE APT, to purchase recorders for 20 students who are not able to afford one

Motion carried.

G. THAT the 2011-12 Budget Adjustments be approved as presented.

Motion was made by Ms. Grams and seconded by Mr. Grams. Ms. Van Denburgh questioned assigned for underspending. Ms. Hawkins provided explanation.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2011-12 Budgets be amended as follows:

For Fiscal Year July 1, 2011 to June 30, 2012

Fund 01, General Fund	Revenues	\$ 47,865,977
	Expenditures	\$ 48,192,270
Fund 02, Nutrition Services	Revenues	\$ 2,550,951
	Expenditures	\$ 2,575,766
Fund 04, Community Education	Revenues	\$ 1,943,130
	Expenditures	\$ 1,916,309
Fund 06, Capital Projects	Revenues	\$ 0
	Expenditures	\$ 164,211
Fund 09, Trust Fund	Revenues	\$ 448,607
	Expenditures	\$ 448,338
Fund 45, OPEB Trust Fund	Revenues	\$ 95,000
	Expenditures	\$ 492,802

Fund 07 Debt Service and Fund 47-OPEB Debt Service Fund have no budget adjustments to be approved at this time. These budgets remain the amounts below:

Fund 07, Debt Services	Revenues	\$ 5,623,562
	Expenditures	\$ 5,779,731
Fund 47, OPEB Debt Service	Revenues	\$ 311,173
	Expenditures	\$ 296,855

Motion carried with one nay Ms. Van Denburgh.

H. THAT the Approval of Contract - Teachers be approved as presented.

Motion made by Mr. Vogel and seconded by Ms. Grams. Mr. Vogel recognized Mr. Lindberg for the updates and information sent to School Board members regarding negotiations.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with the Teachers represented by Education Minnesota St. Francis be approved as presented for the 2011-2012 and 2012-2013 school years.

Motion carried.

J. THAT the Approval of Contract – Custodians, Maintenance and Laundry Workers be approved as presented.

Motion was made by Ms. Grams and seconded by Mr. Anderson. Ms. Van Denburgh acknowledged the

negotiating team for ratifying the contract so quickly.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Service Employees International Union Local 284 be approved as presented for the 2011-2012 and the 2012-2013 school years.

Motion carried.

K. THAT the Approval of Contract – NeoPath be approved as presented.

Motion was made by Mr. Grams and seconded by Mr. Haag. Mr. Vogel inquired if the contract was reviewed by District Counsel. Mr. Saxton reported that District Counsel had not; however, Mr. Lindberg reviewed and was confident that any questions and changes requested of NeoPath were answered and clarified.

BE IT RESOLVED that the School Board of Independent School District No.15 enter into a contract for one (1) day of physician service with NeoPath Health December 12, 2011. The Superintendent shall have the authority to authorize an additional one (1) day, for a total of two (2) physician service days. The Superintendent shall sign a revised contract indicating two (2) physician days at a time deemed necessary.

L. THAT the Approval of Contract – Health Insurance be approved as presented.

Motion was made by Ms. Grams and seconded by Mr. Grams. Ms. Van Denburgh stated she hopes that the constituents of the District understand that this change in self-insurance is not forging ahead in unknown territory, and that it has been well documented.

BE IT RESOLVED that the School Board of Independent School District No.15 engage Health Partner as the ISD 15 self-insurance third party administrator and stop-loss insurance provider, effective January 1, 2012. The School Board authorizes Superintendent Saxton signature authority over the fully articulated Health Partners agreement.

Motion carried.

M. THAT the Approval of Initiative – Schedule of Benefits be approved as presented.

Motion was made by Mr. Grams and seconded by Ms. Grams. Ms. Van Denburgh inquired about approval of initiative versus approval of contract. Mr. Lindberg explained the intent is not to lock into a policy and allows the ability to add more employees before bringing the schedule to the School Board.

BE IT RESOLVED that the School Board of Independent School District No.15 authorize the creation of a Schedule of Benefits to enumerate the salary and fringe benefits of employees not included in a bargaining unit. The HR Director, in consultation with the Superintendent and Cabinet shall design a system and process for grouping positions together in an effort to simplify benefits administration. The Schedule of benefits shall be effective 01/01/2012. The School Board shall review the effectiveness and design of the system in June of 2012.

Motion carried.

Reports

Student Report

Nate Lipinski and Mercedes Johnson provided the student report. A copy of The Crier will be delivered a day late. Gifts from the St. Francis Legion were acknowledged. There was a modified lockdown on December 9.

Superintendent Report and Communications

- Mr. Saxton provided an update regarding the modified lockdown. More information will be available when the investigation is complete.
- Interviews were held on December 9 for Teacher Academy positions.
- TIES Technology Conference is taking place December 10-13. Technology Program Supervisor Corey Tramm taught a class at the conference. Teachers Scott Schmidt and Tyrone Schmidt of ISD No. 15 will be recognized and receive a Technology award.
- On table top is a list to consider for Committee Assignments in 2012.
- Communications committee will meet after the Board meeting.

Dialogue Session

Ms. Grams reported that members of an employee group attended to express concerns regarding negotiations. Discussion included whether or not to hold a closed session. Mr. Lindberg will provide an update to School Board members after two employee groups meet for a negotiation session on December 14.

School Board Member Reports

Mr. Anderson attended Oak Land Cooperative meeting and interviews for Teacher Academy. Thank you to the outgoing and congratulations to the newly elected School Board members.

Ms. Van Denburgh acknowledged outgoing Board members and new Board members. Received constituent calls with concern about a mid-week, no-school day on the proposed school calendar. She received calls concerning the modified lockdown.

Mr. Haag thanked Cabinet members, Mr. Vogel and Ms. Grams for their support during his term on the School Board.

Ms. Grams expressed gratitude and the honor it was to serve the students, and congratulated the new board members.

Mr. Vogel attended Crossroad's Award Program. He inquired if District policies have been reviewed regarding procedures/precautions in the science classroom. He thanked everyone for support to the School Board.

Mr. Grams participated in Teacher Academy interviews, attended the SMC meeting at SFE, and Technology committee meeting. He acknowledged Mr. Haag, Mr. Vogel and Ms. Grams for years of service. Mr. Grams will volunteer as the Grinch at the Lions Club Bingo night. Funds raised are used for community projects throughout the year.

Ms. Kelly attended the Oak Land Cooperative meeting. She will participate in Teacher Academy interviews. She acknowledged the outgoing Board members.

Other Matters

Final Payable 2012 Levy

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the final 2011 payable 2012 property tax levy be certified as follows:

Category	Amount
General RMV Voter Approved	\$ 1,821,523.96
General RMV Other	578,387.61
General NTC Other	2,111,555.82
TOTAL GENERAL FUND	<u>\$4,511,467.39</u>
COMMUNITY SERVICE	<u>\$349,966.46</u>
Debt Service – Voter Approved	\$4,904,121.05
Debt Service – Other	935,691.76
Debt Service – OPEB	314,376.00
TOTAL ALL DEBT SERVICE FUNDS	<u>\$6,154,188.81</u>
TOTAL ALL FUNDS	<u>\$11,015,622.66</u>

TOTAL NET CERTIFIED LEVY	\$11,015,622.66
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Motion carried.

The meeting was adjourned at 9:07 p.m.

School Board Clerk

Revised

IV. B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

NON-CLASSIFIED

CARTER, SUE, Educational Assistant, SFMS, Step 1, 3.0 hrs./day 170.0 days prorated effective 1.3.12.
GILBERTSON, MATT, Set Design and Construction, SFHS, Varied days and hours, effective 12.19.11.
ROWE, CHRISTINE, Helper/Server, SFHS, Step 1, 2.25 hrs./day, effective 12.12.11.
WALLIN, DANA, Educational Assistant, SFHS, From Layoff to Position, Step 2, 7.0 hrs./day, 170.0 days prorated effective 1.3.12.

LEAVES OF ABSENCE:

CLASSIFIED

DUPRE, JENNIFER, Preschool Teacher, ECFE, Parental LOA effective 4.3.12.
JOHNSON, CHRISTINE, Asst. Cook, SFHS, Return from Medical LOA effective 1.17.12.
ROTHRUM, ANGELA, Teacher, EBCS, Return from Parental LOA effective 12.22.11.
SHEPPARD, KATHY, Cashier, Nutrition, SFE, Return from Medical LOA effective 1.3.12.

NON-CLASSIFIED

BERNDT, ROSE, Educational Assistant, Medical LOA effective 1.4.12.
HOHN, SHARON, Educational Assistant, CSVG, Return from Medical LOA effective 12.19.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

NON-CLASSIFIED

BORST, JILL, Nutrition, EBCS, Resignation effective 12.14.11.
CORLETT, MATTHEW, Bus Driver, Transportation, Termination effective 12.16.11.
PERLEBERG, JIM, Set Construction, Plays, Resignation effective 11.24.11.
WYATT, RICHARD, Educational Assistant, SFE, Resignation effective 12.22.11.

MOTION:

SECOND:

01/09/12

IV. E. GIFT ACKNOWLEDGMENT(S)

Revised

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$9,058.81, St. Francis Middle School SMC, to purchase iPads for use at the middle school

\$200.00, Curt Jasper, to the Angel Fund meal account at the high school

\$161.56, Wells Fargo Foundation & Jennifer Larson, to middle school at principal's discretion

\$126.28, St. Francis Basketball Association, for postage of mailings on behalf of St. Francis Boys Basketball

\$250.00 St. Francis Lions Club, for Universal Gravity activity at the high school

\$500.00, St. Francis Lions Club, boys and girls Cross Country

\$333.30, "Anonymous", for Literary Journal or similar expense as coordinated by Glenn Morehouse-Olson

\$500.00, St. Francis Lions Club, for the Metal Shop at high school

\$3,000.00, St. Francis Basketball Association, to pay for boys basketball coach

\$4,703.00, St. Francis Blue Line Club, to pay for assistant coaches for boys hockey

\$1,077.00, St. Francis Wrestling Booster Club, to pay for assistant wrestling coach, first half

\$3,000.00, Homerun Club (HRC), baseball equipment order with BSN Sports including batting cage backstop, windscreens, screens, etc....

\$10,000.00, St. Francis Grid Club, for coaching salaries – football

\$119.59, St. Francis APT, to SFE for supplies

\$2,695.00, St. Francis Gymnastics Booster Club, for assistant coach salaries

\$150.00 (in kind), Capstone Digital, 6 month subscription to either Pebble Go or Capstone Interactive Library in drawing held at the TIES Technology Conference – recipient David Berger of Crossroads

\$1,500.00, St. Francis Middle School SMC, to purchase iPads for classroom use

\$700.00, Lifetouch, to EBCS to be used at principal's discretion

\$2,042.04, Target – Take Charge of Education, to EBCS to be used at principal's discretion

MOTION:

SECOND:

01/09/12

SCHOOL BOARD MEETING DATE: 1/9/2012

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,418,578.33
02	Food Service	\$ 47,615.95
04	Community Services	\$ 43,647.44
06	Construction	\$ 1,666.48
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 6,900.00
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,518,408.20

All checks processed between 12/13/11 and 01/05/12, Payroll liabilities for 12/20/11, and all Accounts payable items processed between 12/13/11 and 1/09/12

MOTION:

SECOND:

January 9, 2012

Check Register	1,284,898.40
VISA	16,796.15
Vendor Disbursement list	216,713.65
Total Disbursements	<u>1,518,408.20</u>

IV. D. APPROVAL OF CASH & INVESTMENT BALANCES REPORTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for November 2011 be approved as presented.

**St. Francis School District No. 15
 Monthly Cash & Investment Balances
 2011-12**

FUND	General Fund	Nutrition Services	Community Education	Building Construction	Debt Service	Trust Fund	OPEB Debt Service	TOTAL
DATE								
7/1/2011	12,679,469	507,255	216,153	593,844	3,376,762	138,078	125,867	17,637,427
7/31/2011	11,597,962	384,517	134,188	185,715	3,051,727	117,230	150,686	15,622,026
8/31/2011	15,045,493	299,649	72,740	185,733	3,145,268	144,187	157,332	19,050,402
9/30/2011	9,294,914	360,059	304,139	185,739	3,026,412	81,717	157,330	13,410,310
10/31/2011	9,815,192	344,353	266,487	185,745	3,043,618	85,114	157,330	13,897,838
11/30/2011	7,510,263	381,476	397,304	96,242	5,322,349	75,604	279,583	14,062,820

MOTION:

SECOND:

01/09/12



GIFT CONTRIBUTION FORM

Date ~~11/30/11~~ 1/3/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Middle School SMC
would like to contribute \$ 9,058.81 to Independent School District 15. We request that the
contribution be used for the following purposes: purchase iPads for
use at the Middle School

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2617

Name: SMC St. Francis Middle School

Street address: 23026 Ambassador Blvd.

City/State/Zip: St. Francis MN 55070

Officer of contributing organization: Dale Johnson

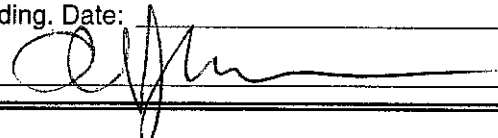
Office Use Only

Requester: _____

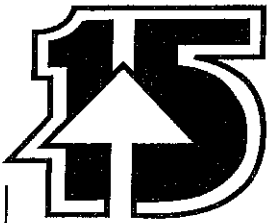
Revenue code: 01-300-211-000-096-000

Expenditure code: 01-300-211-X-401-X

Thank you letter sent by building. Date: _____

Building principal signature: 

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 12-21-11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Curt Jasper
would like to contribute \$ 200.00 to Independent School District 15. We request that the
contribution be used for the following purposes: HS Angel Fund meal account

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, _____

Check number: Cash

Name: Curt Jasper

Street address: 21130 Yellow Pine St. NW

City/State/Zip: Cedar mn 55011

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: ~~02-000-000-701-601-000~~

Expenditure code: _____

Thank you letter sent by building. Date: 1/3/12

Building principal signature: Wendy Klobe

School Board approval date: 01-09-12



GIFT CONTRIBUTION FORM

Date 1/4/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Foundation + Jennifer Larson
would like to contribute \$ 161.56 to Independent School District 15. We request that the
contribution be used for the following purposes: _____

at principal's discretion

*It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature
and purpose.*

Sincerely, _____

Check number: 91193

Name: Wells Fargo Foundation Jennifer Larson

Street address: P.O. Box 2157 22345 Xenia St. NW

City/State/Zip: Princeton NJ 08543-2157 Anoka MN 55303

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-300-211-000-096-000

Expenditure code: 01-300-211-000-430-000

Thank you letter sent by building. Date: 1/4/12

Building principal signature: DALE JOHNSON

School Board approval date: 01-9-12



GIFT CONTRIBUTION FORM

Date 12/20/2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Basketball Association

would like to contribute \$ 126²⁵ to Independent School District 15. We request that the contribution be used for the following purposes: To pay for postage that has been mailed on behalf of St. Francis Boys Basketball

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Ryan Hause

Check number: 2373

Name: St. Francis Basketball Association - Boys Account

Street address: 3325 Bridge St. NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Ryan Hause

Office Use Only

Requester: _____

Revenue code: 01-200-211-000-096-000

Expenditure code: 01-200-211-000-329-000

Thank you letter sent by building. Date: 1-4-12

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building



GIFT CONTRIBUTION FORM

Date _____

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Lions Club

would like to contribute \$ 250.⁰⁰ to Independent School District 15. We request that the

contribution be used for the following purposes: Universal Gravity

(Activity 15-200-79)

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 5712

Name: St. Francis Lions Club

Street address: P.O. Box 173

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 15-200-79

Expenditure code: 15-200-79

Thank you letter sent by building. Date: 1-4-12

Building principal signature: Paul Aentzen

School Board approval date: 01-09-12

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GIFT CONTRIBUTION FORM

Date 12-15-11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Lions Club

would like to contribute \$ 500.00 to Independent School District 15. We request that the

contribution be used for the following purposes: Boys and Girls Cross Country

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 5710

Name: St. Francis Lions Club

Street address: P.O. Box 173

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: _____

Office Use Only

Requester: [Signature]

Revenue code: R \$250 to 01-200-294-000-096-000
CFE \$250 to 01-200-294-000-430-287

Expenditure code: R \$250 to 01-200-296-000-096-000
E \$250 to 01-200-296-000-430-000

Thank you letter sent by building. Date: 12-21-11

Building principal signature: Paul Neubauer

School Board approval date: 01-09-12



GIFT CONTRIBUTION FORM

Date 12/20/2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

Please list as "Anonymous" because the organization is no longer active!

The _____

would like to contribute \$ 333³⁰ to Independent School District 15. We request that the

contribution be used for the following purposes: Literary Journal or similar expense as coordinated by Glenn Morehouse-Olson

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Catherine A Rettig
763-

Check number: 2127

Name: "Anonymous"

Street address: 22420 RAVEN ST NW

City/State/Zip: CEDAR MN 55011

Officer of contributing organization: Catherine Rettig

Office Use Only

Requester: _____

Revenue code: 15-200-10

Expenditure code: 15-200-10

Thank you letter sent by building. Date: 1-4-12

Building principal signature: Paul Neubauer

School Board approval date: 01-09-12



GIFT CONTRIBUTION FORM

Date 12-15-11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Lions Club

would like to contribute \$ 500.⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes: Metal shop

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 5709

Name: St. Francis Lions Club

Street address: PO Box 173

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-200-211-000-096-000

Expenditure code: 01-200-361-830-433-889

Thank you letter sent by building. Date: 1-4-12

Building principal signature: Paul Neubers

School Board approval date: 01-09-12

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GIFT CONTRIBUTION FORM

Date 12-19-11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

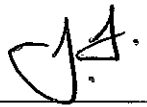
The SFBA
would like to contribute \$ 3000.00 to Independent School District 15. We request that the
contribution be used for the following purposes: pay boy basketball coach

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Lisa Kungel

Check number: # 5094
Name: St. Francis Basketball Assn.
Street address: 3325 Bridge St
City/State/Zip: St Francis MN 55070
Officer of contributing organization: Lisa Kungel

Office Use Only

Requester: Jeff Fink 
Revenue code: 01-200-294-000-096
Expenditure code: 01-200-294-000-148-286
Thank you letter sent by building. Date: 12-19-11
Building principal signature: Paul Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 12 / 14 / 2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The ST FRANCIS Blue Line CLUB

would like to contribute \$ 4703.00 to Independent School District 15. We request that the contribution be used for the following purposes: ASSISTANT COACHES PAY

Boys Hockey

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Bl Kaehler

Check number: 1742

Name: St Francis Blue Line Club

Street address: PO Box 153

City/State/Zip: St Francis MN 5507

Officer of contributing organization: Brad Kaehler

Office Use Only

Requester: Jeff Fink J.F.

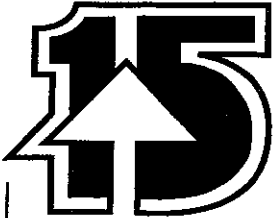
Revenue code: 01-200-294-000-096-000

Expenditure code: 01-200-294-000-148-291

Thank you letter sent by building. Date: 12-19-11

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date Dec 13, 2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St Francis Wrestling Booster Club

would like to contribute \$ 1077.⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes:

to pay for assistant wrestling coach - first half salary.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Keith Lipinski

Check number: 2657

Name: St Francis Wrestling Booster

Street address: 3325 Bridge St

City/State/Zip: St Francis MN 55070

Officer of contributing organization: Carol Carty

Office Use Only

Requester: Jeff Aink

Revenue code: 01-200-294-000-096-000

Expenditure code: 01-200-294-000-148-296

Thank you letter sent by building. Date: 12-19-11

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 11/30/11

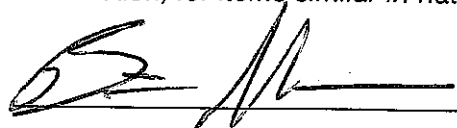
To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The HOMERUN CLUB (HRC)

would like to contribute \$ 3,000⁰⁰ to Independent School District 15. We request that the

contribution be used for the following purposes: BASEBALL EQUIPMENT ORDER WITH BSN SPORTS. THIS ORDER INCLUDES BATTING CAGE BACKSTOP, WINDSCREENS, SCREENS, ETC...

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, 

Check number: # 23415

Name: BRIAN JULSON

Street address: PO Box 742

City/State/Zip: ST. FRANCIS, MN 55070

Officer of contributing organization: LINDA NIEMEYER

Office Use Only

Requester: Jeff Funk J.F.

Revenue code: 01-200-292-000-096-000

Expenditure code: 01-200-292-000-530-000

Thank you letter sent by building. Date: 12-19-11

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12

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GIFT CONTRIBUTION FORM

Date 12/12/11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SF Grid Club

would like to contribute \$ 10,000.00 to Independent School District 15. We request that the contribution be used for the following purposes: Coaching salaries - Football

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, 

Check number: 2643


Name: St. Francis Grid Club

Street address: P.O. Box 387

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: _____

Office Use Only

Requester: Jeff Aink 

Revenue code: 01-200-294-000-096-000

Expenditure code: 01-200-294-000-148-289

Thank you letter sent by building. Date: 12-19-11

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 12/13/2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis APT
would like to contribute \$ 119.59 to Independent School District 15. We request that the
contribution be used for the following purposes: Supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Anne McColley

Check number: 2078

Name: SFE APT

Street address: 22919 St. Francis Blvd. NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Anne McColley

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

Expenditure code: 01-402-203-000-401-000

Thank you letter sent by building. Date: Personal Thank you

Building principal signature: Kathleen Kolmen

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 11/23/11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Gymnastics Booster Club
would like to contribute \$ 2695.00 to Independent School District 15. We request that the
contribution be used for the following purposes: assistant coach
salaries

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, *Scott Schake*
Treasurer

Check number: 1787

Name: ISD #15 - Gymnastics Booster Club

Street address: 3325 Bridge St

City/State/Zip: St Francis MN 55070

Officer of contributing organization: Scott Schake Treasurer

Office Use Only

Requester: Jeff Fink *JFink*

Revenue code: 01-200-296-000-096-000

Expenditure code: 01-200-296-000-148-290

Thank you letter sent by building. Date: 12-9-11

Building principal signature: Paul Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 12-16-2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CAPSTONE Digital (INK Kind)
would like to contribute \$ 150.00 to Independent School District 15. We request that the

contribution be used for the following purposes: 6 month subscription to either Pebble Coor or Capstone Interactive Library through CAPSTONE Digital.

Drawing won by DAVID Berger at TIES Technology Conf.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Joelyn Rumpca

Check number: _____

Name: Capstone Digital Booth 103 at TIES Conference

Street address: _____

City/State/Zip: _____

Officer of contributing organization: Joelyn Rumpca

Office Use Only

Requester: _____

Revenue code: _____

Expenditure code: _____

Thank you letter sent by building. Date: — Drawing at Conference

Building principal signature: Keri Neubauer

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 1/5/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Middle School SMC

would like to contribute \$ 1,500.00 to Independent School District 15. We request that the contribution be used for the following purposes: purchase iPads for use in classrooms.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2619

Name: SMC St. Francis Middle School

Street address: 23026 Ambassador Blvd.

City/State/Zip: St. Francis MN 55070

Officer of contributing organization: Dale Johnson

Office Use Only

Requester: _____

Revenue code: 01-300-211-000-096-000

Expenditure code: 01-300-211-000-401-000

Thank you letter sent by building. Date: _____

Building principal signature: 

School Board approval date: 1-9-12



GIFT CONTRIBUTION FORM

Date 1-04-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Lifestouch
would like to contribute \$ 700.00 to Independent School District 15. We request that the contribution be used for the following purposes: Principal's discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2364663
Name: Lifestouch - full picture \$.
Street address: 11000 Viking Drive
City/State/Zip: Eden Prairie
Officer of contributing organization: _____

Office Use Only

Requester: MWJ
Revenue code: 01-403-203-000-096-000
Expenditure code: 01-403-203-000-401-000
Thank you letter sent by building. Date: 1-04-2012
Building principal signature: Cybil Shih

School Board approval date: 1-9-12

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GIFT CONTRIBUTION FORM

Date 1-04-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Target-Take charge of Education
would like to contribute \$ 2042.04 to Independent School District 15. We request that the
contribution be used for the following purposes: principals discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2344719

Name: Target/take charge of education

Street address: Mail Stop 5CF - PO Box 59214

City/State/Zip: Lepls MN 55459-0214

Officer of contributing organization: _____

Office Use Only

Requester: WBS

Revenue code: 01-403-203-000-096-000

Expenditure code: 01-403-203-000-401-000

Thank you letter sent by building. Date: 1-04-2012

Building principal signature: [Signature]

School Board approval date: 1-9-12

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION EXPELLING A STUDENT

WHEREAS, written notice of the proposed expulsion of a student was served upon the student and the student's parent(s), and the stated factual basis of the pending expulsion was creating a note indicating there was a bomb on school district property using a school map. Additionally, threatening specific students by showing them the note, then running out of the school.

WHEREAS, the notice of intent to expel the student complied with the provisions of the Pupil Fair Dismissal Act, Minn. Stat. § 121A.47, subd. 2 (2011), as amended;

WHEREAS, a hearing on the matter was pending before the School Board, date to be determined; and was hereby waived by receipt of "Waiver Of Right To An Expulsion Hearing" signed by the student and parent on December 16, 2011.

WHEREAS, the School Board, on the basis of the evidence decided that the student should be expelled for conduct in violation of Minn. Stat. § 121A.45, subd. 2; and

WHEREAS, under the Minnesota Government Data Practices Act, the notice of intent to expel and the name of the student proposed for expulsion is private data.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The School Board hereby expels the student from Independent School District No. 15, St. Francis, for the duration of the 2011-2012 school year and the first trimester of the 2012-13 school year.
2. The Superintendent, or his designee, is directed to notify the student and his parents of the expulsion and the student's right to readmission at the expiration of the period of expulsion.
3. The Superintendent, or his designee, is directed to notify the Minnesota Commissioner of Department of Education of this expulsion within 30 days, pursuant to the requirements of Minn. Stat. § 121A.53 (2011).

Member _____ seconded the foregoing Resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted.