

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue with School Board-6:30 p.m.
Regular Meeting - 7:00 p.m.
April 13, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, Haag, Lipinski, Vogel and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Affairs Mae Hawkins, Director of Human Services Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, Student Representative Dylan Sowers, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, April 27, May 11, May 26, and June 8, 2009. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – St. Francis High School

Principal Paul Neubauer provided a power point presentation of goals over this past year and things in the works for next year at St. Francis High School. The MCA Grad reading goal is 75%, and the MCA Grad math is set at 49%, which will keep the site off the list for not making adequate yearly progress.

Departments throughout the school have adopted reading as a goal. Staff meetings involve promoting literacy and mathematics. Help sessions are offered to students that are struggling in mathematics. The Diversity Outreach Team mission statement is: To acknowledge and value our differences and promote ongoing opportunities for awareness, acceptance and inclusion in our community. A Diversity Outreach Team has been formed consisting of community members, school officials, and students. Safe Zone signs are posted. There is diversity education in the Futures Prep program. One goal is promoting activities to increase positive staff to staff, and staff to student relationships. Things in the works for next year are: card access, add benches and planters in front of the school with capital outlay funds, move trophy cases, webcast 50, online education options, and curriculum database. Capital outlay funds are restricted funds that can be allocated for upgrades and maintenance of buildings, and not staff.

Activities Director Ron Larson acknowledged the students and staff of activities and athletics. Athletics - Joey Benik for setting a new state record for most goals in a hockey season, Wrestling - Keith Lipinski, Section 7AAA Coach of the Year and North Suburban Conference Champions, Girls' Gymnastics – Coach Michelle Keenan and the team 1st in conference, and Girls' Basketball – Coach Jen Close and the team 1st in conference. Activities – Medical Careers instructor Kathy Weiland and head of Health Occupations Students of America, (HOSA). This year 32 students competed at the state competition, 26 placed, and 16 were 1st place. Three teams from St. Francis achieved 1st, 2nd and 4th place in the medical HOSA Bowl. All 1st place winners will go on to Nationals in June. Visual Arts – Instructors Jen Close and Sue Redfield, student art is displayed at Sandhill Center with superior and excellent ratings awarded to four students. Speech – Instructor Mark Thul , three students will compete at the state meet, along with fifteen alternates competing. Student Council – Advisor Julie Cuscaden, students were awarded the Outstanding Student Council in Minnesota, the highest honor in the state. Skills USA – Instructor Chris Neises, There are a series of competitions in the trades' area. Nine students went to state competition, eight medals were received, \$2,500 in tools and checks, and \$65,000 in scholarships for six of the students. The first place position, Sam Homan, will attend Nationals in June. Knowledge Bowl – Coach Bo Stevens, are conference champions. Choir and Band students continue to compete. Spring sports are in progress.

Consideration of Visitors

Steve Fetzik, District-wide Community Relations Coordinator reported and acknowledged the employee of the month program. Three groups of people are selected through nominated applications E-5, 6-Adult, and

support staff. The employees selected were – Mindy Wetteland - 6-Adult licensed staff, Sharon Hohn – support staff, and Carol Krupke - E-5 licensed staff.

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson. Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Ms. Lipinski.

A. THAT the minutes of March 23 and April 1 be approved.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ELLISON, GLEE, Grade 2 Teacher, SFE, BA2, 8.0 hrs./day, 186.0 days, effective 7.1.09.

HALVORSON, DEAN, Math Teacher, CSVC, MA, 8.0 hrs./day, 186.0 days, 2009-2010, effective 9.1.09.

FIERECK, RYAN, Computer Technology Instructor, SFMS, BA1, 8.0 hrs./day, 186.0 days, effective 7.1.09.

HEHIR, NICOLE, Math Specialist Teacher, EBCS, BA1, 8.0 hrs./day, 186.0 days, effective 7.1.09.

HIGUEROS-CANNY, MARIA, ELL Instructor, EBCS, Temporary, Daily sub rate, 8.0 hrs./day, 28.0 days effective 3.23.09.

HIGUEROS-CANNY, MARIA, ELL Instructor, SFMS, MA 1, 8.0 hrs./day, 186.0 days, 2009-2010, effective 7.1.09.

HYLEN, ANGELA, ELL Teacher, SFE, MA 1, 6.5 hrs./day, 186.0 days, 2009-2010, effective 7.1.09.

LARSEN, APRIL, Special Education Teacher Substitute, SFHS, \$110.00/day, 8.0 hrs./day, 34.0 days effective 4.20.09.

SCHMOLL, CASSANDRA, Grade 4, Teacher, EBCS, BA1, 8.0 hrs./day, 186.0 days, effective 7.1.09.

WINTER, STACI, Grade 3 Teacher, EBCS, MA 1, 8.0 hrs./day, 186.0 days, effective 7.1.09.

NON-CLASSIFIED

PETERSON, SCOTT, Bus Driver, Transportation, \$13.47/hr., 8.0 hrs./day, 41.0 days effective 3.30.09.

STOKES, PATRICIA, Educational Assistant, Temporary Floater, Secondary, \$11.02/hr., 1.75 hrs./day, effective 3.23.09.

LEAVES OF ABSENCE:

CLASSIFIED

OSTER, LACY, Special Education Teacher, EBCS, Return from Maternity LOA effective 4.6.09.

STILES, BETHANY, Science Instructor, SFHS, Maternity LOA beginning 9.14.09.

STOFFEL, ALICIA, Language Arts Instructor, SFHS, Maternity LOA beginning 9.27.09.

NON-CLASSIFIED

OLDENBORG, KAREN, Office Professional/Educational Assistant, Return from Medical LOA effective 3.30.09.

SOLOTS, TINA, Bus Driver, Transportation, Medical LOA beginning 3.30.09

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

HANLE, PAT, Custodian, SFMS, Termination effective 4.13.09.

KUTZER, DARNELLE, Bus Driver, Transportation, Resignation effective 3.27.09.

MILLER, ANGELA, Educational Assistant, EBCS, Termination effective 3.24.09.

C. THAT the Superintendent Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the District enter into a Superintendent Contract with Edward C. Saxton for the purpose of establishing the

- terms of continued employment as Superintendent of Schools for a one year period commencing of July 1, 2009 through June 30, 2010.
- D. THAT Out of State Travel – Skills USA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an out-of-state trip to Kansas City, MO, June 22 – June 27, 2009 be approved as requested.
- E. THAT the Sanborn Education Associates Agreement be approved as presented.
BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 approve the agreement with Sanborn Education Associates, Inc.
- G. THAT the Gift Acknowledgements be approved as presented
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$815.00, SFE APT, for Young Author's Conference for 4th and 5th graders
\$5,000.00, SFE APT, for technology at SFE
\$500.00, Ham Lake Lions Club, Scholarship for 2008/09
\$200.00, Saxon Auto World Elk River, Principal's discretion at SFE
\$300.00, SFE APT, donation to the St. Francis scholarship fund
\$4,000.00, SFYSA, for softball coaches salaries
\$2,890.04, Target Corporation, to SFHS to be used at Principal's discretion
\$35.00, Wells Fargo Foundation, to SFHS to be used at Principal's discretion
\$700.00, St. Francis Lioness Club, two \$350 scholarships, one girl, one boy that attend a Vo-Tech
\$400.00, Family of Ed Fleming, scholarship for student in business dept.
\$250.00, Lee Carlson, to fund 2008-09 Lee Carlson Endowment Scholarship criteria
- Motion carried.

Reports

Student Report

The student report was given by Dylan Sowers. MCA testing is April 14 and 15, with seniors reporting after test times. Reverse bussing day is April 17. April 9 was the last day of mid tri.

Superintendent Communication and Report

Mr. Saxton reported that the Stimulus dollars continue to be analyzed. The legislative session is not close to being over.

Mr. Saxton will attend the Schools for Equity in Education (SEE) meeting April 17. SEE will remain focused on issues that affect member Districts.

SMART goal reviews are near completion with District Leadership Team (DLT) members.

Mr. Saxton participated in several interviews for Teacher Academy positions. Teacher Academy continues to set the pace for professional development and focusing on what is done for students.

He attended the final class for Instructional Strategies.

In the packet are policy revisions that will continue to come before the Board.

Mr. Saxton acknowledged Director of Business Affairs Mae Hawkins and her staff for earning the 2009 School Finance Award from the Department of Education.

School Board Report

Mr. Haag reported that Cedar Creek Community School Site Management Council (SMC) passed the amended constitution. He thanked Mr. Grams for attending the Minnesota State High School League meeting.

Mr. Vogel, as a member of the interview team, reported that he was impressed with all candidates interviewed for the Teacher Academy position. Mr. Vogel inquired about televising of meetings through the cable company. Mr. Saxton responded that the cost for purchasing a camera has been referred back to City Administrator Matt Hulen. Board members can discuss televising meetings at a Board work session. Mr. Grams reported that the St. Francis Elementary School (SFE) SMC will submit the amended site constitution to the Board April 27. The SFE carnival was well attended and a great success. He acknowledged the SFE APT parents for their hard work.

Ms. Lipinski also attended the SFE carnival. There was a great turnout for Prom. Congratulations to Ms. Salonek and her team for planning the event. EA negotiations mediation meeting was held. There is a possible agreement reached.

Mr. Anderson congratulated Ms. Hawkins and her staff on the financial award. He attended the ECSU meeting. Mr. Anderson acknowledged Ms. Kelly, Ms. Grams, and Mr. Saxton for efforts in reaching agreement with the Superintendent's contract. An Oak Land subcommittee meeting was held to review applicants for the new Director.

Ms. Kelly attended the SEE Regional meeting with reviews of the Senate proposals. She will continue to forward emails of updates received. A survey was distributed by staff at the high school regarding cell phone usage. The SMC at the high school will be reviewing at the next meeting. The Diversity Committee website is close to being finished, and the committee will have a booth at the Business Expo. Window stickers of Safe Zone are finished. Ms. Kelly acknowledged Ms. Kinde from Village Bank for her support. Ms. Lipinski inquired whether business and or community members are acknowledged by the Board. This is a great idea. Administration will look at recognizing business and community members in the future. Ms. Kelly recognized Ms. Hawkins and team for the finance award which is only awarded to approximately 10% of school districts state-wide. Ms. Kelly acknowledged Superintendent Saxton for accepting and working in a contract with a 0% increase. There were no visitors during Dialogue with the School Board.

Administrative Report

District Initiatives fro 2009-10 – Mr. Keillor reported that a District Leadership goal adopted in March, 2007 was to establish a working group to come up with solutions and initiatives for the future. The Education Cabinet met to review the 300 series of Board policies. Percentage of average yearly progress under the No Child Left Behind (NCLB) law requires Anoka/Hennepin, Elk River, and St. Francis to report on 38 different sub groups. St. Francis is at 92.1% however the District as a whole has areas of concern which means corrective action. The areas of concern are in: limited English proficiencies in reading and math, and special education in math.

Proposed Initiatives for 2009-10.-

- refocus K-3 on literacy and numeracy
- integrate K-8 intervention program
- align science curriculum with new state standards
- provide staff training focusing on areas of corrective action under NCLB
- Focus on math, reading and writing across curriculum
- Continue district-wide integration of student support services
- Two additional days of district-wide training

What was learned in 2008-09?

- middle school exploratories was highly successful
- elementary staff felt excluded
- more direction for use of time

Recapture –

- regular Title I dollars
- seek approval for as much ARRA Title I dollars
- those recaptured funds to be used to continue one to three teaching positions for two years

Old Business

Facility Use Procedures

Motion was made by Mr. Anderson and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the ISD No. 15 Facility Use Policy and Procedures manual be approved.

Motion carried.

OPEB Trust Creation

Motion was made by Mr. Grams and seconded by Mr. Haag.

(The resolution is on file in Business Affairs department at Central Services)

Motion carried.

New Business

Ms. Kelly referenced the first reading of the revised and one new School Board policies and requested that School Board members refer questions to administration prior to action on April 27.

A. Revised Policies, 526 - Return to Work, 527 – Pesticides, 528 - Animals/Reptiles in the Classroom, 530 – Staff Conduct, 531 – Discipline, Suspension, and Dismissal of School District Employees, and 532 – Harassment and Violence

B. New Policy 117 - Equal Educational Opportunity

C. Revised Policies, 301 – Curriculum and Instruction Goals, 302 - Organization of School Calendar and School Day, 303 – Curriculum Development, 304 – Instructional Curriculum, 306 – Textbooks and Instructional Materials, and 308 – Instructional Services – Special Education

Other Matters

Calendar Revision

Motion was made by Mr. Anderson and seconded by Mr. Haag.

BE IT RESOLVED, that the School Board revises the 2009-2010 School Calendar to change the Thursday, June 10, and Friday, June 11, 2010 from student attendance days to District-Wide staff development days in support of district learning initiatives on October 19, 2009 and January 18, 2010.

Motion carried.

Motion to adjourn by Mr. Grams, second by Mr. Haag. Motion carried.

The meeting was adjourned at 9:01 p.m.

Joseph D. Haag, Clerk