

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
August 23, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:
Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, September 13, September 27, October 11, and October 25. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Maureen Ness addressed the Board regarding accounting practices with regards to the loss of funds from the District.

Abby Rustad inquired whether employees lost money in the 2007-09 time frame of the misappropriation by a former employee.

Agenda

Motion was made by Mr. Grams and seconded by Mr. Haag. Ms. Kelly recommended that the Johnson Controls Annual Report be moved to item A. under reports.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Vogel. Mr. Vogel requested item A, be considered separately.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

BECK, AMY, Special Education Teacher, CCCS, BA1, 4.0 hrs./day, 186.0 days, effective 8.23.10.

JOHNSON, AMY E., Teacher, Kindergarten, EBCS, BA1, 4.0 hrs./day, 186.0 days, effective 8.31.10.

JOHNSON, DIANA, Teacher, Language Arts, SFHS, Long Term Substitute, Sub Rate, 8.0 hrs./day, 41.0 days effective 10.25.10

JOHNSON, CYNTHIA, Special Education Social Worker, CCCS, BA1, 4.0 hrs./day, 186.0 days effective 9.7.10.

RYNNING, ANN, Preschool Instructor, LLC, Temporary, Step 2, 3.75 hrs./day, 126.0 days, effective 9.1.10.

RYNNING, ANN, Preschool Instructor, LLC, Temporary, Step 2, 3.5hrs./day, 126.0 days, effective 8.23.10.

SUNDBERG, KELLY, Teacher, Third Grade, EBCS, BA1, 8.0 hrs./day, 186.0 days, effective 8.30.10.

NON-CLASSIFIED

DOBISCH, MICHELLE, Kids Connection Instructor, LLC, Step 7, 6.0 hrs./day, 200.0 days effective 8.30.10.

DOWD-SIVIGNY, MICHELLE, Educational Assistant, CSV, From Layoff Pool to position, Long Term Substitute Temporary, 7.1 hrs./day, 174.0 days effective 9.1.10.

HANNINEN, CHRIS, Custodian, Sandhill, B 21, 4.0 hrs./day, 260.0 days effective 8.9.10
WILLIAMS, BRANDON, Mechanic, Transportation, Step 4, 8.0 hrs./day, 220 days effective 9.1.10.

LEAVES OF ABSENCE: NON-CLASSIFIED

BERRY, MARY, Educational Assistant, LLC, Return from Medical LOA effective 8.31.10.
BARNES, LARRY, Custodian, EBCS, Return from Medical LOA effective 8.9.10.
KNOWLES, DENISE, Nutrition Manager, SFE, Extension of Medical LOA effective 8.1.10.
STACHOWSKI, KATHERINE, Cook, Nutrition, Extension of Medical LOA effective 8.1.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

BULLIVANT, LOREN, Long Term Substitute, SFHS, resignation effective 6.8.10.

NON-CLASSIFIED

BERRY, MARY, Educational Assistant, LLC, Resignation effective 8.31.10.
HANNINEN, CHRIS, Custodian, Sandhill, Resignation effective 8.13.10.
JOHNSON, AMY, Educational Assistant, EBCS, Resignation effective 8.16.10.
MANION, JENNIFER, Educational Assistant, EBCS, Resignation effective 6.08.10.
RYNNING, ANN, Pre-school Instructor, LLC, Temporary assignment conclusion effective 6.30.10.

C.

SCHOOL BOARD DATE: 8/23/2010		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 981,580.20
02	Food Service	\$ 12,551.15
04	Community Services	\$ 28,947.01
06	Construction	\$ 8,201.00
07	Debt Redemption	
09	Trust and Agency	
47	OPEB Debt Service	
TOTAL DISTRICT		<u>\$ 1,031,279.36</u>

- D. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$500.00, Kohl's, to EBCS for site beautification
\$500.00, Kohl's, to EBCS for site beautification
\$500.00, Kohl's, to EBCS for site beautification – landscaping
\$34.32, Wells Fargo/Jennifer Olson, to EBCS at principal's discretion
\$1,000.00, Isanti Lions Club, two \$500 scholarships 1-female, 1-male for 2009-10 school year
\$984.00, NRA Foundation, Inc. to SFHS Trap Club for training materials and club gear
- E. THAT the Out of State Travel – HOSA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the HOSA proposal for an Out of State trip to Washington D.C. on September 11 – September 14, 2010 to attend the National HOSA Washington Leadership Academy be approved as requested.

Motion carried.

Motion was made by Mr. Grams and seconded by Mr. Anderson.

- A. THAT Minutes of August 9 be approved as presented.

Mr. Vogel noted that "Motion carried" under the Consent Agenda item D. should be added in the minutes.
Motion carried.

Reports

Johnson Controls Annual Report

Denise Cote' presented the annual report. This is year 15 of the 15 year Performance Contract. The reporting portion of the contract is complete however the District continues to retain the equipment. There was over 6 million in savings over the 15 year period. Ms. Cote' recommended that the School Board consider continuing monthly usage reporting by Johnson Controls in the future. Ms. Grams requested an estimate of the cost to continue the monthly reporting. Refer any questions regarding the report to Mr. Larson.

Superintendent Communication and Report

Mr. Saxton reported:

- The Back-to-School District Leadership Team meeting was August 16.
- There will be a report of Adequate Yearly Progress from Mr. Becker.
- The Teachers' Leadership conference was held. The theme was Educating Everybody's Children.
- New teacher orientation begins August 24.
- In regards to the locker advertising presented at the last meeting, a handout regarding projected District proceeds was distributed. The School Board could act on a resolution at the next meeting. Discussion included: be done as a one year pilot, feedback from the sites, designation of how proceeds would be used, have the Financial Planning Action Committee provide a recommendation, bringing the lockers to Welcome Back for staff. Consensus was to bring a resolution to the September 13 meeting, with additional information from staff.
- Working with a technology committee to address outward migration of students. Reviewing avenues to recruit students back.
- SMART Board training is ongoing.
- September 1 is Welcome Back for staff. Mr. Anderson, Mr. Grams and Ms. Kelly will attend.
- The District Calendar will be available August 27. The *Explore, Enrich, and Enjoy* Community Education brochure will be available August 27.
- The *Boardcaster* noted that the Minnesota School Boards Association will review legislative information in Cambridge on September 21.

Dialogue Session

One individual inquired about table top handouts.

School Board Reports

Mr. Anderson attended the Assessment Curriculum & Testing (ACT) meeting. He attended the Oak Land Board organizational meeting.

Ms. Van Denburgh inquired about the Targeted Services letter that was sent out earlier in the summer. Mr. Saxton reported that a statement in the letter will be removed. She attended the Early Childhood Advisory Council meeting. There will be new playground equipment installed for toddlers available through Head Start and a \$15,000 grant. Parents have contacted her about the loss of the money in the District. Ms. Van Denburgh inquired again about the dates in the Genesis contract in regards to when it began and when the contract was signed. Mr. Reker explained the process and that it began through review of the insurance committee. There was the period of time to get employee information and log it onto the system. The trial period began in November with a resolution brought to the School Board in March. Ms. Hawkins explained the District funds that are audited by the auditors. Mr. Reker signed the set-up document that was in existence during the trial phase. By consensus, the School Board will not be receiving a copy of the set-up document.

Mr. Haag attended the Cedar Creek Site Management Council meeting.

Ms. Grams had two phone calls from business owners that called and commented about the loss of funds.

Ms. Kelly attended Oak Land Board meeting.

Administrative Report

Adequate Yearly Progress (AYP)

Mr. Becker provided the report. He gave an overview of the four indicators that are measured in AYP. Nine student groups are measured in the four areas. There are 38 cells that a district can be measured in. The District went from six cells not making AYP in 2008-09 down to one cell in 2009-2010. There was growth in 98% of cells in 2009-2010.

In 2010-11, Mr. Becker will be going into the schools monthly to review intervention, and Mr. Saxton will visit later each month to review progress.

Mr. Vogel acknowledged Mr. Becker for his presentation. Mr. Anderson also acknowledged Mr. Becker for his leadership in the ACT committee.

New Business

2009-2010 Annual Report

This is the first reading of the draft. Direct any questions to Mr. Becker prior to the September 13 School Board meeting.

Motion was made to adjourn the meeting by Mr. Haag and seconded by Mr. Grams.

Motion carried.

The meeting was adjourned at 8:17 p.m.

Joseph D. Haag, Clerk