

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
August 9, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, August 23, September 13, September 27, and October 11. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson. Mr. Haag requested that the Locker Advertisement information be given prior to the Consent Agenda.

Motion carried.

Reports

Locker Advertisement Information

Mr. Meyer and Mr. Paul Miller presented information regarding advertising on lockers in the school buildings. Measuring has been done at Cedar Creek Community School. The intent is for revenues to come back to the school. All advertisements are education or nutrition based. The proposal suggests 10% of the lockers be covered in advertizing. Mr. Vogel requested that principals and maintenance staff provide some feedback after viewing the sample locker on display. Pricing information will be generated and forwarded to Mr. Larson.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Mr. Haag. Mr. Vogel requested items D, E, and F, and Ms. Van Denburgh requested item A be considered separately.

B.THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

BOCHE, MATTHEW, Mathematics Teacher, SFHS, Long Term Substitute, Sub Rate, 8.0 hrs./day, 55.5 days effective 9.10.10.

SALBER, AMANDA, Special Education Teacher, SFHS, BA1, 8.0 hrs./day, 186.0 days effective 8.31.10.

SWANSON, BRENDA, Special Education, SFHS, BA1, 8.0 hrs./day, 60.0 days effective 8.31.10.

TRETTEL, PAULINE, Teacher, Language Arts, SFHS, Long Term Substitute, Sub Rate, 8.0 hrs./day, 49.50 days effective 9.20.10.

NON-CLASSIFIED

ALEXANDER, MICHELLE, Bus Driver, Transportation, Step B, 6.0 hrs./day, 172.0 days effective 9.7.10.

CHRISTENSEN, ELLIOTT, Assistant Maintenance Supervisor, Maintenance, Step 1, 8.0 hrs./day, 261.0 days effective 8.4.10.

DESOMEY, HEIDI, Fitness Instructor, Sandhill, Step 1, 1.0 hr./day, 100.0 days effective 7.13.10.

HAGFORD, CATHIE, Fitness Instructor, Sandhill, Step 1, 1.0 hr./day, 156.0 days effective 7.7.10.

JENDRO, TABITHA, Bus Driver, Transportation, Step B, 6.0 hrs./day, 172.0 days effective 9.7.10.

LEAVES OF ABSENCE:

CLASSIFIED

EVANS, SALLY, Teacher, EBCS, Medical LOA 2010-11 school year effective 8.31.10.

STOFFEL, ALICIA, Teacher, SFMS, Parental LOA effective 10.21.10.

NON-CLASSIFIED

BARNES, LARRY, Custodian, EBCS, Medical LOA effective 8.2.10.

MERRIFIELD, KARA, Office Professional, SFMS, Return from Parental LOA effective 08.02.10.

PARIS, KATHRYN, Educational Assistant, CSVC, Medical LOA effective 8.31.10.

PRATER, LEANNE, Preschool Instructor, LLC, Family LOA (partial) effective 9.1.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

BUSEMAN, VICKI, Special Education Teacher, CCCS, Resignation effective 7.28.10.

NON-CLASSIFIED

KIVISTO, ANNE, Educational Assistant, CCCS, Resignation effective 7.6.10.

MARONEY, DAVE, Assistant Boys Hockey Coach, SFHS, Resignation effective 8.4.10.

MARTIN, CHARLES, Bus Driver, Transportation, Retirement effective 9.1.10.

MURRAY, SUZANNE, Accountant, CSC, Resignation effective 7.27.10.

C. THAT Disbursements be approved as presented.

PREPARED 8/5/2010

SCHOOL BOARD DATE: 8/9/2010		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes and retirement payments, be allowed and charged to funds as follows:		
Fund		
No.	Description	Amount
01	General	\$1,818,954.77
02	Food Service	\$35,072.02
04	Community Services	\$62,326.29
06	Construction	\$15,290.00
07	Debt Redemption	\$873,840.63
09	Trust and Agency	
47	OPEB Debt Service	
TOTAL DISTRICT		\$2,805,483.71

The amounts above include fast checks processed between 6-30-10 to 8-5-10 and all accounts payable items processed between July 13, 2010 and August 5, 2010.

- G. THAT the Marco Printer Contract be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that a contract with Marco for print management services for thirty-six months for a monthly fee of \$1414.60 be approved.
- H. THAT the PBR Consulting Contract be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services for the 2010-11 school year in an amount not to exceed \$50,450.00 be approved.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$206.00, Kenneth M. and Lorrie Sailer, to Early Childhood
\$1,291.80, SFHS Band Boosters, stipend for an additional summer marching band staff member (assistant and director)
\$125.00, Home Run Club (Baseball Booster Club), upgrade to a coach bus for the baseball team's section game in Duluth
\$465.14, Crier Newspaper, payment of printing bills
\$194.40, Wells Fargo Foundation Educational Matching Gift Program, to SFE for use as needed
\$709.00, SFE APT, transportation for 4th grade field trip to MN History Museum
\$418.40, SFE APT, transportation for 3rd grade field trip to Children's Theatre
\$226.70, SFE APT, transportation for Young Author's Conference on 5/26/10
\$134.15, SFE APT, Mrs. Hoefs 3rd grade trip to Grace Point Crossing Nursing Home
- J. THAT the Truth in Taxation resolution be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the public hearing to review the proposed property tax levy payable for the upcoming tax year be will scheduled during the first School Board meeting in December unless changed by School Board resolution.

Motion Carried.

Motion was made by Mr. Grams and seconded by Mr. Vogel.

- A. THAT Minutes of July 12 and July 29 be approved as presented.

Ms. Van Denburgh requested clarification when a Clerk Pro Tem is appointed. Motion carried.

Motion was made by Mr. Anderson and seconded by Mr. Haag.

- D. THAT Fuel Tracking Equipment and Software be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with O'Day Equipment, LLC, for delivery and installation of Fuelmaster equipment and software at the fuel pumps at the Transportation location, for \$41,791.00, be approved.

Mr. Vogel requested what the estimated cost savings would be and if buses in the future are a propane system, does this make sense to purchase the software. Mr. Krause reported that with 2010 emissions, the District is not sure which direction to go; however, will currently stay with the system in place. With the investment of the bus fleet and other District vehicles, it is important to keep track of the equipment.

Motion carried.

Motion was made by Mr. Grams and seconded by Ms. Van Denburgh.

- E. THAT the ACCAP, Inc. Lease be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the lease agreement between ISD No. 15 (lessor) and Anoka County Community Action, Inc. (lessee) for 1000 square feet of the Lifelong Learning Center for \$8000 per school year for the 2010-11 and 2011-12 school year be approved.

Mr. Vogel inquired if Healthy Start paid rent in the past. Mr. Larson reported yes, Head Start has always paid rent. Healthy Start is the same as Head Start.

Motion carried.

Motion was made by Mr. Vogel and seconded by Mr. Anderson.

F. THAT the SchoolReach, Instant Parent Contact be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with SchoolReach, GroupCast LLC, for instant parent contact services for the 2010-11 school year for \$13,500 be approved.

Mr. Vogel requested whether the contract was district-wide. Ms. Hawkins reported yes the contract is district-wide.

Motion carried.

Reports

Superintendent Communication and Report

- Attended the Region 7AA meeting.
- Met with Don Kveton, Village Bank, to discuss services.
- Attended Minnesota School Boards Conference, MSBA, August 5 and 6, and Back to School Superintendent's workshop on August 4.
- Met with Chief Harapat in regards to the Liaison Officer. Will meet with Mr. Neubauer and Mr. Johnson regarding the liaison services.
- Talked with Mr. Becker regarding test results. Mr. Becker will send an email to the School Board once the embargo is lifted.
- Will provide report at the next meeting regarding District phone enhancement.
- Met with Tammy Sakry regarding the Fact Sheet of the dismissal of an office professional. There are revisions from the original document that the School Board received. Questions should be routed to Mr. Reker or Mr. Saxton. The position will be posted. The District might have additional expenses; however, expenses are not considered losses. Additional work from the auditor will be an additional expense. Information from the Fact Sheet will be posted to the website.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson attended the ECSU annual meeting.

Ms. Van Denburgh received communication to meet with Mr. Saxton regarding talk points. She called MSBA to inquire about meeting with Mr. Saxton individually. Ms. Kelly clarified what can be discussed when meeting outside of an open meeting. Ms. Van Denburgh inquired about the Genesis Flex Agreement approved on March 8, 2010, and if it was for the service from Genesis that began in November 2009. Mr. Reker reported that it is the same. Mr. Vogel requested a copy of the contract for Genesis. It is consensus of the School Board to receive a copy. Mr. Saxton reported that it is not the practice of the District to approve a contract after it is in effect.

Mr. Haag met with Mr. Hahn and Mr. Miller regarding the locker advertisements.

Mr. Vogel requested an update in the process of streaming the meetings, and the music program. Mr. Saxton met with Mr. Tramm and live streaming is planned for the first meeting in September. Mr. Saxton met with Mr. Johnson regarding the recruitment of students. There will be a plan and recruitment in place soon.

Mr. Grams attended the MSBA Superintendent evaluation workshop. He extended sympathies to alumni who have recently lost children.

Ms. Kelly attended Schools for Equity in Education. The working draft of the platform will go to the Executive Board in November.

Other Matters

Health and Safety Environment Programs FY2010-11

Motion was made by Mr. Haag and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Health and Safety Environmental Programs be accepted in order to qualify for the 2010 payable 2011 Health and Safety Funding.

Motion carried.

Alternative Facilities Project

Member Mr. Grams introduced the following resolution and moved its adoption, which motion was seconded by Member Mr. Haag:

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$665,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES BONDS

BE IT RESOLVED by the School Board of Independent School District No. 15 (St. Francis), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its General Obligation Alternative Facilities Bonds (the Bonds) in an amount not to exceed \$665,000. The proceeds of the Bonds will be used to finance a \$638,000 single site health and safety improvements project at the High School consisting of ventilation and dehumidification improvements to gymnasiums 1-5, girls and boys locker rooms, wrestling room, art area, metal shop, and drafting lab, pursuant to Minnesota Statutes, Chapter 475 and Section 123B.59. The project is part of the District's five-year health and safety facility plan approved by the Department of Education. The District will publish a notice in its official newspaper describing the Projects, the amount of the Bonds, and the total amount of District indebtedness.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board Chair and the Superintendent or the Director of Business Services are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$665,000 and to execute a bond purchase agreement for the purchase of the Bonds with Northland Securities, Inc. ("NSI"), provided the True Interest Cost does not exceed 4.25%.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Board Chair and the Superintendent or the Director of Business Services, the School Board will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Clerk, Superintendent or Director of Business Services is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Board Chair and the Superintendent or the Director of Business Services have not approved the sale of the Bonds to NSI and executed the related bond purchase agreement by December 31, 2010, this resolution shall expire.

Mr. Vogel expressed concerns over any tax increase; however, does not disagree with the merits of the project. Ms. Hawkins provided explanation of the bond.
Motion carried with one nay Mr. Vogel.

Summary of Closed Meeting

On July 29, the School Board met in closed session to discuss employee performance.

Motion was made to adjourn the meeting by Mr. Grams and seconded by Mr. Anderson.
Motion carried.

The meeting was adjourned at 8:14 p.m.

Joseph D. Haag, Clerk