

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
Dialogue Session - 6:30 p.m.  
Regular Meeting - 7:00 p.m.  
December 14, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:  
Directors: Anderson, H. Grams, S. Grams, Haag, Lipinski, Vogel and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representatives Dylan Sowers, Jakki Thompson, and community members.

**Board Calendar Dates:** Regular Meetings held at 7:00 p.m. at the Central Services Center, January 11, January 25, February 8, and February 22, 2010. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – Lifelong Learning Center**

Ms. Wallace and Mr. Finn reviewed programs available to young learners. A short video “Where Learning Happens” was presented. All special needs students are now in regular classroom settings. The handout summarizes the areas of the 285 students enrolled in the 18 sections of preschool. 74 students receive Early Childhood Special Education Services (ECSE), and 51 students/families are provided ECSE services in Early Intervention/Birth to Three program.

**Consideration of Visitors**

On behalf of The Crier teacher Glenn Morehouse Olson and students reviewed the trip to Washington DC. Students competed in National Competition. Zachary Knudson, Alexandra Schwalbe, and Zoey Olson shared with the Board an educational experience and a site seeing highlight of the trip.

**Agenda**

Motion was made by Mr. Haag and seconded by Mr. Grams.  
Motion carried.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Haag.  
A. THAT the minutes of November 23 be approved.

B. THAT the Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the  
Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**ERICSON, LINDA**, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

**ELLISON, GLEE**, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

**JENSEN, TERESA**, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

**JENSEN, PAMELA**, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

**OLSON, SANDY**, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

NON-CLASSIFIED

**ANDERSON, AGNES**, Educational Assistant, CSVC, From Layoff, B21, 6.0 hrs./day, effective 12.15.09.

**JOHNSON, CINDY**, Educational Assistant, EBCS, B21, 2.7 hrs./day, effective 12.7.09.  
**KNAEBLE, CHERYL**, Office Professional, SFMS, Temporary, B22, 7.5 hrs./day, 114.00 days, effective 12.9.09.  
**LARSEN, LAURIE**, Office Professional, Transportation, B22, 8.0 hrs./day, 261.0 days effective 11.30.09.  
**WAITS, SHARON**, Nutrition Manager, CCCS, B31, Step 2, 8.0 hrs./day, 171.0 days effective 1.4.10.

**LEAVES OF ABSENCE:**

CLASSIFIED

**EVANS, SALLY** – Teacher, EBCS, Return from Medical LOA effective 11.30.09.  
**ENGQUIST, JILL**, Counselor, SFHS, Return from Maternity LOA effective 12.14.09.  
**STILES, BETHANY**, Science Instructor, SFHS, Return form Maternity LOA effective 12.4.09  
**TROST, ERICA**, Teacher, SFHS, Maternity LOA effective 2.8.10.

NON-CLASSIFIED

**BROWN, ELLEN**, Educational Assistant, Job Coach, Maternity LOA effective 2.8.10.  
**DUPRE, JENNIFER**, Pre-school Instructor LLC, Maternity LOA effective 3.8.10.  
**JUSTIN, SHARON**, Nutrition, SFHS, Medical LOA effective 12.14.09.  
**MCCABE, SANDY**, Lead Technician, Crossroads, Medical LOA effective 11.6.09  
**REETZ, FRED**, Bus Driver, Return from Medical LOA effective 11.25.09.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

CLASSIFIED

**GROVER, MATTHEW**, Long Term Substitute, SFHS, Termination effective 12.4.09.

- C. THAT Claims and Accounts be approved as presented.
- D. THAT Investments be approved as presented.
- E. THAT the 2009-10 Budget Adjustments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2009-10 Budgets be amended as follows:

For Fiscal Year July 1, 2009 to June 30, 2010

Fund 01, General Fund	Revenues	\$ 49,486,273
	Expenditures	\$ 50,484,742
Fund 04, Community Education	Revenues	\$ 2,106,001
	Expenditures	\$ 2,124,193
Fund 06, Building Construction	Revenues	\$ 1,000
	Expenditures	\$ 354,213
Fund 45, OPEB Trust Fund	Revenues	\$ 50,000
	Expenditures	\$ 386,000
Fund 47, OPEB Debt Service Fund	Revenues	\$ 500
	Expenditures	\$ 234,230

- F. THAT the 2010-11 Budget Parameters be approved as presented.

WHEREAS the Financial Planning Action Committee has agreed to and made the following recommendations to the Superintendent at the November 12, 2009 meeting and these recommendations are being presented by the Superintendent to the School Board on December 14, 2009.

**Financial Planning Action Committee Recommendations:**

**Recommendation #1: Budgets will be allocated to sites on a per student basis.**

**Recommendation #2: The allocation per student will increase due to the passing of the operating referendum**

THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 15 approve the FY11 Budget Parameters and Guidelines as recommended by the Superintendent.

- G. THAT the Extended Trip request for Physical Education be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Physical Education class extended trip, May 22 – May 24, 2010 be approved as requested.

H. THAT the 2008-09 Audit Report be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Independent School District No. 15 Audited Financial Report and the Extracurricular Student Activity Accounts Audited Financial Report for the fiscal year 2008-09 be approved.

I. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$150.00, Wells Fargo Foundation Matching Program, for Early Childhood Programs

\$50.00, Girls' Soccer Student Activity – Lettermans, to SFHS Activities Office Coed Athletics

\$1,038.00, Girls' Tennis Activity Fund, to Athletic Department (Girls)

\$500.00, Connexus Energy, to expand the Outdoor Activities Facility by 2-3 stations. Materials & labor per specifications.

\$1,500.00, St. Francis Legion Auxiliary, 3 @ \$500 scholarships for 2008-09

\$1,000.00, American Legion Post 622 – St. Francis, for annual scholarship fund 2 @ \$500, male and female for 2008-09

\$60.00, Wells Fargo Foundation/Amy Keller and Rachel Muonio, to SFE for instructional supplies

\$634.50, LifeTouch, to SFE for instructional supplies

J. THAT the Community Education Managers Agreement be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the terms and conditions of employment with Community Education Managers be approved as presented for the 2009-2010 and 2010-2011 school years.

Motion carried.

## **Reports**

### *Student Report*

Dylan Sowers and Jakki Thompson provided the student report. The Star Tribune named Melissa Borstner Athlete of the Week when she scored 37 points in girls' basketball. On December 3, the boys hockey game was televised on Fox Sports North, in which Joey Benik scored a hat trick and was named KARE 11 Athlete of the Week. Fundraising events continue for Alex Baluff. Student Council candy cane grams. Students continue to work on school spirit district-wide. Foundation 15 donated money to purchase t shirts for kindergarten students. A task force has been formed to create a vision. Two students qualified to advance to Student Congress Nationals, Alex Gray and Jakki Thompson. HOSA competes in midwinter competition on January 7. The Jazz Band concert was December 10, and will be playing at the elementary schools and the Mall of America. One Act rehearsals are underway.

### *Superintendent Communication and Report*

Mr. Saxton presented a plaque to Renee Lipinski for her years of service as Board member.

Mr. Saxton referenced the hockey game.

Meetings with Oak Land continue to regarding Targeted services.

He participated in mock interviews at the high school.

Observations in the classrooms continue.

Mr. Saxton visited a teacher's class in Elk River and observed a demonstration of lessons on a SMART Board. He also attended a class at St. Francis Elementary School (SFE) witnessing students learning on the SMART Board.

Mr. Saxton had the opportunity to spend time with the Chinese Exchange teacher.

There have been some adjustments to the Spanish pilot program.

Attended a meeting on integration sponsored by Anoka County.

Mr. Saxton reported on the credit recovery program called Plato.

He attended the TIES technology convention.

Mr. Saxton will attend a meeting at the high school with Minnesota Department of Education regarding Race to the Top Funds.

### *Dialogue Session*

No one attended.

### *School Board Reports*

Mr. Anderson attended a work session at Oak Land and reported that an analysis will be completed. He attended the wrestling meet against North Branch. He attended the SMC meeting at the St. Francis Middle School.

Ms. Lipinski reported that negotiations with Nutrition services continue. She went with her children to the SFE Christmas sale. SMART boards were topic at the Lipinski dinner table. Ms. Lipinski reflected on her years of service on the School Board.

Mr. Grams acknowledged Ms. Lipinski. He attended the Minnesota School Boards Association (MSBA) Delegate Assembly. Mr. Grams reported that Ms. Kelly is well known in the MSBA circle.

Mr. Vogel reported that negotiations with Educational Assistants has begun, and Transportation negotiations continue. Mr. Vogel expressed full support of the St. Francis Police in actions regarding the taser incident.

Mr. Haag reported that a tentative agreement has been reached with Office Professionals. He attended the Cedar Creek Community School SMC meeting. Mr. Haag also expressed support of the St. Francis Police.

Ms. Kelly attended the Delegate Assembly and has a copy of the resolutions passed. She attended the Diversity Outreach Team meeting. She attended the St. Francis High School SMC meeting. All Board members received the letter regarding the taser incident. After consulting with the MSBA it is not recommended procedure for a School Board to intercede with the police matters. A letter of response will be sent. School Board members can review the committee assignments and contact Ms. Kelly with any changes requested. Mr. Anderson inquired about the Joint Standing Committee and it will be listed. Ms. Kelly acknowledged Ms. Lipinski for her work and dedication as a Board member.

Ms. Grams thanked Ms. Lipinski for her service. Mr. Haag also acknowledged Ms. Lipinski.

### *Administrative Report*

#### *Targeted Academic Intervention Program (TAIP) 2008-09*

Mr. Gilbertson provided a report on the Targeted Academic Intervention Program. Participation originates through Minnesota Department of Education. Money comes from the state through Special Education funding for regular education programming. In review, TAIP is a program where reading and math specialists teach students that are significantly at risk in reading and or math. Board members are requested to take the survey provided and return to Mr. Gilbertson.

### *Truth in Taxation Hearing*

Ms. Hawkins reviewed requirements of the Truth in Taxation Hearing 1) Tax Levy for taxes payable 2010, 2) Current budget, and 3) The Public time to comment and ask questions. The budget overview for 2009-10 was reviewed.

### **New Business**

#### *Middle School Technology Standards*

Mr. Minshull was in attendance to answer questions. Mr. Minshull has worked on special assignment with teachers to integrate technology in the classroom.

### **Other Matters**

#### *Final Payable 2010 Levy*

Motion was made by Ms. Grams and seconded by Mr. Haag. Motion carried.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the final 2009 payable 2010 property tax levy be certified as follows:

<b>Category</b>	<b>Amount</b>
General RMV Voter Approved	\$ 2,224,392.59

General RMV Other	899,718.17
General NTC Other	2,217,827.30
TOTAL GENERAL FUND	<u>\$5,341,938.06</u>
COMMUNITY SERVICE	<u>\$402,776.25</u>
Debt Service – Voter Approved	\$4,398,443.62
Debt Service – Other	772,262.15
Debt Service – OPEB	366,692.00
TOTAL ALL DEBT SERVICE FUNDS	<u>\$5,537,397.77</u>
TOTAL ALL FUNDS	<u>\$11,282,112.08</u>
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TOTAL NET CERTIFIED LEVY	<u>\$11,282,112.08</u>

Motion was made to adjourn the meeting by Mr. Grams and seconded by Ms. Grams. Motion carried.

The meeting was adjourned at 8:46 p.m. \_\_\_\_\_  
School Board Clerk