

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Organizational Meeting - 7:00 p.m.
January 11, 2010

Organizational Meeting

The organizational meeting was called to order by Acting School Board Chair Kelly at 7:00 p.m. with the following members present: Directors S. Grams, Haag, Vogel, Superintendent Saxton, and elected School Board members David Anderson, Harry Grams and Marsha Van Denburgh.

Others present were Director of Business Affairs Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, Student School Board representatives Dylan Sowers, Jakki Thompson, and community members.

School Board Organization

Oath of Office

Acting Chair Kelly administered the Oath of Office to the elected School Board members David Anderson, Harry Grams and Marsha Van Denburgh.

Election of Officers

Ms. Grams commented that Superintendent Saxton act as Chair Pro Tem. Ms. Kelly reported that state statute clarifies that the previous Chair is the Acting Chair until the new Chair is selected.

Acting Chair Kelly called for nominations for School Board Chair. Mr. Grams nominated Ms. Kelly. With no other nominations received, Mr. Anderson moved that nominations be closed and a unanimous ballot be cast. Ms. Grams seconded. Motion carried. Ms. Kelly was elected Chair.

Nominations were opened for School Board Clerk. Ms. Grams nominated Mr. Haag. Mr. Anderson nominated Mr. Grams for Vice Chair. The nomination open is for Clerk. Mr. Anderson withdrew his nomination for Vice Chair. Mr. Grams moved that nominations be closed and a unanimous ballot be cast. Mr. Anderson seconded. Motion carried. Mr. Haag was elected Clerk.

Nominations were opened for School Board Treasurer. Ms. Grams nominated Mr. Vogel. Mr. Grams moved that nominations be closed and a unanimous ballot be cast. Mr. Haag seconded. Motion carried. Mr. Vogel was appointed Treasurer.

Nominations were opened for School Board Vice Chair. Mr. Haag nominated Mr. Grams. Ms. Grams moved that nominations be closed and a unanimous ballot be cast. Mr. Anderson seconded. Motion carried. Mr. Grams was elected Vice Chair.

A motion was made to appoint the Administrative Assistant to the Superintendent as Assistant Clerk by Ms. Grams and seconded by Mr. Haag. Motion carried.

School Board Directors Compensation

Motion was made by Mr. Grams to consider the following resolution and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$4,152.00 per year, and that the School Board Chair be \$4,760.00 per year, and a \$30.00 stipend for the negotiating committees, per meeting. Mileage will be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Ms. Grams suggested that the compensation stay at the current amount. Chair Kelly also agreed that compensation remain the current amount. Motion carried.

School Board Meeting Dates

Motion was made by Mr. Grams and seconded by Ms. Grams by.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2010 School Board Meeting Schedule as follows: January 11, January 25, February 8, February 22, March 8, March 22, April 12 April 26, May 10, May 24, June 14, June 28, July 12, August 9, August 23, September 13, September 27, October 11, October 25, November 8, November 22, and December 13.

Committee Assignments

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2010 as per the following list.

Ms. Van Denburgh will be notified of the contact person, dates, and times, of the committees she serves on.

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| A. Oak Land Vocational Co-op Board: | Amy Kelly, Dave Anderson |
| B. Teacher/Supervisory Personnel Negotiations: | Dave Anderson, Sandy Grams, A. Kelly, |
| C. Negotiations Hourly Personnel: | H. Grams, J. Haag, M. Van Denburgh, M. Vogel |
| D. Schools for Equity in Education: | Amy Kelly, Marsha Van Denburgh - alt. |
| E. District Technology, TIES (Data Processing Consortium): | Harry Grams, Joe Haag - alt. |
| F. District Shared Decisions Network: | Sandy Grams |
| G. MN State High School League: | Joe Haag |
| H. Community Education: | Harry Grams |
| I. MN School Board Association: | Amy Kelly |
| J. Early Childhood Family Ed. Advisory: | Marsha Van Denburgh |
| K. Extra Curricular Extended Day: | Harry Grams |
| L. Insurance Committee: | Dave Anderson, Marsha Van Denburgh |
| M. Facilities Committee: | Sandy Grams, Mark Vogel |
| N. Athletic Advisory Committee: | Harry Grams, or Joe Haag |
| O. ECSU Representative: | Dave Anderson |
| P. Foundation 15: | Harry Grams |
| Q. Financial Planning Action Committee: | Dave Anderson, Harry Grams, Mark Vogel |
| R. Assessment Curriculum & Testing (ACT): | Dave Anderson, Joe Haag |
| S. Continuing Education Licensing Committee
(CELC): | Ann Bothun, (community representative) |
| T. Governing Board – Teacher Academy: | Sandy Grams, Amy Kelly |
| U. Safety Committee Liaison: | Marsha Van Denburgh |
| V. Communications Committee: | Joe Haag, Amy Kelly, Mark Vogel |
| W. Joint Standing Committee: | Dave Anderson, Harry Grams |
| X. Student Wellness Committee: | Amy Kelly, Harry Grams – alt. |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year | |
| Crossroads – Mark Vogel | East Bethel – Sandy Grams |
| Cedar Creek – Joe Haag | Lifelong Learning Center – Marsha Van Denburgh |
| St. Francis Elementary – Harry Grams | St. Francis High School – Amy Kelly |
| St. Francis Middle School – Dave Anderson | Sandhill Center – Dave Anderson |

Motion carried.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, January 25, February 8, February 22, and March 8, 2010. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

2008-09 Financial Statement Report

Aaron Nielsen, Partner, MMKR, summarized the Management Report and the results of the audit for 08-09. There are no findings for the District. Student activity audit also has no findings. For 09-10, there is a change in when districts receive funding which will have an effect on cash flow. The Financial Trends of the District show the general fund financial position, change in average daily membership and pupil units, general fund revenue, and general fund expenditures. Other operating funds include the Food Service funds, Community Service funds, Capital Projects, and Debt Service Funds. A Legislative Summary is also included in the report.

Mr. Vogel questioned a statement of declined enrollment in the financial report. Ms. Hawkins provided explanation.

Site Report – East Bethel Community School (EBCS)

Principal Scardigli provided the site report. Collin Minshull Technology Integration Specialist, with the School Board members' participation, demonstrated the SMART individual response tool that is used in the classroom. Ms. Scardigli reviewed the one year pilot program that is being used to increase proficiency in mathematics this year. EBCS chose a math goal for Q comp to increase results up to 81.6%. The Flashmath Pilot program began in spring 2009. Continued positive results are seen in all grades.

Consideration of Visitors

Brock Libby presented a report of Crossroads. A site goal is reading directed for 7th and 8th graders, Free Books, Book Club, Educational outreach, Title One service for those who qualify and Destiny System. Diversity includes CLIMB Theater, Jack Peel, Adopt a Country, and Andre Koen from Anoka County will be here on February 5. Community Outreach events happening this year were reviewed.

St. Francis High School student officers presented an overview of information about Health Occupations Students of America (HOSA) club. HOSA has the largest number of student participation in the academic group program area.

Agenda

Motion was made by Mr. Haag and seconded by Mr. Grams.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Haag. Mr. Vogel requested that Item C be considered separately.

A. THAT the minutes of December 14, be approved.

B. THAT the Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ANTILLA, DAN, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

HEHIR, NICOLE, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

HOFSCHULTE, JANICE, Preschool Instructor, LLC, Temporary 1, 7.0 hrs./day, 20.0 days effective 3.8.10.

JOHNSON, PAMELA, Teacher, Targeted Services, SFE, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09. (Name Correction December 14²⁰⁰⁹ minutes, Johnson instead of Jensen)

LORENZ, KARI, Teacher, Targeted Services, EBCS, Additional Assignment, 1.25 hrs./day, 30.0 days effective 12.8.09.

NON-CLASSIFIED

CARLSON, KAY, Educational Assistant, SFE, From Layoff, 2.0 hrs./day, 172.0 days effective 1.7.10.

CHRISTENSEN, ELLIOTT, Assistant Supervisor, Maintenance, Temporary Assignment, effective 1.1.10.

EIK, ROSALINA, Nutrition, SFHS, Step 6, 2.25 hrs./day, 107.0 days, effective 12.14.09.

GREEN, AMY, Educational Assistant, EBCS, Temporary, Sub rate, effective 1.11.10.

HAMBERG, JANE, Educational Assistant, SFE, Step 1, 2.0 hrs./day, 97.0 days effective 1.7.10.

SMITH, ROBYN, Educational Assistant, Targeted Services, CCCS, Additional Assignment, 1. hrs./day, 26.0 days effective 1.5.10.

LEAVES OF ABSENCE:

CLASSIFIED

ENQUIST, JILL, Counselor, SFHS, Return from Maternity LOA effective 12.14.09.

PETERSON, DIANE, Teacher, SFE, Medical LOA effective 12.17.09.

ROWLES, JESSICA, Language Arts Teacher, SFMS, Maternity LOA effective 4.6.10.

SCHMIDT, TYRONE, Computer Technology Teacher, Child Care LOA effective 1.20.10.

STACHOWSKI, KATHERINE, Cook, Nutrition, Medical LOA effective 1.8.10.

NON-CLASSIFIED

BERRY, MARY, Educational Assistant, ECSE, Medical LOA effective 1.4.10.

CHRISTENSEN, ELLIOTT, Maintenance, Professional LOA effective 1.1.10.

ENGREN, RON, Custodian, SFE, Return from Medical LOA effective 1.11.10.

JOHNSON, RICHARD, Maintenance, Return from Medical LOA effective 1.5.10.

MANION, JENNIFER, Educational Assistant, EBCS, LOA general unpaid effective 1.4.10.

MARONEY, DEB, Educational Assistant, CCCS, Return from Medical LOA Family, 12.7.09.

STERN, GARY, Bus Driver, Transportation, Medical LOA Family, 11.30.09.

STERN, GARY, Bus Driver, Transportation, Return from Medical LOA Family, 12.22.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

KAUNZER, QUINTEN, Educational Assistant, Transportation, retirement effective 1.7.10.

KAUNZER, GLORIA, Educational Assistant, Transportation, retirement effective 1.7.10.

MARKS, LISA, Educational Assistant, SFE, resignation effective 1.6.10.

HOYT, VICKI, Educational Assistant, termination effective 12.12.09.

D. THAT Revised Policy 535 – Tobacco-Free Environment be approved as presented.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopts revised Policy 535 – Tobacco-Free Environment

E. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$2,000.00, Schell Family, to CCCS for technology purchases

\$4,174.51, Crier Students, reimbursement for NSPA Convention Trip to Washington DC

\$2,013.00, Cross Country Letterman's Account, for 1/2 salary to assistant cross country coach

\$15,000.00, CCCS PTO, to CCCS for Document Projectors

\$87.72, Wells Fargo Foundation Educational Matching Gift Program, to SFHS at Principal's discretion

\$9,067.00, St. Francis Blue Line Club, for payment to the JV Coach and the Goalie Coach

\$4,732.00, St. Francis Basketball Association, to pay salary of Kyle Waterworth (9th grade) for coaching boys' basketball

\$1,734.00, St. Francis Blue Line Club, for jerseys for the boys' high school hockey team

\$2,835.00 (in kind), Scott Holt, a 1999 Dodge Intrepid to SFHS

F. THAT the Network Specialist Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Network Specialists be approved as presented for the 09-10 and 10-11 school years.

Motion carried.

C. THAT the Instructional Program Supervisors Contract be approved as presented.

Motion was made by Mr. Anderson, and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Instructional Program Supervisors be approved as presented for the 2009-2010 and 2010-2011 school years.

Mr. Vogel requested explanation of the long term disability section. Mr. Reker explained that the long term disability increase does not increase the premium. Mr. Reker will make a correction in the wording.

Motion carried with one nay, Ms. Van Denburgh

Reports

Student Report

Dylan Sowers and Jakki Thompson provided the student report. Boys' hockey won in overtime against Totino Grace. Badminton for Alex Balluff is January 12. Nei Wei is back at the High School. The SMC will be reviewing the budget soon. A flex day is being reviewed. Staff are working on a vision for the high school. Jakki Thompson will be competing at the State Competition for Debate. Speech will begin. Jazz Band is performing at the Roseville Jazz Blast.

Superintendent Communication and Report

Mr. Saxton recognized Nei Wei the Chinese exchange teacher.

Over the break Mr. Saxton toured the building and looked at technology, rooms, and furniture.

Mr. Saxton met with Ms. Fuller from Oak Land. An analysis is being completed.

Additional SMART boards have been installed.

HOPS Sports provided a presentation to administrators.

PLATO is an online internet based learning tool.

The application for the District is in for Race to the Top grant.

Mr. Saxton will attend the Region AA meeting in Duluth January 13.

The MSBA conference is January 13 – 15.

Dialogue Session

No one attended.

School Board Reports

Mr. Haag attended the CCCS SMC and mentioned the different technology used in the elementary sites.

Mr. Haag commented about the lock down in Blaine and inquired about the procedures in place in St.

Francis for students on a field trip.

Ms. Grams met with Meet and Confer to generate calendars for the next two school years.

Mr. Vogel reported that EA negotiations are going well. Transportation negotiations moved into mediation.

Mr. Grams attended the SMC meeting at SFE. He attended the technology meeting. Nutrition Services have reached a tentative agreement.

Ms. Van Denburgh enjoyed the high school choir concert, and acknowledged Kim Berggren for the piano accompaniment.

Mr. Anderson attended the Meet and Confer. Oak Land continues to work on the analysis evaluation. He attended the Insurance meeting, and RFPs will be going out to companies. Mr. Anderson will attend the MSBA workshop.

Ms. Kelly reported on the Diversity Outreach Team meeting.

Administrative Report

Ms. Hawkins provided a report on state revenues for 2009-10. The range of general education funding for MN districts is \$5,207 to \$6,901 for general education funding per student. The average in MN for 2009-10 is \$6,073. ISD No. 15's 2009-10 general education funding is \$5,338 per student. This is \$735 per student below the state average for 2009-10, putting the District at the 8th percentile in the state for general

education funding. The passage of the operating referendum will increase the District's per student funding for 2010-11 by \$365 per student. The District will continue to lobby the legislature for funding equity.

Old Business

Middle School Technology Standards

Motion was made by Mr. Grams and seconded by Mr. Anderson.

BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 that St. Francis Middle School, in order to extend students' knowledge and skills in using technology, will implement the Middle School Instructional Technology Performance Standards effective immediately for the 2009-2010 school year.

Motion carried.

New Business

Revised Policy 534 – Chemical Use/Abuse

This is a first reading and direct any questions to Mr. Reker.

Motion was made to adjourn the meeting by Mr. Grams and seconded by Mr. Haag. Motion carried.

The meeting was adjourned at 9:02 p.m.

Joseph D. Haag, Clerk