

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
Dialogue Session - 6:30 p.m.  
Organizational Meeting - 7:00 p.m.  
January 9, 2012

The regular meeting was called to order by Acting Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, Erkel, Glover, Grams, Rustad, Van Denburgh, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources David Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representatives Nate Lipinski and Mercedes Johnson, and community members.

**Oath of Office**

Mr. Saxton administered the Oath of Office to Suzanne Erkel, Janet Glover, Amy Kelly, and Matt Rustad.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at the Central Services Center, January 23, February 13, February 27, and March 12. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Mr. Anderson and seconded by Mr. Grams.  
Motion carried.

**School Board Organization**

Motion was made by Mr. Grams and seconded by Mr. Anderson. Motion carried.

*Election of Officers*

Acting Chair Kelly called for nominations for School Board Chair. Mr. Anderson nominated Ms. Kelly. Mr. Rustad nominated Ms. VanDenburgh. No other nominations were presented. There were three votes for Ms. Kelly and four votes for Ms. Van Denburgh. Ms. Van Denburgh is elected School Board Chair.

Nominations were opened for School Board Vice Chair. Mr. Rustad nominated Ms. Glover. Mr. Anderson nominated Mr. Grams. No other nominations were presented. There were four votes, majority for Ms. Glover. Ms. Glover is elected Vice Chair.

Nominations were opened for School Board Clerk. Mr. Anderson nominated Ms. Kelly. Mr. Rustad nominated Ms. Erkel. No other nominations were presented. There were three votes for Ms. Kelly and four votes for Ms. Erkel. Ms. Erkel is elected School Board Clerk.

Nominations were opened for School Board Treasurer. Ms. Kelly nominated Mr. Grams. No other nominations were presented. Nominations were closed and a unanimous ballot was cast for Mr. Grams as Treasurer. Mr. Grams is elected Treasurer.

School Board Directors Compensation

Motion was made by Mr. Rustad to consider the following resolutions and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$4,152.00 per year, and that the School Board Chair be \$4,760.00 per year, and a \$30.00 stipend for the negotiating committees, per meeting. Mileage will be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Discussion included: let the voters decide, no increase in compensation, stay at the current amount, \$30.00 stipend for negotiating committee meetings, and a possible cost of living increase.

### School Board Meeting Dates

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2012 School Board Meeting Schedule as follows: January 9, January 23, February 13, February 27, March 12, March 26, April 9, April 23, May 14, May 29, June 11, June 25, July 9, August 13, August 27, September 10, September 24, October 8, October 22, November 12, November 26, and December 10. Motion carried.

### Committee Assignments

Motion was made by Mr. Grams and seconded by Mr. Anderson.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2012 as per the following list.

- |  |  |
|--|--|
| A. Oak Land Vocational Co-op Board   | Amy Kelly, Dave Anderson                             |
| B. Teacher/Supervisory Personnel Negotiations                                    | <i>(as needed)</i>                                   |
| C. Negotiations Hourly Personnel   | <i>(as needed)</i>                                   |
| D. Schools for Equity in Education (SEE)   | Amy Kelly, Harry Grams                               |
| E. District Technology, TIES   | Harry Grams, Janet Glover - alt.                     |
| F. District Shared Decisions Network <i>(inactive)</i>                           | <i>(on call)</i>                                     |
| G. MN State High School League   | Suzanne Erkel  |
| H. Community Education   | <i>(as needed)</i> Harry Grams                       |
| I. MN School Board Association   | Amy Kelly  |
| J. Early Childhood Family Ed. Advisory   | Marsha Van Denburgh                                  |
| K. Extra Curricular Extended Day   | Harry Grams  |
| L. Insurance Committee   | Dave Anderson, Marsha Van Denburgh                   |
| M. Facilities Committee  | <i>(on call)</i>                                     |
| N. Athletic Advisory Committee   | Harry Grams, Matt Rustad                             |
| O. ECSU Representative   | Dave Anderson  |
| P. Foundation 15   | Harry Grams  |
| Q. Financial Planning Action Committee (FPAC)                                    | Dave Anderson, Harry Grams, Janet Glover             |
| R. Assessment, Curriculum & Teaching (ACT)                                       | Dave Anderson, Suzanne Erkel                         |
| S. Continuing Education Licensing Committee                                      | Heather Odell (community representative)             |
| T. Governing Board – Teacher Academy   | Matt Rustad, Amy Kelly                               |
| U. Safety Committee Liaison  | Marsha Van Denburgh                                  |
| V. Communications Committee  | Suzanne Erkel, Amy Kelly, Janet Glover               |
| W. Joint Standing Committee  | Dave Anderson, Harry Grams                           |
| X. Student Wellness Committee  | Matt Rustad, Harry Grams – alt.                      |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year |  |
| Crossroads School – Matt Rustad  | East Bethel Community School – Suzanne Erkel         |
| Cedar Creek Community School – Janet Glover                                      | Lifelong Learning Center (LLC) – Marsha Van Denburgh |
| St. Francis Elementary School – Harry Grams                                      | St. Francis High School – Amy Kelly                  |
| St. Francis Middle School – Dave Anderson  | Sandhill Center – Dave Anderson                      |

Discussion: Board members will receive information from the sites as to when meetings and functions are held. Ms. Van Denburgh requested to be replaced as alternate for SEE. A list of acronym meanings will be sent to School Board members.

Motion carried.

### **Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Glover and seconded by Mr. Rustad.

- A. THAT the minutes of December 12, be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

### **EMPLOYMENT:**

NON-CLASSIFIED

**CARTER, SUE**, Educational Assistant, SFMS, Step 1, 3.0 hrs./day 170.0 days prorated effective 1.3.12.  
**GILBERTSON, MATT**, Set Design and Construction, SFHS, Varied days and hours, effective 12.19.11.  
**ROWE, CHRISTINE**, Helper/Server, SFHS, Step 1, 2.25 hrs./day, effective 12.12.11.  
**WALLIN, DANA**, Educational Assistant, SFHS, From Layoff to Position, Step 2, 7.0 hrs./day, 170.0 days prorated effective 1.3.12.

**LEAVES OF ABSENCE:**

**CLASSIFIED**

**DUPRE, JENNIFER**, Preschool Teacher, ECFE, Parental LOA effective 4.3.12.  
**JOHNSON, CHRISTINE**, Asst. Cook, SFHS, Return from Medical LOA effective 1.17.12.  
**ROTHRUM, ANGELA**, Teacher, EBCS, Return from Parental LOA effective 12.22.11.  
**SHEPPARD, KATHY**, Cashier, Nutrition, SFE, Return from Medical LOA effective 1.3.12.

**NON-CLASSIFIED**

**BERNDT, ROSE**, Educational Assistant, Medical LOA effective 1.4.12.  
**HOHN, SHARON**, Educational Assistant, CSVC, Return from Medical LOA effective 12.19.11.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

**NON-CLASSIFIED**

**BORST, JILL**, Nutrition, EBCS, Resignation effective 12.14.11.  
**CORLETT, MATTHEW**, Bus Driver, Transportation, Termination effective 12.16.11.  
**PERLEBERG, JIM**, Set Construction, Plays, Resignation effective 11.24.11.  
**WYATT, RICHARD**, Educational Assistant, SFE, Resignation effective 12.22.11.

C. THAT the Disbursements be approved as presented.

<b>BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:</b>		
<b>Fund No.</b>	<b>Description</b>	<b>Amount</b>
01	General	\$ 1,418,578.33
02	Food Service	\$ 47,615.95
04	Community Services	\$ 43,647.44
06	Construction	\$ 1,666.48
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 6,900.00
47	OPEB Debt Service	\$ -
	<b>TOTAL DISTRICT</b>	<b>\$ 1,518,408.20</b>

All checks processed between 12/13/11 and 01/05/12, Payroll liabilities for 12/20/11, and all accounts payable items processed between 12/13/11 and 1/09/12

D. THAT Cash and Investments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for November 2011 be approved as presented.

E. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$9,058.81, St. Francis Middle School SMC, to purchase iPads for use at the middle school  
\$200.00, Curt Jasper, to the Angel Fund meal account at the high school  
\$161.56, Wells Fargo Foundation & Jennifer Larson, to middle school at principal's discretion  
\$126.28, St. Francis Basketball Association, for postage on behalf of St. Francis Boys Basketball  
\$250.00 St. Francis Lions Club, for Universal Gravity activity at the high school  
\$500.00, St. Francis Lions Club, boys and girls Cross Country  
\$333.30, Anonymous, for Literary Journal or similar expense as coordinated by Glenn Morehouse-Olson  
\$500.00, St. Francis Lions Club, for the Metal Shop at high school  
\$3,000.00, St. Francis Basketball Association, to pay for boys basketball coach  
\$4,703.00, St. Francis Blue Line Club, to pay for assistant coaches for boys hockey  
\$1,077.00, St. Francis Wrestling Booster Club, to pay for assistant wrestling coach, first half  
\$3,000.00, Homerun Club, baseball equipment order with BSN Sports including batting cage backstop, windscreens, screens, etc.  
\$10,000.00, St. Francis Grid Club, for coaching salaries – football  
\$119.59, St. Francis APT, to SFES for supplies  
\$2,695.00, St. Francis Gymnastics Booster Club, for assistant coach salaries  
\$150.00 (in kind), Capstone Digital, 6 month subscription to either Pebble Go or Capstone Interactive Library in drawing held at the TIES Technology Conference – recipient David Berger of Crossroads  
\$1,500.00, St. Francis Middle School SMC, to purchase iPads for classroom use  
\$700.00, Lifetouch, to EBCS to be used at principal's discretion  
\$2,042.04, Target – Take Charge of Education, to EBCS to be used at principal's discretion  
Motion carried.

### **Student Report**

Nate Lipinski and Mercedes Johnson provided the student report. There are collections being taken for the student paralyzed during a Benilde-St. Margaret's hockey game. This has brought students together showing support. The talent show will be held January 25. There are some student concerns over the release of an assistant coach.

A question was asked whether or not criminal background checks are done on School Board members. Yes.

### **Reports**

#### *Superintendent Communication and Report*

Mr. Saxton reported:

- Toured the buildings over the winter break.
- DLT meetings held regarding budget process.
- Met with Oak Land Director and Superintendents and discussed grant writing.
- Sign up for the NeoPath clinic is taking place.
- DLT will be meeting January 17, with main focus on communication with parents.
- MSBA Leadership Conference for all School Board Members is January 12 and 13.
- Tim Finn was named to the Governor's Task Force of Early Childhood.
- Pictures will be taken of School Board members after the meeting.
- There will be a Closed Session on January 23 for an update on negotiations.
- School Board will receive a copy of the proposed 2012-2013, 2013-2014 calendars on January 23.

*Dialogue Session*

Ms. Van Denburgh reported a community member expressed interest in vocational opportunities available for students.

A Dialogue schedule will be done and sent to School Board members.

*School Board Reports*

Mr. Grams attended the District Technology Committee meeting. The Early Childhood Advisory Council has its own Facebook presence. The LLC will soon be on Facebook. He will be attending the Minnesota School Boards (MSBA) Leadership Conference.

Mr. Anderson attended the Oak Land meeting and will also be attending the MSBA Leadership Conference.

Ms. Van Denburgh congratulated Mr. Finn in his appointment to the Governor's Task Force. She participated in the Teacher Academy interview. She is excited at the possibility of a STEM program.

**Other Matters**

*Resolution Expelling a Student*

Motion was made by Ms. Kelly and seconded by Mr. Anderson.

Motion carried.

The meeting was adjourned at 8:04 p.m.

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Suzanne Erkel, School Board Clerk