

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Special Meeting – 6:00 p.m.
July 29, 2010

The special meeting was called to order by Chair Kelly at 6:00 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Van Denburgh, Vogel, and Superintendent Saxton. Absent: Director Haag.

Others present were Director of Business Services Mae Hawkins, and Director of Human Resources Jay Reker.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, August 9, August 23, September 13, and September 27. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Agenda

Motion was made by Ms. Grams and seconded by Mr. Vogel.
Motion carried.

Other Matters

Closed Session: Motion by Mr. Anderson, second by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the meeting move into closed session for the purpose of discussing employees' performance.
This meeting is closed pursuant to Minnesota Statute Sec. 13D.05 subd. 3 (a)

Time: 6:03 p.m.

Time: 7:34 p.m.

Resume Open Meeting: Motion by Mr. Grams that the open meeting be resumed, second by Mr. Vogel.
Motion carried.

Member Harry Grams introduced the following Resolution and moved its adoption:

A motion to amend the resolution was made by Sandy Grams and seconded by David Anderson.

**RESOLUTION PROPOSING TO RATIFY DISCIPLINARY ACTION
FOR AT-WILL EMPLOYEE RACHEL HEINEN**

WHEREAS, the School Board has reviewed data relating to the employment status and job performance of Rachel Heinen, a non-certified and at-will employee of the District; and

WHEREAS, the School Board has discussed a letter dated July 20, 2010 that the Superintendent of Schools sent to Rachel Heinen imposing certain discipline upon her in response to her performance of duties; and

WHEREAS, information relating to this matter is classified by the Minnesota Government Data Practices Act as private until such time as the School Board's action becomes final.

BE IT RESOLVED by the School Board of Independent School District No. 15, St. Francis, as follows:

1. The disciplinary action taken by the Superintendent of Schools in the letter of July 20, 2010, To Ms. Heinen is hereby ratified and adopted by the School Board.
2. The attached letter reviewing the basis for the discipline and its ratification is hereby approved and adopted by the School Board.
3. The Board Chair is authorized to sign the attached letter on behalf of the School Board.
4. The Superintendent is directed to serve a copy of the attached letter upon Ms. Heinen and to place a copy in Ms. Heinen's personnel file.

The motion for the adoption of the foregoing Resolution was duly seconded by Mark Vogel and upon a vote being taken thereon, the following voted in favor thereof: Mark Vogel, Amy Kelly, David Anderson, Harry Grams, Sandy Grams, and Marsha Van Denburgh and the following voted against the same: No one voting against.

Whereupon, said Resolution was declared duly passed and adopted.

A statement regarding the content of what was discussed in the closed session will be read at the next open meeting August 9, 2010.

Motion was made to adjourn the meeting by Mr. Grams and seconded by Mr. Anderson.
Motion carried.

The meeting was adjourned at 7:46 p.m.

Joseph D. Haag, Clerk