

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
June 8, 2009

The regular meeting was called to order by Chair Kelly at 7:02 p.m. with the following members present: Directors: H. Grams, S. Grams, Haag, Vogel and Superintendent Saxton. Absent: Directors Anderson and Lipinski.

Others present were Director of Business Services Mae Hawkins, Director of Human Services Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, June 22, July 13, August 10, and August 24, 2009. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Mr. Ron Larson acknowledged students and coaches that participated in the State Track and Field Meet. The six students that qualified were: Sam Rivard who placed 14th in the 800M (meter), Kayla Johnson placed 15th in the 1600M and 15th in the 3200M, and Adam Zutz placed 12th in 1600M and 11th in the 3200M. To qualify for a medal a student must place in the top nine positions. Maggie Ewen, 8th grade, placed 3rd in the discus and 8th in the shot put. Joleen Sporlein placed 4th in the pole vault. Senior Shaise Schuette took the state championship in the pole vault clearing 15 feet.

Mr. Fetzik acknowledged community members that were recognized as top volunteers at the school sites this past year. Community Volunteers of the Year - Susan Brand from St. Francis Elementary School, Diane Gilderhus from St. Francis High School, Mary Mack from East Bethel Community School, and Christine Garin and Shelly Tradewell from St. Francis Middle School.

Mr. Gardner congratulated the pole vault state champion. Mr. Gardner addressed the School Board expressing support for the renewal of the 2.5 million levy, however is not in support of the District paying for a research study.

Agenda

Motion was made by Ms. Grams and seconded by Mr. Haag.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Mr. Grams.

A. THAT the minutes of May 26, be approved.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the
Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ERICSON, LINDA, Summer School ELL, District wide, MA, 4.0 hrs./day, 10.0 days effective 6.8.09.

GILBERTSON, GREGORY, Special Education Teacher, Special Assignment contract effective 7.1.09.

HERMANN, KATHERINE, Third Grade Teacher, SFE, MA 3, 8.0 hrs./day, 186 days effective 8.31.09.

LAW, ROBYN, Summer School ELL, District wide, MA, 4.0 hrs./day, 10.0 days effective 6.8.09.

NON-CLASSIFIED

HEATON, DALE, Hostler, Mechanic, Layoff effective 6.5.09.

CATHERS, THERESE, Helper Server Lunchroom Monitor, SFHS, 2.25 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

FRYER, ANDREW, Grounds, Maintenance, 8.0 hrs./day, \$14.20/ hr., 98.0 days effective 6.1.09.

MILLER, TRISHA, Helper Server Lunchroom Monitor, SFMS, 1.75 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

POPP, SARA, Helper Server Lunchroom Monitor, SFMS, 1.75 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

ROWE, CHRISTINE, Helper Server Lunchroom Monitor, SFE, 1.75 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

SMITH, PAMELA, Helper Server Lunchroom Monitor, SFMS, 1.75 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

ZUPFER, DIANE, Helper Server Lunchroom Monitor, SFMS, 1.75 hrs., day, \$11.02/hr., 171.0 effective 9.2.09.

LEAVES OF ABSENCE:

CLASSIFIED

HEHIR, NICOLE, Math Specialist, EBCS, Maternity LOA effective 5.11.09.

NON-CLASSIFIED

STRAWSER, RACHEL, Return from Maternity LOA effective 5.21.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

KOEHLER, RONALD, Social Studies Instructor, SFHS, Retirement effective 12.4.09.

OSTER, LACY, Special Education Teacher, EBCS, Resignation effective 6.5.09.

STENGLEIN, DANIELLE, Special Education Teacher, EBCS, Resignation effective 6.5.09.

NON-CLASSIFIED

HUTTNER, LISA, Bus Driver, Transportation, Termination effective 10.31.09.

JUNTUNEN, BENJAMIN, Custodian, SFHS, Termination effective 5.27.09.

STOLL, LISA, Kids Connection Coordinator, SFE, Layoff effective 6.4.09

C. THAT the Liability and Workers' Compensation for 2009-10 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for Property, General Liability, Inland Marine, Boiler and Machinery, Automobile, School Leaders Legal Liability and Crime Insurance be renewed with Indiana Insurance for the 2009-10 school year for a premium not to exceed \$212,015.00.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the contract for Workers' Compensation Insurance be awarded to SFM Mutual Insurance Company for the 2009-10 school year at the quoted premium of \$288,126.00.

D. THAT the Outdoor Adventure Camping trip be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the St. Francis High School Outdoor Adventure Camping proposal for an extended trip to Interstate & William Obrian Park on October 3 returning October 5, 2009 be approved as requested.

E. THAT the Health Insurance Contract be approved as presented.

BE IT RESOLVED that the School Board of Independent School District No.15 award the District's Health Insurance to Health Partner's Insurance Company, effective July 1, 2009.

F. THAT the Gift Acknowledgements be approved as presented

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)
\$750.00, Conference of Women in Real Estate, scholarships

\$300.00, Medtronic Foundation, Matching funds donation for Dr. Noel Johnson Scholarship
\$1,500.00, St. Francis Ice Breaker Cup Golf Tournament Committee, Bill Johnson/Roger Anderson
Memorial Scholarship - Paige Sundeen \$500, Haylea Schmid \$500, and Ben Huninghake \$500
\$2,000.00, St. Francis Lions Club, 4 - \$500 scholarships for college and tradeschool
\$250.00, CCCS PTO, to CCCS IPOD Shuffles for Basic Math Skills
\$5,474.00, CCCS PTO, to CCCS for technology purchases for 09-10
\$4,000.00 CCCS PTO, to CCCS for Kindness Retreat for 09-10 school year

Motion carried.

Reports

Superintendent Communication and Report

Mr. Saxton congratulated the students and coaches of track.

Schools for Equity in Education (SEE) – Discussion at the meeting included the legislative session.

Mr. Saxton will meet with the new Oak Land Director in July to discuss the makeup and servicing of the District.

The District Leadership Team will meet June 10.

The second bid for a research study is on the agenda. The study would include a similar number of questions and demographic targeted areas.

Mr. Saxton will be out of District June 23 – July 3.

Mr. Saxton read an email from a community member that complimented the St. Francis website.

Dialogue Session

Mr. Haag reported that Mr. Gardner attended and talked with Board representatives about a proposed levy which was addressed under Consideration of Visitors.

School Board Reports

Mr. Vogel inquired as to how the School Board responds to letters and emails sent to the School Board. Board members discussed ways to respond. Ms. Hawkins will discuss with the Office of School Technology, whether an automatic response can be sent via email and report back.

Mr. Grams acknowledged Principal Neubauer and all staff for the graduation ceremony.

Mr. Haag acknowledged the graduation ceremony. Mr. Haag will meet with Mr. Neubauer, members of the St. Francis Chamber, and the City to discuss the video taping of meetings.

Ms. Kelly acknowledged the graduation ceremony. Ms. Kelly attended the high school site management council meeting and met the new members.

Administrative Report

Annual Q Comp Report – Mr. Keillor reported that the report is required by law to be completed and sent to the Commissioner by end of June. Mr. Keillor reviewed highlights of the report. 93% of staff agree or strongly agree the District is headed in the right direction with the program. Comments are included in the report. A Peer review was completed by people outside the school district. Five commendations were received for Administrative staff and participation. In ways that can be measured as a result of this program the District is ahead of what was anticipated.

Maintenance/Custodial Annual Report - Mr. Larson communicated that the reorganization of Maintenance, Custodial and Ground services has brought about new standards and efficiency. Mr. Wirz, Maintenance Supervisor, and Mr. Shultz, Assistant Maintenance Supervisor, provided the annual report. For 2008-09 50 employees maintained 12 building sites. The maintenance side continues to move from reactive to proactive and the goal is to use preventive maintenance in hopes to show cost savings. 1932 work orders to date have been completed, and all employees have access to register a work order. There has been a new set of standards for custodial services in the buildings. A summary was given of capital projects completed at all buildings. For the 2009-10 the custodial staff has been reduced by seven and cleaning will be done every other day.

Ms. Kelly requested an explanation of the capital outlay dollars and what it can be used for. Mr. Wirz and Ms. Hawkins explained what funds are restricted by the state.

Mr. Vogel requested a copy of the power point presentation be sent to him.

Teacher Academy Year End Summary – Mr. Fink and Ms. Worden summarized the year end report which highlighted; hiring process, Teacher Academy highlights, Leadership Conference, Professional Development Plan for 2009-10, Flow Chart, New Teacher Induction, Academy Class Descriptions and Schedule, Leadership Directory, Peer Teams, Formal Career Ladder Observations and Considerations, Post Observation Conference Guides, Time for Learning Initiatives, and Non Student Contact Calendar for 2009-10.

Old Business

Revised Policy 315

Motion was made by Ms. Grams and seconded by Mr. Vogel.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt Policy 315 – State Mandated Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students

Motion carried.

Pandemic Plan

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt PANDEMIC INFLUENZA PREPAREDNESS PLAN based upon recommendation by the Anoka County Community Health and Environmental Services and World Health Organization

Motion carried.

Other Matters

Springsted, Inc. Research

Motion was made by Mr. Grams with no second, the motion dies.

BE IT RESOLVED by the School Board of Independent School District No.15 that the proposal for data analysis and scientific polling services with Springsted, Inc. with a total cost of \$17,875.00 be approved.

Decision Resources, Inc. Research

Motion was made by Mr. Haag and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No.15 that the proposal for data analysis and scientific polling services with Decision Resources, Inc. with a total cost of \$11,900.00 be approved.

Discussion included; data collected, do not support spending funding for research, demographic survey of citizens, find out what community wants and will support, and the survey also tells the District what the community wants and feels about the District.

Ms. Hawkins distributed and explained a prepared graph showing comparisons of other Anoka County school districts operating levy amounts.

Motion carried with directors H. Grams, Haag, and Kelly voting aye, and two directors S. Grams and Vogel voting nay.

Superintendent Goals from 2008-09

Ms. Kelly inquired if Superintendent Saxton wanted the goal results discussed in Open Meeting. Mr. Saxton responded, yes. School Board members will review the Goal Results Summary and discussion will take place at the June 22, Board meeting.

Motion to adjourn by Mr. Grams, seconded by Ms. Grams. Motion carried.

The meeting was adjourned at 8:40 p.m. _____

Joseph D. Haag, Clerk