

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
Dialogue Session - 6:30 p.m.  
Regular Meeting - 7:00 p.m.  
June 14, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:  
Directors: Anderson, H. Grams, S. Grams, Haag, Vogel, and Superintendent Saxton.  
Director Van Denburgh arrived at 7:20 p.m.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

**Board Calendar Dates:** Regular Meetings held at 7:00 p.m. at the Central Services Center, June 28, July 12, August 9 and August 23. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Consideration of Visitors**

None

**Legislative Update – Senator Olseen**

The legislative update will be given later on the agenda when Senator Olseen is present.

**Agenda**

Motion was made by Mr. Anderson and seconded by Ms. Grams.  
Motion carried.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Mr. Grams.  
Mr. Vogel requested letter F and Ms. Grams requested letter D be considered separately.

- A. THAT Minutes of May 24 be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the  
Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**COMPTON, SARAH**, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.10.

**DALVE, TRACY**, ESY Teacher, ECSE, BA, 2.75 hrs., 11.0 days effective 7.12.10.

**ERICKSON, TRACY**, ESY Teacher, ECSE, BA, 2.75 hrs., 11.0 days effective 7.12.10.

**GRZESIAK, KIMBERLY**, Administrative Intern, Targeted Services, CCCS, MA, 4.0 hrs./day, 18.0 days effective 7.6.10.

**JOHNSON, PAMELA**, ESY Special Education Teacher, CSVC, MA, 4.5 hrs., 17.0 days effective 7.1.10.

**KEILLOR, RANDALL**, S.H.I.P Coordinator, All locations, Contract extension, three months effective 7.1.10.

**KLAPHAKE, GLENN**, Activities Director, SFHS, MA, 8.0 hrs./day, 225.0 days effective 7.1.10.

**LIBBY, BROCK**, Summer School General Education Teacher, Summer School, CSVC, MA, 4.5 hrs., 16.0 days effective 7.1.10.

**LINTON, GRETA**, Summer School General Education Teacher, Summer School, CSVC, MA, 4.5 hrs., 16.0 days effective 7.1.10.

**MENGES, EDITH**, Summer School General Education Teacher, Summer School, CSVC, BA, 4.5 hrs., 16.0 days effective 7.1.10.

**MURRAY, ROXANNE**, Summer School General Education Teacher, Summer School, CSVC, MA, 4.5 hrs., 16.0 days effective 7.1.10.

**NORDIN, DAWN**, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.10.

**O'CONNELL, TIM**, ESY Special Education Teacher, CSVC, MA, 4.5 hrs., 17.0 days effective 7.1.10.

**OSTMOE, ERIC**, English Language Learner Teacher, SFMS, BA, 8.0 hrs./day, 186.0 days effective 9.7.2010.

**SCHMID, ANGELA**, Summer School General Education Teacher, Summer School, CSVC, BA, 4.5 hrs., 16.0 days effective 7.1.10.

**SCOFIELD, KELLY**, ESY Special Education Teacher, CSVC, MA, 4.5 hrs., 17.0 days effective 7.1.10.

**TANNER, MATT**, Summer School General Education Teacher, Summer School, CSVC, BA, 4.5 hrs., 16.0 days effective 7.1.10.

**THOMPSON, DONNIE**, Assistant Principal, SFHS, Step 1, 8.0 hrs./day, 225.0 days effective 7.1.10.

**WASSATHER, RUTH**, Summer School General Education Teacher, Summer School, CSVC, MA, 4.5 hrs., 16.0 days effective 7.1.10.

#### NON-CLASSIFIED

**BARETTE, SANDY**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**BUZZELL, KAYLA**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**CRAIN, LORRAINE**, Nutrition Services, EBCS, Step 1, 2.25 hrs./day, 173.0 days effective 9.1.10.

**DADY, KELLY**, ESY Summer School Educational Assistant, LLC, Hourly rate, 2.5 hrs., 11.0 days effective 7.12.10.

**EIK, ROSALINA**, Nutrition Services, EBCS, Step 1, 2.25 hrs./day, 173.0 days effective 9.1.10.

**FOGELSON, JANICE**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**FRANK, BECKY**, ESY Summer School Educational Assistant, LLC, Hourly rate, 2.5 hrs., 11.0 days effective 7.12.10.

**HOHN, SHARON**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**LUNDEEN, DIANE**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**MCCARTHY, TAMMI**, Educational Assistant/Job Coach, T-15, Step 6, 6.0 hrs./day, 172.0 days effective 9.7.10.

**MILLER, JUDIE**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**MURPHY, KIM**, Office Professional, Targeted Services, Step 6, 3.5 hrs./day, 15.0 days effective 7.6.10. 7.12.10.

**SIMONEAU, ANGELA**, ESY Summer School Educational Assistant, LLC, Hourly rate, 2.5 hrs., 11.0 days effective 7.12.10.

**VELASCO, TYANN**, ESY Summer School Educational Assistant, LLC, Hourly rate, 2.5 hrs., 11.0 days effective 7.12.10.

**SAILOR, JESSICA**, ESY Summer School Educational Assistant, LLC, Step 1, 2.5 hrs., 11.0 days effective 7.1.10.

**VOSS, JANICE**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**WILLIAMS, ANITA**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

**WITTE, SHERRIE**, ESY Summer School Educational Assistant, CSVC, Hourly rate, 4.5 hrs., 16.0 days effective 7.1.10.

#### LEAVES OF ABSENCE:

#### CLASSIFIED

**BAAR, AMY**, Teacher, CCCS, Return from childcare LOA effective 5.24.10.

**HANSON, MIKKI**, Special Education Instructor, SFHS, Maternity LOA effective 8.31.10.

**SCHOLLMAN, STEPHANIE**, Teacher, SFE, Return from Medical LOA effective 6.2.10.  
**TALBOT, ERICA**, Speech/Language Pathologist, EBCS, Return from Maternity LOA effective 6.7.10.

NON-CLASSIFIED

**DUCKWORTH, AMY**, Helper/Server, SFE, Medical LOA effective 5.25.10  
**PARIS, TAMMY**, Helper/Server, EBCS, Return from Medical LOA effective 5.25.10.  
**STRANDBERG, JACQUILIEN**, Preschool Instructor, LLC Return from Maternity LOA effective 6.3.10.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

CLASSIFIED

**SCHLEPER, DONALD**, Teacher, SFHS, retirement effective 6.11.10.  
**YOUNG, NICHOLE**, ESY Special Education Teacher, BA1, resignation effective 6.4.10.

NON-CLASSIFIED

**GREENLUN, VICKI**, Kids Connection Lead Instructor, SFMS, Resignation effective 6.7.10.  
**NYNAS, AL**, Bus Driver, Transportation, Resignation effective 6.8.10.

- C. THAT the Prime Vendor Award of Contract be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the request for proposals for prime vendor for the 2010-11 & 2011-12 school year with the option to extend the contract another two years, be awarded to U.S. Foods with the lowest “market basket” proposal of \$122,820.00 including storage and delivery of the district’s USDA commodities.
  
- E. THAT the Adjusted School Times be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the change in school times for the 2010-11 school year be approved as follows:

School	Start Time	End Time
St. Francis High School	7:25 AM	2:25 PM
St. Francis Middle School	7:25 AM	2:12 PM
Crossroads School	7:25 AM	2:00 PM
Cedar Creek Community School	8:55 AM	3:25 PM
East Bethel Community School	8:55 AM	3:25 PM
St. Francis Elementary School	8:55 AM	3:25 PM
AM Kindergarten	8:55 AM	11:25 AM
PM Kindergarten	12:55 PM	3:25 PM
T – 15	7:40 AM	1:40 PM

- G. THAT the Senior to Sophomore Program Agreement with St. Cloud State University be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the Agreement between St. Cloud University and Independent School District No. 15 for the Senior to Sophomore Program for \$3000 per course for college courses offered at St. Francis High School during the 2010-11 school year be approved.
  
- H. THAT the Extended Trip Request – SFHS Yearbook be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the Yearbook extended trip to St. Peter, MN July 27 – July 29, 2010 be approved as requested.
  
- I. THAT Gift Acknowledgements be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)  
 \$500.00, Oak Grove Fire Relief Association (In memory of Al Dahl), scholarship to student pursuing a career in an emergency medical service related field. Student should have a “C” or better GPA, and funds used for educational purpose

\$250.00, Peoples Bank of Commerce, scholarship for student continuing education in finance/business management  
\$107.90, EBCS PTO, for kindergarten field trip to Children's Museum on 4/21/10  
\$130.00, St. Francis Basketball Association, to pay for a bus upgrade to a coach bus for sections  
\$4,020.00, and \$1,758.90, SF Grid Club, \$4,020 for 120 facemasks, and \$1,758.90 for 50 girdles,  
100 mouth guards, 1 stat book  
\$366.00, SFE APT, 4<sup>th</sup> grade field trip to MN History Museum  
\$393.25, SFE APT, 3<sup>rd</sup> grade field trip to Children's Theatre Company  
\$237.95, SFE APT, 1<sup>st</sup> grade field trip transportation to Lyric Art Center  
\$2,000.00, St. Francis Lions Club, 4 - \$500 scholarships  
\$48.00 (in kind), Celeste Roline, to the SFE Carousel (clothing store) - 6 pair of new winter boots  
and a variety of hats and gloves.  
\$281.08, St. Francis High School Student Council, to cover cost of staff breakfast on 3-11-10

Motion carried.

Motion was made by Mr. Grams and seconded by Mr. Anderson.

D.THAT the 2010-11 Liability and Workers' Compensation Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for Property, General Liability, Inland Marine, Boiler and Machinery, Automobile, School Leaders Legal Liability and Crime Insurance be renewed with Indiana Insurance for the 2010-11 school year for a quoted premium of \$211,986.00.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the contract for Workers' Compensation Insurance be awarded to SFM Mutual Insurance Company for the 2010-11 school year at the quoted premium of \$319,500.00.

Ms. Grams requested clarification in the worker's compensation premium cost containment statement. Ms. Hawkins explained.

Motion carried.

Motion was made by Mr. Haag and second by Ms. Grams.

F. THAT the Transition 15 Lease Amendment be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the amendment to the lease agreement between Independent School District No. 15 and Oak Grove Mall Development, LLC, be approved.

Mr. Vogel has no problem with Transition 15; however, continues to believe that there is enough space to house the program within existing buildings. Ms. Stein explained why the program is housed at the current location. Ms. Grams requested that previous costs be included in the background information on the resolution page.

Motion carried with one nay, Mr. Vogel.

## **Reports**

### *Superintendent Communication and Report*

Mr. Saxton introduced Donnie Thompson who was selected as the new Assistant Principal at the High School.

There will be an Oak Land meeting with area superintendents to review programming and new direction of the Academic Stretch program.

Mr. Saxton attended the Joint Standing committee meeting.

A TIES representative will be providing SMART Board training for DLT members on June 22.

The intervention programs for K-8 are coming together.

Included in the School Board packet was a letter of appreciation from Anoka County for the District's contribution and support to the Anoka County's response during the 2009-2010 H1N1 pandemic.

At a future meeting Mr. Wirz will report on the dehumidification project.

## **Legislative Update – Senator Olseen**

There was a \$1 billion shortfall that had to be addressed. The bonding bill money was looked at to rebuild the Minnesota State Colleges and Universities (MnSCU) structure. There were three phases of cuts. The school shift is at 70/30. The state was able to balance its budget shortfall. The projections are that it will be a slow recovery. Next year, unless the economy truly turns around, the state is looking at losing 25% of the budget. If that happens, the state will have to look at how to redefine government and what services can be provided. The education bill included alternative licensure, levying authority, and charter schools; however, when it was sent back to conference committee, it was gutted. Senator Olseen realizes that districts are in a difficult position.

Mr. Saxton inquired about the best way to communicate and advocate for education. Senator Olseen responded to advocate with SEE, and that legislators hearing from parents and community members is effective.

#### *Dialogue Session*

Mr. Vogel reported that one citizen attended and addressed a bussing issue. The information will be given to Mr. Saxton and Mr. Krause to review.

#### *School Board Reports*

Mr. Anderson acknowledged the Crossroads Awards program. He attended the pilot class for the iPad at the middle school, the Site Management Council meeting at the middle school, the graduation ceremony, and the Joint Standing Committee meeting,

Ms. Van Denburgh inquired about streaming of the meetings and if it is available on the District web site.

Mr. Saxton reported that trouble shooting to view the tape continues. Mr. Saxton will talk to Mr. Tramm about getting it on the web site. Mr. Vogel commented that the taping of Anoka Hennepin meetings is a good model to review. Ms. Van Denburgh attended graduation. She inquired how many graduates still have to pass the grad standards.

Mr. Haag acknowledged Principal Neubauer for the graduation ceremony and appreciated the information regarding the class. Mr. Haag was the Master of Ceremonies at the Pioneer Days parade and commented how nice it was to see the student and community organizations participate. Mr. Haag was approached by an outside fund raising organization.

Ms. Grams attended graduation and stated it is the best part of being a School Board member. Ms. Grams will contact Mr. Krause regarding a telephone call about bus repairs.

Mr. Vogel attended high school graduation, awards night and choir concert. He commented that the District notification system needs updating so that people are communicated with in a timely manner. Mr. Neubauer is bringing in two companies to review systems over the summer.

Mr. Grams attended the Joint Standing Committee meeting. Teacher Academy does have challenges but continues to improve. The graduation ceremony was great. Mr. Grams participated in the interview committee for the position of Athletic Director. Glenn Klaphake was selected.

Ms. Kelly attended the iPad pilot at the middle school. Mr. Anderson, Mr. Saxton, and Ms. Kelly met with Oak Land Director Ms. Fuller to continue discussion regarding ways in which to meet the needs of the District. Ms. Kelly acknowledged the graduation class. School Board members were reminded to complete the superintendent's evaluation and to return to Ms. Kowitz by June 18.

#### *Administrative Reports*

##### *Teacher Academy*

Mr. Fink and Ms. Worden presented the Teacher Academy 2009-2010 Year in Review. The course descriptions, complete schedule and offerings were reviewed. Study groups are formed based on need. The Year in Review report included the following: new career ladder positions were filled, overview, policy which is separate from the contract, leadership directory, and professional development plan. During 2010-2011 the District will focus on site plans and addressing AYP issues. School Board members are invited to attend the 2010 Leadership Conference August 16 – 20. New teacher orientation is August 24 – 27. The academy is the basis of teacher collaboration. Q comp funds support career development. Mr. Anderson acknowledged Mr. Fink and Ms. Worden for their dedication and work with the Teacher Academy.

*Nutrition Services*

Ms. Klobe reported on the 2009-10 school year and student participation in the Nutrition Services program. There was an increase of 3% in free and reduced participation. At the "Online in 09" on the ISD 15 web site, parents can access menus, and free and reduced applications. New this year included: hot meals to T15, hot breakfast at Crossroads, grab-n-go breakfasts, and lunchroom monitors. To reduce budget, in-house laundry services began. District recycling efforts have been recognized by Anoka County. A grant was received to develop recycling of plastic water bottles. Farm-to-School will be promoted this fall bringing in fresh fruit and vegetables through commodity dollars. Proposed Federal legislation will support and enhance the wellness movement.

*Custodial/Maintenance Report*

Mr. Wirz recognized Ms. Klobe for starting the can crusher system, which has saved budget dollars. Mr. Wirz manages District facilities, state mandated health and safety programs, oversees fire and life safety, and OSHA compliance. Mr. Wirz reported on changes in 2009-10. With reductions in staff, every-other-day cleaning began. Custodian standards stayed intact with one exception: classroom floor care. In the maintenance area, 1,480 work orders were completed. Currently staff are moving items from room to room, graduation, and garage sale items. Maintenance staff played a large part in SMART Board installation. Many capital projects were completed. Summer cleaning is now taking place. Mr. Wirz provided a summary of why a dehumidification project needs to take place in District buildings.

**Other Matters**

Motion was made by Ms. Grams and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Superintendent of Schools be charged with the task of collaboratively developing and carrying out a process to set instructional standards and a means to evaluate teacher performance based on such standards. The process should include the teaching and administrative staffs and provide monthly reports on progress to the School Board.

Mr. Saxton explained this is to bring together administration and teachers in collaboration with the goal to set up a specific set of standards for the classroom, and work together to create policy. A final report will be provided to the School Board no later than July 1, 2011, with implementation of standards and evaluation at the beginning of the 2011-2012 school year.

Motion carried.

Motion was made to adjourn the meeting by Mr. Grams and seconded by Mr. Vogel. Motion carried.

The meeting was adjourned 9:40 at p.m.

\_\_\_\_\_ Clerk Pro Tem