

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
June 22, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, Haag, Lipinski, Vogel and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Services Mae Hawkins, Director of Special Services Jacque Stein, Student Representative Alex Everhart, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, July 13, August 10, August 24, and September 14, 2009. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Grams and seconded by Mr. Haag.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Ms. Lipinski.

A. THAT the minutes of June 8, be approved.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

BECK, AMY, ESY Special Education Teacher, EBCS, BA, 3.75 hrs./day, 13.0 days effective 7.6.09.

BEELER, MICHELLE, ESY Itinerant, EBCS, MA, 5.0 hrs., effective 7.6.09.

BENJAMIN, JANE, ESY Licensed School Nurse, MA, 7.0 days effective 7.6.09.

BERGER, PATTI JO, ESY, Speech Language Teacher, SFE, BA, 1.0 hr./day, 14.0 days effective 6.16.09.

CHELBERG, KAREN, ESY Special Education Teacher, EBCS, BA, 3.75 hrs./day, 13.0 days effective 7.6.09.

CLARK, SHARI, Teacher, Targeted Services, CCCS, BA, 3.5 hrs./day, 17.0 days effective 7.6.09.

DARLING, JENNIFER, Special Education Teacher, EBCS, BA1, 8.0 hrs./day, 186.0 days effective 9.1.09.

EDBLAD, PAM, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

ERICSON, LINDA, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

FAHLAND, MICHELLE, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

FLATEN, COLLEEN, ESY, Licensed School Nurse, BA, 3.75 hrs./day, 6.0 days effective 7.21.09.

HANSON, MARGIE, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

HANSON, MIKKI, Special Education Teacher, SFHS, BA1, 8.0 hrs./day, 186.0 days effective 9.1.09.

GRZESIAK, KIM, Targeted Services Intern, CCCS, \$750.00, 4.0 hrs./day, 17.0 days effective 7.6.09.

HASSELBERG, MARIANNE, ESY Special Education Teacher, EBCS, MA, 3.75 hrs./day, 13.0 days effective 7.6.09

KOEPSSELL, DEB, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

KROCAK-PETERSON, DIANE, Teacher, Targeted Services, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

LAWRY, VICKI, Special Education Teacher, EBCS, MA1, 8.0 hrs./day, 186.0 days effective 9.1.09.
LARSEN, APRIL, Special Education Teacher, EBCS, BA1, 4.0 hrs./day, 186.0 days effective 9.1.09.
LORENZ, KARI, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.
MAUER, JASON, ESY Special Education Teacher, EBCS, MA, 3.75 hrs./day, 13.0 days effective 7.6.09.
MATTSON, JUDY, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.
MERKOURIS, ANN, ESY Itinerant, EBCS, MA, 3.75 hrs./day, 13.0 days effective 7.6.09.
MONTAGUE, CAREE, ESY Itinerant, EBCS, MA, 3.75 hrs./day, 5.0 days effective 7.6.09.
NELSON, ANGELA, Teacher, Targeted Services, CCCS, \$27.00/hr., 3.5 hrs./day, 17.0 days effective 7.6.09.
OLSON, KATIE, ESY, Special Education Teacher, SFE, BA, 1.0 hr./day, 14.0 days effective 6.16.09.
OLSON, SANDY, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.
OVERFIELD, RACHEL, Speech/Language Pathologist, EBCS, MA 1, 8.0 hrs./day, 186.0 days effective 9.1.09.
ROBINSON, HEIDI, ESY Itinerant, EBCS, BA, 12.0 hrs., effective 7.6.09.
STENBERG, DEB, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.
STENGLEIN, DANIELLE, ESY Special Education Teacher, EBCS, MA, 3.75 hrs./day, 13.0 days effective 7.6.09.
SWAGGERT, BRENT, Social Studies Instructor, SFHS, BA1, 8.0 hrs./day, 186.0 days effective 9.1.09.
TALBOT, ERICA, ESY Itinerant, EBCS, MA, 3.75 hrs./day, 13.0 days effective 7.6.09.
TAUER, CHRISTINE, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.
TONSAGER, MARY KAY, Teacher, Targeted Services, CCCS, MA, 3.5 hrs./day, 17.0 days effective 7.6.09.

NON-CLASSIFIED

ALEXANDER, MICHELLE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
BEATTY, JEANNIE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
BROWN, SUE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
CICHA, LISA, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
ELLINGBOE, ANDREA, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
FERGUSON, CYRIL, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
FRANK, JAMIE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
FRANTA, JAYNE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
HELLUM, LINDA, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
JACKSON, PATRICIA, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
KELLY, LAURA, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
LAFLAMME, DEB, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
MEDENWALDT, LEAH, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
OHOTTO, KATHY, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
POUNDER, LESLY, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
SHORE, TAMMIE, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.
SPITZER, DAWN, ESY COTA, EBCS, EA Contract, 3.75 hrs./day, 9.0 days effective 7.6.09.

STURDEVANT, BETH, Educational Assistant, ESY, EBCS, EA Contract, 3.5 hrs./day, 12.0 days effective 7.7.09.

WEST, ANNETTE, Office Professional, Targeted Services, CCCS., \$13.58/hr., 3.5 hrs./day, 17.0 days effective 7.6.09.

LEAVES OF ABSENCE:

NON-CLASSIFIED

STEINKE, WENDY, Office Professional, Transportation, Medical LOA beginning 6.15.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

The following layoffs were approved at the March 9, 2009 Board Meeting

~~**AMLING, CARSON**, Custodian, SFMS, Layoff effective 6.30.09.~~

~~**DEHN, ROBERT**, Custodian, SFHS, Layoff effective 6.30.09.~~

~~**HOLDEN, RAPHAEL**, Custodian, EBCS, Layoff effective 6.30.09.~~

~~**NORLIEN, DUANE**, Custodian, CCCS, Layoff effective 6.30.09.~~

~~**PETERSON, GREG**, Custodian, LLC, Layoff effective 6.30.09.~~

~~**RINGWELSKI, FRANCIS**, Custodian, SFMS, Layoff effective 6.30.09.~~

HUTTNER, LISA, Bus Driver, Transportation, Termination effective **10.31.08**. (Correction from 6.08.09, incorrect date of 10.31.09))

C. THAT Claims and Accounts be approved as presented.

D. THAT Investments be approved as presented.

E. THAT the 2008-09 Budget Amendments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2008-09 Budgets be amended as follows:

For Fiscal Year July 1, 2008 to June 30, 2009

Fund 01, General Fund*	Revenues	\$ 53,108,483
	Expenditures	\$ 54,280,523
Fund 02, Food Service	Revenues	\$ 2,549,500
(No changes)	Expenditures	\$ 2,549,500
Fund 04, Community Education*	Revenues	\$ 2,266,484
	Expenditures	\$ 2,233,122
Fund 06, Building Construction*	Revenues	\$ 9,000
	Expenditures	\$ 350,309
Fund 07, Debt Service	Revenues	\$ 5,547,470
(No changes)	Expenditures	\$ 5,160,365
Fund 09, Expendable Trust Fund	Revenues	\$ 381,700
(No changes)	Expenditures	\$ 380,872

* - budget for this fund is being changed by this action

F. THAT the Milk and Bread Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the bid for milk which was awarded for the 2009-10 school year with an option to renew for one additional year, the 2010-11 school year, be renewed with Land O' Lakes Milk for milk and milk coolers. The current contract is based on the escalator clause for fluid milk prices. The estimated cost based on projected usage for the 2009-10 school year is \$114,700.00

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the request for proposals for bread for the 2009-10 school year, be awarded to Pan-O-Gold Baking Company with a cost proposal of \$36,970.00.

G. THAT the Gift Acknowledgements be approved as presented

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)
\$1,365.69, St. Francis Middle School Yearbook, to purchase a computer for SFMS yearbook
\$3,000.00, St. Francis Basketball Association, to help purchase girls' basketball uniforms for SFHS Varsity Basketball
\$100.00, Ameriprise Financial Employee Gift Matching Program, SFHS to be used at Principal's discretion
\$60.00, Wells Fargo Community Support Campaign, for supplies as needed at SFE
\$664.00, Lifetouch, to EBCS for school equipment
\$250.00, Peoples Bank of Commerce, for SFHS Scholarship Fund
\$500.00, Anoka Hennepin Credit Union, for SFHS Scholarship Fund
\$1,000.00, Isanti Lions Club, for SFHS Scholarship Fund

H. THAT the Extended Travel – Yearbook be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Yearbook extended trip to St. Peter, MN July 20 – July 22, 2009 be approved as requested.

Motion carried.

Reports

Student Report

Alex Everhart provided the student report. There are renovations being done at the high school, carpet and tile replacement. Summer school for various math and science classes has begun. The Marching Band participated in Pioneer Days. The Senior Summit will be June 24. Seniors will discuss what they want to see happen in the coming year, and in the afternoon will welcome the freshman students to the high school.

Superintendent Communication and Report

The DLT met on June 10. The agenda included procedural ideas, Pandemic Plan, format, and organization. Mr. Saxton met with Ben Silberglitt, TIES, regarding professional development and Dash Board layout. Assessment, Curriculum and Testing, ACT, - Science standards were released in May.

Mr. Saxton visited the Project Handshake program. The program assists certain middle school students transition into high school.

The Minnesota School Board's Association is holding the summer workshop on August 13 and 14. The website has information about the professional development offered.

The Decision Resources, LTD. website is listed on the handout. School Board members can go online to review information about the research.

Mr. Saxton and Mr. Haag will be on the interview team for the Assistant Principal position at Cedar Creek Community School. Interviews will be held July 1.

There will be a legislative meeting for Schools For Equity in Education (SEE) scheduled either July 7, or July 22.

Mr. Saxton introduced the Interim Director for Oak Land, Rebecca Fuller.

Dialogue Session

There were no visitors.

School Board Reports

Mr. Anderson attended the ACT meeting and reported that the committee holds a strong emphasis to ensure that curriculum aligns with state standards. The Oak Land Board meeting and the ECSU meeting are both on June 24.

Mr. Vogel will meet with Ms. Kelly and Mr. Haag regarding the communication statement that will be sent as a response to emails. Mr. Vogel received a call regarding the permit for the T15 site. Mr. Saxton will inquire with Mr. Larson.

Mr. Haag attended the ACT meeting and reported how the committee studies the curriculum used. Mr. Haag reported that Mr. Ron Larson did contact the person that wrote the School Board. The Minnesota

State High School League voted to suspend out of state travel. Mr. Saxton clarified the position of the league, and reported that there is a waiver process to seek approval for travel.

Ms. Kelly attended the SEE Executive Board meeting. Discussion included the mission, the last legislative session, goals, how to retain districts in SEE, and how to expand. Salaries for SEE Directors will remain the same. The auto response to emails was read. Ms. Kelly distributed copies of the Superintendent Performance Survey results that were completed by the School Board and Cabinet members. This is the yearly evaluation of Mr. Saxton's role as Superintendent.

Administrative Reports

Health Services Report – Ms. Levine provided a power point presentation of the annual report. Ms. Levine summarized the following: Mission Statement, the role of the student nurse, population served, health service staffing, special health concerns, emergency care plans, medications, special procedures, students seen in the health office, screenings, health education for students and staff, committee involvement, referrals and resources, and the Pandemic Plan. Ms. Levine has applied for a \$6,000 Grant through Anoka County Children and Family Council.

Student Wellness Report – Mr. Neubauer provided the annual report and highlighted the following: nutrition education incorporated at all levels, physical activity, parent partnerships, school activities, healthy eating, physical activity, food as a reward or punishment, nutrition services, measuring implementation and community involvement.

Ms. Kelly acknowledged Mr. Neubauer for his continued involvement on so many committees in the District.

Legislative Update – Ms. Hawkins provided an overview of the minimal changes in law this past session. **Finance** – There are no changes in the general education formulas. State stabilization stimulus funds are federal funds that the state received. The legislature decided to reduce what the state pays the school districts and substitute federal funds in place. Many new account codes and more accountability tracking is needed for the same dollars that were received from the state prior, a “zero” dollar change. The \$51 increase per pupil in 2008-09 is not continued for 2009-10, 2010-11. The technology funding \$55 per pupil for replaced computers, were not continued. This is a net loss of \$106 per pupil. School Districts will receive dollars at 73/27% for 2010. The District has until the books are closed for the school year to pass a resolution saying funds will be transferred out of operating capital fund balance to the general fund capital fund balance. Districts must also declare that the District's operating capital needs are all met. Ms. Hawkins cautioned the School Board if this option is considered. Ms. Hawkins reviewed more changes in finance for the 2009-10 school year. A brief summary of the laws can be found both on the Minnesota Department of Education and the Minnesota School Board's web pages.

Old Business

Superintendent Performance Pay

Motion was made by Mr. Anderson and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Superintendent be compensated based on performance at the full amount reflected in his contract. Evaluation of goals met by the superintendent were sent out with 27 out of 29 being returned. Comments from the School Board included: appreciation for all efforts in moving the District forward, full support of paying the performance pay, not in favor of performance pay but it should be built within the contract, restructure performance pay into the contract, and understanding the reasoning when it is tied to accomplishment of goals. Performance pay is part of the recently approved contract so goals will be set for the 2009-10 school year.

Motion carried.

New Business

Revised Policy 314- School District Testing Plan and Procedure

School Board members will review the revised policy and refer any questions to Mr. Becker.

Other Matters

2009-10 Preliminary Budget

Motion was made by Mr. Grams and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Preliminary 2009-10 Budgets be established as follows to reflect the fiscal year 2010 (FY10)

Budget Parameters:

For Fiscal Year July 1, 2009 to June 30, 2010

Fund 01, General Fund	Revenue	\$ 49,262,735
	Expenditures	\$ 49,662,735
Fund 02, Food Service	Revenue	\$ 2,599,250
	Expenditures	\$ 2,599,250
Fund 04, Community Education	Revenue	\$ 2,105,501
	Expenditures	\$ 2,123,693
Fund 06, Building Construction	Revenue	\$ 1,000
	Expenditures	\$ 279,627
Fund 07, Debt Service	Revenue	\$ 4,837,575
	Expenditure	\$ 5,455,480
Fund 09, Expendable Trust Fund	Revenue	\$ 419,320
	Expenditure	\$ 418,750

Ms. Hawkins reported that the preliminary budget follows the Financial Planning Action Committee recommendations. It is noted how stimulus funds will be used. Even though funding is an issue it is not the sole focus. The District is focused on teaching and learning and the best education for students. The preliminary budget will be on the District website after approval.

Motion carried.

Motion to adjourn by Mr. Grams, second by Mr. Haag. Motion carried.

The meeting was adjourned at 9:19 p.m.

Joseph D. Haag, Clerk