

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
June 28, 2010

The regular meeting was called to order by Chair Kelly at 7:02 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Van Denburgh, Vogel, and Superintendent Saxton. Director S. Grams arrived at 7:07 p.m. Absent: Director Haag.

Chair Kelly appointed Director Anderson as Clerk Pro Tem.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and District staff.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, July 12, August 9, August 23, and September 13. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Grams and seconded by Mr. Vogel.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Grams.

A. THAT Minutes of June 14 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

REKER, JAY, Director of Human Resources, Central Services, Step 6, 8.0 hrs./day, 125.5 days effective 7.1.10.

PANEK, MELODY, ABE/ESL Teacher, LLC, BA, Step 1, 5.0 hrs./day, 103.0 days effective 7.1.10.

SCHLEPER, DONALD, Business Education Teacher, SFHS, Individual Contract, 8.0hrs./day, 186.0 days effective 9.1.10.

NON-CLASSIFIED

CHRISTENSEN, ELLIOTT, Assistant Supervisor, Maintenance, Extension of Temporary Assignment, effective 6.30.10.

JOHNSON, MEGAN, Special Education Educational Assistant, Kids Connection, LLC, Step 1, 8.0 hrs./day, 58.0 days effective 6.16.10.

SIGFRINIUS, CALLI, Licensed School Nurse, SFE, BA, Step 2, 8.0 hrs./day, 186.0 days effective 8.25.10.

LEAVES OF ABSENCE:

CLASSIFIED

CLOSE JENNIFER, Teacher, SFHS, Return from Childcare LOA effective 7.1.10.

KLINSING, ANDREA, Enrichment Teacher, SFE, Return from Childcare LOA effective 7.1.10.

OGREN, KELLY, Teacher, CCCS, Return from Childcare LOA effective 7.01.10.

NON-CLASSIFIED

BUTCHER, ALLEN, Transportation, Return from Medical LOA effective 6.14.10.
DAHL, KARA, Educational Assistant, CCCS, General LOA effective 1.3.11.
HERTING, LAURIE, Custodian, Maintenance, Medical LOA effective 4.26.10.
KING, PATRICIA, Transportation, Return from Medical LOA effective 6.10.10.
MONGIN, MICHELLE, Educational Assistant, SFE, Return from Medical LOA effective 6.9.10.
SLAYTON, RICHARD, Transportation, Return from Family Medical LOA effective 6.22.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

PETERSON, AMY, Special Education Teacher, SFHS, Resignation effective 6.30.10.

NON-CLASSIFIED

CHRISTENSEN, FAYE, Bus Driver, Transportation, Retirement effective 9.1.10.
WEBER, BETSY, Health Educational Assistant, CCCS, Termination effective 6.30.10.
ZIESMER, GORDON, Bus Driver, Transportation, Retirement effective 6.22.10.

- C. THAT Claims and Accounts be approved as presented.
- D. THAT Investments be approved as presented.
- E. THAT the 2009-10 School Year Budget Adjustments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2009-10 Budgets be amended as follows:

For Fiscal Year July 1, 2009 to June 30, 2010

Fund 01, General Fund	Revenues	\$ 49,335,956
	Expenditures	\$ 50,692,066
Fund 02 Nutrition Services	Revenues	\$ 2,539,085
	Expenditures	\$ 2,552,366
Fund 04, Community Education	Revenues	\$ 2,180,524
	Expenditures	\$ 2,206,193
Fund 07, Debt Services	Revenues	\$ 4,837,575
	Expenditures	\$ 5,208,250
Fund 09, Private Purpose Trust	Revenues	\$ 419,320
	Expenditures	\$ 418,650
Fund 45, OPEB Trust	Revenues	\$ 20,000
	Expenditures	\$ 504,060

- G. THAT Gift Acknowledgements be approved as presented.
- BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)
- \$100.00 (in kind), Josh Mazingo, refrigerator donated to SFMS Science Dept.
 - \$500.00, Kohl's, for retaining wall at EBCS
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 - \$195.89, CORE 72, to SFMS for end of year rewards
 - \$216.00, Wells Fargo Foundation Educational Matching Gift Program, to LLC at the discretion of Early Childhood

Motion carried.

Reports

Superintendent Communication and Report

Mr. Saxton reported that East Central Minnesota Educational Cable Cooperative (ECMECC) is not an option for the City of St. Francis online streaming. Mr. Tramm will talk with City Administrator Mr. Hylen. There are issues to be worked out with online streaming through ECMECC. Once it is available to the public, it will be noted what is needed on home computers for viewing. It is preferred that issues are worked out before it is put on web site for viewing. Discussion followed. An update will be given on July 12 as to what has been done, what is left to do, and what is anticipated, with a goal of the first meeting in September for public viewing. Mr. Saxton will review costs for taping in another format.

Mr. Saxton attended a presentation with Mr. Neubauer to review a rapid notification system. The cost is approximately \$30,000 per year. Two other companies will be presenting to the District. Any notification system selected should be a District-wide system. TWITTER and similar alternatives have been looked at as optional ways of communication.

At the Schools for Equity in Education (SEE) meeting, discussion included what will be available in the future and how inequity affects districts.

At the Assessment, Curriculum and Testing (ACT) meeting, the curriculum model and digital discussion were topics.

All administrators have had SMART Board training. Information will be available across the District. The use of SMART Boards will buy back instructional time for student learning.

The busing issue brought up at the Dialogue session on June 14 is being reviewed with Mr. Krause. Mr. Vogel requested that Mr. Saxton contact the person.

Technology maintenance takes place over the summer.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson provided a report regarding the ACT, Metro ECSU, and Oak Land committee meetings he attended.

Ms. Van Denburgh inquired about the memorandum from Ms. Hawkins and check register. Ms. Hawkins explained the process of the checks registered through the District and state statute.

Mr. Vogel acknowledged the landscape around the sign at the high school. Mr. Vogel inquired when the School Board will be given participation rates in music and activities, as previously requested. Mr. Saxton will submit the numbers to the School Board via email and list as an agenda item for July 12.

Ms. Kelly attended the Oak Land meeting. She also attended the regional SEE meeting and reported that discussion included the core mission and how to adjust the equalization formula.

Administrative Reports

Transportation/Grounds

Mr. Krause provided an annual report about grounds and the grounds crew. The irrigation system was taken care of in-house. Spraying for weeds, fertilizing, seeding for grass, and shrubbery work updates were completed. The fields are maintained on a constant basis. Snow plowing over the winter is completed in 4 to 5 hours. The Green Team is responsible for the landscaping around the sign at the high school that Mr. Vogel referenced earlier. Green Teams are volunteers from each site. During Pioneer Days, all the rain washed out a road by the high school. The road was repaired within two hours.

Transportation staff: 60 drivers, 10 EA, 3 Mechanics, Hostler, 2 Office Professionals, Safety Coordinator, and Mr. Krause. There are 76 vehicles. State inspections will be done this week. Surprise inspections are done and welcomed. There are 69 routes. All routes are on a versa tran routing program. Monthly safety meetings are held. School buses will be maintained to avoid purchasing for as long as possible.

Health Services

Ms. Levine, Health Services Program Supervisor, provided the annual report for Health Services. The report included the mission, population served, health service staff, and how the health office is utilized. Special health concerns, number of cases, emergency care plans, medications, special procedures, numbers of students seen, and screenings were reviewed. Health services staff are involved with health education for

students and staff. It is the fourth and final year of the Asthma Initiative grant. Ms. Levine works with the Anoka County Child and Family Council. The District received \$6,000 in funding to help with basic needs of students. The Statewide Health Improvement Plan (SHIP) is in its first year. In 2010-11, Health Services will continue to meet the health care needs of students and staff.

Other Matters

Preliminary 2010-2011 Budget

Motion was made by Mr. Anderson and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Preliminary 2010-11 Budgets be established as follows to reflect the fiscal year 2011 (FY11)

Budget Parameters:

For Fiscal Year July 1, 2010 to June 30, 2011

Fund 01, General Fund	Revenue	\$ 49,333,177
	Expenditures	\$ 49,836,701
Fund 02, Food Service	Revenue	\$ 2,542,550
	Expenditures	\$ 2,543,461
Fund 04, Community Education	Revenue	\$ 2,211,544
	Expenditures	\$ 2,163,804
Fund 07, Debt Service	Revenue	\$ 5,294,706
	Expenditure	\$ 5,654,756
Fund 47, Debt Service OPEB	Revenue	\$ 366,692
	Expenditure	\$ 351,230
Fund 09, Expendable Trust Fund	Revenue	\$ 492,638
	Expenditure	\$ 492,068
Fund 45, OPEB Trust Fund	Revenue	\$ 19,000
	Expenditure	\$ 422,260

Ms. Hawkins reviewed the preliminary budget. She thanked the community for passing the 2009 levy referendum, the SMCs, principals and staff, and The Courier office for putting all information together. The report will be on the web site this week. The report includes overall summaries, budget message, innovative things that will happen this year, and the general fund. The majority of expenditures are in the classroom. Districts continue to wait for figures from the Federal government regarding certain special education numbers which makes it difficult to budget. Nutrition Services and Community Services fund budgets were reviewed. Included in the report are two Debt Service funds, Trust Fund, and Appendix A. Motion carried.

Cash Flow Borrowing Sale

Motion was made by Ms. Grams and seconded by Mr. Vogel.

(The resolution is attached.)

Ms. Hawkins explained the school shift changed to 70/30 and there will be a tax shift which is an overall 30% impact on cash flow. That is why the District is looking at borrowing close to \$19 million.

Motion carried.

Break 5 minutes recess.

Closed Session

Motion by Mr. Anderson:

BE IT RESOLVED by the School Board of Independent School District No. 15 that the meeting move into closed session for the purpose of discussing the annual performance evaluation of the Superintendent Edward C. Saxton.

Second by Mr. Grams. This meeting is closed pursuant to Minnesota Statute Sec. 13D.05 subd. 3 (a)

Time: 9:17 p.m.

Ms. Grams left the meeting at 9:35 p.m.

Ms. Van Denburgh left the meeting at 10:16 p.m. and returned at 10:19 p.m.

Resume Open Meeting: Motion by Mr. Grams that the open meeting be resumed, second by Mr. Vogel.
Motion carried.

Motion was made to adjourn the meeting by Mr. Anderson and seconded by Mr. Grams.
Motion carried.

The meeting was adjourned at 10:47 p.m.

Clerk Pro Tem