

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
Retiree Recognition - 6:30 p.m.  
Regular Meeting - 7:00 p.m.  
May 26, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Haag, Lipinski, Vogel and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Services Jay Reker, Director of Community Services Tom Larson, Student Representative Dylan Sowers, and community members.

**Board Calendar Dates:** Regular Meetings held at 7:00 p.m. at the Central Services Center, June 8, June 22, July 13, and August 10, 2009. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – Transition 15 (T15)**

Program Supervisor Julie Williams presented a Power Point presentation of the T15 program. T15 is a federally mandated program that provides specialized transitional programming for 18-21 year old students that are on an Individualized Educational Plan. Areas of the program are; jobs and employment, post-secondary education and training, and independent living skills. Anoka County resources are utilized to prepare students to transition from the school into the community. The program will be expanding to 25 students and moving into Oak Grove next year.

**Agenda**

Motion was made by Mr. Anderson and seconded by Mr. Haag. Ms. Kelly reported that the Dialogue Session Report be removed from the agenda.

Motion carried.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Mr. Haag.

A. THAT the minutes of May 11, be approved.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

**LEAVES OF ABSENCE:**

CLASSIFIED

**KING, SHANNON**, Teacher, ESL, District Wide, Return from Maternity LOA effective 5.4.09

**ROSS, ALISON**, Counselor, SFHS, Leave of Absence effective 9.30.09 for the 2009-10 school year.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

CLASSIFIED

**ANDERSON, JANE**, Teacher, SFMS, Retirement effective end of school year 08-09.

**ANDERSON, KATHRYN**, Teacher, EBCS, Retirement effective end of school year 08-09.

**BEECHAM, PAM**, Teacher, EBCS, Retirement effective end of school year 08-09.

**DAHL, CAROL**, Teacher, CCCS, Retirement effective end of school year 08-09.

**DEAN, DONALD**, Teacher, SFMS, Retirement effective end of school year 08-09.

**GILLARD, GREGORY**, Teacher, SFMS, Retirement effective end of school year 08-09.

**GRAVDAHL, STEVEN**, Teacher, SFMS, Retirement effective end of school year 08-09.

**HAHN, JEANETTE**, Teacher, SFMS, Retirement effective end of school year 08-09.

**HANSON, ERIC**, Teacher, EBCS, Retirement effective end of school year 08-09.

**HANSON, LAUREL**, Teacher, SFE, Retirement effective end of school year 08-09.

**JOCHUM, PATRICIA**, Teacher, CCCS, Retirement effective end of school year 08-09.  
**KING, CHARLES**, Teacher, SFMS, Retirement effective end of school year 08-09.  
**KOEPSSELL, DEBORAH**, Teacher, SFMS/CCCS, Retirement effective end of school year 08-09.  
**LINTGEN, FRANK**, Teacher, SFHS, Retirement effective end of school year 08-09.  
**MADSEN, JANINE**, Teacher, CCCS, Retirement effective end of school year 08-09.  
**MOLL, BARBARA**, Teacher, Special Education, SFHS, Resignation effective 6.5.09.  
**PLANTENBERG, JOSEPH**, Teacher, SFHS, Retirement effective end of school year 08-09.  
**SCHNEIDER, RUTH**, Teacher, EBCS, Retirement effective end of school year 08-09.

#### NON-CLASSIFIED

**AISH, ELIZABETH**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**ALBRECHT, JESSIE**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**ANDERSON, AGNES**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**BOTTEMA, LINDA**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**BURNS, SARAH**, Educational Assistant, CCCS, Layoff effective end of school year 08-09.  
**CARLSON, KAY**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**DUNLAP, MARY LOU**, Educational Assistant, SFE, Layoff effective end of school year 08-09.  
**DYE, CALEB**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**ELLINGBOE, ANDREA**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**EVANS, LOU**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**GILES, MELISSA**, Educational Assistant, CCCS, Layoff effective end of school year 08-09.  
**GRAHEK, KAREN**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**HERDINA, SHARON**, Educational Assistant, SFE, Layoff effective end of school year 08-09.  
**HOYT, VICKI**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**JANISH, VICKI**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**KELLEY, KELLY**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**KNAEBLE, CHERYL**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**KOGLER, CAROL**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**KOHLER, LESLIE**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**LANG, KAREN**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**MARVIN, LORNA**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**MASSIE, ANN**, Educational Assistant, EBCS, Resignation effective 5.18.09.  
**MCQUARTER, EDITH**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**MULLIGAN, COLLEEN**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**OLDENBORG, KAREN**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**PEARSON, MARGARET**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**REITER, JENNIFER**, Educational Assistant, SFE, Layoff effective end of school year 08-09.  
**RIEKEN, JACQUE**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**ROSELAND, MARION**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**SAMPSON, RACHALE** Educational Assistant, CCCS, Layoff effective end of school year 08-09.  
**SCHAKE, TAMMY**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**SCHUMACHER, PAULETTE**, Educational Assistant, CCCS, Layoff effective end of school year 08-09.  
**SHERGA, COURTNEY**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**STOFFELS, EILEEN**, Educational Assistant, SFMS, Layoff effective end of school year 08-09.  
**STRAWSER, RACHEL**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**SYLVESTER, JAN**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**VELASCO, TYANN**, Educational Assistant, EBCS, Layoff effective end of school year 08-09.  
**WALLIN, DANA**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.  
**WOODARD, HEATHER**, Educational Assistant, SFHS, Layoff effective end of school year 08-09.

C. THAT Claims and Accounts be approved as presented.

D. THAT Investments be approved as presented.

E. THAT the Commerce Bank Accounts Payable Agreement be approved as presented.

BE IT RESOLVED BY THE SCHOOL BOARD OF ISD NO. 15, that any one of the following: Mae L. Hawkins, Director of Business Services, Suzanne Murray, District Accountant and Edward Saxton, Superintendent be and each hereby is authorized directed and empowered to establish credit card accounts (“Accounts”) with the Commerce Bank, N.A. (Kansas City, MO) (herein called “Commerce”) and to execute all documents to effectuate this purpose which he/she may deem necessary and proper, including without limitation any application and agreement to open the Accounts.

FURTHER RESOLVED, that any one of the foregoing named ISD employees named above may from time to time request Commerce to issue account numbers to any person in connection with any of the Accounts.

FURTHER RESOLVED, that any one of the foregoing named officers of this ISD may from time to time appoint an Administrator to assist Commerce in the administration of the credit card program as provided in the Commerce Bank Commercial Card Agreement.

FURTHER RESOLVED, Commerce is authorized to act upon these resolutions until written notice of revocation is delivered to Commerce, and that the authority hereby granted shall apply with equal force and effect to the successors in office of the School Board Chair named herein.

F. THAT the Capernaum Pediatric Therapy, Inc. be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the agreement with Capernaum Pediatric Therapy, Inc., be approved as presented.

G. THAT the Change in School Times for 2009-10 be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the change in school times for the 2009-10 school year be approved as follows:

School	Start Time	End Time
St. Francis High School	7:25 AM	2:25 PM
St. Francis Middle School	7:25 AM	2:12 PM
Crossroads School	7:25 AM	2:00 PM
Cedar Creek Community School	9:05 AM	3:35 PM
East Bethel Community School	9:05 AM	3:35 PM
St. Francis Elementary School	9:05 AM	3:35 PM
AM Kindergarten	9:05 AM	11:35 AM
PM Kindergarten	1:05 PM	3:35 PM

H. THAT the Gift Acknowledgements be approved as presented

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$50.00 (in kind), Family of Karen Hermanson, to CCCS a Bell Set for music

\$2,854.50, Core 64, to SFMS for field trip fees to Camp St. Croix

\$92.00, PTO of EBCS, for purchase of building technology

\$87.72, Wells Fargo Community Support Campaign, to SFHS at Principal’s discretion

Motion carried.

## Reports

*Student Report*

The student report was given by Dylan Sowers. May 29, will be the last day for seniors with a C- or better in each class. Teachers are setting days for all late work to be turned in. Yearbooks were given out May 22, with the last hour of the day for signing by staff and students. June 4, is the last day of school. Ms. Kelly acknowledged Dylan for his year of service to the School Board and presented a stipend to him.

### **Consideration of Visitors**

Mr. Reker, in the absence of Mr. Fetzik, recognized the employees of the month, Janet Swenson – K – 5<sup>th</sup> grade, Janel Simmons – 6<sup>th</sup> – adult licensed staff, and Lisa Fryer – support staff.

Ms. Kelly introduced the student representatives for next year, Jakki Thompson and Alex Everhart.

### *Superintendent Communication and Report*

Mr. Saxton distributed a handout that showed results from a class using a Smartboard. School Board members can review the handout and submit questions to him.

There will be a summer reading challenge, a reading initiative, for K-4 students over the summer.

The E2T2 Technology Grant in progress involves 45 teachers exploring technology led by Collin Minshull and Corey Tramm. The District Leadership Team visited NASA on a virtual field trip, and the District hopes to use more of this type of technology in the classroom.

Mr. Saxton attended the Delegate Assembly of the Minnesota State High School League.

A District committee will meet regarding the four day week.

The Scholarship Night was well attended.

At Schools for Equity in Education (SEE), ramifications of the governor's decision not to go into special session was discussed. Congratulations to Amy Kelly appointed to President Elect for SEE next year.

Mr. Saxton contacted the Minnesota Department of Education regarding the future of Oak Land and the relationship with the District. He will review the information with Ms. Kelly and Mr. Anderson.

The third grade class at St. Francis Elementary School is sending over 125 boxes of items to US Troops.

Mr. Saxton initiated discussion regarding research for a sample survey of the registered voters. The handout of the cost was reviewed. The School Board discussed research. The research proposal will come to the Board in the form of a resolution June 8.

### *School Board Reports*

Mr. Anderson attended the Oak Land Board meeting, the handbook and new interim Director Rebecca Fuller were approved, and graduation is May 28. Mr. Anderson congratulated the retirees recognized earlier this evening, and thanked all staff that served ISD No. 15 in 2008-09.

Ms. Lipinski attended the HOSA Banquet and acknowledged the group, and Jakki Thompson, student School Board representative, who gave a great presentation and will be attending Nationals. Ms. Lipinski joined in the 3<sup>rd</sup> grade field trip. There is a fund raiser ice cream social on May 27.

Mr. Grams attended the Scholarship Awards ceremony. Congratulations to the retirees. St. Francis Elementary Technology Supervisor Diane Peterson has been working with Smartboards, and will come to a Board meeting to present. Mr. Grams congratulated Ms. Kelly for her appointment to President Elect of SEE.

Mr. Vogel attended the Band and Choir wrap up concerts, and the Scholarship Awards ceremony. There is an ice cream fund raiser on May 27, and there will be a Talent Show at the same time.

Ms. Grams congratulated the retirees, and Ms. Kelly for her appointment to SEE President Elect.

Mr. Haag attended the Scholarship Awards ceremony, and was nice to see ten recipients from Foundation 15 honored. Congratulations to the retirees. A David Johnson from the St. Francis Chamber, might have possible dollars to contribute towards cameras for video taping meetings. Mr. Haag reported that Dan Martinson, Northland Screw Products, passed away.

Ms. Kelly attended the Professional Development committee meeting. At the Diversity Outreach Team meeting a speaker from Black and White Productions shared ideas on training, activities and ways to promote diversity. Ms. Kelly will be President Elect for SEE next year, and will be President during the next legislative session. Dr. Shuster, Dean of Hamlin University School of Business, was commissioned by Parents United to do a study of education and funding. Ms. Kelly has highlights and lowlights of the House File 2. Both the study and the House file are on the SEE website.

*Administrative Report*

Mr. Larson summarized the reorganization of Grounds, and Maintenance two years ago, and called on Mr. Krause to provide an annual report on Grounds of the District. Improvements continue to be done. Three employees take care of ten sites. Having equipment at all sites has saved dollars. Mr. Krause recognized employees, and stated that two have obtained chemical certification. Projects that were highlighted; brushing at the baseball field, elimination all of tree stumps, and seeding. Students have planted over 2600 pine trees around the District.

**Old Business**

*Revised and New Policies*

Motion was made by Ms. Grams and seconded by Mr. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt Policies 309 - Religion, 313 - Graduation Requirements, and 319 - Staff Development for Standards as revised and updated.

Motion carried.

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt Policy 312 – Development of Parental Involvement Policies for Title I Programs

Motion carried.

**New Business**

*Revised Policy 315*

Ms. Kelly communicated that the first reading of Revised Policy 315 be reviewed and questions referred to administration.

*Pandemic Plan*

Mr. Reker reported that the Safety Committee has been working on the draft form of the Pandemic Plan. School Board members will review and refer any questions to Mr. Reker.

**Other Matters**

*Revised School Board Meetings Dates*

Motion was made by Mr. Anderson and seconded by Mr. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the revised 2009 School Board Meeting Schedule.

Motion carried.

*Cedar Creek Site Management Constitution*

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Site Management Council (SMC) Constitution for Cedar Creek Community School be accepted as amended.

Motion carried.

The School Board took a ten minute recess before moving into closed session at 8:45 p.m.

*Closed Session*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Motion by Ms. Grams and second by Mr. Anderson. Vote: 7 – 0. Time: 8:53 p.m.

Resume Open Meeting: Motion by Mr. Anderson: I move that the open meeting be resumed, second by Mr. Haag. Vote: 7 – 0. Time: 9:54 p.m.

Board members discussed the future negotiation process for employees groups.

Motion to adjourn by Mr. Grams, seconded by Mr. Vogel. Motion carried.

The meeting was adjourned at 9: 54 p.m.

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Joseph D. Haag, Clerk