

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
November 22, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, December 13, January 10, January 24, and February 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Adult Basic Education (ABE) and Tidbytes of Technology

Mr. Larson introduced Ms. Farder, Adult Basic Education (ABE) coordinator and teacher. The program is part of the nine-member North Metro consortium providing teachings in literacy, basic skills, and culture. Many instructional services are offered including English Language Learner, The Tests of General Educational Development, preparation for transition to college, para-pro preparation, accuplacer preparation, basic skills brush-up, conversation class, preparation for citizenship test, workforce preparation, and adult diplomas. Ms. Farder acknowledged staff members, students, and volunteers of the program. Mr. Minshull worked with ABE students as part of the E2T2 grant on the digital storytelling project. Ms. Lor's digital story was presented to the School Board.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Anderson and seconded by Mr. Grams.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Mr. Vogel.

A. THAT the minutes of November 8, be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ANDERSON, BRIANA, Academic Stretch, SFE, 1.25 hrs./day, 18.0 days effective 11.08.10.

BAYER, SUSAN, Twenty First Century Education Coordinator, SFHS, MA, 8.0 hrs./day, 186.0 days effective 12.2.10.

BRAND, SUSAN, Academic Stretch, SFE, 1.25 hrs./day, 18.0 days effective 11.08.10.

COPA, JOAN, Academic Stretch, SFE, 1.25 hrs./day, 9.0 days effective 11.08.10.

FISHERO, JENNICA, Academic Stretch, SFE, 1.25 hrs./day, 18.0 days effective 11.08.10.

GRAVDAHL, JESSICA, Academic Stretch, SFE, 1.25 hrs./day, 18.0 days effective 11.08.10.

TODD, DEBBIE, Academic Stretch, SFE, 1.25 hrs./day, 9.0 days effective 11.08.10.

TORSON, TRACY, Academic Stretch, SFMS, 1.5 hrs./day, 18.0 days effective 11.15.10

WIECZOREK, JULIE, Academic Stretch, SFE, 1.25 hrs./day, 18.0 days effective 11.08.10.

WORDEN, AMY, Academic Stretch, EBCS, 1.5 hrs./day, 17.0 days effective 11.09.10.

NON-CLASSIFIED

GREEN, AMY, Educational Assistant, CCCS, Step 1, 6.5 hrs./day, 125.0 days effective 11.15.10.

JOHNSON, AMANDA, SFHS, Assistant Dance Team JV Coach, Lane 1, 3.0 hrs./day, 30.0 days effective 11.15.10.

MILLER, ANGELA, Educational Assistant, Transportation, Step 2, 4.5 hrs./day, 99.0 days effective 11.1.10.

SPEARS, MONTE, Night Lead Custodian, CCCS, Step 5, 8.0 hrs./day, 261.0 days effective 11.15.10.

SWEET, PAULA, Bus Driver, Transportation, C, 6.0 hrs./day, 120.0 days effective 11.22.10.

LEAVES OF ABSENCE:

CLASSIFIED

BAYER, SUSAN, Language Arts Instruction, SFHS, Professional LOA effective 12.2.10.

BOECKERS, CHRISTINA, Teacher, SFE, Return from Parental LOA effective 11.15.10.

NON-CLASSIFIED

DUNLAP, MARY LOU, Educational Assistant, CCCS, Return from Family Medical LOA effective 11.22.10

KEENAN, MICHELLE, Language Arts Teacher, SFHS, Parental LOA effective 3.24.11.

NON-CLASSIFIED

ADDISON, SUNSHINE, Bus Driver, Medical LOA effective 10.26.10.

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 11/22/2010		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 945,228.84
02	Food Service	\$ 103,820.38
04	Community Services	\$ 33,217.30
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 8,631.39
47	OPEB Debt Service	
TOTAL DISTRICT		\$ 1,090,897.91

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment report for September 2010 be approved as presented.
- E. THAT the Out of State Travel - DECA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the DECA proposal for an out-of-state trip to Chicago, IL December 2 - December 4, 2010 to attend the DECA Central Region Leadership Conference be approved as requested.
- F. THAT the Extended Travel Request – Debate be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the Debate Team extended trip to Minneapolis, MN December 17 – December 18, 2010 be approved as requested.
- G. THAT the Designation of Fund Balance be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the Designation of the General Fund Balance for Future Severance/Retirements be set at the amount of \$291,339 for the school year ending June 30, 2010.
- H. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$50.00, Stephen Anderson Family, to purchase AR tests for the middle school
\$59.35, SFE SPT, transportation for Berry Hill Farm field trip driver
\$500.00, Connexus Energy Co., to SFHS Counselors' Office, to support groups
\$308.00, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
\$39.90, SFE APT, to SFE to pay for purple paper for APT materials
\$927.00, SFE APT, to SFE for sound system with microphone for gym
\$500.00, Kohl's, to EBCS to be used at principal's discretion

Motion carried.

Reports

Superintendent Communication and Report

Mr. Saxton reported:

- Ms. Hawkins reported that the District received the check from the insurance company in regards to the Flex account; it is also reflected in the 2009-10 audit report. The District has filed restitution with Anoka County. The jobs funding received will be used to retain classroom teachers, with the addition of two kindergarten sections, and a partial math specialist. The information regarding teacher retention will be emailed to the School Board.
- Met with Anoka County regarding the SHIP grant.
- Attended an APPLE workshop with Mr. Tramm, Mr. Minshull, Ms. Worden and Mr. Becker.
- Attended the ACT meeting.
- SchoolReach automated calling system was used to send notification regarding cancelations due to inclement weather. A news post was also sent out via email.
- Intervention program representatives met.
- Met with Ms. Stein and Ms. Collins regarding alternatives and increased programming for Crossroads.
- A meeting will be scheduled with Mr. Sargent.
- A letter was received from Rick Olseen that expressed gratitude in working with the District.
- Ms. Kelly was awarded Directors Award from Minnesota Schools Board Association.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson attended the ACT meeting.

Ms. Van Denburgh attended the Safety Committee meeting. She received concern regarding the media center being closed at a certain time of day at the middle school. Mr. Vogel received two calls regarding the same.

Mr. Haag attended ACT meeting.

Ms. Grams congratulated Ms. Kelly on her award. She referenced the *Journal* article regarding the School Board and Superintendent relationships. She received calls and emails from staff regarding special education at the middle school. She will contact Mr. Saxton to discuss.

Mr. Vogel communicated his interest in having the Board consider discussion of the election cycle. Historical data and related costs will be gathered for review and discussion at the December 13 meeting.

Mr. Grams reported the passing of the son of a former teacher in the District.

Ms. Kelly attended the Schools for Equity in Education (SEE) meeting. She will bring the SEE Platform to the next meeting. Decisions Resources attended the SEE meeting. Ms. Kelly will attend the Delegate Assembly on December 6.

Administrative Report

Preliminary Audit

Ms. Hawkins reviewed the summary by fund of the preliminary audit findings. The general fund is slightly under revenue expectations due to special education caps. Expenditures are slightly over budget due to the extension of unemployment benefits. Nutrition and Community Services funds are close to the budgeted amounts. Two audit findings in controls, segregation of duties, and timely reconciliation were noted. Recommendations for controls and timely reconciliation have been completed. The determination of a new governmental accounting standards board will require a new resolution brought to the School Board.

Old Business

Revised School Board Policy 107- School Board Meeting Minutes

Consensus was received by the School Board that Option C be omitted.

Motion to consider Option B was made by Ms. Grams and seconded by Mr. Haag.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt revised Policy 107 Option B as recommended.

Discussion was heard regarding whether the minutes be sent for publication prior to School Board approval in draft form (Option A) or to wait for approval before submitting for publication (Option B).

Motion carried 4 to 3, with Mr. Grams, Ms. Van Denburgh, and Mr. Vogel voting nay.

Motion was made to adjourn the meeting by Mr. Grams and seconded by Vogel.

Motion carried.

The meeting was adjourned at 8:30 p.m.

Joseph D. Haag, Clerk