

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
October 11, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:
Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, and Director of Community Services Tom Larson, student representatives Alex Everhart and Cameron Ferguson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, October 25, November 8, November 22, and December 13. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – St. Francis Elementary School (SFE)

Ms. Kohnen reported on the goal for the 2010-11 school year. In 2009-10 the school met Adequate Yearly Progress (AYP) in all areas. There was increased communication between teachers and specialists that supported making AYP. The goal this year in the Math MCA3s is to increase the percentage in third grade from 89.66 to 92.16, fourth grade from 83.61 to 86.61, and fifth grade from 82.64 to 85.64. Staff will also be reviewing the math-based test designed by math specialists K-5. A video was presented of the Read, Identify, Plan and Solve (RIPS) process that will be used over this next year.

Consideration of Visitors

Brent Stavig, Community Relations Site Coordinator, reported about three projects in the chopper class at St. Francis High School. The school has a computer numerically controlled (CNC) machine which is industry standard equipment purchased through the Perkins Grant. It is an honor to teach with this equipment. Students are fortunate to learn from our technology. Perkins dollars are federal dollars specific for vocational programs.

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Mr. Haag. Mr. Vogel requested items L and M, and Ms. Van Denburgh requested items B and K be considered separately.

- A. THAT the minutes of September 27 be approved as presented.
- C. THAT the Disbursements be approved as presented.

PREPARED 10/8/2010

SCHOOL BOARD DATE: 10/11/2010

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:

Fund

No.	Description	Amount
01	General	\$ 935,279.73
02	Food Service	\$ 56,976.74
04	Community Services	\$ 30,692.15
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 200.00
47	OPEB Debt Service	
	TOTAL DISTRICT	\$ 1,023,148.62

The amounts above include checks processed between 9/24/10 to 10/8/10 and all Accounts payable items processed between 9/24/10 and 10/8/10.

Check Register	710,989.23
VISA	18,094.20
Vendor Disbursement list for 10/11/10	294,065.16
	1,023,148.59

- D. THAT the SFHS Wrestling Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Wrestling program attend the Christmas Wrestling Tournament for an extended trip, December 17 – December 18, 2010 be approved as requested.
- E. THAT the SFHS Girls Hockey Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Girls Hockey program for an extended trip, November 26 - November 27, 2010 be approved as requested.
- F. THAT SFHS DECA Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School DECA program for an extended trip, October 31 – November 1, 2010 be approved as requested.
- G. THAT the SFHS HOSA Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program for an extended trip, November 4 – November 5, 2010 be approved as requested.
- H. THAT the SFHS Boys Hockey Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Boys Hockey program for an extended trip, November 26 – November 27, 2010 be approved as requested.
- I. THAT the SFHS Boys Hockey Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Boys Hockey program for an extended trip, December 10 - December 11, 2010 be approved as requested.

- J. THAT the SFHS Boys Hockey Extended Travel be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Boys Hockey program for an extended trip, December 28 - December 30, 2010 be approved as requested.
- N. THAT the Allina Medical Clinic Agreement be approved as presented.
BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 approve the agreement with Allina Medical Clinic to provide medical consultation including review, recommendations, and approval of standing orders, authorizations and prescriptions for nurses to carry out delegated medical functions and to advise the School District on the use of medical devices.
- O. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$3,394.00, SF Volleyball Booster Club, pay the 9th grade coach for volleyball
\$1,350.00, Boys Hockey Student Activity, 15 helmets for boys hockey program
\$37.62, Stephanie Schollman, for S. Schollman to purchase Reading a-z.com
\$798.36, NRA Foundation, to SFHS trap club training materials and team gear (a Community Education program)
\$1,788.89, Target, to EBCS to be used at principal's discretion
\$2,180.65, St. Francis Elementary SMC, to SFE for technology purchase

Motion carried.

Motion was made by Mr. Vogel and seconded by Ms. Grams.

- B. THAT Personnel Items be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

JOHNSON, AMY, Reading Specialist, EBCS, BA1, 0.186/day, 186.0 days effective 9.29.10.

NON-CLASSIFIED

DZIUK-WERBOWSKI, CHERIE Educational Assistant, EBCS, Step 2, 3.75 hrs./day, 172.0 days effective 10.4.10.

MASSO, LYNN, Educational Assistant, Job Coach, T-15, Step 1, 6.0 hrs./day, 172.0 days effective 10.11.10.

ROPPE, AMBER, Helper/Server, Temporary, SFE, Step 1, 2.0 hrs./day, 172.0 days/yr. effective 10.5.10.

LEIPZIG, CATHERINE, Educational Assistant EBCS, Step 1, 2.7 hrs./day, 172.0 days effective 9.29.10.

SEARS, REBECCA, Helper/Server, Temporary, SFHS, Step 1, 2.25 hrs./day, 172.0 days/yr. effective 10.5.10.

LEAVES OF ABSENCE:

NON-CLASSIFIED

BARNES, LARRY, Custodian, EBCS, Medical LOA effective 10.11.10.

DUNLAP, MARY LOU, Educational Assistant, CCCS, Family Medical LOA effective 10.4.10

HERTING, LAURIE, Custodian, EBCS, Return from Medical LOA effective 10.1.10.

LINDQUIST, BEVERLY, Custodian, SFHS, Return from Medical LOA effective 9.3.10.

SHAW, DONNA, Bus Driver, Transportation, Medical LOA effective 9.15.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

GARRY, ALEATHEA, Controller, Finance CSC, Termination effective 10.1.10.

NON-CLASSIFIED

BACHELOR, LAURA, Assistant Cook, SFMS, Resignation effective 10.27.10.

MOEBAKKEN, MONA, Clerk, Nutrition SFMS, Resignation effective 10.6.10.

Ms. Van Denburgh inquired about the Controller position. Ms. Hawkins commented that interviews were held

October 8.

Motion made by Mr. Grams and seconded by Mr. Vogel.

K. THAT the Preventative Maintenance Services Agreement and Fire Alarm System Testing and Inspections be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Service Agreement with Johnson Controls, Inc. for Preventative Maintenance Services for the period 10/01/2010 through 09/30/2015 with a cost of \$148,486 in Year 1, \$127,191, in Year 2, \$131,006 in Year 3, \$134,936 in Year 4 and \$138,985.00 in Year 5 be approved.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the Planned Service Agreement with Johnson Controls, Inc. for Fire Alarm System Testing and Inspections for the period 10/01/2010 through 09/30/2015 with a cost of \$21,170 in Year 1, 21,593, in Year 2, \$22,025 in Year 3, \$22,465 in Year 4 and \$22,915.00 in Year 5 be approved.

Ms. Van Denburgh inquired about the cost analysis. Mr. Wirz explained. Ms. Van Denburgh requested a written copy of the costs and Mr. Vogel requested a copy.

Motion carried.

Motion was made by Mr. Anderson and seconded by Mr. Haag.

L. THAT the Construction Management Contract for High School Health and Safety Project be approved as presented.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the construction management contract with Johnson Controls, Inc. for services related to the high school health and safety corrections project for \$107,000 be approved.

Mr. Vogel does not approve at this time. Ms. Van Denburgh inquired if bids were sent out for the project. Mr. Larson responded that Johnson Controls has been the management company for the past 15 years and that no other bids were requested. Mr. Wirz added that Johnson Controls is keeping the costing rate the same rate as six years ago.

Motion carried with two nays, Ms. Van Denburgh and Mr. Vogel.

Motion was made by Ms. Grams and seconded by Mr. Haag.

M. THAT the Award of Sale of the G.O. Alternative Facilities Bonds, Series 2010B be approved as presented. (complete resolution is attached to the legal minutes at Central Services Center)

Mr. Vogel does not support this at this time.

Motion carried with one nay, Mr. Vogel.

Reports

Student Report

Alex Everhart and Cameron Ferguson provided the student report. Homecoming is October 15. Staff members of The Crier will be attending the state journalism conference on October 12. Several members of the jazz band will attend the Tri-State Honor Jazz Band at the University of Wisconsin – Superior October 14.

Superintendent Communication and Report

Mr. Saxton reported:

- Met with Ms. Fuller of Oak Land to review Academic Stretch.
- Attended the TIES Annual meeting.
- Met with Mr. Hylen and Chief Harapat regarding collective interests.
- Made follow-up visits at schools after Mr. Becker's AYP visits.
- Updates in technology are continuous.
- Attended a collaborative workshop in Washington D C
- Ms. Pepelnjak will be in the District October 12, to review AYP plans.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson had the opportunity to attend the conference on Collaborative School Reform in Washington, D. C. Mr. Hennesy will provide a report of the conference to the School Board on October 25.

Ms. Van Denburgh acknowledged Assistant Principal Ms. Kelly from Cedar Creek Community School for registration processing of three new students. Ms. Van Denburgh requested information to clarify contracts (under consent agenda). Ms. Van Denburgh reviewed the school media contract, previously approved, and noted a concern. Board members are encouraged to contact administration with any questions or information needed.

Mr. Vogel attended the Level III Grievance continuation meeting. He attended Rachel's Challenge and shared how valuable it was and acknowledged Connexus for the support. Mr. Vogel recommends that a counter signature be used along with a signature stamp. Mr. Vogel inquired about consideration of a change in the start time of School Board meetings to 6:00 p.m. The start time will be added as a future agenda item. Ms. Hawkins explained check issue procedures. Ms. Van Denburgh inquired with State auditor regarding Board signature on checks. Ms. Hawkins stated that it is standard practice due to the School Board having to approve all disbursements from the District.

Ms. Grams left the meeting at 7:55 p.m.

Mr. Grams attended the TIES annual conference September 29. He attended Site Management Council meeting at St. Francis Elementary School. He acknowledged the technology staff for the technology plan. Homecoming is October 15 with the Hall of Fame induction held prior.

Ms. Kelly attended Level III Grievance meeting.

Administrative Report

Technology Update

Mr. Minshull reviewed technology projects being integrated in the schools. Some of the current projects include: the Lifelong Learning Center pilot project with iPads to communicate through pictures for young students that do not communicate with words, a live interactive conference with an author, sharing of SMART Board lessons, use of the HP touch smart computers, and a Tandberg camera will be installed at the middle school in eighth grade science classrooms. Moodle usage is on the rise. Most of these projects started with the E2T2 grant funds.

Mr. Tramm provided the technology update. 1) District Local and Long Distance Changes - now fully digital system, new fiber-optic network connections, 911 addressing, caller ID available inbound and outbound, 2) SchoolReach Implementation – one year pilot to reach staff \parents via phone, text and email at 12,000 phone calls per minute, and 3) District Wireless Network – Now serves SFE, EBCS, CCCS, SFMS and SFHS with more locations to be added in the future. This is a “Guest” network with limitations, and has a Child Internet Protection Act (CIPA) compliant content filter.

Other Matters

Level III Grievance Resolution

Motion was made by Mr. Vogel and seconded by Mr. Grams.

(The resolution is on file at Central Services)

Motion carried with one abstention, Ms. Van Denburgh.

Motion was made to adjourn the meeting by Ms. Van Denburgh and seconded by Mr. Grams. Motion carried.

The meeting was adjourned at 8:50 p.m.

Joseph D. Haag, Clerk