

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
September 13, 2010

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present:
Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representatives Alex Everhart and Cameron Ferguson, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, September 27, October 11, October 25, and November 8. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – St. Francis Middle School

Principal Dale Johnson, Assistant Principals Bobbi Hume and Patrick Hoth provided the site report. The middle school reviewed Characteristics of High-Performing Schools to design the goal for this year which will be focusing on student achievement and collaboration. The data has been given to teachers. The processes/procedures will be more similar, and initiatives streamlined. New for 2010-2011 is Academic Stretch (formerly Targeted Services), which will focus on reading, math, organization, and study skills. Invitations were sent to at-risk students. The Adequate Yearly Progress Q-comp goal is to increase by 3% in MCAII reading. To meet the needs of students, every teacher will know what each student is doing in terms of data. Common assessment will be looked at in departments and grade levels. In summary, the focus will be on individual student performance, relationships through the Connections program, and common assessment.

Consideration of Visitors

Community member Gardner addressed the School Board regarding the Genesis set up document. Community member Carroll presented questions about the check stamp previously used, and procedure for check signing in the future.

Agenda

Motion was made by Mr. Anderson and seconded by Mr. Haag.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Grams and seconded by Mr. Vogel. Ms. Van Denburgh requested items C, F, and H, and Mr. Haag requested item D be considered separately.

- A. THAT the minutes of August 23 be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

FISHERO, JENNICA, .5 Kindergarten Teacher, SFE, BA1, 4.0 hrs./day, 186.0 effective 9.9.10

GARRY, ALEATHEA, Controller, Step 3, 8.0 hrs./day, 261.0 days effective 9.8.10.

KEILLOR, RANDY, Improvement Program Coordinator, District Wide, effective 7.1.10.

MINSHULL, COLLIN, Technology Integration Specialist, BA2, 8.0 hrs./day, 186.0 effective 8.30.10

ZAK, NANCY, Math Teacher, CCCS, BA1, 8.0 hrs./day, 186.0 effective 8.25.10.

NON-CLASSIFIED

ANDERSON, DARCIE, Bus Driver, Transportation, Lane B, 6.0 hrs./day, 172.0 effective 9.7.10.

BUHMAN, JOAN, Cook, SFHS, Long Term Assignment, Step 5, 7.5 hrs./day, 176.0 days effective 8.30.10.

CARLBERG, WENDY, Office Professional, CSC, B22, 8.0 hrs./day, 261.0 days effective 9.7.10.

DUCKWORTH-LINDER, AMY, Temporary Assistant Cook, SFE, A12 6.25 hrs./day, 173.0 days effective 9.7.10.

GREENE, KIM, Temporary Nutrition Services Manager, SFE, B13, 8.0 hrs./day, 178.0 days effective 9.1.10.

LAUER, CORRINE, Temporary Cook, SFE, A13, 7.5 hrs./day, 176.0 days effective 9.1.10.

METRO, TIMOTHY, Educational Assistant, EBCS, From Layoff to position, B22, 6.5 hrs./day, 172.0 days effective 9.7.10.

NELSON, DWIGHT, Bus Driver, Transportation, Lane C, 6.0hrs./day, 172.0 effective 9.7.10.

WYATT, RICHARD, Educational Assistant, SFE, From Layoff to position effective 9.1.10.

LEAVES OF ABSENCE:

CLASSIFIED

BOECKERS, CHRISTINA, Teacher, SFE, Parental LOA effective 9.17.10.

NON-CLASSIFIED

BASHER, PAT, Helper/Server, SFMS, Medical LOA effective 9.7.10.

BLONIGEN, ALEX, Educational Assistant, EBCS, Termination of Temporary assignment effective 6.7.10.

DUCKWORTH, AMY, Helper/Server, SFE, Return from Medical LOA effective 9.7.10

LAFOUNTAIN, CAROL, Bus Driver, Transportation, Family Medical LOA effective 9.7.10.

LINDQUIST, BEVERLY, Custodian, SFHS, Medical LOA effective 8.23.10.

MOEBAKKEN, MONA, Helper/Clerk, Nutrition, SFMS, Medical LOA effective 9.1.10.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

POPP, SARAH, Lunchroom monitor, SFMS, Resignation effective 8.23.10.

- E. That Girls' Hockey Extended Travel request be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the rental agreement with Minnesota Aerials Gymnastics for rental of gymnastics facility for the 2010-11 St. Francis High School Gymnastics season be approved at the rate of \$8,000.00 per season.
- G. THAT the ECFE Advisory Council Contract with The Chip Shoppe be approved as presented.
BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the Fundraiser Program contract between The Chip Shoppe and the District 15 Early Childhood Family Education Advisory Committee for the fall and spring fundraiser be approved.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
 - \$300.00 (In kind), Robin Matson, to CCCS for school supplies for needy children
 - \$194.40, Wells Fargo Community Support Campaign, to SFE to be used as needed
 - \$250.00, St. Francis Area Chamber of Commerce, to ISD No. 15 for Welcome Back continental breakfast for staff
 - \$74.88, Wells Fargo, to CCCS for general supplies (June, July and August)
 - \$43.20, Wells Fargo, to CCCS for general supplies (June, July and August)
 - \$17.28, Wells Fargo Matching Gift Fund, to SFHS at principal's discretion
 - \$62.40, Wells Fargo (J. Kohler), to EBCS at principal's discretion
 - \$194.40, Wells Fargo Community Support Campaign, to SFE to be used as needed
 - \$34.32, Wells Fargo (J. Olson), to EBCS at principal's discretion
 - \$250.00, Village Bank, to ISD No. 15 for Welcome Back continental breakfast for staff

\$538.00, Wells Fargo Foundation Educational Matching Gift Program, to SFHS at principal's discretion

- J. THAT the Student Performance Improvement Program Coordinator Employee Agreement be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with the Student Improvement Program Coordinator for the 2010-2011 school year.

Motion carried.

- C. THAT Disbursement be approved as presented.

Motion was made by Ms. Grams and seconded by Mr. Haag.

SCHOOL BOARD DATE: 9/13/2010		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 1,035,638.11
02	Food Service	\$ 36,503.79
04	Community Services	\$ 41,673.58
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 1,100.00
47	OPEB Debt Service	
TOTAL DISTRICT		\$ 1,114,915.48

Ms. Van Denburgh questioned if there are other District checking accounts where checks are issued that the School Board does not see. Ms. Hawkins reported that payroll is the only other account that checks are written and the School Board pre-approves contracts and personnel actions which authorize the checks issued.

Motion carried.

- D. THAT the Minnesota Aerials Gymnastics Lease 2010-2011 be approved as presented.

Motion was made by Mr. Grams and seconded Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the rental agreement with Minnesota Aerials Gymnastics for rental of gymnastics facility for the 2010-11 St. Francis High School Gymnastics season be approved at the rate of \$8,000.00 per season.

Mr. Haag inquired about Gymnastics Galaxy. It is no longer in existence.

Motion carried.

- F. THAT the Police Liaison Contract be approved as presented.

Motion was made by Mr. Haag and seconded by Mr. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the Police Liaison contracts with the City of St. Francis Police Department for services as specified and not to exceed \$116,379.48 for the 2010-11 school year.

Ms. Van Denburgh inquired why the contract was received as table top. Mr. Saxton reported that changes were made; however, the amount of the salary for the liaison officer remained the same.

Motion carried with nays from Mr. Vogel and Ms. Van Denburgh.

H. THAT the Controller Employee Agreement be approved as presented.

Motion was made by Mr. Grams and seconded by Mr. Anderson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment of Controller be approved as presented for the 2010-2013 school years.

Ms. Van Denburgh inquired about a Controller versus an Accountant, in salary, job duties, and need. Ms. Hawkins reviewed the position of a controller, salary comparisons, and additional requirements to qualify for the position. There were budget adjustments within the Business department.

Motion carried.

Reports

Student Report

Alex Everhart and Cameron Ferguson provided the student report. Freshman orientation was held August 31. LINK helped organize the event. Academic Learning Time is the new term for high school directed study. September 16 is senior sunrise. Six juniors will attend a leadership skills conference on September 14.

School Board members can direct information requested to Ms. Kowitz and she will forward on to Alex and Cameron.

Superintendent Communication and Report

Mr. Saxton reported:

- New teacher orientation was held.
- Met with Apple representative to review iPad implementation. Will meet with Mr. Tramm, Mr. Becker, and Mr. Minshull to review technology usage.
- Families were encouraged to have their children read over the summer as part of the Summer Reading program.
- Met with Cedar Creek Community School Principal Hahn to review student achievement strategies.
- Open Houses were well attended.
- Welcome Back to School for staff was September 1.
- Met with Johnson Controls regarding the modification project.
- Education Jobs Bill review. Ms. Hawkins commented on the federal jobs bill. The District's estimated revenue is \$1,020,000. As more information is known, updates will be given to the School Board.
- Feedback on the locker advertising - All sites in favor of one year pilot. Two logistical questions were: where would the advertising dollars go, and what happens if there is any damage?
- Assisted as principal at the Crossroads school for one day.
- Academic Stretch – Busing will be available.
- Technology integration will begin. Mr. Minshull will be working in conjunction with the technology department to get technology in the hands of the students.
- The School Board meeting is being streamed online, and there is a link on the website.

Dialogue Session

Mr. Anderson reported that one community member had questions about educational delivery to students regarding technology. Mr. Saxton reported that all buildings have wireless capabilities.

School Board Reports

Mr. Anderson attended Welcome Back for staff and will attend the Oak Land meeting on September 15. Ms. Van Denburgh inquired if Mr. Saxton or Mr. Reker could address the information given earlier this evening. Ms. Kelly communicated that the School Board will follow School Board Policy 106, that the School Board will not act on a speaker's topic at that meeting. Ms. Van Denburgh expressed disappointment that she was not informed about Ms. Heinen being formally charged today. Ms. Van Denburgh read from the Minnesota School Board Journal information about closing a meeting to discuss an employee evaluation. Mr. Saxton reported that before going into closed session we conferred with legal counsel. Ms. Van Denburgh also questioned the supervisor capacity in place over Ms. Heinen. Mr. Saxton again reviewed the system that was in place for the Flex account before being out sourced to Genesis. Mr. Haag attended Welcome Back for staff, and attended the Cedar Creek Open House. Mr. Haag requested that Mr. Neubauer bring information regarding the choir to a future meeting. Ms. Grams requested that Mr. Saxton's response to questions addressed under consideration of visitors be sent to School Board members prior to sending the response. Mr. Vogel attended the Crossroads Open House. Mr. Vogel expressed disappointment that the District did not find out about the missing funds sooner. Mr. Grams attended Welcome Back for staff. The Hall of Fame ceremony is October 15. Ms. Kelly attended Welcome Back for staff, and acknowledged the excitement in the atmosphere. She will attend the Oak Land meeting on September 15. Ms. Kelly will run her first meeting as President at the Schools for Equity in Education on September 16.

Administrative Report

Appointment of Board Committee – Level III Grievance

Mr. Reker reported that an employee has requested a Level III grievance hearing. The grievance includes private data information on the employee and other employees. This requires a representative or committee to hear the appeal. District administration recommends a three member School Board committee. The tentative meeting is scheduled for September 16. Mr. Grams, Ms. Kelly, and Mr. Vogel, will be on the School Board committee. Ms. Van Denburgh will be an alternative. Mr. Reker will confirm and contact School Board members.

Cash Flow Borrowing Report

Ms. Hawkins provided the Cash Flow Borrowing report. Cash flow borrowing will occur on September 15, amount borrowed at \$18.77 million with the net interest cost at approximately \$77,332, 0.41% interest rate. The existing cash flow borrowing of \$8.5 million and \$77,916 interest will be paid on September 20.

Old Business

2009-2010 Annual Report

Motion was made by Mr. Anderson and seconded by Ms. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Annual Report on Curriculum, Instruction and Student Achievement for 2009 - 10, upon review, is accepted and shall be distributed to the residents of ISD No. 15.

Motion carried.

Stream School Board Meetings on the Web

Motion was made by Ms. Grams and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No.15 that a one year pilot of streaming live School Board meetings over the internet and then storing meetings for one year, using one webcam and ECMECC resources, be approved.

Mr. Haag requested that the Consideration of Visitors portion not be streamed.

Motion carried with one nay, Mr. Haag.

School Media Inc. Contract

Motion was made by Mr. Haag and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No.15 that the agreement with School Media Inc. for advertising on lockers in schools during the 2010-11 school year be approved.

Mr. Haag provided input as to parents' comments regarding the lockers when attending open house at Cedar Creek. Discussion included: not in favor of marketing to students, good opportunity because the School Board has the choice as to what is advertised, against consumerism, there is an advertising School Board policy which will be followed, important that it is a one year pilot, requested and received information from staff and community, divide proceeds equally, and review it after the one year pilot. Motion carried with one nay, Ms. Van Denburgh.

Motion was made to adjourn the meeting by Mr. Haag and seconded by Mr. Grams.

Motion carried.

The meeting was adjourned at 9:10 p.m.

Joseph D. Haag, Clerk