

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Regular Meeting - 7:00 p.m.
September 14, 2009

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, Haag, Lipinski, Vogel and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacquie Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular Meetings held at 7:00 p.m. at the Central Services Center, September 28, October 12, October 26, and November 9, 2009. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Transition 15 (T15)

Ms. Williams provided a virtual site tour presentation new facility and update of Transition 15. There are five classrooms for students, and a lunchroom. Program Overview – The program is federally mandated. This year there are 21 students enrolled. Business World is a new program that teaches students the basics of business, marketing skills, and money management. Selling Saints Spirit Scarves, and Stadium blankets, and donating baby blankets is part of the Business World program. This is a non-profit program and is designed for the training of business skills.

Consideration of Visitors

Ms. Ness provided a copy of a letter requesting information about five teachers hired with area stimulus dollars.

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Mr. Grams. Mr. Vogel would like items E and H considered separately.

A. THAT the minutes of August 24, and 31 be approved.

B. BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

CHANDLER, CASSANDRA, ELL Teacher, EBCS, BA1, 6.5 hrs./day, 186.0 days effective 9.2.09.

GROVER, MATHEW, Biology Teacher, SFHS, BA1, 8.0 hrs./day, 56.5 days effective 9.10.09

HOFSHULTE, JANICE, ECFE Teacher, Substitute, 2.75 hrs./day, 12.0 days effective 9.14.09.

JOHNSON, AMY, Teacher, Long Term Substitute, EBCS, BA1, 8.0 hrs./day, 30.5 days effective 9.3.09.

KEENAN, NICK, Special Education Teacher, SFHS, MA3, 8.0 hrs./day, 186.0 days effective 8.26.09.

LARSON, SUZETTE, Math Instructor, CCCS, BA1, 4.0 hrs./day, 186.0 days effective 9.2.09.

PETERSON, PATRICIA, Language Arts /Reading Teacher, SFMS, BA1, 8.0 hrs./day, 62.0 days effective 9.1.09.

WILLITS, CHRISTINE, Preschool Instructor, LLC, Step 1, 3.75 hrs./day, 12.0 days effective 9.10.09.

ZAK, NANCY, Basic Skills Teacher/Math, CCCS, BA1, 4.0 hrs./day, 186.0 days effective 9.1.09.

NON-CLASSIFIED

CARLSON, KAY, Educational Assistant, SFE, Step 2, 2.5 hrs./day, 172.0 days effective 9.2.09.
FRANCHINO, KATHY, Helper/Server, CCCS, Nutrition, Step 6, 2.25 hrs./day, 171.0 days effective 9.2.09.
HEATH, HEATHER, Educational Assistant, Job Coach, T-15, Step 1, 6.0 hrs./day, 170.0 days effective 9.2.09.
KIVISTO, ANN, Helper/Server, CCCS, Nutrition, Step 6, 2.25 hrs./day, 171.0 days effective 8.31.09.
LANGE, KAREN, Helper/Server, EBCS, Nutrition, Step 6, 2.25 hrs./day, 171.0 days effective 9.2.09.
MULLIGAN, COLLEEN, Educational Assistant, EBCS, Step 4, 2.70 hrs./day, 171.0 days effective 9.08.09.
NORDSTROM, LINDA, Helper/Server, EBCS, Nutrition, Step 6, 1.75 hrs./day, 171.0 days effective 9.1.09.
POPP, SARA, Helper/Server, SFMS, Nutrition, Step 6, 1.75 hrs./day, 171.0 days effective 9.1.09.
ROWE, CHRISTINE, Educational Assistant, SFHS, Step 6, 2.0 hrs./day, 171.0 days effective 9.14.09.
SCHUMACHER, PAULETTE, Educational Assistant, SFE, B22, 6.5 hrs./day, 172.0 days effective 9.9.09.
STEWART, MICHELLE, Helper/Server, SFMS, Nutrition, Step 6, 1.75 hrs./day, 171.0 days effective 8.31.09.
STOKES, PATRICIA, Helper/Server, SFHS, Nutrition, Step 6, 2.25 hrs./day, 171.0 days effective 9.2.09.
SWEET, PHIL, Bus Driver, Transportation, Temporary, 8.0 hrs./day, 170 days, effective 9.8.09.

LEAVES OF ABSENCE:

CLASSIFIED

ENQUIST, JILL, Counselor, SFHS, Maternity LOA effective 10.19.09.
LARSON, SUZETTE, Preschool Instructor, LLC, Professional LOA, 598.75 hrs. effective 9.2.09.

NON-CLASSIFIED

MARONEY, DEBRA, Educational Assistant, CCCS, Family Medical LOA effective 9.8.09.
MORTON, MARILYN, Educational Assistant, SFE, Personal LOA effective 9.2.09.
SCHNEIDER, RUTH, Teacher, EBCS, Correction from May 26, 2009 minutes; Delete: "Retirement effective end of school year 08-09"- Change to: Three Year Unpaid Leave of Absence effective 09-10 school year.
SHULTZ, MARK, Assistant Maintenance Supervisor, Medical Leave of Absence effective 9.3.09.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

POWITZ, AMY, Instructor Assistant, LLC, Resignation effective 8.24.09.
SCHNEIDER, RUTH, Teacher, EBCS, Retirement effective 10.30.09.

NON-CLASSIFIED

AISH, ELIZABETH, Educational Assistant, SFMS, Retirement effective 6.4.09.
BENSON, KATHERINE, Office Professional, LLC, Temporary assignment complete 7.31.09.
BOTTEMA, WILLIAM, Custodian, Retirement effective 12.31.09.
BOEPPLE, CINDY, Nutrition, Resignation effective 8.24.09.
EMMANS, SARAH, Bus Driver, Transportation, Retirement effective 9.18.09.
GRAHEK, KAREN, Educational Assistant, All locations, Resignation effective 9.8.09.
HANSON, JENNIFER, Educational Assistant, T-15, Resignation effective 9.22.09.
HIRSCH, ROBERT, Bus Driver, Transportation Retirement effective 9.1.09.
LAING, LYNNE, Nutrition, Resignation effective 8.24.09.
MOHLIS, SHARON, Helper/Server, SFMS, Nutrition, Temporary assignment complete effective 6.5.09.
MYRUM, CHERYL, Educational Assistant, CCCS, Resignation effective 9.11.09.
PETERSEN, CORALIE, Educational Assistant, SFHS, Resignation effective 6.5.09.

SMITH, PAMELA, Helper/Server, SFMS, Nutrition, Resignation effective 9.2.09.
THOMAS, ANISA, Educational Assistant, SFE, Resignation effective 9.2.09.
VANDEMARK, TAMMY, Educational Assistant, CCCS, Resignation effective 9.18.09.
WOODARD, HEATHER, Educational Assistant, All locations, Resignation effective 9.8.09.

C. THAT the Absentee Ballot Board be approved as presented.

WHEREAS, MN Statute Section 203B.13 provides that the governing body of any county, municipality or school district may, by resolution, authorize an absentee ballot board consisting of a minimum of three election judges; and

WHEREAS, the absentee ballot board may examine all return absentee ballot envelopes and accept or reject absentee ballots in the manner provided in section 203B.12; and

WHEREAS, the absentee ballot board may begin the process of examining the return envelopes and marking them "accepted" or "rejected" at any time during the 30 days before the election. If an envelope has been rejected at least five days before the election, the ballots in the envelope must be considered spoiled ballots and the official in charge of the absentee ballot board shall provide the voter with a replacement absentee ballot and return envelope in place of the spoiled ballot.

NOW THEREFORE LET IT BE KNOWN that the board of Independent School District No. 15 supports the efforts of administrative staff to efficiently process absentee ballots for the jurisdiction and further supports the issuance of replacement ballots to ensure all voters are provided with an opportunity to cast a ballot.

LET IS ALSO BE KNOWN that the board of Independent School District No. 15 hereby authorizes the chief election official of this jurisdiction to appoint election judges to that board in accordance with MN Statutes.

D. THAT the ECFE Advisory Contract – The Chip Shoppe be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the Fundraiser Program contract between The Chip Shoppe and the District 15 Early Childhood Family Education Advisory Committee for the fall fundraiser be approved.

F. THAT the PBR Consulting LLC Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services for the 2009-10 school year in an amount not to exceed \$50,450.00 be approved.

G. THAT the Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s)

\$35.00, Wells Fargo Foundation Educational Matching Gift Program, to EBCS for instructional supplies

\$250.00, St. Francis Chamber of Commerce, to ISD No. 15 for employee Welcome Back Continental Breakfast on September 2

\$500.00, St. Francis High School Student Council, scholarship to Brandon Blowers a graduate of student council

\$300.00 (in kind), Family of James D. Matson, school supplies for needy children in the school (CCCS)

\$70.00, Amy L. Keller and Rachel H. Muonio, supplies as needed for SFE

\$100.00, Todd and Dawn Dahlstrom Residential Mortgage Group (refer a friend program), supplies for St. Francis Elementary School

\$102.34, Wells Fargo Foundation Educational Matching Gift Program, to SFHS to be used at Principal's Discretion

\$1,041.45, Target – Take Charge of Education, to EBCS for instructional supplies

\$600.00 (in kind), Family of Erv Harves, First Aid and Emergency Care supplies to Athletic dept.

Motion carried.

Motion was made by Mr. Anderson and seconded by Mr. Haag.

E. THAT the Out of State Travel – The Crier be approved as presented.

BE IT RESOLVED by the School Board of for an out-of-state trip to Washington, D.C. on November 13 - 15, 2009 be approved as requested.

Mr. Vogel is requesting that the Extended Trip forms be complete. Administration will review the form and information included.

Motion carried.

Motion was made by Mr. Grams and seconded by Mr. Anderson.

H. THAT the Extended Trip – SFHS NFL Student Congress be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Student Congress extended trip to Hawley High School, MN October 2 - 3, 2009 be approved as requested.

Mr. Vogel inquired about the emergency contact numbers. Ms. Hawkins commented that many times advisors of the trip will wait for School Board approval before making final arrangements, i.e. hotels, contact numbers.

Motion carried.

Reports

Student Report

Alex Everhart provided the student report – Homecoming week is September 21 – 25, with many activities planned. Football, volleyball, soccer, and cross country team updates were given. Debate, Open Minds, and Knowledge Bowl held the first meetings. The 2nd annual Senior Sunrise will be held September 18. There have been minor technical issues with registrations through Southwestern College. Bells and the PA system have been dysfunctional since the power outage.

Superintendent Communication and Report

Mr. Saxton reported that new teaching staff orientations were held.

At the Welcome Back to School the staff took a virtual field trip to the Royal Tyrrell Museum in Drumheller, Alberta.

Multiple open houses were held.

The Summer Reading program was reviewed.

Mr. Saxton has received positive comments regarding the study that was completed.

There was a power outage at the high school and middle school. Lunch was delayed for 20 minutes. The outage shows the importance of having procedures in place.

Mr. Saxton continues to meet with DLT members to review SMART Goals. Health updates will be reviewed at the DLT meeting on September 15.

50 days remain until the levy election.

The District is moving forward with the Spanish initiative pilot program. Cassie Chandler will be the instructor.

The Official Ballot for the Delegate Assembly, Area 13 was distributed. The forms should be submitted prior to October 1. Ms. Kelly explained the process for Delegate Assembly voting this year.

Dialogue Session

No one attended.

School Board Reports

Mr. Anderson reported on highlights of the Middle School Site Management Council included the dedication of the memorial bench for Mr. Stoeckel, site goals, survey, and open houses. The Hall of Fame presentation will be September 25, 5:00 p.m., at the Performing Arts Center, with nine inductees this year. Ms. Lipinski could not attend the open house however heard from her children it was great. Ms. Lipinski inquired with Mr. Neubauer regarding some phone calls received regarding students not passing the MCA math test. Mr. Neubauer explained the requirements for the students to retake the test to graduate.

Remediation can be determined by the District. The school will review the scores to determine the plan for remediation.

Mr. Grams attended the Lifelong Learning Center and St. Francis Elementary open houses. There will be a SMART Board presentation at a future Board meeting. Mr. Grams recommended attending the Hall of Fame Inductee event. He attended the first football game. Mr. Grams will attend the Annual meeting at TIES . Negotiations will continue with mechanics and custodians.

Mr. Vogel recommended that attendance guidelines, i.e. perfect attendance, be reviewed for consideration of students missing school due to illness. Mr. Saxton will review with Principals the attendance policy. Ms. Lipinski reviewed some of the current health recommendations. Mr. Vogel expressed concern in Question 2 on the ballot, and if the District can clarify what dollars will be used for. The District will be as specific as possible. Mr. Vogel thanked Mr. Saxton for the Spanish Initiative.

Mr. Haag acknowledged the virtual field trip at Welcome Back for staff. There was a great turn out at the Cedar Creek Community School, CCCS, open house. Mr. Haag also attended the T15 open house, and spoke highly of the new facility. CCCS SMC meeting was hosting the Climb Theatre presentation on bullying.

Ms. Kelly also attended Welcome Back and acknowledged the technology available for teachers the many opportunities. Ms. Kelly expressed the excitement generated while in attendance at the open houses for the high school, and Lifelong Learning Center. The Oak Land Board meeting is September 16. Bill Morris will present at the Schools for Equity in Education meeting.

Old Business

Curriculum, Instruction and Student Achievement 2008-09

Motion was made by Mr. Anderson and seconded by Mr. Haag.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Annual Report on Curriculum, Instruction and Student Achievement for 2008 - 09, upon review, is accepted and shall be distributed to the residents of ISD No. 15.

Motion carried.

Other Matters

General Obligation Aid Anticipation Certificates of Indebtedness, Series 2009B

(Resolution attached)

Ms. Hawkins explained the need for cash flow borrowing and explained that the District will pay less because of waiting until October to borrow.

Motion carried.

A recess was taken before going into closed session at 8:11 p.m.

Closed Session

Closed Session: Motion by Mr. Anderson, second by Mr. Haag . Vote: 6-0. Time: 8:21 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Ms. Lipinski left the meeting at 9:25 p.m.

Resume Open Meeting: Motion by Mr. Haag: I move that the open meeting be resumed, second by Mr. Grams. Vote: 5-0. Time: 10:30 p.m.

Board members discussed the negotiation strategies for employees groups.

Motion to adjourn by Mr. Anderson, second by Mr. Vogel. Motion carried.

The meeting was adjourned at p.m. _____

Joseph D. Haag, Clerk