

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

April 23, 2012

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 April 23, 2012
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

- I. Call to Order – Pledge of Allegiance
 - Instructions for Consideration of Visitors
 - Roll Call

II. **Board Calendar Dates**

<p>May 14, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p> <p>June 11, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p>	<p>May 29, 2012 Retiree Recognition – 6:00 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p> <p>June 25, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p>
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Consideration of Visitors (To address the School Board complete the card at the table and submit to the Chair)

III. Approval of Agenda

IV. Consent Agenda

	A. Approval of Minutes of April 9	5
Rev.	B. Approval of Personnel Items.....	9
	C. Approval of Disbursements (emailed to Board by 4/20)	
	D. Approval of Rental Agreement – Mail Equipment.....	10
	E. Approval of Out of State Travel – SFHS Choir.....	11
	F. Approval of 2011-2012 School Year Budget Amendments	12
Rev.	G. Approval of Gift Acknowledgements	13

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report
 - ~~SFMS Community Relations Report – Ms. Rowles~~ *rescheduled for May 14*
 - Transportation Information – Mr. Krause, Mr. Saxton

VI. Other Matters

- A. Approval of Budget Parameters 2012-2013..... 21
- B.

VII. Other Business

- A.
- B.

VIII. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
April 9, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad, and Superintendent Ed Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Dave Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members. Student representatives were not present.

Roll call was taken.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, April 23, May 14, May 29, and June 11. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings; however, not held on May 29 with retiree recognition beginning at 6:00 p.m.

Site Report – St. Francis High School

St. Francis High School Principal Paul Neubauer presented information about the high school. He played videos that depicted bullying and spoke about the procedures in place at the high school to prevent and discipline bullying. The school has an anonymous bullying tipline and encourages students and staff to follow the 100/0 principle that one takes full responsibility for relationships by practicing respect and kindness, expecting nothing in return. Neubauer also showed the topics the school is looking to improve upon including test scores, the achievement gap, common assessments and student participation.

Agenda

Motion was made by Mr. Anderson and second by Ms. Glover.

Motion carried 7-0.

Ms. Kelly questioned why the Consideration of Visitors was moved on the agenda. She suggested the School Board vote to move the order of business on the agenda and update the related School Board policy in the future.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Mr. Grams.

A. THAT the minutes of March 26, 2012 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

DEBOER, KAYLA, Long Term Substitute, Teacher, SFHS, Sub rate, effective 4.10.12.

NON-CLASSIFIED

MOE, DEBRA, Instructor, Kids Connection, 4.75 hrs./day, 52.0 days effective 3.19.12.

REMIGER, KEN, Helper, Grounds, Step 1, 5.0 hrs./day, 56 days effective 4.2.12.

SCHUMACHER, PAULETTE, Educational Assistant, SFMS, From Layoff, Step 3, 7.0 hrs./day, 170 days prorated effective 4.4.12.

WARD, JAN, Educational Assistant, SFE, Step 6, .5 hrs./day, 30 days effective 3.19.12.

WYATT, THOMAS, Helper, Grounds Step 1, 6.0 hrs./day 67 days effective 4.2.12.

CLASSIFIED

CADY, KATIE, Teacher, SFMS, Family Medical LOA effective 3.30.12.

NORTON, TRACEY, Teacher, SFHS, Parental LOA effective 4.4.12.

SCHULTZ, TRINA, Teacher, SFMS, Return from Medical LOA effective 4.2.12.

NON-CLASSIFIED

ADDISON, SUNSHINE, Educational Assistant, Transportation, Medical LOA effective 3.22.12.
THUNBERG, CATHY, Educational Assistant, SFE, Medical LOA effective 3.26.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

HENNESY, JAMES, Teacher, SFMS, Retirement effective 6.5.12.
LARSON, JENNIFER, Teacher, SFMS, Resignation effective 6.5.12.
SEDERSTROM, GARY, Teacher, SFMS, Retirement effective 9.30.12.
WERNER, SUSAN, Teacher, SFHS, Retirement effective 11.30.12.

NON-CLASSIFIED

FRANTA, JAYNE, Educational Assistant, EBCS, Retirement effective 6.4.12.
JOHNSON, KRISTI, Assistant Volleyball Coach, SFHS, Resignation effective 12.31.11.
VANWEY, LISA, Bus Driver, Transportation, Resignation effective 4.3.12.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 898,472.83
02	Food Service	\$ 36,320.09
04	Community Services	\$ 26,850.67
06	Construction	\$ 35,163.00
07	Debt Redemption	\$ 335,462.50
09	Trust and Agency	\$ 6,143.35
20	Internal Service	\$ 175,598.43
47	OPEB Debt Service	\$ 180,677.50
	TOTAL DISTRICT	\$ 1,694,688.37

All checks processed between 03/27/12 and 04/05/12, payroll liabilities for 04/05/12 and all accounts payable items processed between 03/27/12 and 04/09/12

D. THAT Cash and Investments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for March be approved as presented.

E. THAT the DECA Out of State Travel request be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the DECA proposal for an out of state trip to Salt Lake City, Utah April 29-May 4, 2012 to attend the DECA International Career Development Conference be approved as requested.

F. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$332.22, United Way, to SFMS to purchase music supplies
\$16.62, Wells Fargo Foundation, to SFHS at principal's discretion
\$242.28, Wells Fargo Foundation, to SFHS at principal's discretion
\$528.00 (in kind) Kurt Manufacturing Company, to SFHS the D-675 vise, 8-inch caliper and two indicators to be used by the manufacturing classes in the high school metals lab

\$3,500.00 (in kind) Bell Manufacturing Company, steel to be used for projects in the metals lab
\$250.00, Ham Lake Lions, to SFHS for a scholarship
\$500.00, Family of Ed Fleming, scholarship for a student in the business department
\$250.00, Lee Carlson Endowment Scholarship, to the scholarship fund for this year
\$1,000.00, Anoka Area Chamber of Commerce, two \$500.00 scholarships
\$3,000.00, Connexus Energy, three \$1,000.00 scholarships based on financial need and scholastic achievement, with requirement that parents are members of Connexus Energy
\$600.00, Mercy Hospital Medical Staff, student scholarships
\$150.00, Wells Fargo Foundation, at the discretion of Early Childhood
\$566.04, CCCS PTO, to CCCS Box Top Winner – Mrs. Mozzetti's class
\$293.02, CCCS PTO, to CCCS for AR Reading tests
\$1,000.00, East Bethel Senior Club, for two \$500.00 scholarships

Motion carried 7-0.

Consideration of Visitors

Mr. Bill Gardner said he likes the new Courier, but it is being delivered in his mailbox, which is a federal violation. He thanked Mr. Neubauer for his presentation and steps taken to prevent bullying at the high school. Mr. Gardner would like to see bullying prevention starting when students are in first grade.

Mr. Tom Mevissen is an involved parent and his wife is on the APT at St. Francis Elementary School (SFES). They are concerned about their daughter attending fourth grade in the St. Francis Middle School building next school year. Mr. Mevissen said different options are needed, such as portables.

Reports

Student Report

None

Superintendent Report and Communications

- SFES SMC will look into concerns about having students at the middle school next year. APT will tour the middle school April 17.
- CCCS has a bullying prevention program.
- Mr. Saxton would like to schedule a School Board work session to go over Financial Planning Action Committee (FPAC) recommendations for budget parameters. Ms. Hawkins showed graphs displaying total end of year average daily membership (ADM) and % change in enrollment. The work session will be held Monday, April 16, 6:30 p.m. at the high school.
- Ms. Erkel questioned why physical education is not held every day at the elementary schools. Mr. Saxton explained that if there was PE every day, something else would have to go and an instructor would be paid for more time worked.

Dialogue Session

None

School Board Member Reports

Ms. Kelly attended the Executive Board and Oak Land meetings.

Mr. Anderson attended the CCCS Carnival and FPAC meeting.

Ms. Glover attended the CCCS Carnival, FPAC meeting and School Board member training.

Ms. Erkel attended School Board member training. She asked how many students have parents who are deployed because she has something she would like to give those students.

Mr. Grams attended the CCCS Carnival and the FPAC meeting. He and Mr. Saxton will meet with Mark Lindberg of Mn/DOT April 10 in regard to pedestrian safety near Highway 47. The Foundation 15 fundraising dinner is April 27.

Mr. Rustad said he received a call questioning if all district substitute teachers are licensed. Mr. Saxton said this is public information that can be found on the Minnesota Department of Education website.

Ms. Van Denburgh offered condolences to the family of Jonathan Midlo. She still has concerns that SMCs no longer control their budgets. She passed along a concern about light bulbs being out in the Performing Arts Center.

Administrative Reports

None

Other Matters

Approval of Budget Parameters 2012-2013

Motion was made by Ms. Van Denburgh and second by Ms. Erkel to postpone the vote to April 23 so the information can be discussed at the April 16 budget work session.

Motion carried 7-0.

The meeting was adjourned at 8:30 p.m.

Suzanne Erkel, School Board Clerk

IV. B. ROUTINE PERSONNEL ITEMS

REVISED

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED
NON-CLASSIFIED

LEAVES OF ABSENCE:

CLASSIFIED

BAAR, AMY - Teacher, CCCS, .45 LOA, 2012-13 SY.
DIECKHAUS, JYL - Teacher, SFHS, LOA, effective 1.10.2013.
CADY, KATIE - Teacher, SFMS, Return from LOA on 4.16.2012.
OGREN, KELLY - Teacher, CCCS, .45 LOA, 2012-13 SY.

NON-CLASSIFIED

GREEN, KIMBERLY - Nutrition, SFE, Medical LOA effective 4.5.2012.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

MERKOURIS, ANN – Teacher, Retirement, last day 6.5.2012.

NON-CLASSIFIED

ANTONICH, LINDA -- Health Educational Assistant, SFE, Resignation last day 6.5.2012.
HUSNICK, WENDY --Helper/Server, SFHS, Resignation last day 4.5.2012.
KNUDSEN, KAREN --Educational Assistant, Crossroads, Retirement last day 8.31.2012.
LUNDEEN, DIANE -- Educational Assistant, Crossroads, Retirement last day 6.5.2012.
SMITH, AILEEN -- Educational Assistant, CCCS, Retirement, last day 6.6.2012.
STOKES, PAT -- Helper/Server, SFHS, Resignation, last day 4.24.2012.
~~**WATSON, PAT** --Helper/Server, SFHS, Resignation, last day 4.24.2012.~~
WITTE, SHERRIE --Educational Assistant, Crossroads, Retirement last day 6.5.2012.

MOTION:

SECOND:

04/23/12

SCHOOL BOARD MEETING DATE: 4/23/2012

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 297,648.19
02	Food Service	\$ 66,148.21
04	Community Services	\$ 11,239.00
06	Construction	\$ 6,440.00
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 105.62
20	Internal Service	\$ 479,700.12
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 861,281.14

All checks processed between 04/10/12 and 04/20/12 and all Accounts payable items processed between 04/10/12 and 04/23/12

MOTION:

SECOND:

April 23, 2012

Check Register	389,701.89
P-Card	-
VISA	52,204.02
Vendor Disbursement lists	419,375.23
Total Disbursements	861,281.14

IV. D. APPROVAL OF RENTAL AGREEMENT – MAIL EQUIPMENT

BE IT RESOLVED by the School Board of Independent School District No. 15 that the agreements with Pitney Bowes for the 60 month government term rental of a DM400 Automatic Mailing System with five pound scale for \$154 per month be approved.

BACKGROUND: The District's current mailing equipment has exceeded its maintenance life. If the district wishes to continue to use the old equipment, the maintenance fees will double. The current meter requires an analog line and is not digital. The District is currently paying \$1,558.00 per year for the old machine. With the proposed increase in maintenance cost, the current machine would cost the District \$2,288 per year to keep. The new machine's total cost per year is \$1,848 per year and the new machine has several new digital/computer features. The Pitney Bowes Government Term Rental includes: training, installation, lease payment, meter rental, software updates, postal rate updates and hardware maintenance. The District received quotes from both Pitney Bowes and Neopost on both buying and leasing this equipment. The Pitney Bowes rental quote was the lowest quote.

MOTION:

SECOND:

04/23/12

IV. E. OUT OF STATE TRAVEL REQUEST – SFHS CHOIR

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Choir proposal for an out-of-state trip to Fort Lauderdale, Florida and Florida Keys March 2 - March 6, 2013 be approved as requested.

Background:

The parental/guardian permission slip will include the detailed provision as authorized by the School Board on January 14, 2002 which reads:

Any issues regarding, or resulting from, transportation delay on a field trip are solely matters of contract between the student and the travel agent/travel carrier. Any additional transportation expenses incurred by the student as a result of terrorism, weather, mechanical malfunction, or any other unforeseen occurrence will not be reimbursed by the School District. Additionally, any out-of-pocket expenses incurred by a student due to any delay will not be reimbursed by the School District.

MOTION:

SECOND:

04/23/12

IV. F. APPROVAL OF 2011-12 SCHOOL YEAR BUDGET AMENDMENTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2011-12 Budgets be amended as follows:

For Fiscal Year July 1, 2011 to June 30, 2012

Fund 01, General Fund	Revenues	\$ 48,291,987
	Expenditures	\$ 48,524,900
Fund 04, Community Education	Revenues	\$ 1,943,605
	Expenditures	\$ 1,916,784
Fund 09, Trust Fund	Revenues	\$ 448,689
	Expenditures	\$ 448,405
Fund 20, Internal Service Fund	Revenues	\$ 2,893,975
	Expenditures	\$ 2,893,975

Background information: Please see the attached information regarding budget adjustments by fund and by type of adjustment.

The following funds have no budget adjustments to be approved at this time. These budgets remain the amounts shown below:

Fund 02, Nutrition Services	Revenues	\$ 2,550,951
	Expenditures	\$ 2,575,766
Fund 06, Capital Projects	Revenues	\$ 0
	Expenditures	\$ 164,211
Fund 07, Debt Services	Revenues	\$ 5,623,562
	Expenditures	\$ 5,779,731
Fund 45, OPEB Trust Fund	Revenues	\$ 95,000
	Expenditures	\$ 492,802
Fund 47, OPEB Debt Service	Revenues	\$ 311,173
	Expenditures	\$ 296,855

MOTION:

SECOND:

04/23/12

IV. G. GIFT ACKNOWLEDGMENT(S)

Revised

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$500.00, St. Francis Student Council, scholarship to student council member Nathan Lipinski

\$178.67, United Way, to SFHS at principal's discretion

\$242.28, Wells Fargo Foundation, to SFHS at principal's discretion

\$181.72, Extreme Clean Services, to CCCS for field trip of Mrs. Lofgren's class

\$1,326.00, CCCS PTO, \$500 - cameras for technology teachers, \$500 - music equipment, \$326 – 4th grade field trip

\$181.60, CCCS PTO, Box Top Award to purchase classroom supplies

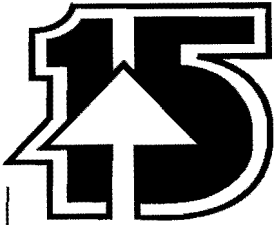
\$69.98, Nicole Anderlie, purchase order from Calloway House for supplies

\$1,920.00, SFMS SMC, for music activity transportation

MOTION:

SECOND:

04/23/12



GIFT CONTRIBUTION FORM

Date 3-28-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The St. Francis Student Council

would like to contribute \$ 500 to Independent School District 15. We request that the contribution be used for the following purposes: Student Council

member Scholarship - Nathan Lipinski

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Jamie Rybnik

Check number: _____

Name: SFHS Student Council

Street address: 3325 Bridge St

City/State/Zip: St. Francis MN 55070

Officer of contributing organization: Jamie Rybnik/Julie Cuscaden

Office Use Only

Requester: SFHS Scholarship Program

Revenue code: 09 000 000 000 096 000

Expenditure code: 09 005 960 000 898 000

Thank you letter sent by building. Date: 3-30-12

Building principal signature: J. Newbauer / (NA)

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 4-9-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The United Way
would like to contribute \$ 178.67 to Independent School District 15. We request that the
contribution be used for the following purposes: principals' discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

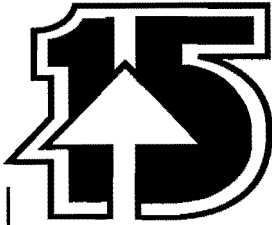
Sincerely, _____

Check number: 123414
Name: United Way
Street address: P.O. Box 2949
City/State/Zip: Minneapolis, MN 55403-2949
Officer of contributing organization: _____

Office Use Only

Requester: [Signature]
Revenue code: 01-200-211-000-096-000
Expenditure code: 01-200-211-000-305-000
Thank you letter sent by building. Date: 4-11-12
Building principal signature: Paul Neubauer

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 3-26-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Kells Fargo Foundation
would like to contribute \$ 242.28 to Independent School District 15. We request that the
contribution be used for the following purposes: Principals' discretion

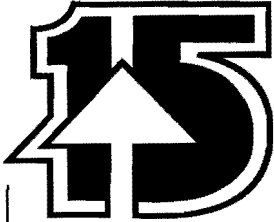
It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1002942
Name: Kells Fargo Foundation Ed. Matching Gift Program
Street address: PO Box 2157
City/State/Zip: Princeton, NJ 08543-2157
Officer of contributing organization: _____

Office Use Only
Requester: [Signature]
Revenue code: 01-200-211-000-096-000
Expenditure code: _____
Thank you letter sent by building. Date: 4-11-12
Building principal signature: Paul Neubann

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 4-12-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Extreme Clean Services

would like to contribute \$ 181.72 to Independent School District 15. We request that the contribution be used for the following purposes:

fill ~~the~~ trip for
Mrs. Lofgren's class

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 10173

Name: Extreme Clean

Street address: 21216 Pierce St NE

City/State/Zip: E. Bethel MN 55011

Officer of contributing organization: Lynn Elkin

Office Use Only

Requester: Kara Lofgren

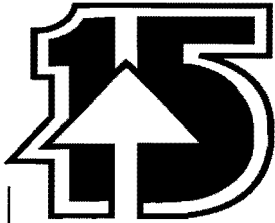
Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-203-000-394-000

Thank you letter sent by building. Date: 4-12-12

Building principal signature: 

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 4-16-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCS PTO

would like to contribute \$ 1326.⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes:

- 500 - Cameras for tech teachers
- 500 - Music Equipment
- 326 - Logren 4th grade field trip

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2050, 2049, 2052

Name: CCCS PTO

Street address: 21108 Polk St

City/State/Zip: Cedar, MN 55011

Officer of contributing organization: Mike Lillquist

Office Use Only

Requester: _____

Revenue code: 01-404-000-000-096-000

Expenditure code: 500-01-404-257-000-430-000, 500-01-404-258-000-430-000

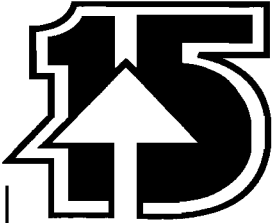
Thank you letter sent by building. Date: 4/16/12

Building principal signature: _____

School Board approval date: 4-23-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 4-11-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO

would like to contribute \$ 181.60 to Independent School District 15. We request that the contribution be used for the following purposes:

Box Top Award - from PTO
purchased classroom supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2048

Name: CCCS PTO

Street address: 21108 Polk St NE

City/State/Zip: Cedar, MN 55011

Officer of contributing organization: Mike Lillquist

Office Use Only

Requester: _____

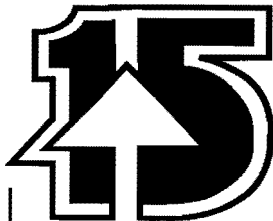
Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-~~000~~ 201-000-430-102

Thank you letter sent by building. Date: 4-11-12

Building principal signature: _____

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 4/12/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Nicole Anderlie

would like to contribute \$ 69.98 to Independent School District 15. We request that the contribution be used for the following purposes:

Purchase order from Calloway House for supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, N. Anderlie

Check number: 1541

Name: Nicole Anderlie

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

Expenditure code: 01-402-203-000-430-122

Thank you letter sent by building. Date: Personal Thank you

Building principal signature: Kathleen Johnson

School Board approval date: 4-23-12



GIFT CONTRIBUTION FORM

Date 4/19/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SFMS SMC

would like to contribute \$ 1,920.00 to Independent School District 15. We request that the contribution be used for the following purposes: Music activity transportation

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: _____

Name: _____

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-300-211-000-096-000

Expenditure code: 01-300-211-000-394-000

Thank you letter sent by building. Date: _____

Building principal signature: [Signature]

School Board approval date: 4-23-12

VI. A. APPROVAL OF 2012-13 BUDGET PARAMETERS AND GUIDELINES

WHEREAS the Financial Planning Action Committee has agreed to and made the following recommendations to the Superintendent at the April 4, 2012 meeting and these recommendations are being presented by the Superintendent to the School Board on April 9-23, 2012.

Financial Planning Action Committee Recommendations:

Recommendation #1: Budgets will be allocated to sites on a per student basis and site budgets will be adjusted for changes in enrollment. To the extent possible, if budget reductions are needed, they will be made in a manner that minimizes the impact to instruction.

Recommendation #2: Elementary educational program budgets will be adjusted to include the following:

1. Free All Day Every Day Kindergarten for all kindergarten students
2. STEM pilot for fourth grade students with at least one STEM classroom at each elementary school

FY13 (2012-13) Budget Parameters and Guidelines

The FY13 budget reflects the following assumptions:

2012-13 Assumptions:

REVENUES:

Per student revenue from the state includes the \$50 increase per student in general education revenues, increase in compensatory revenue of \$50 per student and includes a projected increase of \$254,623 for Literacy Aid revenues. Non-federal revenues are projected to decline by \$672,200. The assumptions also include a \$146,000 decrease in Federal Jobs Funds and a \$150,000 decrease in federal title programs. Another assumption is that the district's TAIP application for the 2012-13 school year will be approved.

EXPENDITURES:

Non-employee related expense budgets will increase by 0% with the exception of fuel budgets. Positions paid for with Federal Jobs funds will be phased out. Federal program expenditures will match federal program revenues. Employee related expenses will be per board approved contracts. The All Day Every Day Kindergarten program will be paid for with savings from discontinuing kindergarten bussing and discontinuing extended kindergarten (TWEEN) time and by reallocating intervention staffing.

The decline in revenue and the increase in expenditures costs will be offset by budget reductions. Budget reductions will occur as follows: Roof financing will be used to flatten roofing costs for the next five years, staff that are leaving will either not be replaced or will be replaced by existing staff whenever possible, temporary positions will be discontinued, half day kindergarten costs for transportation and extended kindergarten (TWEEN) time and reallocation of intervention funds will be used to offset the cost of the new All Day Every Day Kindergarten program, new energy saving programs will be implemented to reduce energy costs.

Site plans must be in accordance with school District policies and all budget proposals will be reviewed by the Superintendent and the Director of Business Services.

THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 15 approve the FY13 Budget Parameters and Guidelines as recommended by the Superintendent.

MOTION:

SECOND:

04/23/12

Date: 4-23-12
To: ISD 15 Cabinet
From: SFHS Principal Paul Neubauer
RE: Math Credit Proposal to the school board

Proposal:

The language change is:

Students must successfully complete the mathematics *sequence* through the completion of Algebra 2 and Probability and Statistics.

Background:

Current SFHS mathematics requirements for graduation are that a student must successfully complete 7 credits of math including:

- Algebra 1 (2 credits)
- Geometry (2 credits)
- Algebra 2 (2 credits)
- Probability and Statistics (1 credit)

We have students who are successfully completing portions of the sequence without earning credit at the middle school level. Thus, when they enter high school, they have already taken classes and are simply taking math classes to reach the 7 credit threshold. SFHS would be interested in allowing students the opportunity to take electives should they fulfill the math sequence requirement through a combination of middle school coursework and high school coursework. This is supported by SFHS mathematics department, SFHS SMC, SFHS Peer Leaders, and SFHS Administration.

Option 1	Option 2
Algebra 1 (MS)	Algebra 1 (HS)
Geometry (HS)	Geometry (HS)
Algebra 2 (HS)	Algebra 2 (HS)
Probability and Statistics (HS)	Probability and Statistics (HS)