

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

February 27, 2012

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 February 27, 2012
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

I. Call to Order – Pledge of Allegiance

- Instructions for Consideration of Visitors

II. **Board Calendar Dates**

March 12, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room	March 26, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room
April 9, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room	April 23, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room

III. Approval of Agenda

IV. Consent Agenda

A.	Approval of Minutes of February 13	5
B.	Approval of Personnel Items.....	10
C.	Approval of Disbursements (emailed to Board 2/24)	
D.	Approval of Extended Travel – HOSA.....	11
Rev.	E. Approval of School Calendar Revision	12
	F. Approval of Out of State Travel – SFHS Choir – Showchoir.....	13
Rev.	G. Approval of Gift Acknowledgements	14

Consideration of Visitors (To address the School Board complete the card at the table and submit to the Chair)

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report
 - Data Privacy
 - UFARS Discussion

VI. Old Business

A.	Teacher Seniority List.....	18
B.	Approval of Revised Policies 415 – Protection and Privacy of Pupil Records, 422 - Student Sex Nondiscrimination, 510 – Public and Private Personnel Data	19

VII. Other Matters

- A. Directors at the Table - Discussion
- B. Policy 106.1 Discussion

VIII. Other Business

IX. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
February 13, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad and Superintendent Saxton.
Roll Call was taken.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Dave Lindberg, Director of Community Services Tom Larson, Curriculum and Assessment Coordinator Kurt Becker, student representatives Nate Lipinski and Mercedes Johnson, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, February 27, March 12, March 26, and April 9. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Crossroads School and Vocational Center (CSVC)

Principal Keri Neubauer provided the report which included: history of Crossroads and the Harbor program, current goals, technology, and future goals. This is a K-12 building with 80% students from Bar None, and a combination of ISD 15 students and other districts. Ms. Linton, teacher, reviewed what is happening in the building and technology available to students which include: iPads, SMART Boards, and Google Docs especially in special education. Future goals: continue to improve in areas of math, reading, attendance, continue to increase vocational opportunities and instruction, and improve/increase access to the latest technology.

Consideration of Visitors

None

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson. Ms. Van Denburgh made an amendment to remove Consent Agenda item F - Revised policies 415, 422 and 510 and move to New Business, D based on policy 111, second by Mr. Rustad.

Motion carried with all Directors voting aye.

Motion was made by Ms. Van Denburgh that New Business teacher seniority list be accepted as “new/add” rather than revised, second by Mr. Rustad.

Motion carried with all Directors voting aye.

A third motion was made by Ms. Van Denburgh to remove Consent Agenda item C – Disbursements and to remove Other Matters item A – 2012-2013 Educational Programming, second by Ms. Erkel. Ms. Van Denburgh quoted policy 106.1 regarding supporting documents being sent to the School Board. Ms. Kelly is not in favor of removing either item. Mr. Grams inquired if he had not requested the additional information regarding the educational programming if Ms. Van Denburgh would have left it on the agenda. Ms. Hawkins reported that if disbursements are removed, the District would not be paying the vendors for another two weeks. Mr. Lindberg reported that changing the current practice will have consequences for taxpayers with paying bills late and incurring late fees. Ms. Kelly suggested paying the disbursements with future consideration to changing policy. Ms. Erkel would consider not removing disbursements; however, still removing education programming. Ms. Van Denburgh clarified that voting nay means leaving both items on the agenda, and that she would move to remove each item separately. Ms. Kelly commented that when something has been voted on, it has been voted on. Mr. Saxton reported that he reviewed the agenda with Ms. Van Denburgh and Mr. Lindberg prior to the packet going out. The Financial Planning Action Committee (FPAC) position was in favor of all day every day kindergarten as long as it was budget neutral. Ms. Glover clarified her understanding of the roll of a committee (FPAC) that reviews information and makes a recommendation to the Superintendent to bring before the School Board. Background information was included in the packet.

Motion failed with two ayes, Mr. Rustad and Ms. Van Denburgh, and five nays.

Motion to remove Other Matters item A Educational Programming was made by Ms. Van Denburgh, second by

Ms. Erkel. Mr. Saxton inquired if it is the intent of the School Board to not consider directors' input when making an informed decision for the district. Mr. Lindberg reported that policy 111 E authorizes the superintendent to act appropriately when there is no policy in existence providing guidance, therefore he could have acted without bringing the matter to the School Board. Ms. Van Denburgh disagreed. Student Nate Lipinski questioned Ms. Van Denburgh and her validation of one policy and not another, suggesting taking into consideration all policies discussed and implement them under the situation at hand. Mr. Lindberg asked the School Board to consider reviewing the video regarding the educational programming that is under Administrative Reports, before taking the vote.

Motion failed with all directors voting nay.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Glover and seconded by Mr. Anderson. Ms. Erkel requested item B be considered separately.

- A. THAT the minutes of January 23 and January 30, 2012 be approved as presented.
- C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,538,808.64
02	Food Service	\$ 164,300.80
04	Community Services	\$ 52,316.49
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,531.25
20	Internal Service	\$ 175,869.48
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,932,826.66

All checks processed between 01/24/12 and 02/10/12, payroll liabilities for 01/20/12 and 2/03/12, and all accounts payable items processed between 1/24/12 and 02/13/12

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for December 2011 be approved as presented.
- E. THAT the Ten Paid Holidays for 2012-2013 and 2013-2014 be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following dates be recognized paid holidays for District 15 staff under applicable terms and conditions of employment:
School Year 2012-2013: July 4, September 3, November 22 & 23, December 24 & 25 – 2012, January 1, February 18, March 29, May 27 – 2013
School Year 2013-2014: July 4, September 2, November 28 & 29, December 24 & 25 – 2013, January 1, February 17, April 18, May 26 - 2014
- G. THAT the DECA Extended Trip be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the SFHS DECA program for an extended trip, March 4–March 6, 2012 be approved as requested.
- H. THAT the Revised Calendar for 2013-2014 be approved as presented.
BE IT RESOLVED by the School Board of Independent School District 15 that the revised calendar option for 2013-2014 be approved as presented.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$43.05, Wells Fargo, to CCCS at principal's discretion
\$17.76, CCCS PTO, to CCCS for 5th grade classroom expandable folders
\$1,705.57, CCCS PTO, to CCCS for books for media center
\$200.00, RMG Alerus Financial, to CCCS at principal's discretion
\$32.34, Wells Fargo, to CCCS at principal's discretion
\$21.00, Wells Fargo, to CCCS at principal's discretion
\$91.89, Open Minds Diversity Club, reimbursement for fundraising wristbands
\$1,177.42, SFMS SMC, for purchase of a portable PA system for PE Dept. at middle school
\$473.87, SFHS NFL Booster Club, to pay for additional transportation cost for congressional debate trip to Duluth
\$1,600.00, St. Francis Girls Basketball Program, payment for assistant varsity coach, Michael Weinhagen, for the winter season
\$1,738.00, St. Francis Basketball Association, coaching salary for Kyle Waterworth
\$242.28, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
\$16.62, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
\$60.00, Wells Fargo Matching Fund, to EBCS at principal's discretion
\$44.88, Wells Fargo Matching Fund, to EBCS at principal's discretion
\$150.00, Ken Sailor, to LLC at discretion of Early Childhood
\$59.93, CCCS PTO, books for the library at CCCS

Motion carried with all Directors voting aye.

B. THAT Personnel Items be approved as presented.

Motion was made by Mr. Anderson, second by Ms. Glover. A question regarding the mechanic helper position was answered.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

NON-CLASSIFIED

BOOTH, BRANDON, Mechanic Helper, Transportation, Step 1, 8.0 hrs./day, 261.0 days effective 2.8.12.

LEAVES OF ABSENCE:

CLASSIFIED

ERICKSON, LISA, Teacher, SFMS, Medical LOA effective 1.27.12.

HEDBERG, KRISTINE, Teacher, SFMS, General unpaid/Family Medical LOA effective 2012-13 school year.

OLSON, KATHERINE, Teacher, SFE, Return from Parental LOA effective 2.13.12.

NON-CLASSIFIED

CARLSON, ALEXIS, Helper/Server, SFHS, Medical LOA effective 1.20.11.

SWEET, PAULA, Bus Driver, Transportation, Medical LOA effective 2.3.12.

TRANDEM, LEE, Custodian, SFMS, Return from Medical LOA effective 2.8.12.

WATSON, PATRICIA, Helper/Server, Nutrition, SFHS, Return from Medical LOA effective 2.1.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

HUDALLA, LORI, LSN, EBCS, Resignation effective 2.9.12

STORKAMP, LAURA, Social Worker, CCCS, Resignation effective 1.31.12.

NON-CLASSIFIED

GILBERTSON, MATT, Set Design/Construction, SFHS, Resignation effective 2.4.12.

HUFFMEIER, ALLEN, Bus Driver, Transportation, Retirement effective 8.31.12.

SEIDL, LIA, Educational Assistant, T-15, Resignation effective 2.21.12.

Motion carried with all Directors voting aye.

Reports

Student Report

Nate Lipinski provided the student report which included: Snow Week, completed Heart week, raising money for Jack Jablonski, musical auditions, talent show, winter sports wrapping up, getting ready for spring break,

Valentines Day, art show, Moonwalk in May raising funds for breast cancer, Section wrestling will be held, and St. Francis gymnastics is hosting regions.

Superintendent Report and Communications

- Will present a space plan at next meeting.
- Completed teacher academy interviews.
- FPAC had first meeting and addressed the achievement gap at the earliest level.
- Provided explanation of gift acknowledgements and how budget codes listed track dollars.
- A check list regarding how School Board members want to receive communications was distributed.
- Communications committee will meet regarding emails to the School Board.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Erkel participated in the Teacher Academy (TA) interviews, and acknowledged the high caliber of applicants. Mr. Grams participated in TA interviews, fund raiser for, John Fryer and Dylan Meed, and thanked the community for their support. Mr. Grams inquired why directors are no longer at the table. Ms. Van Denburgh talked with Mr. Saxton as to why directors sat at the table, and also received a call from a constituent as to who was who at the table.

Ms. Kelly attended Oak Land Board and Schools for Equity in Education meetings, and attended benefit for John Fryer.

Mr. Anderson acknowledged the updates from SFHS Activities Director Mr. Fink regarding students. He attended the ECSU, Insurance, Oak Land, and FPAC meetings.

Ms. Glover sat in on TA interviews and acknowledged the teachers and the process. As a FPAC committee member, she commented how much people care and how impressed she is with the district.

Ms. Van Denburgh participated with TA interviews, and reported that Early Childhood is now on Facebook. She wrote a letter to Information Policy Analysis Division (IPAD) on video streaming public comments and was told that statute does not address liability of a public body with regards to public comments. She inquired if the School Board was interested in future discussion regarding a call to look at stronger legislative policy on bullying; consensus from the School Board was yes.

Mr. Lindberg presented a 6 minute video including: population versus participation, cohort survival, parent survey, open enrollment parent survey, all day every day kindergarten, and STEM. There is a link to this video on the District website at www.stfrancis.k12.mn.us.

Discussion and questions: comparisons of what happens in other districts, how to retain students, have tried to service kindergarten over the past few years, will ½ day continue if all day is offered, and data shows STEM is high on priority. If a student is not ready, the parent can hold the student back, however the District will try to accommodate.

New Business

iPad 2/Netbook Technology Purchase for School Board Members

Mr. Rustad brought forward for discussion the importance for all School Board members to have similar access to technology. Discussion included: Board members need to consider this is a part-time job, when accepting the position of School Board member there is some responsibility to acclimate to receiving District documentation, yes a copy of the School Board budget can be provided, prices for iPads and Netbooks were reviewed, media centers are open for access to use computers after students leave, bring back to board information on the School Board budget.

Motion to accept cost information for iPad and Netbook, and School Board budget information was made by Mr. Rustad, second by Ms. Erkel.

Motion carried with four ayes and three nays being, Mr. Anderson, Mr. Grams and Ms. Kelly.

Audio Visual Community Room Equipment

Ms. Van Denburgh opened discussion which included: using a lapel mic and microphone bid from EPA. The School Board requested a pilot of streaming meetings. Bid received is \$14,589.67 for equipment, installation, and service light. At this time the School Board does not need additional information, should not expend additional budget, and investment was over two years ago in the current system. Consensus from the School Board was no additional information is needed.

Teacher Seniority List

First reading.

Revised Policies 415, 422, 510

First reading.

Other Matters

Resolution to Approve 2012-2013 Educational Programming

Motion was made by Mr. Anderson and second by Ms. Erkel. Ms. Van Denburgh requested additional information on financials. Mr. Saxton explained it is repurposing of dollars and transportation also will be repurposed. Literacy aid from governor's proposal is taken into consideration, repurposing four areas provide the funding for teachers, and is cost neutral, staffing is district-wide with K model in mind, dollars will be used in a different way at the elementary level, appreciation of administration bringing this forward to the School Board and providing for our students. STEM is also a repurposing of teachers, teachers will be drawn from a core group in those subject areas (science, technology, engineering, math), building of a cohort group, there will be an interview process for teachers, anticipate the interest level, the District has the capacity of allowing additional students to open enroll in all day K, and if approved information will get out as soon as possible.

BE IT RESOLVED by the School Board of Independent School District No. 15 that starting with the 2012-13 school year, Independent School District No. 15 will offer all day kindergarten to all incoming kindergarten students and will pilot a fourth grade STEM program. No parent fee will be required for participating in the kindergarten program.

Motion carried with all directors voting aye.

Five minutes recess at 10:25 p.m.

Closed Meeting

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion by Mr. Anderson and second by Mr. Rustad.

Time: 10:34 p.m.

Resume Open Meeting: Motion by Ms. Kelly: I move that the open meeting be resumed, second by Mr. Rustad.

Time: 11:01 p.m.

Motion carried with all Directors voting aye.

The meeting was adjourned at 11:01 p.m.

Suzanne Erkel, School Board Clerk

IV. B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

MARSOLEK, JESSICA, Social Worker, CCCS, BA 1, 8.0 hrs./day, prorated effective 2.21.12.

TRAMM, SARA, Data Coach, CSC, BA1, 4.0 hrs./day, 55 days effective 2.13.12.

NON-CLASSIFIED

REMIGER, KEN, Snow Plowing Position, Transportation, hourly rate effective 1.3.12.

LEAVES OF ABSENCE:

CLASSIFIED

BEELER, MICHELLE, Occupational Therapist, DW, Parental LOA effective 2.8.12.

ROBINSON, HEIDI, Teacher, SFHS, Parental LOA effective 5.22.12.

SCHULTZ, TRINA, Teacher, SFMS, Medical LOA effective 3.19.12.

NON-CLASSIFIED

BERNDT, ROSE, Educational Assistant, SFMS, Return from Medical LOA 2.13.12

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

NON-CLASSIFIED

MOTION:

SECOND:

02/27/12

SCHOOL BOARD MEETING DATE: 2/27/2012

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,139,411.85
02	Food Service	\$ 43,183.88
04	Community Services	\$ 39,042.17
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,808.87
20	Internal Service	\$ 88,184.65
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,311,631.42

All checks processed between 02/14/12 and 02/24/12, Payroll liabilities for 02/17/11, and all Accounts payable items processed between 02/14/12 and 02/27/12

MOTION:

SECOND:

February 27, 2012

Check Register	820,372.16
P-Card	72,745.31
VISA	14,461.67
Vendor Disbursement list	404,052.28
Total Disbursements	<u>1,311,631.42</u>

IV. D. EXTENDED TRIP REQUEST - HOSA

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program extended trip for state conference to St. Cloud, MN April 2- April 4, 2012 be approved as requested.

MOTION:

SECOND:

02/27/12

VI. E. SCHOOL CALENDAR REVISION – APRIL 17 and 18, 2012 *Revised*

BE IT RESOLVED that the School Board of Independent School District No. 15 revise the School Calendar to a two hour delay for ~~all grade levels with~~ *senior students April 17, and April 18. All students Grades 9-11 will be* testing from 7:25 a.m. – 9:25 a.m. on April 17, and 10th, and 11th grades testing on April 18, from 7:25 a.m. - 9:25 a.m. with seniors excused on April 17 and 18 until 9:25 a.m. *9th grade students will have a presentation April 18 from 7:25 a.m. – 9:25 a.m.*

Background:

We are mandated to take our MCA-II and Grad tests for freshmen, sophomores and juniors. The state recommends four hours to complete the reading exam and four hours to complete the math exam. The students will however, have as much time as needed. We would administer these tests in two (2 hour) segments, one segment on the 17th and one the 18th. The freshman will participate in the writing test April 17 and will have a large group presentation by “Black and White” April 18. Transportation times would not be altered.

This constitutes a change in the calendar.

We plan to communicate this information in the following manner:

- 1.) SchoolReach
- 2.) Website notification

MOTION:

SECOND:

02/27/12

IV. F. OUT OF STATE TRAVEL REQUEST – SFHS CHOIR - SHOWCHOIR

BE IT RESOLVED by the School Board of Independent School District No. 15 that the SFHS Choir - Showchoir proposal for an out-of-state trip to Mitchell, SD March 17-March 18, 2012 be approved as requested.

Background:

The parental/guardian permission slip will include the detailed provision as authorized by the School Board on January 14, 2002 which reads:

Any issues regarding, or resulting from, transportation delay on a field trip are solely matters of contract between the student and the travel agent/travel carrier. Any additional transportation expenses incurred by the student as a result of terrorism, weather, mechanical malfunction, or any other unforeseen occurrence will not be reimbursed by the School District. Additionally, any out-of-pocket expenses incurred by a student due to any delay will not be reimbursed by the School District.

MOTION:

SECOND:

02/27/12

IV. G. GIFT ACKNOWLEDGMENT(S)

Revised

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$599.00, St. Francis Blue Line Club, Coach Bus for Christmas Hockey Tournament

\$138.48, Wells Fargo & Jennifer Larson, to SFMS to purchase supplies

\$200.00, Judith Graham, to purchase new books for library at SFE

\$300.00, St. Francis Elementary APT, for a student scholarship

\$1,000.00, Family of Fred Dawson, scholarship for a student of Mary Dawson's at EBCS

\$1,010.57, CCCS PTO, \$786.00 for 2nd grade field trip, \$224.57 Box Top Award – Kellermans class

\$375.00 (in kind), Cindy Trevis, prizes to SFE for accelerated reading program

MOTION:

SECOND:

02/27/12

GIFT CONTRIBUTION FORM



Date JAN 31, 2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The S F Blue Line Club

would like to contribute \$ 599⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes: COACH BUS FOR CHRISTMAS

HOCKEY TOURNAMENT

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Bl Kachler

Check number: 1753

Name: BRAD KACHLER

Street address: P. O. BOX 153

City/State/Zip: ST FRANCIS MN 55070

Officer of contributing organization: Bl Kachler

Office Use Only
Requester: Jeff Fink Jeff Fink

Revenue code: 01-200-294-000-096-000

Expenditure code: 01-200-294-733-365-291

Thank you letter sent by building. Date: 2-15-12

Building principal signature: Paul Neubauer

School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 2/13/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo & Jennifer Larson
would like to contribute \$ 138.48 to Independent School District 15. We request that the
contribution be used for the following purposes: purchase supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 919970
Name: Wells Fargo Community Support Campaign Jennifer Larson
Street address: P.O. Box 2157 22345 Xenia St. NW
City/State/Zip: Princeton NJ 08543 Anoka MN 55303
Officer of contributing organization: _____

Office Use Only
Requester: _____
Revenue code: 01-300-211-000-096-000
Expenditure code: 01-300-211-000-430-000
Thank you letter sent by building. Date: 2/13/12
Building principal signature: [Signature]
School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 2-13-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Judith Graham

would like to contribute \$ 200⁰⁰ to Independent School District 15. We request that the

contribution be used for the following purposes: to purchase new books for the library at SFE.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Judith Butler Graham

Check number: # 2038

Name: Judith Butler Graham

Street address: 511 W. Riverview Dr

City/State/Zip: Waterville, MN 56096

Officer of contributing organization: Judith Butler Graham

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

Expenditure code: 01-402-620-000-461-000

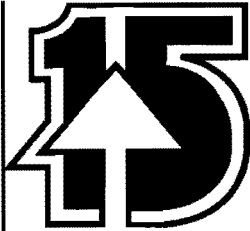
Thank you letter sent by building. Date: 2/16/12

Building principal signature: Kathleen Johnson

School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date February 21, 2012

To: Independent School District 15 School Board
4115 Ambassador Blvd.
St. Francis, MN 55070

The St. Francis Elementary APT

would like to contribute \$ 300 to Independent School District 15. We request that the
contribution be used for the following purpose: Student Scholarship

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Anne McColley

Check number _____

Name: St. Francis Elementary APT

Street Address: 22919 St. Francis Blvd. NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Anne McColley

Office Use Only

Requester: SFHS Scholarship Program

Revenue code: 09 000 000 000 096 000

Expenditure code: 09 009 960 000 898 000

Thank you letter sent by building. Date: 2-24-12

Building Principal signature: (Newbauer MS)

School Board approval date: 2.27.12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date Feb. 17, 2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The family of Fred Dawson

would like to contribute \$ 1,000 to Independent School District 15. We request that the contribution be used for the following purposes:

Scholarship of \$1,000 to a student of Mary Dawson's at E.B.C.S.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Helen Dawson

Check number: ~~7073~~ 7073

Name: Helen Dawson

Street address: 2387 Univ. Ave. NE

City/State/Zip: 6 55005 Bethel, Mn.

Officer of contributing organization: Helen Dawson

Office Use Only

Revenue Requester: 09 000 000 000 096 000

Expenditure Requester: 09 005 900 000 898 000

Expenditure code: ST. Francis H.S.

Thank you letter sent by building. Date: 2-24-12

Building principal signature: J. Newbauer / (M)

School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 2-24-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO

would like to contribute \$ 1010.57 to Independent School District 15. We request that the contribution be used for the following purposes:

Check# 2015 786.00 - 2nd grade field trip
Check# 2017 224.57 - Box Top Award - Kellermans class

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2015 + 2017

Name: CCCS PTO

Street address: 21108 Poik St

City/State/Zip: Cedar, MN 55011

Officer of contributing organization: Michael Lilquist

Office Use Only

Requester: _____

Revenue code: 01-404-000-000-096-000

Expenditure code: 224.57 01-404-203-000-430-111 / 786.00 01-404-203-000-394-000

Thank you letter sent by building. Date: 2-24-12

Building principal signature: _____

School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

GIFT CONTRIBUTION FORM



Date 2-16-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Cindy Trevis

would like to contribute \$ 375.00 (IN KIND) to Independent School District 15. We request that the

contribution be used for the following purposes: Accelerated

Reading Program Prizes

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: _____

Name: Cindy Trevis

Street address: 21770 Rose Street

City/State/Zip: Anoka, MN, 55303

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: _____

Expenditure code: _____

Thank you letter sent by building. Date: 2/17/12

Building principal signature: Kathleen Hohman

School Board approval date: 2-27-12

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

VI. A. TEACHER SENIORITY LIST

The Teacher Seniority List was posted in each educational facility within the District on February 10, 2012. Staff had an opportunity to review the list and were requested to contact the Human Resources Office regarding questions which may exist or call attention to any error which may have appeared. Errors will be corrected and the final list will be posted after School Board review and adoption.

The Teacher Seniority List provides essential employment information which must be used in the event that there will be teachers placed on unrequested leave whether for the current year or in subsequent years.

A copy of the tentative Teacher Seniority list was sent electronically to the Cabinet and School Board 2/10/12. The final copy will be sent electronically to the Cabinet and School Board by 2/24/12.

Therefore, the Director of Human Resources and Services recommends the following:

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

MOTION:

SECOND:

02/27/12

VI. B. APPROVAL OF REVISED SCHOOL BOARD POLICIES 415 – PROTECTION AND PRIVACY OF PUPIL RECORDS, 422 – STUDENT SEX NONDISCRIMINATION, AND 510 – PUBLIC AND PRIVATE PERSONNEL DATA.

BE IT FURTHER RESOLVED that the School Board of Independent School District No. 15 adopt revised Policies 415 – Protection And Privacy Of Pupil Records, 422 – Student Sex Nondiscrimination, and 510 – Public And Private Personnel Data.

Background:

The District is requesting action on these policy revisions. The responsible authority, human rights officer, and data practices compliance official is now David Lindberg, Director of Human Services. The strikeout copy of policies (415 – III, K, 415 – XVI, B, 422 – III, D, and 510 - VIII) were sent electronically to the School Board prior to the 2/13/12 School Board meeting.

MOTION:

SECOND:

02/27/12