
SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

March 26, 2012

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 March 26, 2012
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.

A G E N D A

- I. Call to Order – Pledge of Allegiance
 - Instructions for Consideration of Visitors

II. **Board Calendar Dates**

<p>April 9, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p> <p>May 14, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p>	<p>April 23, 2012 Dialogue with School Board – 6:30 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p> <p>May 29, 2012 Dialogue with School Board – 6:30 p.m. Retiree Recognition – 6:00 p.m. Regular Meeting – 7:00 p.m. Central Services Center – Community Room</p>
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III. Approval of Agenda

IV. Consent Agenda

A.	Approval of Minutes of March 12	5
Rev.	B. Approval of Personnel Items.....	8
	C. Approval of Disbursements (emailed to Board 3/23)	
	D. Approval of Contract – Sports Medicine	9
Rev.	E. Approval of Gift Acknowledgements	10

Consideration of Visitors (To address the School Board complete the card at the table and submit to the Chair)

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report
 - Grades 6-12 Common Assessments – Mr. Neubauer & Mr. Johnson
 - Athletic Conference Report – Mr. Fink

VI. Old Business

A.	Approval of Revised Policy 106 – Meetings of the School Board	15
B.	Approval of Revised Policy 106.1 – School Board Meeting Agenda.....	16

VII. Other Matters

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E.	District Email Addresses for School Board Members - Discussion	

VIII. Other Business

- A.

IX. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
March 12, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, and Superintendent Saxton. Absent: Director Rustad.

Others present were Director of Human Resources Dave Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, Curriculum and Assessment Coordinator Kurt Becker, student representative Nate Lipinski, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, March 26, April 9, April 23, and May 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Transition 15 (T15)

Program Supervisor Julie Williams provided information about Transition 15. This is a federally mandated program that provides specialized transitional programming for 19-21 year old students that are on an Individualized Education Plan (IEP) in the areas of jobs and employment, post-secondary education and testing, and independent living skills. The IEP is written to facilitate the student's transition from school to the community. Classroom curriculum emphasizes employment skills, independent living skills, community participation, self advocacy skills, recreation, and social skills. Business World is a program where T15 students have the opportunity to actively participate. *Biz World* teaches the basics of business, entrepreneurship, and money management.

Roll call was taken.

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson.
Motion carried 6-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Ms. Kelly.

- A. THAT the minutes of February 27, 2012 be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ZDON, ERICKA, Preschool instructor, LLC, Step 1, 6.75 hrs./day, 30 days, effective 4.3.12.

NON-CLASSIFIED

ARENS, ALVIN, Bus Driver, Transportation, B, 6.0 hrs./day, 170 days prorated effective 2.21.12.

DAVIS, JENNIFER, Educational Assistant, SFE, B22, 6.5 hrs./day, 170 days prorated effective 3.12.12.

KRAUSE, LORI, Educational Assistant/Job Coach, T15 B23, 6.0 hrs./day, 170 days prorated effective 3.16.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

RAKOWSKI, IAN, Custodian, SFHS, Termination effective 2.23.12.

- C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
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01	General	\$	789,072.63
02	Food Service	\$	23,697.44
04	Community Services	\$	28,859.10
06	Construction	\$	-
07	Debt Redemption	\$	805.00
09	Trust and Agency	\$	1,316.77
20	Internal Service	\$	302,386.32
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,146,137.26

All checks processed between 02/29/12 and 03/08/12, payroll liabilities for 03/05/12 and all accounts payable items processed between 02/28/12 and 03/12/12

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for January be approved as presented.
- E. THAT the Skills-USA Extended Trip be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an extended trip to Bloomington, MN, March 23 – March 25, 2012 be approved as requested.
- F. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$1,000.00, Fairview Northland Medical Staff, scholarship for a student going to college to become a physician, physician’s assistant, nurse practitioner, CRNA, or certified nurse midwife
\$500.00, Len Roskoski, Dr. Noel Johnson memorial scholarship, note: remember the matching \$500.00 from Medtronic for the scholarship
\$149.50 (in kind), CCCS PTO, classroom supplies for Christy Meld (Box Top Winner) with PTO funds
\$24.08, CCCS PTO, to CCCS for carnival and classroom teacher supplies
\$36.90, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion
\$18.00, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion
\$27.72, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion

Motion carried 6-0.

Consideration of Visitors

None

Reports

Student Report

Nate Lipinski provided the student report which included: third trimester began, spring sports start this week, the musical will be in April, and an inquiry if the senior exemption dates have been determined.

Superintendent Report and Communications

- Three dates were submitted for a meeting with American Indian Parent group; however, Mr. Becker has not heard back. Books have been reviewed by parents and some are back on the shelves.
- Asking for directives from the School Board regarding purchasing iPad/computer solution. Ms. Glover and Ms. Erkel are fine with current procedures. Ms. Van Denburgh would like the School Board to review the budget line by line to determine if there are additions/deletions that should be made. Ms. Kelly is not interested in purchasing iPads for School Board members, and does not see a need to review/change the

- budget. Ms. Glover suggested a financial training. Organization fees are acted on at the July meeting.
- Met with the every day kindergarten teacher group. Space changes for 2012-13 will be St. Francis Elementary School grades 4 and 5 attending the former St. Francis Intermediate School second level wing at the middle school. Grade 6 will move to the first level. Students ride the same buses, start times remain the same. Kids Connection will move to St. Francis Elementary School. Teachers visited other District STEM programs over spring break.
 - Attended SEE Legislative meeting.
 - Will speak at the *SPARKS* Hockey Banquet on March 13.
 - Will meet with the Early Childhood Advisory Group on March 15.

Dialogue Session

No one in attendance.

School Board Member Reports

Mr. Grams had the opportunity to read at Ms. Prowizor's class. Email received from MN DOT. Mr. Lundberg will meet with Mr. Grams and Mr. Saxton on March 27.

Mr. Anderson offered congratulations to the winter sports teams.

Ms. Erkel attended East Bethel Community School Site Management Council meeting. There is a need for volunteers for the carnival. She inquired about the District providing cell phones for staff. Mr. Saxton reported that if the employee needs to be available for work, it is the preferred method of communication. The terms would also be in the employee contract and part of negotiations. There is a definite need for some kind of communication system. For the record Ms. Erkel recommended that School Board members be issued individual email addresses through the District. Ms. Erkel would like this on a future agenda for discussion.

Ms. Van Denburgh acknowledged Ms. Glover for chairing the February 27 School Board meeting.

Administrative Reports

Revisions to School Board Policies

Mr. Saxton reviewed the process of revising School Board policies. Reasons to change are: changes in the law, statute, MSBA recommendations, internal need to change as an organization, and the ongoing review that might precipitate adjustments.

Review of the proposed revisions following under New Business.

New Business

Approval of Revised Policy 106 – Meetings of the School Board

First reading.

Discussion followed regarding: Tentative is good, available is good, 3 or 5 days does not matter, 3 days is fine, mailed prior to the meeting, emailed 3 calendar days, table top items versus additional information, want to ensure that intent of the policy clear so does not come up again.

Approval of Revised Policy 106.1 – School Board Meeting Agenda

First reading.

Discussion: same paragraph as 106 with Board Packet removed and begin with "The tentative agenda".

Other Matters

Directors at the Table

Mr. Grams brought forward for discussion directors being removed from the table. If the School Board is going to utilize information from the directors, Mr. Grams made a motion that the directors be brought back to the table, second was made by Mr. Anderson. Ms. Van Denburgh explained reasons that directors were removed, and also had reviewed other districts. Discussion included: the valuable expertise and input of the directors, directors have the ability to seek information during the meeting, it leads the public to believe directors are the policy makers, delay of the meeting when the director moves from the audience to the podium, and utilizing what is best for this District.

Motion carried 4-2, nays being Ms. Erkel and Ms. Van Denburgh.

The meeting was adjourned at 8:42 p.m.

Suzanne Erkel, School Board Clerk

Revised

IV. B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

MCALLISTER, RAMONA, COTA, CCCS, 7.5hrs./day 14.0 days effective 3.19.12.

NEYHART, LEANN, Certified Occupational Therapist, EBCS, MA3, 8.0 hrs./day, 10 days effective 3.23.12.

NON-CLASSIFIED

LEAVES OF ABSENCE:

CLASSIFIED

BAKER, BECKI, Speech Language Pathologist, ECFE, Parental LOA effective 8.29.12.

ENGQUIST, JILL, Counselor, SFHS, Return from Parental LOA effective 3.19.12.

HENNESY, SUSAN, Teacher, CCCS, Unpaid LOA effective 7.12.12-6.30.15.

LUNDQUIST, MARY, Teacher, SFHS, Parental LOA effective 8.29.12.

NON-CLASSIFIED

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

BEHLING, CYNTHIA, Teacher, LLS, Retirement effective 6.6.12.

GRAVDHAL, DAWN, Teacher, SFMS, Retirement effective 6.8.12.

NON-CLASSIFIED

BOTTEMA, LINDA, Educational Assistant, Resignation effective 3.22.12.

CARLSON, WAYNE, Custodian, LLC, Retirement effective 6.7.12.

FREDRICKSON, JOESPH, Head Girl's Hockey Coach, SFHS, Resignation effective 3.9.12.

HAWKINS, MAE, Director of Business Affairs, Resignation effective 6.30.12.

KEENAN, MICHELLE, Head Gymnastics Coach, SFHS, Resignation effective 3.9.12.

MOTION:

SECOND:

03/26/12

SCHOOL BOARD MEETING DATE: 3/26/2012

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 949,286.15
02	Food Service	\$ 139,066.41
04	Community Services	\$ 43,366.01
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,036.68
20	Internal Service	\$ 103,111.40
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,235,866.65

All checks processed between 03/13/12 and 03/23/12, Payroll liabilities for 3/20/12, and all Accounts payable items processed between 03/13/12 and 03/26/12

MOTION:

SECOND:

March 26, 2012

Check Register	636,220.39
P-Card	48,104.62
VISA	11,874.29
Vendor Disbursement lists	539,667.35
Total Disbursements	<u>1,235,866.65</u>

IV. D. APPROVAL OF AGREEMENT – SPORTS MEDICINE OUTREACH –
PHYSICAL THERAPY CONSULTANTS, INC.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Sports Medicine Outreach Agreement with Physical Therapy Consultants, Inc. for athletic training for a three school year term in an amount not to exceed \$15,500 per year be approved.

Background: This is the same vendor the district has used for the last twelve years. The services provided include athletic training and medical services for student athletes. A three year contract option saves the district \$2,000.00 per year and is recommended by the High School Athletics/Activities Director.

MOTION:

SECOND:

03/26/12

IV. E. GIFT ACKNOWLEDGMENT(S)

Revised

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$100.00, Residential Mortgage Group and Emmerich Family, "Refer a Friend Build Your community" program, to be used at EBCS principal's discretion

\$5,588.80, SF Grid Club, Football game pants (navy), socks and knee pads

\$3,287.12, SFYSA, salary for two coaches

\$138.48, Wells Fargo Foundation and Jennifer Larson, to SFMS to purchase supplies

\$44.88, Wells Fargo Foundation Educational Matching Program, to EBCS at principal's discretion

\$60.00, Wells Fargo Foundation Educational Matching Program, to EBCS at principal's discretion

\$27.72, Wells Fargo Foundation, to CCCS at principal's discretion

\$18.00, Wells Fargo Foundation, to CCCS at principal's discretion

\$36.90, Wells Fargo Foundation, to CCCS at principal's discretion

\$299.87, CCCS PTO, to CCCS for books for library

MOTION:

SECOND:

03/26/12



GIFT CONTRIBUTION FORM

Date March 15-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

"Refer a friend Build your community"

The Residential Mortgage Group ^{the} Emmerich family

would like to contribute \$ \$ 100.00 to Independent School District 15. We request that the contribution be used for the following purposes: principal's discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1294399

Name: Residential Mortgage Group - David and Krystal Emmerich

Street address: 11100 Wayzata Blvd # 570 · 23351 7th St NE

City/State/Zip: Minnetonka MN 55305 Bethel, MN 55005

Officer of contributing organization: _____

Office Use Only

Requester: _____

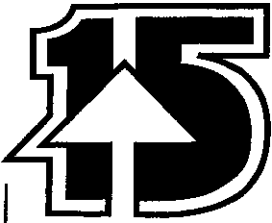
Revenue code: 01-403-203-000-096-000

Expenditure code: 01-403-203-000-401-000

Thank you letter sent by building. Date: 3-15-2012-

Building principal signature: [Signature]

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3/13/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SF Gid Club

would like to contribute \$ 5588.80 to Independent School District 15. We request that the contribution be used for the following purposes: Football game pants (navy), socks, and knee pads.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, 

Check number: 2656

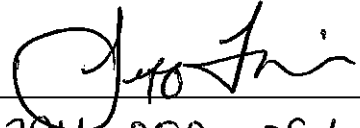
Name: St. Francis Gid Club

Street address: P.O. Box 387

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Chris Lindquist

Office Use Only

Requester: Jeff Pink 

Revenue code: 01-200-294-000-096-000

Expenditure code: 01-200-294-000-430-289

Thank you letter sent by building. Date: 3-16-12

Building principal signature: Paul Neuman

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 2/27/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SFVSA

would like to contribute \$ 3,287.12 to Independent School District 15. We request that the contribution be used for the following purposes: coaches salary for 2

coaches

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Shawn Ranzdorf

Check number: 3239

Name: SFVSA

Street address: 502 Beaver Dam Dr. S.

City/State/Zip: Cedar MN 55011

Officer of contributing organization: Treasurer, Shawn Ranzdorf

Office Use Only

Requester: Joe Inc

Revenue code: 01-200-296-000-096-000

Expenditure code: 01-200-296-000-148-292

Thank you letter sent by building Date: 3-16-12

Building principal signature: Paul Neubauer

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3/19/12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Foundation & Jennifer Larson
would like to contribute \$ 138.48 to Independent School District 15. We request that the
contribution be used for the following purposes: _____

purchase supplies

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1002943 Jennifer Larson
Name: Wells Fargo Foundation 22345 Xenia St. NW
Street address: P.O. Box 2157 Anoka MN 55303
City/State/Zip: Princeton NJ 08543-2157
Officer of contributing organization: _____

Office Use Only

Requester: _____

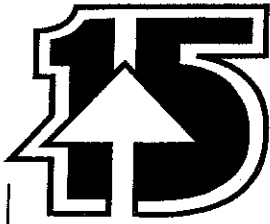
Revenue code: 01-300-211-000-096-000

Expenditure code: 01-300-211-000-430-000

Thank you letter sent by building. Date: 3/19/12

Building principal signature: 

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3-21-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Foundation Educational Matching
would like to contribute \$ 44.88 to Independent School District 15. We request that the
contribution be used for the following purposes: principal's discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 999529

Name: Joanna Fell Olson

Street address: 22716 3rd St NE E Bell Co, MN 55005

City/State/Zip: _____

Kiersten Berg
22600 Zion Pl
Bellevue, MN 55005

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-403-203-000-090-000

Expenditure code: 01-403-203-000-401-000

Thank you letter sent by building, Date: 3.21.12

Building principal signature: Cyl Ahyli

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3-19-2012

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Educational Reading Programs
would like to contribute \$ 600⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes: principals discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1002890

Name: Nesse Lee Kohler

Street address: 24231 Pierce Park N

City/State/Zip: East Bethel MN 55005

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-403-203-000-096-000

Expenditure code: 01-403-203-000-401-000

Thank you letter sent by building. Date: Alyk Shih

Building principal signature: 3.21.12

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3-21-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Foundation

would like to contribute \$ 27.72 to Independent School District 15. We request that the contribution be used for the following purposes:

principals discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 998920

Name: Wells Fargo

Street address: P.O. Box 2157

City/State/Zip: Princeton, NJ 08543-2157

Darrnel Aschenbach
2050 Deerwood Ln
Wyoming MN
55092

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-404-000-000-096000

Expenditure code: 01-404-203-000-401-000

Thank you letter sent by building. Date: 3-21-12

Building principal signature: _____

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3-21-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo
would like to contribute \$ 18.00 to Independent School District 15. We request that the
contribution be used for the following purposes:

Principals discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 998920

Name: Lori Giddens

Street address: 21161 Rendova St NE

City/State/Zip: E. Bethel, MN 55011

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-404-000-000-0910-000

Expenditure code: 01-404-203-000-401-000

Thank you letter sent by building. Date: 3-21-12

Building principal signature: _____

School Board approval date: 3-26-12



GIFT CONTRIBUTION FORM

Date 3-21-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo

would like to contribute \$ 3690 to Independent School District 15. We request that the contribution be used for the following purposes:

principals discretion

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 998920

Name: Tanya Benson

Street address: 19305 Isetta St NE

City/State/Zip: Wyoming MN 55092

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 01-404-000-000-096-000

Expenditure code: 01-404-203-000-401-000

Thank you letter sent by building. Date: 3-21-12

Building principal signature: _____ 

School Board approval date: 3.26-12



GIFT CONTRIBUTION FORM

Date 3-21-12

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The CCCS PTO

would like to contribute \$ 299.87 to Independent School District 15. We request that the contribution be used for the following purposes:

Books for library

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 2029

Name: CCCS PTO

Street address: 21108 Polk St

City/State/Zip: Cedar MN 55011

Officer of contributing organization: Mike Lillquist

Office Use Only

Requester: _____

Revenue code: 01-404-600-000 016-000

Expenditure code: 01-404-620-000-460-000

Thank you letter sent by building. Date: 3-21-12

Building principal signature: _____

School Board approval date: 3-26-12

VI. A. APPROVAL OF REVISED SCHOOL BOARD POLICY 106 – MEETINGS OF THE SCHOOL BOARD

BE IT FURTHER RESOLVED that the School Board of Independent School District No. 15 adopt revised Policy 106 – Meetings of The School Board.

Background:

As based on School Board discussion March 12, the selection of revised wording is as follows.

Policy 106: II. B. “The Board Packet containing the *tentative* agenda and *available* relevant information and reports pertaining to agenda items shall be mailed *prior to the meeting and* ~~or~~ emailed *three (3)* calendar days in advance of a regular meeting to School Board members.”

Revised policies 106 and 106.1 will be sent electronically to the School Board.

MOTION:

SECOND:

03/26/12

VI. B. APPROVAL OF REVISED SCHOOL BOARD POLICY 106.1 – SCHOOL BOARD MEETING AGENDA

BE IT FURTHER RESOLVED that the School Board of Independent School District No. 15 adopt revised Policy 106.1 – School Board Meeting Agenda.

Background:

As based on School Board discussion March 12, the selection of revised wording is as follows.

Policy 106.1: III. C. “The tentative agenda and *available relevant information* and reports pertaining to agenda items shall be mailed *prior to the meeting and* ~~or~~ emailed *three (3)* calendar days in advance of a regular meeting to School Board members.”

Revised policies 106 and 106.1 will be sent electronically to the School Board.

MOTION:

SECOND:

03/26/12

**VII. A. CERTIFICATION OF MINUTES RELATING TO
CERTIFICATES OF PARTICIPATION, SERIES 2012A**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 15
(ST. FRANCIS), MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting, held Monday, March 26, 2012, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO
ENTER INTO A LEASE-PURCHASE FINANCING AND TO ISSUE
CERTIFICATES OF PARTICIPATION, SERIES 2012A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on March ____, 2012.

School District Clerk

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 15
(ST.FRANCIS)
STATE OF MINNESOTA**

HELD: MONDAY, March 26, 2012

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 15, State of Minnesota, was duly held on Monday, March 26, 2012, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO
ENTER INTO A LEASE-PURCHASE FINANCING AND TO ISSUE
CERTIFICATES OF PARTICIPATION, SERIES 2012A**

BE IT RESOLVED by the School Board of Independent School District No. 15, State of Minnesota, as follows:

1. The School Board hereby finds and declares that it is necessary and expedient for Independent School District No. 15 (the "District") to enter into a Lease-Purchase Agreement and a Trust Agreement, and to sell and issue its Certificates of Participation, Evidencing the Proportionate Interest of the Registered Owners thereof in Lease Payments to be made by Independent School District No. 15 (St. Francis) pursuant to a Lease-Purchase Agreement (the "Certificates") in the total aggregate principal amount of not to exceed \$1,085,000. The proceeds of the Certificates will provide funds for various improvements at the District's facilities including, but not limited to, roof replacement projects to existing District facilities.
2. Any actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment, if necessary, are hereby ratified and approved in all respects. Any application for an exemption from that Review and Comment requirement pursuant to Minnesota Statutes, Section 123B.71, subdivision 8, is ratified and approved in all respects.

If a Review and Comment is required, the clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) days but not more than sixty (60) days before the solicitation of bids for an approved project.

2. The School Board desires to proceed with the sale of the Certificates by direct negotiation to Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the District.
3. The Chair and Superintendent or Director of Business Services are hereby authorized to approve the sale of the Certificates in an aggregate principal amount of not to exceed \$1,085,000 and to execute a bond purchase agreement for the purchase of the Certificates with NSI, provided the True Interest Cost does not exceed 3.25%.
4. Upon approval of the sale of the Certificates by the Board Chair and the Superintendent or Director of Business Services, the School Board will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the District's bond counsel.
5. NSI is authorized to prepare and distribute an Official Statement related to the sale of the Certificates.
6. If the Board Chair and the Superintendent or Director of Business Services have not approved the sale of the Certificates to NSI and executed the related bond purchase agreement by September 30, 2012, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

VII. B. APPROVAL OF AWARD OF BID – 2012 ROOF REPLACEMENT

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the bid for the 2012 roof replacement project be awarded to John Dalsin & Sons, with the low combined bid of \$922,850.

Background: Bids were opened on March 6, 2012 and there were 6 bidders. This project is part of scheduled roof maintenance will be paid for out of operating capital funding over the next five years. Due to increasing construction costs and lower borrowing rates, the district bid the next several years roofing projects as one bid and will use lease financing to cash flow this expenditure. Roofing construction costs are projected to increase by approximately 15% before the 2013-14 school year. Operating capital funds will be used to pay the lease payments over the next 5 years, starting in the 2012-13 school year.

MOTION:

SECOND:

03/26/2012

VII. C. APPROVAL OF CONTRACT - SCOREBOARD

BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Aim Electronics to purchase a new Daktronics Deluxe Custom Football/Track/Soccer Scoreboard and sound system for \$94,900.00 be approved.

Background: The activities department has received quotes for the purchase of a new Daktronics Deluxe Custom Football/Track/Soccer Scoreboard and sound system and Aim Electronics has the lowest quote. The scoreboard would be purchased using the same lease financing as the roofing project. This portion of the lease would be paid from activities funds over the next five school years.

MOTION:

SECOND:

03/26/12

VII. D. APPROVAL OF ATHLETIC CONFERENCE MOVE – FROM THE NORTH
SUBURBAN CONFERENCE TO THE MISSISSIPPI EIGHT CONFERENCE

BE IT RESOLVED by the School Board of Independent School District No.15 that ISD 15 St. Francis terminate our agreement with the North Suburban Conference after the 2012-2013 school year for all athletics and activities.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the District enter into an agreement with the Mississippi Eight Conference beginning with the 2013-2014 school year for all athletics and activities.

Background: The move to the Mississippi Eight allows our activities and athletics the opportunity to compete against schools similar to our demographics. The schools offer similar programming and number of levels of play. This move should rekindle some of our natural rivalries. Our Activities/Athletic Director, Jeff Fink, has met with coaches, booster clubs, and administration about this move and has received overwhelming support. The annual fee to be part of the Mississippi Eight is the same as the North Suburban.

MOTION:

SECOND:

03/26/12