

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
April 9, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad, and Superintendent Ed Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Dave Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members. Student representatives were not present.

Roll call was taken.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, April 23, May 14, May 29, and June 11. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings; however, not held on May 29 with retiree recognition beginning at 6:00 p.m.

Site Report – St. Francis High School

St. Francis High School Principal Paul Neubauer presented information about the high school. He played videos that depicted bullying and spoke about the procedures in place at the high school to prevent and discipline bullying. The school has an anonymous bullying tipline and encourages students and staff to follow the 100/0 principle that one takes full responsibility for relationships by practicing respect and kindness, expecting nothing in return. Neubauer also showed the topics the school is looking to improve upon including test scores, the achievement gap, common assessments and student participation.

Agenda

Motion was made by Mr. Anderson and second by Ms. Glover.

Motion carried 7-0.

Ms. Kelly questioned why the Consideration of Visitors was moved on the agenda. She suggested the School Board vote to move the order of business on the agenda and update the related School Board policy in the future.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Mr. Grams.

A. THAT the minutes of March 26, 2012 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

DEBOER, KAYLA, Long Term Substitute, Teacher, SFHS, Sub rate, effective 4.10.12.

NON-CLASSIFIED

MOE, DEBRA, Instructor, Kids Connection, 4.75 hrs./day, 52.0 days effective 3.19.12.

REMIGER, KEN, Helper, Grounds, Step 1, 5.0 hrs./day, 56 days effective 4.2.12.

SCHUMACHER, PAULETTE, Educational Assistant, SFMS, From Layoff, Step 3, 7.0 hrs./day, 170 days prorated effective 4.4.12.

WARD, JAN, Educational Assistant, SFE, Step 6, .5 hrs./day, 30 days effective 3.19.12.

WYATT, THOMAS, Helper, Grounds Step 1, 6.0 hrs./day 67 days effective 4.2.12.

CLASSIFIED

CADY, KATIE, Teacher, SFMS, Family Medical LOA effective 3.30.12.

NORTON, TRACEY, Teacher, SFHS, Parental LOA effective 4.4.12.

SCHULTZ, TRINA, Teacher, SFMS, Return from Medical LOA effective 4.2.12.

NON-CLASSIFIED

ADDISON, SUNSHINE, Educational Assistant, Transportation, Medical LOA effective 3.22.12.
THUNBERG, CATHY, Educational Assistant, SFE, Medical LOA effective 3.26.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

HENNESY, JAMES, Teacher, SFMS, Retirement effective 6.5.12.
LARSON, JENNIFER, Teacher, SFMS, Resignation effective 6.5.12.
SEDERSTROM, GARY, Teacher, SFMS, Retirement effective 9.30.12.
WERNER, SUSAN, Teacher, SFHS, Retirement effective 11.30.12.

NON-CLASSIFIED

FRANTA, JAYNE, Educational Assistant, EBCS, Retirement effective 6.4.12.
JOHNSON, KRISTI, Assistant Volleyball Coach, SFHS, Resignation effective 12.31.11.
VANWEY, LISA, Bus Driver, Transportation, Resignation effective 4.3.12.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 898,472.83
02	Food Service	\$ 36,320.09
04	Community Services	\$ 26,850.67
06	Construction	\$ 35,163.00
07	Debt Redemption	\$ 335,462.50
09	Trust and Agency	\$ 6,143.35
20	Internal Service	\$ 175,598.43
47	OPEB Debt Service	\$ 180,677.50
	TOTAL DISTRICT	\$ 1,694,688.37

All checks processed between 03/27/12 and 04/05/12, payroll liabilities for 04/05/12 and all accounts payable items processed between 03/27/12 and 04/09/12

D. THAT Cash and Investments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for March be approved as presented.

E. THAT the DECA Out of State Travel request be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the DECA proposal for an out of state trip to Salt Lake City, Utah April 29-May 4, 2012 to attend the DECA International Career Development Conference be approved as requested.

F. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$332.22, United Way, to SFMS to purchase music supplies
\$16.62, Wells Fargo Foundation, to SFHS at principal's discretion
\$242.28, Wells Fargo Foundation, to SFHS at principal's discretion
\$528.00 (in kind) Kurt Manufacturing Company, to SFHS the D-675 vise, 8-inch caliper and two indicators to be used by the manufacturing classes in the high school metals lab

\$3,500.00 (in kind) Bell Manufacturing Company, steel to be used for projects in the metals lab
\$250.00, Ham Lake Lions, to SFHS for a scholarship
\$500.00, Family of Ed Fleming, scholarship for a student in the business department
\$250.00, Lee Carlson Endowment Scholarship, to the scholarship fund for this year
\$1,000.00, Anoka Area Chamber of Commerce, two \$500.00 scholarships
\$3,000.00, Connexus Energy, three \$1,000.00 scholarships based on financial need and scholastic achievement, with requirement that parents are members of Connexus Energy
\$600.00, Mercy Hospital Medical Staff, student scholarships
\$150.00, Wells Fargo Foundation, at the discretion of Early Childhood
\$566.04, CCCS PTO, to CCCS Box Top Winner – Mrs. Mozzetti’s class
\$293.02, CCCS PTO, to CCCS for AR Reading tests
\$1,000.00, East Bethel Senior Club, for two \$500.00 scholarships

Motion carried 7-0.

Consideration of Visitors

Mr. Bill Gardner said he likes the new Courier, but it is being delivered in his mailbox, which is a federal violation. He thanked Mr. Neubauer for his presentation and steps taken to prevent bullying at the high school. Mr. Gardner would like to see bullying prevention starting when students are in first grade.

Mr. Tom Mevissen is an involved parent and his wife is on the APT at St. Francis Elementary School (SFES). They are concerned about their daughter attending fourth grade in the St. Francis Middle School building next school year. Mr. Mevissen said different options are needed, such as portables.

Reports

Student Report

None

Superintendent Report and Communications

- SFES SMC will look into concerns about having students at the middle school next year. APT will tour the middle school April 17.
- CCCS has a bullying prevention program.
- Mr. Saxton would like to schedule a School Board work session to go over Financial Planning Action Committee (FPAC) recommendations for budget parameters. Ms. Hawkins showed graphs displaying total end of year average daily membership (ADM) and % change in enrollment. The work session will be held Monday, April 16, 6:30 p.m. at the high school.
- Ms. Erkel questioned why physical education is not held every day at the elementary schools. Mr. Saxton explained that if there was PE every day, something else would have to go and an instructor would be paid for more time worked.

Dialogue Session

None

School Board Member Reports

Ms. Kelly attended the Executive Board and Oak Land meetings.

Mr. Anderson attended the CCCS Carnival and FPAC meeting.

Ms. Glover attended the CCCS Carnival, FPAC meeting and School Board member training.

Ms. Erkel attended School Board member training. She asked how many students have parents who are deployed because she has something she would like to give those students.

Mr. Grams attended the CCCS Carnival and the FPAC meeting. He and Mr. Saxton will meet with Mark Lindberg of Mn/DOT April 10 in regard to pedestrian safety near Highway 47. The Foundation 15 fundraising dinner is April 27.

Mr. Rustad said he received a call questioning if all district substitute teachers are licensed. Mr. Saxton said this is public information that can be found on the Minnesota Department of Education website.

Ms. Van Denburgh offered condolences to the family of Jonathan Midlo. She still has concerns that SMCs no longer control their budgets. She passed along a concern about light bulbs being out in the Performing Arts Center.

Administrative Reports

None

Other Matters

Approval of Budget Parameters 2012-2013

Motion was made by Ms. Van Denburgh and second by Ms. Erkel to postpone the vote to April 23 so the information can be discussed at the April 16 budget work session.

Motion carried 7-0.

The meeting was adjourned at 8:30 p.m.

Suzanne Erkel, School Board Clerk