

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
January 23, 2012  
Regular Meeting – 7:00 p.m.  
Central Services Center – Community Room  
4115 Ambassador Blvd.  
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad and Superintendent Saxton. Roll Call was taken.

Others present were Directors and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at the Central Services Center, February 13, February 27, March 12, and March 26. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – Cedar Creek Community School (CCCS)**

Principal Darin Hahn provided the report which included: 829 students currently enrolled K-5, 29 over projected enrollment. A first grade instructor and full time social worker were added back to provide overall student support due to the increase in enrollment. Programming points: 1) X Time is a pilot for kindergarten students which has increased content knowledge 2) Flash Math – a district developed math program, and 3) the reading adoption integrates well with technology in the District. Successes: CCCS made Adequate Yearly Progress (AYP) in 9 measurable subjects, recognized for having the most coverage in The Courier, published in the Anoka Union for *Pie in the Eye* fund raiser with funds going to help students and families in need, and the utilization of school communications through SchoolReach.

**Consideration of Visitors**

CJ Mulder addressed the School Board regarding American Indian Education issues and expressed interest in resuming the meetings with the District.

Jill Lindl, addressed the School Board regarding providing the American Indian Education’s budget report to the coordinator of the program.

**Agenda**

Motion was made by Ms. Glover and seconded by Mr. Grams.

Motion carried.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Ms. Kelly. Ms. Erkel requested item G, Ms. Van Denburgh requested item D, and Ms. Glover requested item H be considered separately.

A. THAT the minutes of January 9, 2012 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**BLAIDO, JENNIFER**, Counselor, SFHS, Sub Rate, 8.0 hrs./day, 35 days effective 1.19.12.

**DALEY, KAMI**, Teacher, Kindergarten Stretch, SFE, Temporary, Step 1, 6.5 hrs./day, 30 days effective 1.5.12

**MCCARTHY, TAMMI**, Teacher, SFE, BA1, 8.0 hrs./day, prorated effective 11.28.11.

**MILNER, HILARY**, Teacher, Kindergarten Stretch, EBCS, Temporary, Step 1, 3.5 hrs./day, 58 days effective 1.5.12

**SWAGGERT, ANGELA**, Kindergarten Intervention Teacher, SFE, BA 1, 3.75 hrs./day, 60.0 days effective 1.2.12.

NON-CLASSIFIED

**ERICSON, MARY**, Office Professional, Accounts Payable, B22, 8.0 hr./day, 261.0 days effective 1.24.12.

**HALLIN, KATHERINE**, Educational Assistant, SFE, Step 1, 6.5 hrs./day, 170 days prorated effective 1.23.12.

**ROLLAND, STEVE**, Bus Driver, Transportation, Step 1, 8.0 hrs./day. 93.0 days, effective 1.9.12.

**SWORSKY, BRIAN**, Assistant, Track Coach, Step 1, varied hours effective 3.19.12.

**LEAVES OF ABSENCE:**

**CLASSIFIED**

**JOHNSON, RICK**, Maintenance, Return from Medical LOA effective 12.21.11.

**MILLER, LESLEY**, Instructional Program Supervisor, CSC, Return from Medical LOA effective 1.9.12.

**TRANDEM, LEE**, Custodian, SFMS, Medical LOA effective 1.4.12.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

**NON-CLASSIFIED**

**CARLSON, PAUL**, Assistant Wrestling Coach, Termination effective 12.23.11.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 965,269.40
02	Food Service	\$ 106,006.64
04	Community Services	\$ 28,254.82
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 8,273.34
20	Internal Service	\$ 221,926.00
47	OPEB Debt Service	\$ -
	<b>TOTAL DISTRICT</b>	<b>\$ 1,329,730.20</b>

All checks processed between 01/10/12 and 01/19/12, Payroll liabilities for 01/05/12, and all accounts payable items processed between 12/10/12 and 01/23/12

E. THAT the Election of the Assistant Clerk be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Superintendent's Administrative Assistant be appointed as Assistant Clerk be approved as requested.

F. THAT the Revised School Board Policy 109 be approved as presented.

BE IT FURTHER RESOLVED that the School Board of Independent School District No. 15 adopt revised Policy 109 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations.

I. THAT the 2011-12 Budget Adjustments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2011-12 Budgets be amended as follows:

For Fiscal Year July 1, 2011 to June 30, 2012

Fund 20, Internal Service Fund Revenues \$ 2,798,145

Expenditures \$ 2,798,145

Motion carried.

D. THAT the Calendars for 2012-2013, 2013-2014 be approved as presented.

Motion was made by Mr. Anderson seconded by Ms. Kelly. Ms. Van Denburgh mentioned the calendars that are in black and white are difficult to determine the color coding.

BE IT RESOLVED by the School Board of Independent School District 15 that the calendar options for

2012-2013 and 2013-2014 be approved as presented.

Motion carried.

Motion was made by Ms. Glover and seconded by Mr. Grams. Ms. Erkel inquired about the cost per student.

G. THAT the Out of State Travel – SFHS Skills USA be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an out-of-state trip to Menomonie, WI, February 23-February 24, 2012 be approved as requested.

Motion carried.

Motion was made by Mr. Grams was seconded by Ms. Glover. Ms. Glover inquired if site leaders report on gift dollars “to be used at the discretion of the principal”.

H. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$50.00, Inter Bank, to SFES to be used as needed

\$70.00 Wells Fargo/Jesse Kohler, to EBCS to be used at principal’s discretion

\$500.00 (in kind), Dick Boniface, to SFHS John Deere riding lawnmower for the power mechanics classes

\$282.66, Wells Fargo Educational Matching Gift Program, to SFHS to be used at principal’s discretion

\$1,146.50, Lifetouch Corp. to SFHS to be used at principal’s discretion

\$19.39, Wells Fargo Ed. Matching Gift Program, to SFHS to be used at principal’s discretion

\$438.10, EBCS PTO, 2<sup>nd</sup> grade field trip that took place on 12-15-11 to the Children’s Theater

\$52.36, Wells Fargo Foundation Matching Fund, to EBCS to be used at principal’s discretion

\$1,000.00, St. Francis American Legion Auxiliary, to SFHS two \$500 scholarships 2010-11

\$50.00, Julie Stitt, to SFMS to purchase science supplies

\$175.00, Wells Fargo Educational Matching Gift Program, to be used at the discretion of Early Childhood

Motion carried.

## **Reports**

### *Student Report*

No report.

### *Superintendent Report and Communications*

- Continued doing teacher observations
- In process of doing a space review, with preliminary coming in February to the Board.
- At the North Suburban State High School League conference, logistics were given regarding injured students and information that is given out.
- Met with Ms. Van Denburgh. She requested that worksheets/handouts given out at the MSBA Leadership conference be sent to Board members which were sent by email.
- Continue to work on mission and goals statement.
- X Time or Tween Time has given a 30% increase of instructional time to the kindergarten day.
- Viewed a presentation on transportation regarding GPS information that is available.
- Joint Standing Committee meeting was held.
- There are two items for the communications committee to discuss before the closed session.
- Mr. Saxton and Mr. Grams continue to discuss the traffic light at the Hwy. 47 and Pedersen Drive crossing.

### *Dialogue Session*

Ms. Erkel reported about the concerns expressed from a representative of the American Indian Parent committee.

Ms. Van Denburgh requested that Mr. Saxton reconvene the parent committee and requested that budget reports be available and given to the parent committee.

### *School Board Member Reports*

Mr. Grams attended the Joint Standing committee, and attended the MSBA leadership conference. There will be a benefit for community member John Fryer January 27. A benefit will be held for Dylan Meed, a former graduate, on February 10.

Mr. Rustad completed Phase II training, and reported that the student wellness committee was canceled.

Ms. Kelly will be attending the Oak Land and Schools for Equity in Education meetings.

Mr. Anderson attended the middle school SMC meeting, the MSBA leadership conference, and Joint Standing

committee.

Ms. Van Denburgh attended the MSBA leadership conference and requested Mr. Saxton report back on the hiring practices of District coaches. Met with parents from American Indian Education committee. She received a phone call from a staff member at the high school regarding a glitch in the TIES reporting system. Mr. Saxton explained what happened with the TIES reporting system.

### **New Business**

#### *Streaming of Consideration of Visitors*

Ms. Van Denburgh brought forward for discussion. Ms. Van Denburgh considers those that address the board important. Mr. Saxton reported the main reason is because of data privacy. Ms. Kelly referenced previous discussion with MSBA and other districts. Mr. Lindberg explained the inherent risk. Mr. Grams recommends that a recap by the Chair of the topic(s) of the consideration of visitors would be his preference, Ms. Kelly agreed. Mr. Anderson prefers that streaming stay as is and the Chair recap summarize any comments. A workshop with School Board members to discuss data privacy will be scheduled.

Five minutes recess at 8:14 p.m.

### **Other Matters**

#### *Closed Meeting*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion by Mr. Grams and second by Ms. Glover.

Time: 8:27 p.m.

Resume Open Meeting: Motion by Mr. Anderson: I move that the open meeting be resumed, second by Ms. Kelly.

Time: 9:43 p.m.

Motion carried.

The meeting was adjourned at 9:43 p.m.

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Suzanne Erkel, School Board Clerk